General

January 2, 1940.

Mr. Winfree,
Snow's Paint and Glass Company,
Daytona Beach, Florida.

Dear Mr. Winfree,

Some time ago you very kindly agreed to have a representative of the Pittsburgh Paint Company to come out and make a demonstration of paints and varnishes to our students.

Mr. Travis, of our Boys' Crafts Department, would like very much to have this representative out here for his classes at 1:30 p. m. on Wednesday, January 17th, 1940, if it can be arranged. He would like to have him demonstrate the use of varnishes on unfinished furniture; stains and varnishes on small pieces of furniture, book troughs, magazine racks, flower stands, end tables and the like. We should like to have him demonstrate also the use of shellac.

Please let us know if this representative can come to us at the time indicated.

Very truly yours,

Bertha L. Mitchell,
Secretary.

January 4, 1940.

President M. S. Davage,
Clark University,
Atlanta, Georgia.

Dear President Davage:

Your letter of January 2nd, received in Mrs. Bethune's absence from the College, has been forwarded to her in Washington. You will, no doubt, hear from her in the very near future.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary.

January 5, 1940

Mrs. R. M. Blye
335 North Jackson Street
Saint Petersburg, Florida

My dear Mrs. Blye:

Thank you very much for your letter of January 2nd and for the remittance of $15.00 which has been credited - $7.50 on the account of Glovine Scruggs and $7.50 on the account of Alexander McLin. We enclose official receipts for these amounts. The balances for the fourth month of the school year are as follows:

For Glovine Scruggs:

$22.50 - balance of 2nd quarter tuition and of Board, Room and Laundry (less NYA)

For Alexander McLin:

$30.50 - balance of 2nd quarter tuition and of Board, Room and Laundry

The charges for January Board, Room and Laundry - $15.00 for Glovine and $20.00 for Alexander, will accrue on Monday, January 8th, and will be due in addition to the balances as indicated above.

With best wishes,

Sincerely yours,

Bertha L. Mitchell, Secretary.

enc-2 receipts

January 5, 1940

Mr. Cornelius Jenkins
413 Railroad Avenue
Fort Meade, Florida

Dear Mr. Jenkins:

Thanks for your letter of January 1. No, we have not heard from Mr. Jefferson Gaines. We suggest that you write him again. You should do this immediately in order that you will not be too late entering school this Quarter.

With best wishes,

Sincerely yours,

Bertha L. Mitchell
Secretary-Business Manager.

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January 5, 1940

Miss Edna Jones,
Dade City, Florida.

My dear Miss Jones,

Thank you very much for your letter of January 1, and for the endorsed NYA check. We enclose official receipt for this amount.

The enclosed itemized statement will indicate to you the total charges and credits on your current account on our books. The balance of $19.50 was given you, because we always deduct the NYA payments, whether they are actually on the books or accrued. This is your real balance, as you can see by the statement. I hope you will be able to take care of this at an early date.

I have noted what you have said concerning re-entrance at Bethune-Cookman College. If you have written to Dean Bond the matter will be taken up in due time, I am sure, and you will hear from the Administrative Committee.

We are sorry to hear of your mother's illness and hope that she will soon be entirely well again.

Sincerely yours,

Bertha L. Mitchell.

2 enclosures

January 5, 1940

Mr. Thomas E. Williams, Secretary
The United Workmen Relief Association
319 Broad Street
Jacksonville, Florida

Dear Mr. Williams,

Thanks for your letter of December 23, which was received in the absence of Mrs. Bethune from the College.

We are now working on plans for February 18, and when Mrs. Bethune comes to the State on January 15 we will let you know if we may use your band.

Thanks for your interest.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager

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January 6, 1940.

The Methodist Book Concern,
420 Plum Street,
Cincinnati, Ohio.

Gentlemen:

Will you be kind enough to send us a catalog of price list for Banners for the largest collection or largest attendance at Sunday School.

We shall appreciate your immediate attention to this matter.

Very truly yours,

Bertha L. Mitchell,
Business Manager.

January 9, 1940.

Mr. Thomas McKinley Lewis,
Postoffice Box 97,
Alachua, Florida.

My dear Lewis:

I enclose herewith your NYA check for the third month of the school year, which covers compensation for your service for the period, to December 5th. Please endorse this check and return to us immediately, in order that it may be credited on your first quarter balance. Receipt will be sent to you promptly.

We regret to learn of your inability to return to school this quarter and sincerely hope that it may be possible for you to return in the third quarter.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary.

1 enclosure
Treas. Dept. Env. -
12/[illegible].39

January 9, 1940

Miss A. C. Butler
2309 Fairmont Avenue
Lakeland, Florida

Dear Miss Butler:

Thanks for your letter of January 6th. As requested we are enclosing literature of Bethune-Cookman College. We hope you will find in this material the desired information.

Miss Alfrieda J. Davis, who is located at the Afro-American Life Insurance Company, is an alumnus of Bethune-Cookman College.

With best wishes,

Sincerely yours,

B. L. Mitchell,
Secretary-Business Manager.

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enclosures

January 9, 1940

Gen'l

Murray Jones Publishing Company
747 Forest Avenue
Dayton, Ohio

Dear Sir:

Thanks for your card of December 26, stating that you were mailing us one of your new songs "Florida Bound". We are happy to get this song and will use it as a "booster" for Florida.

With best wishes,

Sincerely yours,

B. L. Mitchell,
Secretary-Business Manager.

t

January 9, 1940.

Miss Willie Mae Brown,
Box 931,
Avon Park, Florida.

My dear Miss Brown,

The third month NYA checks are here, and I am sending yours, enclosed, for your endorsement and return for credit on your account. This check is for the period of your service for the month which closed on December 5th.

I hope that you are well and that conditions may be such that you may re-enter school during the third quarter. Try to work and get your bill paid up so that this may be done.

With best wishes,

Sincerely yours,

Bertha L. Mitchell, Secretary.

January 10, 1940.

Knight Brothers Paper Company,
Jacksonville, Florida.

Attention of Mr. W. C. Cribbins.

Dear Mr. Cribbins:

Thank you very much for your letter of January 9th, and for the samples of Announcement Stock.

I do not think I made myself clear to you in my recent inquiry concerning announcement stock. We should like to have the sheets 14 x 18 inches or 7 x 9 inches folded, as per the enclosed sample. The envelopes, then, would have to be 4½ x 7 inches, and the inside card 4 x 6 inches. Could you furnish us these large sheets and envelopes immediately?

Please wire collect upon receipt of this letter, as we must have the stock here by Saturday of this week.

Very truly yours,

Bertha L. Mitchell.

1 enclosure

January 11, 1940.

Dr. W. P. Holmes, Pastor,
Bowman Methodist Church,
616 East Constant Street,
Tampa, Florida.

Dear Dr. Holmes,

Your letter of January 8th has been received in the absence of President Bethune from the office. She will come to the College on Saturday of this week, to remain for several weeks, and will either be present herself at the South Florida Conference, or will send a representative from the College. We will have our musical group there also.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary.

January 11, 1940.

Mrs. Helen Hammond,
20 Park Avenue,
Apartment 11E,
C/o Mrs. J. Brownstein,
New York City.

Dear Mrs. Hammond,

Your letter of January sixth, to Mrs. Bethune, has been received in her absence from the College.

It is Mrs. Bethune's plan to spend several weeks here from January 15th, through early February. I think she would be very happy to hear the young woman, concerning whom you wrote, if she could come down to the College. We might arrange to have her sing some numbers in the chapel exercises. I feel sure Mrs. Bethune would be happy to use her influence in her behalf in entering a Vocal School. It is possibly too late in the season to think of engagements for concerts, as these are usually made in the Fall. However, it might be within Mrs. Bethune's power to do something for her. In any event, it would be so nice for her to visit Bethune-Cookman. Make the suggestion to her and if she thinks well of it, have her write Mrs. Bethune, care of the College, indicating when she may come down.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

January 11, 1940.

Miss Saint Elmo Lang,
Route 1, Box 2,
White Springs, Florida.

Dear Miss Lang,

We are sorry to know that you are ill and hope that you will soon recover and return to school.

I have been holding your third month NYA check for endorsement when you returned. I find, however, that the time limit for delivery of the check is almost expired and I am rushing it to you for your endorsement and immediate return. We will send your receipt promptly.

With very best wishes,

Sincerely yours,

Bertha L. Mitchell, Secretary.

enc Treas. Dept. Envelope - 12/21/39

January 11, 1940.

Mr. C. H. Tobias,
347 Madison Avenue,

New York, New York.

Dear Mr. Tobias:

Thank you for the notice of the Rosenwald Day Observation on Sunday, February 4th.

We would greatly appreciate any literature or information that you may have for distribution, to help us make up the program for this important day.

With best wishes,

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Secretary.

January 11, 1940

Mrs. Frances E. Bain
Box 293
Delray Beach, Florida

Dear Mrs. Bain,

Dean Bond has referred to this office, your letter of January 7th, relative to the account of your daughter, Margaret Bain.

We shall be glad to allow you the few days extension that you request, for the payment of Margaret's current account. I have talked with her and will do my best to keep the status of her account before her and before you.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

January 11, 1940.

Mrs. Sevilla Lowe Brown,
711 North 43rd Street,
Philadelphia, Pennsylvania.

Dear Mrs. Brown:

Your daughter, Catherine, has requested us to send the enclosed itemized statement of her account, showing all charges and payments up to January 10, 1940, for your information. We also enclose a mimeographed sheet of the charges for each month and the dates when they are due.

A copy of this statement is being given to Catherine also, in order that she may keep in touch with the status of her account.

We shall be pleased to receive your remittance at an early date.

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

2 enclosures

January 16, 1940

Pruitan Chemical Company
Atlanta, Georgia

Attention of the Credit Manager

Dear Sir:

Thanks for your letter of January 8, calling our attention to the unpaid balance on our account. We will try to send you a check the first of February.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

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January 16, 1940

Miss Edna Brown
720 Avondale Street
Orlando, Florida

Dear Miss Brown:

Thanks for your letter of January 8, asking if you may pay one-half of your tuition on entering the second Quarter.

We will permit you to register with one-half of your tuition and ask that you have the balance paid on or before March 1st.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

January 17, 1940

Miss Nannie H. Burroughs, President
National Trade and Professional School
For Women and Grils
Lincoln Heights
Washington, D. C.

My dear Mrs. Burroughs:

Thanks for your letter of January 9, enclosing information on the Cooperative Movement.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

January 19, 1940

Mr. Samuel L. McCoy
Resident Manager
Sunset Homes
506-7 Marion Building
Augusta, Georgia

Dear Mr. McCoy:

As requested in your letter of January 2nd, we are enclosing a photograph and a brief resume of Mrs. Mary McLeod Bethune.

We hope this is the desired information.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

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encs-2

January 20, 1940

Miss Marie Joe Browne
1025 Northwest Second Avenue
Miami, Florida

Dear Miss Browne:

I have called all the Principals of the white High Schools in Daytona Beach and have not been able to locate the person inquiring for you. I understand that someone called from the high school two days ago wanting to know if you were still in town. The schools being closed on Saturday, it is hard to get in touch with the Principals.

If they should call again, we will get in touch with you immediately.

Sincerely yours,

Bertha L. Mitchell.

Bethune-Cookman College
Daytona Beach, Florida

Mary McLeod Bethune, *President*
C. M. Ranslow, *Treasurer*

January 22, 1940

Mrs. Georgia McNeal,
Daytona Beach, Florida.

Dear Mrs. McNeal,

Pursuant to our conversation this morning, the request of the Poinsettia Garden Club, for the use of the College Bus on Thursday, January 25th, to take the group to Lake Wales, Winter Haven, and return, was discussed by the Staff Committee.

This committee is very happy to have you use the Bus for the trip on Thursday, at a cost of $1.50 (one dollar, fifty cents) per person, round trip, provided you take not less than twenty-five people. Mr. Natteal, who is a very efficient driver, will do everything in his power to insure a safe trip. We should expect the group to return the same day, and I am sure this is your plan.

Mrs. Bethune is very happy to join our Committee in granting this permission. Please let us know just what time you will want to leave Daytona Beach on Thursday.

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

Copy to
Mr. Maxwell Saxon.

January 22, 1940.

Mrs. R. M. Blye,
335 North Jackson Street,
Saint Petersburg, Florida.

My dear Mrs. Blye:

Thank you very much for your letter of January 20th, regarding the payment of overdue balances on your children's accounts.

I can appreciate your reluctance to secure a loan from a Small Loan Company to take care of these balances, because of the high rate of interest. We shall be glad to make the extention of the current balance, and the new charges which will become due on February 7th, to February 12th, 1940.

I am sure Alexander has told you of our putting him on an NYA job, effective January 17th, for $7.50 a month. This will bring some relieve to you in his monthly payments. Also, I have agreed to order his second quarter books for him and send the bill to you. I will send this book bill for payment before the close of the second quarter, March 4, 1940.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

January 25, 1940.

Mrs. Peggy Belton, Instructor,
Personality Class of
Bethune-Cookman College.

My dear Mrs. Belton:

Your request of January 11th, for permission for the Personality Class to use the Cabin at noon each day to sell sandwiches, milk, cookies and pies, has been considered by the Staff Committee and President Bethune.

I send this note to state that President Bethune has completed arrangements to have a woman to take over the Cabin for management as a full-time Cafeteria, in the same manner that Mrs. Haley managed it during the first quarter.

There will be no opportunity, therefore, for any of the College organisations to make use of the building, for the preparation and sale of good and confections.

With best wishes,

Sincerely yours,

Bertha L. Mitchell.

January 25, 1940

Miss Saint Elmo Lang,
Route 1, Box 2,

White Springs, Florida.

Dear Miss Lang,

We have had another young woman to do your work in the Domestic Art Department since you have been ill, and must compensate her for the service. I am, therefore, sending you NYA check for the period which closed January 17th. Kindly endorse this check in order that it may be properly credited to the account of the young woman who has done this work during the last NYA period.

With best wishes,

Sincerely yours,

Bertha L. Mitchell, Secretary.

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January 25, 1940.

Mr. V. D. Johnston, Secretary,
Association of Business Officers
in Schools for Negroes,
Box 224, Howard University,
Washington - D. C.

My dear Mr. Johnston,

Thank you very much for your recent correspondence in regard to the Association of Business Officers in Schools for Negroes. We hope to have a representative from Bethune-Cookman College at the meeting in Tuskegee Institute March 28 through March 30.

We enclose check for membership of our Institution in the organization. Mr. C. C. Stanton has sent in the name of our President, and my name, for proposed membership.

We shall appreciate receiving any copies of Minutes that may be available for distribution at this time.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

enc-check

January 27, 1940.

Silver Burdett Company
45 East 17th Street
New York City.

Attention of Mr. Allen.

Dear Mr. Allen,

Thank you very much for your courteous, kind letter in regard to our account with your Firm. We have regretted the necessity of delaying payment on this bill, but have had some difficulties with collections.

If you will be kind enough to extend your patience and courtesy to February 5th, we will send you a check at that time, to cover the account.

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Business Manager.

January 27, 1940

Mr. Odell K. Mickens,
Moore Academy,
Dade City, Florida.

My dear Mr. Mickens,

Thank you very much for your letter of January 26.

We shall plan to have the group go to you on February 20. This is a good date, I think, and we have no previous engagements listed for it. It is rather close to the close of the Anniversary celebration and for this reason the singers may be a little tired. If, however, this is the best date for you there, we shall try to make it. In the event that you decide upon a later date, just let me know.

I know you are planning to be here for the Anniversary celebration. Saturday is "Alumni Day" and Sunday is the date when Mrs. Franklin Deland Roosevelt" will speak.

With best wishes,

Sincerely yours,

Bertha L. Mitchell.

January 30, 1940.

President F. D. Patterson,
Tuskegee Institute,
Alabama.

My dear President Patterson,

Mrs. Bethune was called to Washington unexpectedly for a few days, but will return to the College on February 11th.

I am sending your note to Mrs. Bethune's Washington address and she will send you a reply from there.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary.

January 30, 1940.

Mrs. Josephine Brown,
1020 North P. Street,
Pensacola, Florida.

Dear Mrs. Brown,

Your recent letter to Dean Bond has been referred to my office for reply. I am so sorry to state that I have had no previous correspondence from you, in regard to NYA aid for Deloris Brown, although Deloris has been to me herself, with the request for such aid.

I have her name on our waiting list, and in the event there is a vacancy at the close of the second quarter we shall be glad to consider her. We cannot make definite promise of help, for all who are in student aid jobs may remain in them, to the close of the year, and we cannot take them from the assignments. It is always difficult to get help in the middle of the year.

I wish I might be able to write you more encouragingly but it is impossible. Please be assured, however, that we will do everything in our power to help Deloris.

Sincerely yours,

Sarah McLeod Mitchell.

February 3, 1940

Rev. Evan M. Hurley, Minister,
Ebenezer Methodist Church,
Ashley and Clay Streets,
Jacksonville, Florida.

Dear Rev. Hurley,

Your recent letter has been received in the absence of President Bethune from the office. She had to rush to Washington for a few days, although she will return on February 11th, in ample time to complete the preparations for the Anniversary February 16, 17 and 18.

Our singers are to go to Washington, to participate in an "Artists Benefit" for the College, on February 9th, 1940. Mr. Hacker had hoped to have this group stop in Jacksonville on their return trip, for an engagement at Ebenezer on February 11. This does not seem possible, however, for just since Mrs. Bethune reached Washington, she has considered the possibility of their appearance before a National Youth Conference there on the morning of Saturday, February 10th. This means that they cannot leave Washington until Saturday afternoon, and would not reach Jacksonville in time for a Concert, even though they travelled all Saturday night. The latter plan would hardly be feasible, for both the students and the driver would be very tired.

I think we might plan for an appearance at Ebenezer on February 25th or March 3rd, if you could arrange it. Either date would give more time for publicity and would come at a time when our own calendar is not quite so full. If either date can be considered, kindly let me know.

Very truly yours,

Bertha L. Mitchell,
College Secretary.

February 7, 1940.

Mr. Odell K. Mickens,
Moore Academy,
Dade City, Florida.

My dear Mr. Mickens,

I have just received word from the "powers that be" that the Annual School of Methods for Methodist Ministers will be held at Bethune-Cookman February 20th through 29th. The session will open with the public meeting in the evening. This seems to indicate that our singers will be needed here for that night, as this comprises one of our annual scheduled activities.

With this in mind, and with deep regret, I am offering you some dates in March for the engagement, as the last of February is actually too crowded for us to be definite about anything. I suggest March 5th or 6th, March 12th or 13th. Whatever date we work on during that period will be definite, since all of the early March activities are being brought up into February.

May I hear from you speedily?

Sincerely,

Bertha L. Mitchell,
Collect Secretary.

February 7, 1940

Mrs. Irene Newman
1960 N. W. 4th Court
Miami, Florida

Dear Mrs. Newman:

Dean Bond has referred your letter of December 20, to this office.

I wrote you January 27, but, inadvertently, I used the wrong address.

There will be no charge for seats for the Anniversary Exercises, at which Mrs. Franklin D. Roosevelt will be guest speaker. However, we must issue tickets, in order to control the crowd. These tickets will be available February 1st, and will be issued in the order that requests for them are received.

We are enclosing ten tickets today. If you need more you may let us know immediately.

With best wishes,

Sincerely yours,

Bertha L. Mitchell
College Secretary.

t
enclosure - 10 tickets

February 7, 1940.

Mr. J. L. Bowden, Editor and Manager,
The Florida Sun,
559 West Church Street,
Orlando, Florida.

Dear Mr. Bowden,

Mrs. Bethune was called to Washington rather unexpectedly, but she will return to the College on Sunday, February 11.

I am sure you are planning to be with us for the Anniversary Exercises and am enclosing two seat tickets. There will be so many people here that our only hope of controlling seats is through the medium of tickets. There is no charge for them.

I am sorry that we were not able to secure a newspaper mat of Mrs. Roosevelt. We have, however, been sending you copies of the News-Releases. We hope that you will run as an article, the entire program for the Anniversary. This program is indicated in the invitation enclosed. You have, no doubt, received one of these invitations but I am sending this one, to be sure.

Please let us know how many of the Roland Hayes Concert Tickets you will need. I enclose leaflet, indicating the charges for them.

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

enclosures

February 7, 1940

My dear Margaret,

Your letter did come as a very pleasant surprise. How on earth did you ever get up enough energy to write?

I am so glad to know that you contemplate coming down for the Roland Hayes Concert. Please, by all means, make your plans to include the Anniversary exercises on the afternoon of February 18th. I am sending, enclosed, four seat tickets for these exercises. There is no charge for them, but there will be such a crowd that tickets are necessary to control the available seats.

I am sending the concert tickets also, and you may send the check for them. Our Auditorium is not nearly large enough to accomodate the numbers of people who still seem to want to hear Roland Hayes sing, and the tickets for the reserved section are nearly all gone. The front and most choice section of the room will be available for those holding reserved tickets. Preference as to location in this section - whether right, left or center - will be served largely by the promptness of arrival. In your case, however, I shall hold the four seats in the central section.

Mrs. Willis D. Newman has a very nice Tourist Home here and I called her relative to two bedrooms for you, presumably for Sunday night. She is filled now but holds out a possibility of having the rooms for the 18th. I shall follow this through, for I think that I can do it better from this end that you can from there. If I cant get the rooms at Mrs. Newman's, I shall get two somewhere. We have a Housing Committee for this period, and they are trying to provide space for all of the visitors. The Campus "availables" are all booked.

Levey is still here and will remain for the Anniversary. We shall be so glad to see you and Mrs. Austin and your other guests and will want you at my apartment for a little entertainment after the Anniversary Exercises. I am presuppesing that you will come in time for it "all." Is Nash coming with you?

Sincerely,

February 8, 1940

The Curtis Publishing Company
Independence Square
Philadelphia, Pennsylvania

Gentlemen,

We neglected to enclose this check, in payment for subscription (renewal) to THE SATURDAY EVENING POST, Order for which was sent on February 7, 1940.

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

Business Manager.

1 enclosure

February 8, 1940.

Merritt Brown Company
515 Laura Street
Jacksonville, Florida

Gentlemen,

The A. B. Dick Mimeograph Machine we purchased from your Company in September, 1939, is in need of some adjustment.

We will appreciate it if you will have your repair representative call at the College to look at the machine and make the necessary adjustment as soon as possible.

Very truly yours,
BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Business Manager.

February 8, 1940.

Mr. J. Richardson Jones,
Box 176,
Atlanta, Georgia.

Dear Mr. Jones:

Your communications to Mrs. Bethune have been received in her absence from the College. She is in Washington for a few days, but will return to the College on February 11th. In view of the fact that her duties in Washington have kept her so busy, we have held all Anniversary matters that just had to have her personal approval, for her return. You should hear from her by Monday or Tuesday of next week.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

February 9, 1940

Miss Gertrude E. Knox
32 Snyder Street
Toms River, New Jersey

Dear Miss Knox:

Thanks for your letter of January 28, relative to a New Religious Society. Your letter is being referred to our College Religious Committee. You will hear from them within a few days.

With best wishes,

Sincerely yours

Bertha L. Mitchell,
Secretary of the College.

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February 9, 1940

Mr. W. E. Watson
735 Dasher Street
Valdosta, Georgia

Dear Mr. Watson:

Your letter of January 31 has been received in the absence of Mrs. Bethune from the College. As soon as she returns, your letter will be called to her attention.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary of the College.

t

February 9, 1940.

Mr. John C. Howard
2709 Orange Avenue
Orlando, Florida

Dear Mr. Howard:

At last we have been able to get the fire extinguishers out and they are not here at the College, ready for installation. We shall be very happy to have you come over and install this equipment immediately.

We have received no bills for the extinguishers, and must have them to complete our records. The check paid to you was for $50.00, and we paid the Halifax Transfer Company $96.29 for the C. O. D. Kindly furnish bills fmr this total of $146.29. The cost of the extinguishers, according to prices given to us by you, was $142.00. No doubt, the additional $4.29 is for transportation.

With best wishes,

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Business Manager.

Bethune-Cookman College
Daytona Beach, Florida

MARY McLEOD BETHUNE, *President*
C. M. RANSLOW, *Treasurer*

Returned

February 9, 1940.

Mr. John C. Howard
2709 Orange Avenue
Orlando, Florida

Dear Mr. Howard:

At last we have been able to get the fire extinguishers out and they are not here at the College, ready for installation. We shall be very happy to have you come over and install this equipment immediately.

We have received no bills for the extinguishers, and must have them to complete our records. The check paid to you was for $50.00, and we paid the Halifax Transfer Company $96.29 for the C. O. D. Kindly furnish bills for this total of $146.29. The cost of the extinguishers, according to prices given to us by you, was $142.00. No doubt, the additional $4.29 is for transportation.

With best wishes,

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell
Bertha L. Mitchell,
Business Manager.

February 9, 1940.

Mrs. Gladys Hilton Belle,
Bethune-Cookman College,
Daytona Beach, Florida.

My dear Mrs. Belle:

Dean Bond has referred to this office, with his recommendation for approval, your letter of February 8, making application for student aid.

Pursuant to our conversation this afternoon, I shall be glad to enter your name on the General Scholarship Aid list, in the place of Virginia Darby, who has withdrawn. The aid allowed for special service in the Music Department and the Chorus is $7.50 a month, and we will be glad to enter this aid for you as of February 5, 1940, which will assure you of the help for this last month in the second quarter.

This aid is given on the basis of your satisfactory academic record, and will be continued on that basis.

Please give your fullest service to the Music Department.

Very truly yours,

Bertha L. Mitchell,
College Secretary.

Copy to Dean Bond.

February 9, 1940

Mr. Charles Phillip Bailey
Bethune-Cookman College
Daytona Beach, Florida

We have your letter of January 24, relative to an increase in your NYA aid. We will consider you for an increase in aid when it is possible. Although, no definite promise can be made just now.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary Student Aid
Committee.

t

February 12, 1940.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Miss Lorene Worker,
Secretary to Dr. Holmes,
The Board of Education of
The Methodist Episcopal Church,
740 Rush Street,
Chicago, Illinois.

My dear Miss Worker:

Your letter of February 9th came yesterday and I hasten to give you the information needed.

So far as I know, Bethune-Cookman College became a Junior College in September, 1923, at the time of the merger of the old Cookman Institute. Somewhere in the files there is a copy of the old Charter, which I shall look up and confirm this information. I just wanted to get something to you today.

Sincerely yours,

Bertha L. Mitchell.

February 13, 1940

My dearest Mary,

Just a line - in between jumps - to thank you for your letter of February 8th.

The Roland Hayes Concert Tickets are $2.50 for the Reserved section and $2.00 for general admission. There are no rates except for Bethune-Cookman students, and their tickets are $1.00 each. Of course, we have just the number needed, in this lot, for them. The tickets for the reserved section are just about gone, but there are enough of the general admission tickets for me to hold as many as you desire. On second thought, I am enclosing five, and if you wish to have the reserved tickets instead of of these, let me know by return mail and I shall change them if there are any of the reserved section tickets left.

I have thought many times that Bethune-Cookman had reached its zenith in excitement and work. I go on record now as saying that everything else has been mild compared with this.

Love to my little girls. Marcia is fine, has lost two teeth and looks very queer indeed.

Always sincerely,

February 22, 1940

Miss Florence Earley
25 E. Matilda Street
Dalton, Georgia

Dear Miss Earley:

Thanks for your letter of February 13, stating your desire to enter school.

We regret to state that we do not offer eleventh grade work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary Student Aid
Committee.

t

February 22, 1940

Mr. R. W. Bullock
347 Madison Avenue
New York City

Dear Mr. Bullock:

Enclosed is an official receipt for the refund you left for telegrams.

Sincerely yours,

Bertha L. Mitchell,
Secretary of the College.

t
1 enclosure

March 5, 1940.

Hotel China and Glassware Company,
Bay and Hogan Streets,
Jacksonville, Florida.

Gentlemen,

Your representative has just called to secure, if possible, a payment on our balance of $92.60 due for December and February purchases. Unfortunately, we were unable to give him a check today. We will be able to make a substantial payment on the account on March 15th. He asked me to write this statement to the office, and I am doing so.

With best wishes,

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Business Manager.

March 5, 1940.

Mrs. R. M. Blye
335 North Jackson
Saint Petersburg, Florida

My dear Mrs. Blye,

Your telegram to Dean James A. Bond was referred to this office for consideration.

The balances on your children's accounts are as follows;

$25.00	Miss Scruggs	to end of 2nd Quarter
29.25	Mr. McLin	to end of 2nd Quarter

We waived our rule and gave them approval slips to take second quarter examinations, but we cannot permit them to register for the third quarter until these balances are paid in full and substantial payments made on the third quarter tuition. Registration will take place on Saturday, March 9th.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

March 12, 1940.

Mr. McKinley Lewis,
Bethune-Cookman College,
Daytona Beach, Florida.

Dear Mr. Lewis,

Thank you for your letter of March 9th, in which you make application for the NYA job in Science Hall made vacant by the withdrawal from regular school, of Waymon Nicks.

I would be glad to consider you for this job but have the report on file that the inside work, requiring sweeping, dusting and so forth, does not seem to agree with your health. You were reported ill and off your job in Cookman Hall many times and it was felt that the indoor work was not the best for you. For this reason, we are not considering you for the Science Hall job. If an outside job becomes available, I will be very glad to consider you for it, for I think you can give outside work your best service.

Very truly yours,

Bertha L. Mitchell,
For the Student Aid Committee.

March 13, 1940

Mr. E. C. McLeod,
Wiley College,

Marshall, Texas.

My dear Mr. McLeod,

It is so nice to hear from you. I had heard that you and your family were in "wide, wind-blown" Texas, and had wondered how you liked that section of the country. It is good to know that you are enjoying your work at Wiley College.

We shall be thinking of Miss Dargon. I shared your letter with Mrs. Bethune, and she has send you a note. If there are any vacancies for which Miss Dargon may be considered, Mrs. Bethune will be very glad to consider her.

Give my love to Mrs. McLeod and Gerald Lewis. I know Gerald is a big boy now. Marcia is growing so fast, She is six years old now, in second grade, and as interesting as she can be. I wish you might see her, and I wish I might have contact with little Gerald again. He was such a fine little boy.

With best wishes,

Sincerely yours,

Bertha L. Mitchell.

General

March 13, 1940.

Mrs. Susie A. Grant,
1438 Florida Avenue,
Jacksonville, Florida.

My dear Mrs. Grant,

The great pressure of duties that has confronted Mrs. Bethune during the past weeks, has prevented her taking care of correspondence with her usual dispatch. She begs to be forgiven for the unavoidable delay in sending the enclosed material to you, and hopes that it will still serve the purpose for which you desire it.

With very best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary.

1 enclosure

March 13, 1940.

Mrs. Lucile Shropshier,
2120 Davis Street,
Jacksonville, Florida.

My dear Mrs. Shropshier,

I do beg of you to forgive my delay in sending the enclosed material. Dean Bond referred your first request to me, and I have just been so "snowed under" with work that I had not come to it yet. Your second request is before me and I am dropping everything to take care of it.

Please let me know if there is additional information desired. Please note that I have written in the information over Mrs. Bethune's signature as president. I felt that this was important.

With sincere personal regards and best wishes, I am

Cordially yours,

Bertha L. Mitchell,
Secretary.

enclosure

March 15, 1940

Mrs. Annette E. Girardeau
1223 W. 13th Street
Jacksonville, Florida

Dear Mrs. Girardeau:

Thank you for your letter of March 13, asking that we extend the time to March 20th for you to pay your daughter's balance on the second quarter and her tuition, Room and Board and Fees for the third quarter. Her account stands as follows:

Balance Second Quarter	$ 1.50
THIRD QUARTER:	
Tuition	20.00
Room, Board and Laundry	12.50
Science Fee	1.00
	35.00

We will gladly extend the time to March 20th. Please try to take care of this balance on or before that date.

With best wishes,

Sincerely yours,

Martha L. Mitchell,
Business Manager.

t

March 16, 1940

Mr. Alvin H. Hinson
P. O. Box 868
Plant City, Florida

Dear Mr. Hinson:

Thank you for your letter of February 26, relative to the drawing done by a colored boy who is working for you.

We have received the drawing and it is very interesting. We have Industrial Art Courses, but we do not train boys in Art. I do not think the young man will get the type of training he needs from our Industrial Art Courses.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

t

March 18, 1940

Mr. Russell Bridges
President and General Manager
Alkahest Celebrity Bureau
1221-2 Mortgage Building
Atlanta, Georgia

Dear Mr. Bridges:

Thank you for your letter of March 7, relative to Madame Pearl V. Metzelthin. We have Forum Lectures here every Monday night during Forum season. Therefore, it will not be possible for us to present Madame Metzelthin here during her southern tours.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

t

March 18, 1940

Miss Henrine Martin
1056 East Twelfth Street
Erie, Pennsylvania

Dear Miss Martin:

Thank you for your letter of March 8, asking for a photo of Mrs. Bethune. We do not have the type and size of photo you desire. Therefore, I suggest that you secure one from the following:

Associated Publishers
1538 9th Street N. W.
Washington, D. C.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary of the College.

t

Bennet

March 18, 1940

Miss Mildred C. Smith
Executive Secretary
Open Forum Speakers Bureau
Little Building, Room 1442
80 Boylston Street
Boston, Massachusetts

Dear Miss Smith:

We are enclosing the bill for Mr. Harold Bennison for $25.00. Check #14366, to cover same, was sent to you February 23, 1940.

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

t
1 enclosure

March 20, 1940

Mr. S. Russell Bridges
President and General Manager
Alkahest Celebrity Bureau
1221-2 Mortgage Building
Atlanta, Georgia

Dear Mr. Bridges:

Thank you for your letter of March 19, and for your list of famous speakers for 1940-41.

We regret to state that it will not be possible for us to include Madame Metzelthin on our program for next season. Our Forum speakers are sent to us from the Open Forum Speakers Bureau, Boston, Massachusetts.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

t

March 21, 1940

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mrs. Annette E. Girardeau
Cookman Public School
1901 Davis Street
Jacksonville, Florida

Dear Mrs. Girardeau:

Tahnk you for your letter of March 19, with money order enclosed for $32.50, for your dauthter, Elizabeth. Official receipt was mailed to you yesterday. We will gladly carry over the $2.50 to the next payment. The $1.50 is for Science fees.

Balance Science Fee 1st Quarter -	$ .50
Science Fee 3rd Quarter - - - - -	1.00
	1.50

With best wishes,

Sincerely yours,

Bertha L. Mitchell.
Business Manager

March 21, 1940.

The H. W. Wilson Company,
950-972 University Avenue,
New York, New York.

Gentlemen:

Your itemized statement of March 1st has been received. Unfortunately we had only one item - the purchase of February 5, for $3.75, on our books, and check for this amount was sent to you a few days ago.

Will you be kind enough to send us invoices in duplicate of the purchases of October 3, 18, 23, 1939, and of January 12, 1940? We can then support this statement and make payment before the close of March.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

Howard

March 21, 1940.

Mr. John C. Howard,
C/o Fire Department,
Winter Park, Florida.

or
2709 Orange Avenue,
Orlando, Florida
(Ask Postmaster to trace)

Dear Mr. Howard:

We have been trying, since February 9th, to get in touch with you, in order to have you come to Bethune-Cookman to install the fire extinguishers ordered through you. The letters have been returned from the above Orlando address that you gave to us, marked "Moved, left no address." We are now writing, in desperation, to Winter Park and again to Orlando. The fire extinguishers have been here for six weeks and should be installed.

Please let us hear something from you.

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

By Bertha L. Mitchell, Business Manager.

March 22, 1940.

Mr. Aulistion F. Ponce,
Route 2, Box 153,
Sanford, Florida.

Dear Mr. Ponce,

Thank you very much for your inquiry of March 21st.

Our new catalogs will not be off the Press for two weeks and we are unable to send you current literature for the young people you mentioned. We are, however, enclosing a circular of information from last year that will give to you and to them an idea of our requirements. Very few changes will be made in the requirements for 1940-41.

We shall be glad to send you a complete catalog just as soon as they are delivered from the printer.

Very truly yours,

Bertha L. Mitchell,
College Secretary.

Pros, Student

March 22, 1940.

Prof. S. Howard Newsome,
Middleton High School,
24th Street and Chelsea Avenue,
Tampa, Florida.

Dear Prof. Middleton:

Your letter of February 29th, to Dean Bond, has been referred to this office for consideration and reply.

We have noted the statement concerning Miss Rubelle Melton, who graduated from Middleton High School in January, 1940. We will be very happy to have a young women of this calibre as a student of Bethune-Cookman College. Since she was valedictorian of her class, she would normally qualify for a tuition scholarship for next year. In addition, we shuuld be glad to consider her for part-time NYA college aid, in the event that this type of aid is allotted again next year.

We enclose herewith application forms to be filled out, for the tuition scholarship, by Miss Melton and by you. We cannot give definite information on NYA aid, of course, until summer. Meanwhile, when Miss Melton sends in her application for the tuition scholarship, it would be well for her to send a letter of application for additional aid, and when we are certain what aid will be available, we will be glad to notify her.

Sincerely yours,

Bertha L. Mitchell, Secretary.

Special

March 23, 1940.

Mrs. Sevilla Lowe Brown,
440 North 60th Street,
Philadelphia, Pennsylvania.

Dear Mrs. Brown:

In your telegram of March 10, you indicated that a letter and small check on Catherine's account would be sent, following the telegram. I write to state that we have not received either letter or check.

We permitted Catherine to take her examinations and to re-register for the third quarter, but I am sure you can understand that there is a limit to our ability to extend account balances, and without any payment from you to place the account in current shape, the delinquency is glaring to our auditor. We have dane all we could do, and must now have some word or action from you.

May we hear from you immediately?

Sincerely yours,

Bertha L. Mitchell,
Secretary.

March 25, 1940.

Open Forum Speakers Bureau,
Little Building, Room 1242,
80 Boylston Street,

Boston, Massachusetts.

De Attention of Miss Mildred C. Smith.

Dear Miss Smith:

Thank you very much for your correspondence in regard to the Forum account with our Institution.

We are glad to enclose our check for $25.00, as final payment on this account. We have gone over the record here and find that this is the ninth check.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

1 enclosure

March 29, 1940.

Milton Bradley Company,
384 Forrest Avenue, Northeast,
Atlanta, Georgia.

Gentlemen,

The enclosed bill, for cod order for one of our departments, should have been made to the college.

We will greatly appreciate it if you will make this invoice to BETHUNE-COOKMAN COLLEGE, in order that the material may be taken from thepost-office.

With best wishes,

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Business Manager.

March 29, 1940.

Superintendent of Documents,
United States Government Printing Office,
Washington, D. C.

Dear Sir,

We have noted your communication of March 21st, to the effect that the leaflets we ordered on March 15th are not available.

If these leaflets are not received here before March 31st, they will not be needed, for it is the plan for them to be used during National Negro Health Week, March 31st-April 7th, 1940.

If, therefore, they have not already been sent, kindly cancel order and return remittance to us.

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Business Manager.

March 30, 1940

Miss Dorothy P. Odell
924 North Water Street
Wichita, Kansas

Dear Miss Odell;

Thank you for your letter of March 26, asking question concerning the College.

1 - The value of the college property is $800,000.

2 - There are 250 pupil enrolled in Bethune-Cookman College.

3 - There are 32 faculty members.

We are enclosing some literature of the College in which you will find the answer to your fourth question.

With best wishes,

Sincerely yours,

Bertha L. Mitchell.
Secretary-Business Manager.

t
enclosure

Special Correspondence: Mitchell, Bertha (Outgoing) April – June 1940

April 3, 1940.

The Chamber of Commerce,
Orlando, Florida.

Gentlemen,

Will you be kind enough to ascertain, if possible, the present address of John C. Howard, who resided or had business, up to January 5, 1940, at 2709 Orange Avenue, Orlando, Florida? We gave to Mr. Howard an order for fire protection equipment for our Institution, which he was to install in January. Part of the order has been received, and we have tried repeatedly, to reach Mr. Howard at the above address. We thought that your agency might be able to help us. If not, we would appreciate your referring this inquiry to any agency that might be able to give us this information.

Very truly yours,
BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Business Manager.

April 4, 1940.

Mrs. Emma Broome,
618 West Gulf Street,
Lakeland, Florida.

My dear Mrs. Broome:

Five weeks of the third and final quarter of the school year have passed and your daughter, Lucile has not been able to register yet, because of the fact that her balances for the first and second quarter have not been paid. We are wondering just what you do intend to have the young woman do. We cannot keep her here indefinitely, without her being in school. We cannot continue her aid, for this is dependent upon her being in school. We have given her all of the help we possibly could, but without any cash payments at all from you, she cannot remain.

If you wish to have her remain in school you will have to send $41.93 immediately to pay up her overdue bills. She receives $10.00 a month from NYA to help with her board, room and laundry, and Mr. Saxon is making it possible for her to receive the Alumni scholarship of $60.00, which takes care of her tuition. You have, therefore, one-half of her expenses taken care of by aid. The college cannot do more than this and the rest is up to you. If you cannot have her remain, please send her fare to return home.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

April 5, 1940.

Mrs. Mae Reese Hawkins,
Campbell Street High School,
Daytona Beach, Florida.

Dear Mrs. Hawkins:

Miss Roberts reports that the combined program of your High School group and the Bethune-Cookman semi-chorus, at the Princess Issena Hotel, was very successful. We are very glad that it turned out well.

The collection that evening was $35.04, the receipt for which having been sent to Mrs. Hultz, Hostess of the Princess. Miss Roberts states that your group furnished one-third of the program. We are, therefore, enclosing our check for $11.68, which is one-third of the collection.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary.

1 enc.

Copy to Miss Josie W. Roberts.

Student

April 8, 1940.

Miss Ary Glover,
722 West Orange Street,
Lakeland, Florida.

Dear Miss Glover,

Your letter of April 6, sent to Dean Bond, has been referred to this office for reply.

I sincerely regret that Loretha has given you the wrong impression of our concern about her and about information from the Business office. I have given personal consideration to her case, gave her a slip for second quarter examinations although her account had a balance and indicated to her as frankly as I could - weeks ago - that she could not re-enter for the third quarter with a second quarter balance showing on the books. Miss Nixon did not tell her that she had not received a penny from you - obviously she misunderstood - for the receipts were sent to you and the credit given to her.

I called Loretha in a few days ago and asked her if she realized the seriousness of this situation, being out of school with nothing being done about it. I have kept her on NYA, although she has not been attending classes. I feel that you know us well enough to realize that if we COULD have given further extension on her account, we would have done so. Our hands are tied, however, when the quarters change. The system is not like it used to be. We can make extensions within a quarter, but at the change of quarter we cannot bring one balance over from that closed period. It is just like the close of an academic year. The students must even re-register for a new quarter.

The enclosed itemized statement will indicate Loretha's balance up to this time. We do not want her to withdraw and will do everything we possibly can to keep her. This is the first communication that my office has received where a definite date has been given for the payment of Loretha's second quarter balance, and I am willing to be personally responsible for it until April 13th. Please note that she has not been charged third quarter tuition. When she registers, this tuition will be charged in the amount of $20.00. The last two months' board, room and laundry - $20.00 for each month, less $7.50 NYA - net $12.50 a month - $25.00 for the two months - will also be charged. This means, therefore, that you will have the following definite obligation for her account, which must be paid BY MAY 15, 1940:

$24.50	balance as shown by Statement
20.00	Third Quarter tuition
25.00	- April and May Board, Room and Laundry
$60.50	

I am sending for Loretha, to tell her that the matter seems definite enough for her to register. If you would keep in touch with me I would be able to keep you better informed. Loretha is young and may not be able to understand conditions as we do.

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

10
21
31
29.50
60.50

10
21
31

70.50
31.00
39.50

bem

April 9, 1940.

Miss M. E. Bonner,
Principal, Cypress Street School,
Daytona Beach, Florida.

Dear Miss Bonner:

Your request for the use of our Auditorium on April 25th and May 2nd, 1940, for events of your commencement, was presented to the Staff Committee on Monday afternoon.

I am happy to state that the Committee gave full approval to the use of the Auditorium by your group on the dates indicated. In the event that there may have to be some change, we will notify you in time to decide upon dates that will be equally satisfactory for your purpose.

Very truly yours,

Bertha L. Mitchell, Secretary.

April 10, 1940

Miss Henrine Martin
1056 East Twelfth Street
Erie, Pennsylvania

Dear Miss Martin:

Thank you for your letter of April 3.

We had some bust photos of Mrs. Bethune, but they are just about exhausted. If you cannot get one from the Associated Publishers, let us know and we will have one made for you.

With best wishes,

Sincerely yours,

Bertha L. Mitchell
Secretary-Business Manager.

t

April 10, 1940

Intercollegiate Press Bulletins
Editorial Offices
102 Fulton Street
New York City

Dear Sir:

We do not wish to renew our subscription to the Intercollegiate Press Bulletins for 1940.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

April 10, 1940

Miss Pearl Cotton
2394 - 7th Avenue
Apartment 2N
New York City, N. Y.

Dear Miss Cotton:

Your letter of April 3 has been received in the absence of Mrs. Bethune from the College. You may reach her at her Washington address.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

April 10, 1940

Miss Edna M. Calhoun
P. O. Box 322
Marianna, Florida

Dear Miss Calhoun:

Your letter of April 4 has been received in the absence of Mrs. Bethune from the College. We are not expecting Mrs. Bethune to return to Florida until the latter part of May. Therefore, it will not be possible for her to accept your invitation at this time. If it were possible, I am sure Mrs. Bethune would be glad to serve you.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

April 10, 1940.

Wells Card Company,
610 Linden Street,

Scranton, Pennsylvania.

Gentlemen:

Through the kindness of Mrs. Veva Rees Friend, we have had opportunity to handle your beautiful Christmas Cards and have noted with interest that you also manufacture boxes of varied greeting cards - cards of sympathy, birthday greetings, and so forth.

We are sending herewith our order for forty boxes, prepaid, of these greeting cards, which are sold at 50¢ a box. We enclose our check for $20.00 to cover, together with regular purchase order.

Kindly make shipment immediately.

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Secretary-Treasurer.

April 15, 1940.

Mr. Doxey A. Wilkerson,
The Negro in America,
405 Lexington Avenue,
New York, New York.

Dear Mr. Wilkerson:

Some weeks ago Dean Bond referred to this office, your request for an up-to-date mailing list of the Trustees of Bethune-Cookman College. At the time we could not make an authentic list, because our Annual Trustee meeting had not been held.

I am happy to enclose the list at this time, which is entirely correct for the year.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary of the College.

1 enclosure

April 13, 1940.

Dr. Thomas W. Turner,
Department of Biology,
Hampton Institute,
Hampton, Virginia.

Dear Dr. Turner:

The Kiln came just before Mrs. Bethune left for Washington and she was elated over having it and over the prospect of its being used in Bethune-Cookman College. Our operation and maintenance men are waiting for the other parts in order to assemble it.

Mrs. Bethune has not been well for the past three weeks and entered Johns Hopkins Hospital in Baltimore on Monday of this week. We hope that she will soon be herself again, after some rest and treatment. She is not seriously ill, but is so tired that the let-up from her strenuous routine is imperative.

May we express the deep gratitude of Bethune-Cookman College for your generous gift of this Kiln to our Industrial Departments.

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

April 13, 1940.

Mrs. Oliver Cope,
Executive Secretary,
Friends of Refugee Teachers,
178 Coolidge Hill,
Cambridge, Massachusetts.

Dear Mrs. Cope,

Your letter of April 9 has been received in the absence of President Bethune from the College.

Mrs. Bethune has not been well for some weeks and she entered Johns Hopkins Hospital in Baltimore on Monday of this week, for observation, examination and treatment. We are not bringing any official matters to her attention until she is entirely well again.

Mrs. Bethune will not discuss actual faculty appointments until late May. Although she was greatly interested in the prospect of securing one or two of the refugees teachers, I feel that I may safely say that those whom you recommended to her might be recommended also to other schools who may make their appointments for the ensuing year earlier than we do at Bethune-Cookman. Meanwhile, if teachers are available for special work Mrs. Bethune has in mind, at the time she returns to the College, I know she will be grateful to you for further recommendations.

Very truly yours,

Bertha L. Mitchell, Secretary.

April 13, 1940

Mrs. Florence Rose,
Department of Public Information,
Birth Control Federation of America, Inc.
501 Madison Avenue,
New York City.

Dear Mrs. Rose:

Mrs. Bethune has not been well for the past three weeks and on Monday of this week she entered Johns Hopkins Hospital, Baltimore, for examination and treatment. While she is not seriously ill, she is so very tired that we feel that a period of rest is imperative. I seriously doubt that she will be in New York during April or May. When you are in Washington, however, it might be well to call her office for further information.

I know that Mrs. Bethune would be glad to sit in the meeting that you are planning, if it could be possible.

With best wishes,

Sincerely yours,

Bertha L. Mitchell, Secretary.

Student

April 13, 1940.

Miss Ary Glover,
722 West Orange Street,

Lakeland, Florida.

My dear Miss Glover,

Thank you for your letter of April 12, with remittance of $10.00 to be applied to Loretha's account. We enclose official receipt for this amount.

I, too, am deeply sorry that you found it impossible to pay the balance due on the account today as promised. These difficult periods are most embarrassing - to you and to us. I feel sure, however, that you understand the limitations of the College and will not expect us to give further extensions. I think your plan of trying to settle the bill by weekly payments is better than any, in order that she may suffer no further embarrassment at the time for final examinations.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary of the College.

1 enclosure

April 13, 1940.

Miss Edna M. Calhoun,
Jeanes Teacher for Jackson County,
Postoffice Box 322,

Marianna, Florida.

Dear Miss Calhoun:

Mrs. Bethune has not been well for the past three weeks, and on Monday of this week she entered Johns Hopkins Hospital in Baltimore for examination and treatment.

While Mrs. Bethune is not seriously ill, she is very, very tired and we felt that it was vitally important that she go into the hospital now, before more serious physical disorders appeared. She has not spared her strength in her work for the Youth Administration and for Bethune-Cookman College, during the past four years. All speaking engagements for the Spring and Summer have been cancelled.

I am sure Mrs. Bethune will regret her inability to accept your kind invitation to speak to your group on the afternoon of May second. I am sure she will appreciate an invitation from you at some time in the future, when she is able to accept.

Sincerely yours,

Bertha L. Mitchell,
Secretary of the College.

Gen

April 13, 1940.

Mrs. Maude B. Coleman,
Interracial Consultant,
Department of Welfare,

Harrisburg, Pennsylvania.

Dear Mrs. Coleman:

Your letter to Miss Elizabeth Wellington, Corresponding Secretary of our Woman's Advisory Board, was referred to this office some weeks ago. The great pressure of publicity work during the winter season has prevented our sending acknowledgment prior to this time. Then, we were awaiting delivery of some photographic prints of Mrs. Bethune especially made for framing. We are happy to send one of these prints to you, under separate cover. You requested a picture of the College also. We have no picture of the entire campus but have some photographs of different buildings and student activities. I enclose some picture postcards. Let me know which building photograph you prefer for your office, and I shall try to get one for you. Or, if you prefer to have a photograph of some student departmental activity, let me know.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary of the College.

encs

April 15, 1940.

Mrs. Mame Mason Higgins,
4406 Indiana Avenue,
Chicago, Illinois.

My dear Mrs. Higgins:

It was so nice to receive your letter of April 9th. It is just like you to be thinking of "ways and means" of getting Bethune-Cookman into the consciousness of the Chicago people. I hope that you will be successful. Just what kind of publicity material do you need - maintenance leaflets or something of that type?

The movies are in Washington, but may be transferred to you without great trouble, or great expense. They are on the 16mm films, you know, and simple to run for anyone who has a smattering of knowledge of this kind of work. I do think this would be a good stunt. Weigh the possibilities, however, of people judging the needs of the school by its appearance. The movies show us as being rather prosperous, you know, and might not be the best psychology for new prospects. You know your folks there better than I, however, and the beauty of the campus as shown in the movies might stimulate rather than regard giving.

Mrs. Bethune developed rather distressing asthmatic tendencies before she returned to Washington and had us all very much worried. She entered Johns Hopkins last Monday, and not a moment too soon. Frankly, I think it is fatigue and nerves more than anything else. We havent received the chart or her complete diagnosis, but the first thing they are stipulating is that she must lose fifty pounds. Arabella and Mrs. Smith are sending us daily bulletins. They have cancelled all of her engagements for the spring and summer.

I cant give you any suggestions as to your Drive, but I will be so glad to cooperate in every way possible.

Love to Earlyn, Lillian, Mrs. Mason, Bill and you.

Ever sincerely,

April 15, 1940.

Mrs. Sevilla Lowe Brown,
440 North 60th Street,
Philadelphia, Pennsylvania.

My dear Mrs. Brown:

I have given careful thought to your letter of April 9th, and have discussed it fully with our Student Aid Committee.

Unfortunately, we can give Catherine no aid, for she is a high school student and our High School Department is so small that the State NYA office allows us aid for only one high school student. As you may know, this was given out last August. The College has a limited amount of aid to give to students, and this is given only to the students of Junior College grade. You see, therefore, that this avenue of help is closed.

Dean Bond and I have discussed this matter exhaustively. Mrs. Bethune is in Johns Hopkins Hospital in Baltimore and cannot discuss it with us. If she were here she would rely on our judgment and recommendation, as she is not in close enough touch with the details of student accounts to make any decisions concerning them. Dean Bond and I have felt that if you could file with us a Promissory note, duly executed and endorsed by Attorney Dickerson or Mrs. Dickerson, both of whom are members of our Boards, and whom we know, for this balance of Catherine's, we would accept such an arrangement. Catherine's balance is now $96.00, and with the May charge for board, room and laundry, and graduation expense of $5.50, it will be $121.50. Our usual limit for student balances is $25.00, so you see just how we have trusted you in the matter. We would have no justification for extending the account, particularly one of this size, into the new year - your promissory note, therefore, would have to be for sixty days only, in order that the funds might be in our treasury before the close of the fiscal year, June 30, 1940.

If you cannot send promissory note endorsed as we have indicated, in order that we may be certain of, the funds before the close of the fiscal year, then we must regretfully advise that you send for Catherine to return home. We certainly wish that you might make some arrangements for funds, however, for she such a splendid girl and has done so well in her work here this year.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

April 15, 1940.

Mrs. R. M. Blye,
335 Jackson Street,
Saint Petersburg, Florida.

Dear Mrs. Blye:

Thank you very much for your remittance of $30.00, which has been applied to Glovine's and Alexander's accounts. We enclose official receipt for this amount.

No doubt Alexander has told you that he had been taken off of NYA because his scholarship fell below the "C" average requirement. We will see that he gets paid for the half-month's work from March 17th to March 30th, and for the current NYA period I am increasing Glovine's NYA to $10.00 a month, from $5.00. I know how difficult it must be for you, with two of them in School, and this increase on hers will help some, since you will have to pay the full amount monthly for Alexander during these last two school months. We will keep Glovine's at this increase figure, for her work is satisfactory and she has shown great improvement in her academic work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell.

2 encs

Bethune-Cookman College
Daytona Beach, Florida

Mary McLeod Bethune, *President*
C. M. Ranslow, *Treasurer*

April 16, 1940.

Mr. George Lewis,
Warrington, Florida.

Dear Mr. Lewis,

Some time ago you wrote Dean Bond, inquiring concerning the school charges against your daughter's account.

The charges are as follows:

Payable at Entrance-----		
Tuition -----------	$20.00	
Annual Fees -------	20.00	
Board, Room and Laundry for March -	20.00	$60.00
April - Board, Room and Laundry ------------		20.00
May - Board, Room and Laundry ------------------		20.00
		$100.00
You paid when Marjorie entered - -		40.00
BALANCE FOR THE YEAR -------------------		$ 60.00.

Of this balance $20.00 is due from March, and $20.00 is now due for April. The $20.00 for May will not be due until May 5th.

I hope this clears the matter in your mind, and that you will take care of the $40.00 now due upon receipt of this letter. The fees are usually divided up over the three months period, and if you wish to pay them this way, you may do so, sending $35.00 now - $20.00 for April Board, room and Laundry, and $15.00 on the fees, and paying the balance of the fees- $5.00, along with May board, room and laundry, it will be entirely acceptable to us.

With best wishes,

Sincerely yours,

Bertha L. Mitchell

Bertha L. Mitchell, Business Manager.

Student

April 16, 1940.

Mr. George Lewis,
Warrington, Florida.

Dear Mr. Lewis,

Some time ago you wrote Dean Bond, inquiring concerning the school charges against your daughter's account.

The charges are as follows:

Payable at Entrance-----		
Tuition ----------	$20.00	
Annual Fees -------	20.00	
Board, Room and Laundry for March -	20.00	$60.00
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You paid when Marjorie entered - -		40.00
BALANCE FOR THE YEAR ------------------		$ 60.00.

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I hope this clears the matter in your mind, and that you will take care of the $40.00 now due upon receipt of this letter. The fees are usually divided up over the three months period, and if you wish to pay them this way, you may do so, sending $35.00 now - $20.00 for April Board, room and Laundry, and $15.00 on the fees, and paying the balance of the fees- $5.00, along with May board, room and laundry, it will be entirely acceptable to us.

With best wishes,

Sincerely yours,

Bertha L. Mitchell, Business Manager.

Student

April 16, 1940.

Miss Edna Brown,
720 Avondale,
Orlando, Florida.

Dear Miss Brown:

Thank you very much for your letter of April 9th. I am glad to know that you are much better, and that you plan to resume your work during the summer session.

I am so sorry that the rules of the College forbid us making any refund on your annual fees. This $20.00 must be paid by every student and is not refundable. Even though a student enters in the third quarter, these fees must be paid, and even though he or she remains for only a month, they must be retained. I wish that we might transfer some portion of this amount to your summer school account but as you know, we close our accounts each quarter, and at the end of the year, our final report is sent to the Board. The Summer Session is on an entirely different budget from the Regular Session, and payments in the one cannot be transferred to the other. If you had returned during any part of this regular session, the fees would not have to be paid again, but after May 31st they are lost to you. I regret this so much, particularly when I know what a struggle you are having to complete your education. Fortunately, the summer school charges are very moderate and I am sure you will not have great difficulty in meeting them.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

April 16, 1940.

Mr. Arthur Bernstein,
C/o Benny Goodman's Orchestra,
Ambassador Hotel,
Los Angeles, California.

Dear Mr. Bernstein:

When Mrs. Bethune received Mrs. Hampton's cordial letter, a few weeks ago, stating that you were purchasing a bass violin for our orchestra here, she was made very happy. It has long been a dream of hers to have a good orchestra at Bethune-Cookman, but we have not had means to direct toward the purchase of instruments. It is making her dream come true to have the interest and help of Mr. and Mrs. Norman, of Mr. and Mrs. Hampton and you.

The bass violin is actually here. There are really no words that we may use effectively to express our appreciation for it. It is so beautiful. The Orchestra instruction has gone forward with greatest enthusiasm since it came. The boys just beamed! Just a few days before it came Mr. Norman sent us fifteen new orchestrations, and the fellows are now rehearsing every spare moment, for their appearances in the Auditorium during the ensuing weeks, particularly during the Commencement season.

Mrs. Bethune is not so well and is now in Johns Hopkins Hospital for observation, examination and treatment. I have written her that the bass violin has been received and I know how happy this will make her. She is not seriously ill, but just must stop her too-strenuous activity to correct some physical irregularities that may grow serious. Until she is able to write you herself, please permit me to express the gratitude of the students and teachers of Bethune-Cookman College, for this valuable gift to our Institution.

Sincerely yours,

Bertha L. Mitchell,
Secretary of the College.

April 18, 1940

Mr. Luwaugh J. Holmes
115 Fayerweather Street
Cambridge, Massachusetts

Dear Mr. Holmes:

Thank you for your letter of April 12, relative to the advertisement of a "Benefit Bethune-Cookman Dance", in some hall in Boston.

We know of no such dance and would be interested to know where it is being held and just who is sponsoring such dance.

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

t

April 18, 1940

Miss Florence L. Green
120 North Avenue
Lakewales, Florida

Dear Miss Green:

Thank you for your letter of April 15, stating your desire to continue your education at Bethune-Cookman College.

We will not have any more jobs available this year. If you have completed your high school work and are able to pay part of your expenses for next year, you may send in your application for NYA aid. However, if you have not completed your high school work, we cannot accept you as a student in Bethune-Cookman College. Our high school department has been discontinued.

With best wishes,

Sincerely yours,

Bertha L. Mitchell.

t

April 18, 1940

Miss Lillian Franklyn McCall,
Managing Editor
The Brown American
1519 Lombard Street
Philadelphia, Pennsylvania

Dear Miss McCall:

As requested in your letter of April 10, I am enclosing a list of the names and addresses of our faculty members.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

April 19, 1940.

Miss Kathryn G. Baker,
748 West Church Street,
Jacksonville, Florida.

My dear Kathryn,

I am so happy to know that you contemplate attending the summer session at Bethune-Cookman, and I enclose the bulletin you requested.

Marcia and I are both fine - both working hard at our "school pursuits." I continue to rave over her on every possible occasion, for really she is so interesting.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary.

April 19, 1940

Miss Essie G. Smith
138 W. 139th Street
Apartment A-5
New York City

Dear Miss Smith:

Thank you for your letter of April 14, As soon as our catalogs are off press, we will send you one. I note in your letter you asked about room and board for a boy at the age of ten. We do not accept students who have not completed their high school work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary- Business Manager.

t

General

April 22, 1940.

Mr. H. F. Coleman,
Supervisor of Negro Work,
National Youth Administration,
Masonic Temple,
410 Broad Street,
Jacksonville, Florida.

Dear Mr. Coleman:

Your letter of April 19, sent from New Orleans, has been received. Thank you very much for the check for ten dollars, which has been credited to Georgia Kelly's account. The balance for the year was eight dollars, instead of seven, the extra dollar being charged for Science fee for the third quarter. The balance of two dollars is being held, pending your instructions. Should this amount be turned over to Miss Kelly?

I requested of Mrs. Shaw a written statement concerning the money sent for the Strong girls, and asked the girls to sign it if they had received the money. I enclose this statement for your records.

Mrs. Bethune is improving, although she will have to be in the hospital for two months. The sinus trouble, which is more of less chronic, will have to relieved by another operation. Before this is done, however, she must lose thirty pounds. They have her on a rigid diet, which prepares for this operation as well as gives relief from the asthma that made her nights so uncomfortable. She is weak, of course, but in good spirits. We receive daily bulletins concerning her condition. I know she would be glad to receive a letter from you, addressed to Johns Hopkins Hospital, Baltimore, Maryland, for her inactivity and enforced withdrawal from "circulation" seem to have a worse effect than her actual physical condition.

With best wishes,

Sincerely yours,

Bertha L. Mitchell, Secretary.

2 enclosures.

April 22, 1940.

Knight Brothers Paper Company,
Union Terminal Warehouse,
Jacksonville, Florida.

Gentlemen:

The enclosed invoice has just been received. I have made inquiries of our departments concerning it for it covers no legitimate order from our office, and find that it was ordered by M. W. Saxon, of the Publicity and Promotion Department, for the Mummies and Zeniths Clubs.

The College makes no purchases other than those indicated on the regular, numbered, approved purchase order. If, then, you receive orders in any other form, please do not bill the college for them, nor include the amounts on our statement. Kindly change this invoice and send to M. W. Saxon, for the Mummies and Zeniths Clubs, Bethune-Cookman College, and do not include on the monthly statement of the College, as it is not our order. We have so many departments that we have to concentrate the College purchasing in one place.

I enclose purchase order for envelopes, also check to apply on our account.

Very truly yours,

Bertha L. Mitchell,
Business Manager.

encs-

April 22, 1940

Mr. A. E. Holland
Washington School
Wichita Falls, Texas

Dear Mr. Holland:

Your letter of April 15 has been received in the absence of Mrs. Bethune from the College.

Mrs. Bethune will be away for sometime. She is not well and has been requested by the Doctor to stay at least two months in the hospital. She is now in Johns Hopkins Hospital, Baltimore, Maryland. We are not worrying her mind with any office work at this time.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

April 22, 1940

Miss Lenora Washington
246 West 150th Street
2F
New York City

Dear Miss Washington:

Thank you for your letter of April 17, stating your desire to continue your education at Bethune-Cookman College. We write to advise you that we do not accept students who have not completed their high school work. Our high school department has been discontinued.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

ber

April 22, 1940.

Mrs. Lottie Pearson,
83 Lincoln Street,
Saint Augustine, Florida.

My dear Mrs. Pearson:

Your communication of April 20 has been received in the absence of President Bethune from the College.

Mrs. Bethune has been in Johns Hopkins Hospital in Baltimore for the past two weeks and her treatment there will require her residence many more weeks. Because she was not well, all of her engagements for the spring and summer have been cancalled.

I know Mrs. Bethune will be most grateful to note your invitation to her to speak for the Missionary Society of the First Baptist Church of Saint Augustine and will regret her inability to accept it.

Sincerely yours,

Bertha L. Mitchell,
Secretary.

Gen.

April 22, 1940.

C. A. Wells Company
610 Linden Street,
Scranton, Pennsylvania.

Gentlemen,

We orderedaand received from you a few days ago 40 boxes of greeting cards.

We are writing to ascertain if you sell Mothers Day Cards. If so, would it be possible for us to return 20 boxes of the cards we have on hand, for a like number of Mothers Day Cards? We are having so many calls for them at this time, and more will come.

With best wishes,

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Business Manager.

Student

April 22, 1940.

Miss Floy Britt,
3612 Twenty-third Street,
Tampa, Florida.

My dear Miss Britt:

I presume Annie Mae has written you that for some reason of dissatisfaction on the part of Mrs. Bond, for whom she has been working for her board this year, she has been released from this service. I cannot tell you how deeply sorry I am of this situation. I thought that we had the matter of Annie Mae's expenses settled for this year, with a minimum of responsibility for you. When I wrote you on October 17, indicating that you would have to pay only $48.50 in cash for the entire year, I thought that we had been able to make an arrangement worthy of Annie's merit and her need. Mrs. Bond has complained to me of her indifference on one or two occasions, and spoke also of the fact that she came so late to her work in the mornings. The actual disagreement has been between the two of them, of course, and I cannot force Mrs. Bond to use Annie if she feels that she is not satisfactory and her work acceptable.

We have no other recourse, then, except to have her re-enter the boarding department for these last six weeks of the school year. This means that a half-month's board is charged in April, for she stopped work on April 17, and the month does not close until May 5, and a full month's board for May. The board is $15.00 a month. We had already figured her tuition, fees, room-rent and laundry, with the NYA credits applying against these items. She will retain her NYA monthly allowance, but this $22.50 for board will have to be paid in cash.

Again, may I express my regret over the outcome of the situation this late in the year. Annie Mae and Mrs. Bond may be able to make a fuller explanation to you than I, if you desire to have one. I do feel rather responsible for the entire thing, however, for I asked Mrs. Bond to take Annie Mae. If I had any other place for her, I would be glad to assign her, but it is so late that nothing else is available.

Sincerely your's,

Bertha L. Mitchell, Secretary.

gen

April 23, 1940.

Premier Scenary Studio,
340 West 141st Street,
New York City.

Gentlemen:

We are writing to request a catalog or price list of new and used Stage Drapes, in order that we may refer it to one of our College Clubs interested in purchasing such equipment for our Institution.

We shall appreciate receiving this information immediately.

Very truly yours,

Bertha L. Mitchell, Secretary.

April 23, 1940

Mr. R. H. Johnson
Eatonville Publishing Company
P. O. Box 127
Maitland, Florida

Dear Mr. Johnson:

Thank you for your letter of April 9 and for the copy of your Magazine.

Our advertising budget is exhausted for this year, but we will be glad to consider your Magazine next year, 1940-41.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

April 23, 1940

Mr. Lewis Conn, Director
Campaign for Youth's Needs
112 East 19th Street
New York City

Dear Mr. Conn:

Thank you for your letter of April 16, which has been received in the absence of Mrs. Bethune from the College. I am sure she would want to thank you for the material on the Campaign for Youth's Needs.

Mrs. Bethune is in Johns Hopkins Hospital and will be there for at least two months, at the request of the doctor. I shall hold your material for her, as we are not worrying her mind with anything at the present.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

April 23, 1940.

Respess Engraving Company,
Jacksonville, Florida.

Gentlemen:

Recently we sent cuts of the College to one of our agents in New York, and unfortunately they have been mislaid. We are greatly handicapped without them.

The two larger pictures from our last leaflets were made from the cuts you made for the school. Only one of the glossy prints is available and we enclose that one, from which we desire another cut made. Is it possible for you to make a cut from the picture clipped from the leaflet? If so, we shall want another of this size. If this is impossible, can you make a cut of this size from the Snapshot of White Hall enclosed?

Is it possible for you to make cuts from the postcard pictures enclosed? If so, we should like to have cuts made of each building, 5 [illegible] x 3¼ inches.

Please let us hear from you immediately on these matters.

Sincerely yours,

Bertha L. Mitchell.

enclosures -

April 23, 1940

Mr. John A. Turner
440 St. Nicholas Avenue
Apartment 4C
New York, N. Y.

Dear Mr. Turner:

Thank you for your letter of April 5, addressed to Mrs. Bethune.

Your letter of March 4, with questionnaire enclosed, has not been received. Please send another questionnaire in order that we may have it filled in by Dr. Adams and returned to your office as requested.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

Gen

April 23, 1940.

Wil-Kin Theatrical Supply Company,
150 Walton Street, Northwest,
Atlanta, Georgia.

Gentlemen:

We are writing to request a catalog or list of new and used Stage Drapes, with prices, in order that we may refer them to one of our College Clubs interested in presenting such equipment to our Institution.

We shall appreciate receiving this information immediately.

Very truly yours,

Bertha L. Mitchell,

Secretary.

fen

April 23, 1940.

Southland Theatre Equipment Company,
Mr. Sam M. Berry, President,
189 Walton Street, Northwest,
Atlanta, Georgia.

Dear Mr. Berry:

We are writing to request a catalog or price list of new and used Stage Drapes, in order that we may refer it to one of our College Clubs interested in purchasing such equipment for our Auditorium. We shall appreciate receiving this information immediately.

With best wishes,

Very truly yours,

Bertha L. Mitchell, Secretary.

Ber

April 23, 1940

Miss Alice A. Smith
Teachers College
Winston-Salem, North Carolina

Dear Miss Smith:

Your envelope marked "Forward if Necessary" is being held here for Mrs. Bethune. Mrs. Bethune is in Johns Hopkins Hospital and will be there for two months.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

April 24, 1940.

E. A. Wright Company,
2545 North Broad Street,
Philadelphia, Pennsylvania.

Attention - Mr. S. P. Bickel,
Manager of Department.

Dear Mr. Bickel:

We enclose list of candidates for graduation for this year, for whom we are ordering diplomas. Our commencement exercises will be held on May 31st, but in view of the fact that our President, Mrs. Bethune, is in Johns Hopkins Hospital and will not be able to come to the College for commencement, the diplomas will have to be sent to her for signature. This means that they should be in our hands no later than May 20,1940.

The price given for diplomas last year was $2.20 per set. We are earnestly requesting a reduction of this price to $2.10 a set, in view of the fact that our two orders, for regular and summer session graduation, totals a hundred twenty five or a hundred thirty each year. We shall want to have the invoice for these diplomas prior to their delivery, in order that payment in full may be made, thus saving the College the costs of transportation.

Please let us hear from you on the price, and on the delivery date as indicated. The diplomas would have to be mailed from Philadelphia on May 17, 1940 if we would certainly receive them on May 20, 1940.

Very truly yours,

Bertha L. Mitchell,
Secretary - Business Manager.

2 enclosures

April 24, 1940.

Mrs. Peggy L. Belton,
Bethune-Cookman College.

Dear Mrs. Belton,

Permission is hereby given the Personality Development Class to use the Auditorium for a "Beauty Revue" on the evening of May 7, 1940.

It is suggested that a general outline of the program be filed with Dean Bond prior to last rehearsal, in order that adjustments may be made, if [illegible] is found necessary.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

General

April 24, 1940.

Knight Brothers Paper Company,
Jacksonville, Florida.

Attention of C. C. Colley,
Credit Department.

Dear Sir:

May I acknowledge receipt of your letter of April 23, 1940.

We have been sending orders to Knight Brothers Paper Company for three years on purchase order forms. The form, copy of which I again enclose, states clearly that no goods are to be delivered without a written order on this form. You are a business organization and fully understand that the College could not be responsible for the desires of ten major departments, 35 employees and 250 students without some protective organization in the way of purchasing. I sent you respectful instructions as to the handling of the bill for the April 19th order. Bethune-Cookman College will certainly not pay this or any other bill for a purchase other than those through our regularly established channel. We could not collect the bill, for it is not on our books, and could not be entered unless the invoice was accompanied by the triplicate copy of the purchase order. In this case there is none, and this is our only authority for proper accounting.

May I say again that no orders are made by the College, for five cents or five hundred dollars, unless they are made on the purchase order forms, signed by the Business manager. Our Board auditor recognizes no other arrangement. Any orders received otherwise are not our responsibility. If, therefore, you arbitrarily leave the order you received charged against our account, after the explanations given to you, we want you to understand fully that it will certainly not be paid by this Institution.

Very truly yours,

Bertha L. Mitchell,
Business Manager.

enc.

April 25, 1940.

Respess Engraving Company,
Postoffice Box 207,
Jacksonville, Florida.

Gentlemen,

Thank you very much for your prompt reply to our recent letter concerning cuts.

We are sending proof from the plate of White Hall, clipped from another leaflet, which has not been folded. If the cut can be made of this, in the same size as the previous cut, which is 6½ x 4-5/8, we will be very glad. This should be the size of the other cut for which we sent the glossy print.

For the cuts from the Postcard pictures and the Snapshot, we will want the 5¼ x 3¼ size of half-tones.

We enclose official purchase order for these cuts.

Very truly yours,

Bertha L. Mitchell,
Business Manager

April 25, 1940.

Mrs. Margaret Davis Bowen,
Principal, Gilbert Academy,
5318 St. Charles Avenue,
New Orleans, Louisiana.

My dear Mrs. Bowen:

Your note of April 24 has just been received.

Unfortunately Mrs. Bethune will not be here to greet you when you come to Bethune-Cookman this week-end, but we shall be happy to make your stay here as pleasant as possible. Mrs. Bethune has been in Johns Hopkins Hospital for the past two weeks and must remain there for treatment for two months. She is not seriously ill, but it was necessary for her to break her too-strenuous schedule of activity now in order to avoid more serious consequences in the future.

Mrs. Bethune will be happy to know of your visit. Please be assured of the fact that we will be happy to show Bethune-Cookman to you.

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

April 26, 1940.

Mr. Sherman Brice,
Department of Public Relations,
The Robert S. Abbott Publishing Company,
3435 Indiana Avenue,
Chicago, Illinois.

Dear Mr. Brice:

Thank you very much for your letter of April 17, in which you set forth the most interesting plan of the Chicago Defender to exchange scholarships from Educational Institutions for publicity and advertising. We feel that this would be a most effective way of sponsoring the work of our several Negro Institutions, and of making awards to worthy students to attend these Institutions.

We shall be interested to receive the details of the plan. We will be glad to cooperate in whatever manner you may outline.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

April 26, 1940.

Mr. George Lewis,
Warrington, Florida.

Dear Mr. Lewis:

Dean Bond has just referred to me your letter of April 18, which was sent in reply to my letter of April 16.

May I say that you have become confused in your thinking of the charges for your daughter, for you did not take note of the fact that the annual fees must be paid at entrance, whether a student enters in the first, second or third quarter. These fees must be paid by all students. For the convenience of patrons, these fees are divided in payments as follows: $10.00 with the first month, $5.00 with the second month and $5.00 with the third month. This is the reason Dean Bond told you that you would need to send $50.00 with your daughter when she entered, for he included that first payment on the fees. Since you did not pay the $10.00 on fees when she entered I suggested that you pay $15.00 of the fees with her April board and $5.00 with her May board.

I am so sorry that this mix-up has arisen and hope that the above explanation clears the matter of the charge for fees, in your mind.

Very truly yours,

Bertha L. Mitchell,
Business Manager.

Arpil 26, 1940

Mr. George Lewis
Warrington, Florida

Dear Mr. Lewis:

I have your letter and am referring it to the office of Mrs. Bertha L. Mitchell, Business Manager, who handles all matters pertaining to finance.

Very truly yours,

James A. Bond.

JAB:mg

cc: Mrs. B. L. Mitchell

COPY

April 26, 1940.

Mrs. E. D. Pearce,
Vice-Chairman, Florida Advisory
Committee on Women's Participation,
1645 Southwest 14th Street,
Miami, Florida.

Dear Mrs. Pearce:

Mrs. Bethune deeply regretted her inability to be present at the first 1940 meeting of the Florida Advisory Committee on Women's Participation in the New York World's Fair, held on Friday, April 12th at the Miami Women's Club.

Mrs. Bethune has been in Johns Hopkins Hospital, Baltimore, since April 8th, and must remain there for six more weeks. She is not seriously ill, but a chronic sinus condition so weakened her that she was no longer able to go on with her strenuous schedule, and she had to go into the hospital for treatment. She has asked me to write you, to express her regret over her inability to be present at the meeting, and would like to receive copies of the proceedings of the meeting if they are available. She hopes to be able to attend your next meeting.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary.

April 27, 1940

Mr. C. M. Mann
Lorenz Publishing Company
Dayton, Ohio

Dear Mr. Mann:

In reply to your letter of April 23, we wish to advise you that we do not have the present address of Mr. John A. Ross.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

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April 29, 1940.

Mr. Snow F. Grigsby,
Co-ordinator of Exhibits
and Organizations,
650 Gratiot Avenue,
Detroit, Michigan.

Dear Mr. Grigsby:

Your letter of April 13 has been received in the absence of President Bethune from the College. As you have perhaps read through the Press, Mrs. Bethune is in Johns Hopkins Hospital in Baltimore, Maryland, and must remain there for treatment for several weeks.

Your communication was referred to Dean Bond, who is in charge of the school during Mrs. Bethune's absence. Our program is necessarily retarded by the fact that Mrs. Bethune is ill, and the arrangements that should have been made concerning the exhibit have not been made. I note in your correspondence that the exhibit should have been sent by April 25th. It is now April 29th, four days beyond the time mentioned. Dean Bond and I are not certain as to the type of material that should be sent for exhibit, in view of the fact that we have not seen the folders you mention in letters to Mrs. Bethune.

To have an exhibit at your exposition is such a wonderful privilege for any institution. I wonder if you will be kind enough to let me know just what type of material is to be sent, and if it is not too late now to send it, we will gladly comply with Mrs. Bethune's desires in the matter. We deeply regret the delay, which, I assure you, has been unavoidable.

Sincerely yours,

Bertha L. Mitchell, Secretary.

April 29, 1940.

Mrs. Mary Lewis Betsch, Registrar,
Edward Waters College,
Jacksonville, Florida.

My dear Mrs. Betsch:

Your request for the official transcript of the record of Miss Mylie Springfield has been referred to me.

We sincerely regret that it is impossible to release Miss Springfield's transcript for the reason that there is an old balance on our books against her, for charges during 1937-38. Just as soon as Miss Springfield settles this balance we will be glad to send her transcript to you.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

General

April 29, 1940.

Silver Burdett Company,
45 East 17th Street,
New York City.

Attention of Mr. Burr L. Chase,
Secretary.

Dear Mr. Chase:

Thank you very much for your letter of April 26, 1940.

We have been trying to effect all collections for books during these months and it was for this reason that the $22.78 has not been sent to you. If, however, you will be kind enough to senduus a duplicate statement, we will send the college check for $22.78 immediately.

We regret that this delay has caused you to write us again. Another year we will so organize the book sales that the College may receive deposits on books prior to the sending of the order, and we will be able in this way to pay in full for the books within a short while after they are received.

Very truly yours,

Bertha L. Mitchell,
Business Manager.

April 29, 1940

Miss Jane E. Hunter, Secretary
The Phillis Wheatley Association
4450 Cedar Avenue
Cleveland, Ohio

Dear Miss Hunter:

May we express our sincere gratitude to you for your contribution of $35.00 to Bethune-Cookman College. We enclose official receipt for same.

Your contribution of thirty-five dollars brings great relief to the College at this time. These are very strenuous days for us and your help is greatly appreciated. We are grateful for your continued interest and cooperation.

Please continue thoughtful of us and prayerful for us.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

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1 enclosure

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May 3, 1940.

Attorney Montague Rosenberg,
1010-11-12 Graham Building

Jacksonville, Florida

Dear Sir:

Your letter of May 1, 1940 has been received.

We are at a complete loss to understand just why the threat of suit is made, in that we have no record on our books of an indebtedness to the Auto Mutual Indemnity Company, and to our knowledge have never had any dealings with a Company of this name.

You write "Assessment Orders," in the amounts of $.50, $16.71, $.50, and $8.33. If you will kindly let us know just what is being assessed, we will be glad to give consideration to the matter. We have received no statement of any kind prior to the receipt of your letter and frankly do not know just what obligation the College has, if any, with such a Company. Please be kind enough to have them send us a statement of the account in order that we may determine the nature of the charges, by who made, the dates and like details.

We assure you that the matter will have prompt attention, for it is our policy to give prompt attention to all business matters.

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Business Manager.

May 7, 1940.

Esquire Magazine,
919 North Michigan Avenue,
Chicago, Illinois.

Attention of Mr. J. M. Arnold.

Dear Mr. Arnold:

Mrs. Cleveland, our Librarian, has turned over to this office a registered letter, dated April 26, 1940, with bill enclosed in her name.

If previous bills have been sent for this account, they have been delivered to Mrs. Cleveland, no doubt. If you will refer to our purchase orders covering subscriptions to Esquire Magazine, you will note that the order is sent by the College. All bills should also be sent to the College, rather than to any individual department head. We enclose our check for $5.00 for the subscription, and wish to have it renewed. Kindly send new invoice for the renewal charge and payment will be made immediately. Please head both statement for old bill and invoice for new subscription "Bethune-Cookman College."

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

By Bertha L. Mitchell, Business Manager

enclosures

May 7, 1940.

Miss Floy Britt,
1615 Lamar Avenue,
Tampa, Florida.

My dear Miss Britt:

Thank you very much for your letter of May 3rd, and for your remittance of $22.50, to take care of Annie Mae's board and room for the six-weeks' period, to the end of the school year, that she will not be working with Mrs. Bond. We enclose official receipt for this amount.

When I wrote you in October, giving the figures of Annie's charges, less the credits from NYA, I indicated that you would have to pay only $48.50 in cash to take care of the tuition, fees and room-rent balances for the year. You have made two payments of $16.17 each, for the first and second quarters. One other payment will complete her credits for the year. This is, of course, in addition to the $22.50 you have sent for Board, for we did not anticipate that you would have to pay any board for her this year, until the unfortunate incident of a few weeks ago, occurred.

With sincere appreciation for your patronage, we are

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

By:
Bertha L. Mitchell, Business Manager.

May 8, 1940.

Miss Inez Graham, Headmistress,
Graham-Eckes School,
Seabreeze Zone,
Daytona Beach, Florida.

Dear Miss Graham:

Your letter of April 13th was forward to Mrs. Bethune's Washington office immediately upon its receipt. We then expected her to be back at her desk, from Johns Hopkins Hospital. Due to the fact that examinations indicated that she had to remain in the hospital for two months, there were, necessarily, many matters which could not be brought to her attention, nor handled promptly.

Mrs. Bethune's office has just returned the communication here, with the message directly from her that Bethune-Cookman will be glad to avail itself of the privilege of using, from time to time, the "loan set" of Art materials and illustrations from the Carnegie Corporation. She has written to Miss Florence Anderson in accordance with your request.

If there is any further service that Mrs. Bethune may give in connection with this matter, kindly communicate with her here. We are now in direct touch with her at the hospital and as she is much improved, matters can be handledwwith greater dispatch than during the previous weeks.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

May 8, 1940.

Mrs. H. W. Hurt,
404 Riverside Drive,
New York, New York.

Dear Mrs. Hurt:

Your letter of May 6 has been received in the absence of President Bethune from the College. Since April 4th she has been in Johns Hopkins Hospital, Baltimore, being treated for Sinusitis. Although we receive daily bulletins of improvement, she will hardly be able to leave the hospital before late May or early June.

I feel sure Mrs. Bethune would be happy to have Bethune-Cookman College included in your list of Colleges, recommended to the scholarship students whose applications you approve. We would welcome Miss Hairston, of Lake Forest, Illinois, to this Institution, and we are writing to her today, giving her some information as to the nature and scope of our program. Mrs. Bethune has been desirous of making our Institution and the climate of Daytona Beach more attractive to the students of the North, and for this reason our summer student publicity and recruiting program is being arranged with that in mind. It will make her very proud to have Bethune-Cookman named as one of the Institutions recommended for this aid. We sincerely hope, therefore, that Miss Hairston will come to us.

Sincerely yours,

Bertha L. Mitchell,
Secretary of the College.

May 8, 1940.

Attorney John W. Brown,
Descalzi Building,
1104 Wylie Avenue,
Pittsburgh, Pennsylvania.

(Personal)

Dear Mr. Brown:

In October, 1938, after an interview with our President, Mrs. Bethune, you were kind enough to send us the generous amount of five hundred dollars as a gift to maintenance. This donation meant so much to Mrs. Bethune and the College, relieving the strain of maintenance which has been so hard on her during the years.

We started the current year with an operating deficit of $7,658.00. Through Mrs. Bethune's untiring efforts to secure maintenance funds needed, and very careful budetary control, we reduced this deficit to $4,000.00 and have maintained the current year's operation without deficit. The years of strain along this line have been affecting Mrs. Bethune for some time, and the middle of April she was forced to enter Johns Hopkins Hospital for treatment to prevent a complete collapse. While her health is improving her mind, naturally, holds anxiety as to the material conditions here at the College. And, of course, we are doing everything in our power to relieve her of this anxiety. If it for this reason, Mr. Brown, that I am writing you, to request a donation to our budget maintenance at this time. It would mean so much to the college - so much to Mrs. Bethune. I feel that your interest in the program has not waned since your generous manifestation of it in 1938.

Mrs. Bethune must remain in the hospital for some weeks yet. I feel sure, however, that it would mean more than treatment to her, to have a statement from the college, indicating that you have helped us again.

Sincerely yours,

Bertha L. Mitchell, College Secretary.

May 10, 1940.

Mrs. Inez Graham, Headmistress,
Graham-Eckes School,
Seabreeze Zone,
Daytona Beach, Florida.

Dear Mrs. Graham:

I wrote you just a day or so ago, conveying a message from Mrs. Bethune in regard to the Art Set from the Carnegie Corporation.

Please permit me to acknowledge repeipt of your letter of May 8th, to Mrs. Bethune, which is being sent to her in Baltimore. It will make her very happy to know that this Set has been loaned to you and will be available for the use of Bethune-Cookman teachers and students.

Copy of your letter is being sent to the office of the Dean, for his information, and for his convenience in notifying our Instructor in Art.

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

May 10, 1940.

Miss Lovetta Walden,
541 Elizabeth Avenue,

Elizabeth, New Jersey.

Dear Miss Walden,

Your letter of May 6th was referred to the office of the Dean-Registrar, Mr. James A. Bond, who has, no doubt, sent reply by this time.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary to Mrs. Bethune.

General

May 13, 1940.

Dr. Horace M. Bond, President,
Fort Valley State College,

Fort Valley, Georgia.

My dear Dr. Bond:

Dean Bond has informed us of your desire to have Mrs. Walden, a member of your staff who is interested in the crafts, to visit Bethune-Cookman College and observe the work here May 31st through June 10th.

May we assure you that we will be very happy to have Mrs. Walden visit the campus and to give as much time as she desires to the observation of this interesting department. We can furnish her room-rent and board at six dollars a week. If she desires to make various articles and take them with her for samples or display, the materials may be secured through our Mrs. Bond, at wholesale prices.

Mrs. Bethune was very happy to hear of your recent visit to Bethune-Cookman and sincerely hopes that your impression of our work was favorable.

Very truly yours,

Bertha L. Mitchell,
Business Manager.

cc-Dean Bond.

May 13, 1940

Mr. A. A. Turner
Florida A. and M. College
Tallahassee, Florida

Dear Mr. Turner:

Thank you for your letter of May 8 which has been received in the absence of Mrs. Bethune from the College.

Mrs. Bethune is still in the hospital and will be there for at least three more weeks. I am sure she would be interested in the material enclosed in your letter on the sweet potato project. When she is released from the hospital, I shall be happy to call it to her attention.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

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May 13, 1940.

E. A. Wright Company,
2545 North Broad Street,
Philadelphia, Pennsylvania.

Attention of Mr. S. P. Bickel.

Dear Mr. Bickel,

We wish to express our deep gratitude for the fine service given on our diplomas, which have just been received. We have them in ample time to send to Baltimore to Mrs. Bethune, for her signature and return to the College. We enclose our check number 14989 in full payment for this order.

We shall expect to receive the leather cases within a few days. If there is any cause for delay in sending the cases, kindly inform us by wire. Our Commencement exercises are to be held on May 31st and we wish to have everything in readiness some days before the date, to avoid confusion.

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

enc-check

Student

May 14, 1940.

Rev. W. L. Bentley,
562 South Street,

Daytona Beach, Florida.

Dear Rev. Bentley:

It is necessary for me to go over accounts very carefully these days, for the end of the academic year is so hear at hand.

I note, in the list of Student Accounts Receivable, that there is a small balance of $10.75 against you, for charges in the first quarter. I know you must have overlooked this small balance, as I have done during these months.

May I call the matter of payment to your attention, and respectfully request that settlement be made by June 15th, if it cannot be made earlier.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

May 15, 1940.

Miss Floy Britt,
3612 Twenty-third Street,

Tampa, Florida.

My dear Miss Britt:

Thank you verymmuch for your note of May 14 and for your remittance of $16.17, which completes the payment of Annie Mae's tuition, and so forth for this year.

We enclose official receipt for this amount.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

May 15, 1940.

Mrs. R. M. Blye,
335 North Jackson Street,
Saint Petersburg, Florida.

Dear Mrs. Blye:

Thank you very much for your remittance of $35.00, just received, which has been credited, according to official receipts enclosed, to the accounts of Glovine Scruggs and Alexander McLin.

With these credits entered, and consideration of the two NYA checks of $10.00 each, for Glovine, the balances still due on the accounts are $24.50 for Glovine and $42.25 for Alexander. Final exams will start on May 27th and all balances must be paid prior to that date.

With appreciation for your patronage, I am

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

May 17, 1940

Mr. Maurice Golden
Premier Scenery Studios
340 West 41st Street
New York, N. Y.

Dear Mr. Golden;

Thank you for your letters and for your desire to serve us. We regret to state that it will not be possible for the Club to make the purchase this year, as the amount of money anticipated from an entertainment was not received. However, if the Club decides to purchase the curtain next year, 1940-41, we will get in touch with you.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager

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May 17, 1940

Mr. Sam M. Berry, President
Southland Theatre Equipment Company, Inc
189 Walton Street, N. W.
Atlanta, Georgia

Dear Mr. Berry:

Thank you very much for your letters and for your desire to serve us. We regret to state that it will not be possible for the Club to make the purchase this year, as the amount of money anticipated from the entertainment was not received. If the Club decides to make the purchase next year, 1940-41, we will get in touch with you.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

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May 21, 1940.

Mr. W. W. Esch,
WMFJ,
Daytona Beach, Florida.

Dear Mr. Esch:

Our Commencement Play will be presented on Monday evening, May 27, and we would greatly appreciate it if you would have it announced on the evening Radio program over WMFJ during the days between this date and the 27th. The enclosed brief paragraph, concerning the play, may be used or revised according to your requirements.

We sincerely hope that you may find it possible to attend this production. We enclose two tickets in the reserved section and sincerely hope that you and Mrs. Esch may be present.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

3 enclosures

May 21, 1940

Mr. W. Lee, Camerford, Secretary
Shima Art Company, Inc.
16 West 57th Street
New York City

Dear Mr. Lee:

Thank you for your letter of May 16, relative to purchase order #281, dated November 17, 1939, for a collection of Woodblock Prints for exhibition purposes.

I have talked with Mrs. Cleveland, the Librarian and she states that every single print received here was returned to you. Please let us know just what print is missing and give some discription of it.

Sincerely yours,

Bertha L. Mitchell.
Secretary-Business Manager.

May 21, 1940.

Mr. T. D. Haynes, Manager,
Mather-Barnes Furniture Company,
Daytona Beach, Florida.

Dear Mr. Haynes:

Pursuant to our telephone conversation on yesterday, the bearer, Miss A. C. Jackson of our English Department, desires to select the pieces of Colonial furniture that we wish to borrow for our Commencement play on Monday evening, May 27. She would like to use the following:

1 Duncan Phyfe Sofa
1 Colonial Rocker
1 Wing Chair
2 Floor Lamps
1 Drop Leaf Duncan Phyfe Table
1 Desk

May I assure you again that we will take the very best of care of this furniture and return it to the store early Tuesday morning, May 28th.

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
College Secretary.

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May 21, 1940.

Mr. W. M. Heaven,
Piano Tuner,
Postoffice Box 983,

DeLand, Florida.

My dear Mr. Heaven:

We should like to have you come over and tune the Mason and Hamlin Grand for our Commencement events, the first of which is the Annual Musicale, to be held on Friday, May 24th. We shall appreciate it, therefore, if you will come over on Wednesday morning or Thursday morning, May 22nd or 23rd.

Very truly yours,

Bertha L. Mitchell,
Business Manager.

May 21, 1940.

Miss Lucille B. Broome,
618 West Gulf Street,
Lakeland, Florida.

My dear Lucille,

In accordance with my promised I carried your NYA service through May 11, 1940, and am enclosing for your endorsement, the final check. We were able to list you for $14.00, and with the credit of this amount on your account, there will be a balance still due, of $ 77.93. Please try to pay this balance during the summer. We will accept small payments weekly, if you desire to settle it in this manner.

Kindly endorse this check and return immediately in the enclosed stamped, self-addressed envelope.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

1 enclosure

May 22, 1940.

The Tax Department,
City of Daytona Beach, Florida.

Gentlemen:

Bethune-Cookman College owns 66 lots, West of Orange Avenue, on Cedar, School or Live Oak Street, within the City Limites of Daytona Beach. As our College is tax-free, we do not receive notices of any taxes on this property. We find ourselves in need of the legal description of this property, however, to complete our records here. Will you be kind enough to send us this description from your files?

We enclose stamped, self-addressednenvelope for your convenience in sending reply.

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Secretary.

May 22, 1940.

Mr. Armstead Lewis,
Bethune-Cookman College,
Daytona Beach, Florida.

My dear Lewis:

Your application for work during the summer session has received favorable consideration, and I am writing to say that you will be assigned to duty in the Boarding Department, under the supervision of Mrs. Davis. I enclose two assignment cards - one to be given to your supervisor, Mrs. Davis, and one to the Business office, for your proper registration for work credit there.

I cannot impress upon you too strongly the need for fullest cooperation with the strenuous program of the Boarding Department, if you work here during the summer. Every student who will work there must cooperate with every phase of that departmental program. We will not have time for adjustments and must expect the fullest service of all who are assigned there.

We will compensate you for this service with the regular full-time work credit of $20.00 a month - $35.00 for the full session of seven weeks, plus your board and room. If you have a balance on the books at the close of the regular quarter, the credit will first cover this balance and whatever is left will serve to apply on your bills next year. If we find that we can give you work after the close of the summer session, a new arrangement will be made.

With best wishes,

Sincerely yours,

Bertha L. Mitchell, Secretary.

2 enclosures

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May 23, 1940.

Clerk of the Circuit Court,
Volusia County,
DeLand, Florida.

Dear Sir:

In 1926-or 1927 Bethune-Cookman College purchased from the late Mrs. Ida George, of Daytona Beach, 178 acres of woodland, just off the main Highway, North of Daytona Beach about 15 miles. The land is very near National Gardens.

Our Institution, organized not for profit, is tax free. If taxes have been paid on this property, prior to the time of my affiliation with the Business office, I am unable to find the record. Indeed, I do not find the legal description of this land.

I am writing to ask if you can furnish me with this description and let me know if there are any unpaid taxes or tax certificates held against the property. We are very eager to get the matter in good shape, in order that our books may carry the desired information.

I enclose stamped, self-addressed envelope for your convenience in sending reply.

Sincerely yours,

Bertha L. Mitchell,
Secretary.

May 23, 1940.

Mrs. Ary Glover,
722 West Orange Street,
Lakeland, Florida.

My dear Mrs. Glover:

Thank you very much for your remittance of $21.00, which has been applied to Loretha's account, in accordance with official receipt enclosed.

The balance of $29.50 has not yet been received, and we are writing to ask that it be in before MAY 25, 1940, the last day for the issuance of approval slips for examinations.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,

1 enclosure

May 25, 1940.

Mrs. Ary Glover,
722 West Orange Street,
Lakeland, Florida.

My dear Mrs. Glover,

Thank you very much for your Western Union Order for $31.50, which has been credited to Loretha's account for the year, and $2.00, which has been given to her for her fare. We enclose receipts for both amounts.

We are most grateful to you for your patronage this year, and for your cooperation in getting this account currently settled.

With best wishes,

Sincerely yours,

Bertha L. Mitchell, Business Manager.

2 enclosures

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May 29, 1940.

Bishop Robert N. Brooks, Editor,
THE CHRISTIAN ADVOCATE,
Southwestern Edition,
631 Baronne Street,
New Orleans, Louisiana.

Dear Bishop Brooks:

We are so happy to comply with your request of May 27th and are sending, under separate cover, by parcel post, two building cuts of Bethune-Cookman College, together with a statement of our work.

If it is impossible to use both cuts in the space allowed our Institution, please use the one labeled "Eastern View of White Hall." However, we sincerely hope that you may be able to use both cuts, as they are not so large. We shall appreciate the return of them when you have used them.

I am enclosing a Mat of Mrs. Bethune. I do not know whether or not you can use this in the special issue, or not, but I thought it would be wise for you to have it. You may keep this mat.

Mrs. Bethune is still in Johns Hopkins Hospital, but hopes to be released in the next ten days.

With best wishes,

Sincerely yours,

Bertha L. Mitchell, Secretary.

Gen.

May 29, 1940

Miss Matred M. McKissick
29 Arcade Building
Columbia, South Carolina

Dear Miss McKissick:

Thank you for your letter of May 27. As requested, we are sending you under separate cover pictures of our Dining Hall, Dormitories, Y. W. C. A., potrait and reseme of Mrs. Bethune. We hope you will be able to find in this material the desired information.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

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May 30, 1940.

D. C. Heath and Company,
29 Pryor Street, Northeast,
Atlanta, Georgia.

Gentlemen:

Thank you very much for your letter of May 29th.

The name of the Instructor in Languages for our Summer Session is Albert Y. Landsdowne. You may send the desk copy of GRADED SPANISH READER to him.

With best wishes,

Sincerely yours,

Bertha L. Mitchell, Business Manager.

May 30, 1940.

Mrs. Emma Broome,
618 West Gulf Street,
Lakeland, Florida.

My dear Mrs. Broome:

Thank you very much for your full letter of May 24th, and for the endorsed NYA check on Lucile's account.

I noted carefully your statement concerning her balance and had our Cashier to make up an itemized statement of all charges and credits on her account for this year. The balance does not agree with your figure, but you will see clearly that she has not been overcharged, and that we kept her on NYA even after she had to stop school. All that could be allowed her from NYA was allowed, and what could not be allowed was credited her account from Industrial Scholarship fund. Nothing of this kind has ever been done in the school but I hated to see Lucile discouraged and since she is such a willing, fine girl, we just found a way for her to stay on the campus until you could send for her.

If she desires work next year, have her fill out the enclosed blank and send it in as early as possible.

I enclose Circular of Information, in order that you may have before you the charges for 1940-41.

Sincerely yours,

Bertha L. Mitchell, Business Manager.

enclosures

June 1, 1940

The MacMillan Company
C/o Miss Catherine Smith
500 Spring Street, N. W.
Atlanta, Georgia

Dear Sir:

Thank you for your letter of May 29, stating that our order of May 28 for textbooks has been filled. As requested, we are listing the names of the instructors who are teaching the courses in order that a desk copy may be sent to them.

Erwins - Dress Design - Mrs. R. C. Bond

Heiss - Modern Methods of Science
- Miss C. L. Ford

Thorndike - Elementary Principles
of Education -
Miss C. L. Ford

Roux - Elementary French Reader
- Mr. Albert Y. Lansdowne

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

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June 4, 1940.

E. A. Wright Company,
Broad and Huntingdon Streets,
Philadelphia, Pennsylvania.

Gentlemen,

One of the late graduates of our 1939 class has not received her diploma, for some reason or another and we overlooked the necessity of ordering one for her when we sent in our order for the May 31st graduating class. I am now sending order for this diploma and will appreciate your usual prompt service on the order.

A group of Bethune-Cookman graduates have given this year, to an outstanding student, an award called "The Mary McLeod Bethune Medal." They have asked me to write to your Company to see if the medal may be secured there. I do not recall that you sell such jewelry, but I feel that you can make up the type of medal we need, if you do handle such a line. I enclose a rough sketch of the type of medal they desire. You will note that I have worked this sketch around the school seal that appears on our diplomas. On the back, the engraving, descriptive of the award might be made. If this medal could be made in Gold, could it be secured for $20.00? If not, what would the cost be for one of this size, with motif and engraving as indicated? I might have to make another sketch, or ask you to make one similar that would meet our funds on hand.

Please let me hear from you.

Sincerely yours,

Bertha L. Mitchell, Business Manager.

enclosures

June 5, 1940

Barnes & Noble, Inc.
Fifth Avenue at 18th Street
New York, N. Y.

Gentlemen:

Thank you for your letter of June first stating that you have sent fourteen copies and one desk copy of Heil: THE PHYSICAL WORLD. Do not send additional copies until you hear from us.

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

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June 7, 1940

Mrs. Claretha Barrett
5501 Cabanne Avenue
St. Louis, Missouri

Dear Mrs. Barrett:

Thank you very much for your letter of May 27 which has just been brought to my attention. I am very sorry of the unavoidable delay in writing you.

I am enclosing material for one-half page for Bethune-Cookman College to be included in the Souvenir of the Central Jurisdictional Conference. I hope it is not too late for you to give us a half page in the Souvenir.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t
Enclosure

ben'

June 8, 1940.

Dr. A. P. Holly,
317 Northwest 8th Street,

Miami, Florida.

My dear Dr. Holly:

I am so very sorry that I did not have the enclosed material at hand to give you when you came into the office on Thursday. I sent it over to Cookman Hall but found that you had gone. The fact of the matter was I sent it to Mrs. Bethune at the Hospital, and found that I had to secure it from there rather than from the young Mrs. Bethune.

We hope that you enjoyed your stay on the campus and your meetings in Daytona Beach. Please know that Mrs. Bethune and all of us are always happy to have you as a guest on our campus.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary.

3 enclosures

June 11, 1940.

E. A. Wright Company,
2545 North Broad Street,
Philadelphia, Pennsylvania.

Attention of Mr. H. Kohl, Manager of Dept.

Dear Mr. Kohl,

Thank you for referring our inquiry regarding a gold medal to the Hoover and Smith Company.

We have received very valuable information from this company and, in all possibility, will make use of their services in the execution of the work for the Medal.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

June 11, 1940.

Knight Brothers Paper Company,
Jacksonville, Florida.

Gentlemen,

We enclose two checks, one for the regular operating account for $115.26, and the other for $5.38 on the summer school account, total $120.64, for purchases to June 1, 1940. This amount closes our account for this fiscal year.

May we take this opportunity to express our gratitude to you for your courtesy and patience in the matter of our orders and our account during this year. We are now in the midst of our summer school and may be sending a few orders during this month or July. If so, please indicate that the charge is against the summer school, rather than regular session, as we are trying to close out all of the regular accounts as of June 15th.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

2 enclosures

5-9540.

June 12, 1940

Mrs. Martha Cleveland
C/o Captain H. H. Ray
P. O. Box 88
Titusville, Florida

Dear Mrs. Cleveland:

Thank you for your letter of June 11 addressed to Mrs. Bethune.

I am sure Mrs. Bethune did not understand your previous letter. If she had known that you wanted her to buy the knitting in order to help you, she would have sent you a check immediately.

Mrs. Bethune is away at the present, but I am enclosing her check for $1.50, which I hope will be of service to you.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t
Check enclosed

June 19, 1940

Rev. J. W. Robinson
Starke, Florida

Dear Rev. Robinson:

Thank you for your letter of June 17 addressed to Mrs. Bethune.

Mrs. Bethune is not in the state and we are not expecting her until July.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

General

June 19, 1940.

Mather-Barnes Company,
Daytona Beach, Florida.

Attention of Mr. Haines, Manager

Dear Mr. Haines:

The charge for $12.50 for Stair Treads, purchased in February, 1940, should be transferred from the BETHUNE-COOKMAN COLLEGE account, to the account of Mary McLeod Bethune.

We are trying to close our accounts this month - as many of them as possible - and have delivered to your representative check for $41.05, which closes out the College account for this fiscal year.

May we thank you for your courtesy to us.

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Secretary.

June 20, 1940

Mrs. D. Travers
536 North Liberty Avenue
Alliance, Ohio

Dear Mrs. Travers:

Thank you for your letter or June 15. We regret to state that our High School Department has been discontinued. We offer college courses only.

We shall be glad to have your son enter Bethune-Cookman College after he has completed his high school work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

June 20, 1940

Dr. W. A. C. Hughes
1701 Arch Street
Philadelphia, Pennsylvania

In Account with -

BETHUNE-COOKMAN COLLEGE
Daytona Beach, Florida

Description	Price each	Total
Four (4) Scrap Books with Initials	$ 1.50	$ 6.00

Bertha L. Mitchell,
Secretary-Business Manager.

Sem.

June 22, 1940.

Rev. C. R. A. Banks
Stewart Memorial Methodist Church
Daytona Beach, Florida

Dear Rev. Banks:

On May 1, 1940, you sent a letter to me, which I referred to our College Staff Committee, making request for the use of the College Bus August 8-11, 1940, for a trip to Key West, Florida

Subsequent to the receipt of your letter I discussed the matter with you and with Rev. Bankston, and we have been making investigations and estimates in an effort to consider this request favorably. We have therefore, withheld reply to your request until this time.

In order to let the Bus out to any group during the summer we would have to charge just twenty-five percent less than the rate of the Florida Motor Lines, for the following reasons:

1 - We do not carry Insurance on the Bus during the Summer months, for the rates are so very high for liability and property damage for the maximum number of passengers transported, that we cannot afford to provide the protection during the period when the Bus is not being used.

2 - Tires for the Bus are very expensive, and long trips during the very hot weather put a great strain on the tires and increase the necessity for replacement.

3 - During August, particularly, our entire male operation and maintenance staff is used for the Repairs program. To take the young man who usually drives the Bus away from the program for a week would [illegible]securing someone to take his place in order that the repairs might be carried forward without interruption.

You can see, therefore, that the price we would have to make to cover the above items, as well as the actual expense of such a trip, would be prohibitive.

Sincerely yours,

THE STAFF COMMITTEE

James A. Bond, Chairman

Bertha L. Mitchell, Secretary.

Bem

June 22, 1940.

Mr. Doxey A. Wilkerson,
405 Lexington Avenue,
New York, New York.

Dear Mr. Wilkerson,

Your recent letter to President Bethune has been referred to my office for attention.

Indeed we wish to have Bethune-Cookman included in your report. In going over Mrs. Bethune's correspondence and filing, however, I do not find the Form to be used in sending information. If it is not too late, please send us another Form and I assure you it will be filled in and returned to you immediately.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
College Secretary.

Gen.

June 23, 1940

Prentice-Hall, Incorporated,
70 Fifth Avenue
New York, New York

Gentlemen:

We ordered for our Summer Session (order sent June 1, 1940) 30 TEACHING FOR HEALTH at $1.80, total $54.00, plus $1.22 carriage, and paid for this order C O D.

We ordered on June 4th 20 PHYSICAL EDUCATION IN THE ELEMENTARY GRADES at $1.60, total $32.00, plus carriage $.72, which amount of $32.72, we are carrying on open account.

Our book sales have gone forward with fair success, but at the middle of the summer session we find some of these texts unsold. We would like to know if we may return 10 TEACHING FOR HEALTH and 8 PHYSICAL EDUCATION IN THE ELEMENTARY GRADES, the total allowance for both titles to be allowed as a credit on the balance now due your Firm.

Kindly let us hear from you at your earliest convenience.

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Secretary.

Sent.

June 24, 1940

The Macmillan Company,
500 Spring Street, Northwest,
Atlanta, Georgia

Gentlemen:

We have received Credit Memo No. A11810, for $33.60.

In view of the fact that we have paid cash for all books purchased from your company, we would appreciate this amount as a cash refund, in order that we may close our books at the end of the month.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary.

June 27, 1940

Miss Ruth H. Brown
1127 East 43rd Place
Los Angeles, California

Dear Miss Brown:

Thank you for your letter of June 17, making application for some type of aid in Bethune-Cookman College.

We have such a large number of students asking for aid here in the state until it will not be possible for us to grant NYA aid of full-time work jobs to out-of-state students.

We suggest that you make application for NYA aid or an Industrial Scholarship to the President of some school in that vicinity. If NYA aid is available I am sure you will be given every possible consideration.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary Student Aid Committee.

June 28, 1940.

E. A. Wright Company,
Broad and Huntingdon Streets,
Philadelphia, Pennsylvania.

Gentlemen:

May we refer to our Purchase Order No. 1013 for 40 Junior College and 2 High School Diplomas, with names of prospective graduates attached, mailed to you on June 26, 1940.

Our Dean has asked that the name of VERA M. WILSON be deleted from this list. Please, therefore, enter our order for 39 instead of 40 College Diplomas.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

Special Correspondence : Mitchell, Bertha (Outgoing) July - December 1940

July 1, 1940

D. C. Heath and Company, Publishers
29 Pryor Street, N. E.
Atlanta, Georgia

Gentlemen:

May we call your attention to our Purchase order of May 28 No. 956, for ten (10) copies of "Castillo and Sparkman's Graded Spanish Readers - Books 1-5 in one Volume.

We regret to state that our Spanish class did not materialize, and we have not been able to sell any of the Spanish Readers. We are writing to ask if you will be kind enough to let us return the books to you. We will take care of the transportation.

We shall thank you for your immediate attention.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

July 2, 1940

Milton Bradley Company
384 Forrest Avenue, N. E.
Atlanta, Georgia

Gentlemen:

Thank you for your letter of June 26, referring to our order #407 of June 10.

This is to advise you that we will not need the beads.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

July 5, 1940

Milton Bradley Company
384 Forrest Avenue, Northeast
Atlanta, Georgia

Gentlemen:

Thank you for your letter of July 3, in reply to our letter of July 1 regarding order mailed to us on June 25th.

We received two dozen brushes but they were not Japanese brushes. If you will refer to our order of June 21, you will see that we ordered two dozen Japanese Water Color School Brushes. The two dozen Pastel Color Board - assorted colors - have not been received.

Sincerely yours,

Bertha L. Mitchell
Secretary-Business Manager.

t

July 8, 1940

Mrs. I. A. Pointer
40 Burton Street, Southeast
Ardmore, Oklahoma

Dear Mrs. Pointer:

May we thank you for your letter of July 4, addressed to Mrs. Bethune.

I know Mrs. Bethune would want to send you a contribution toward the erection of your Church, but she is away from the College and will not return until the middle of August. At that time, I shall be happy to call your correspondence to her attention.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

July 8, 1940

Miss Sevilla Ellen Briggs
817 Campbell Street
Paducah, Kentucky

Dear Miss Briggs:

Thank you for your letter of June 22.

We have looked through our files and have not been able to find a record of your age.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

July 8, 1940

Miss Lillie Hall
Route 1, Box 22
Floyd, Florida

Dear Miss Hall:

Thank you for your letter of recent date relative to your daughter entering Bethune-Cookman College.

Our high school department has been discontinued. Therefore, it will not be possible for your daughter to enter Bethune-Cookman College until she has completed her high school work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell
Secretary-Business Manager.

t

July 8, 1940.

Scott, Foresman and Company,
29 Pryor Street, Northeast,
Atlanta, Georgia.

Gentlemen:

Our Summer enrollment is not so large as we had anticipated, and we have 10 copies of LIVING MATHEMATICS, 3 WRITING GOOD ENGLISH, Book 1, and 5 copies of WILLARD-BRYAN ALGEBRA, on hand. All of these books are new and in excellent condition. The Algebras were ordered for the regular session, but we held them over for disposition during the summer session.

We are writing to ascertain if you will accept the return of these books for credit on our account. If so, we will pack them carefully and return them by prepaid parcel post.

We would appreciate your consideration in this particular.

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Secretary
Business-Manager.

Gen

July 9, 1940

Mrs. O. B. Campbell
Union Springs, Alabama

Dear Mrs. Campbell:

Thank you for your card of June 24, stating your desire to have your son enter Bethune-Cookman College.

Our high school deaprtment has been discontinued. Therefore, it will not be possible for your son to enter Bethune-Cookman College until he has completed his high school work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

July 10, 1940

Miss Mamie Lee Evans
Goggins, Georgia

Dear Miss Evans:

Thank you for your letter of July 5. Our high school department has been discontinued. Therefore, it will not be possible for you to enter Bethune-Cookman College until you have completed your high school work.

You stated in your letter of June 10 that you had completed your high school work and that is the reason we sent you the NYA application blank. We are very sorry of this misunderstanding and hope that you will enter Bethune-Cookman after you have completed your high school work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary Student Aid
Committee.

July 11, 1940.

Ginn and Company,
165 Luckie Street, Northwest,
Atlanta, Georgia.

Gentlemen:

Thank you very much for your letter of July 8th.

We have returned, by prepaid parcel post, 8 READING ACTIVITIES IN THE PRIMARY GRADES, in first class condition, for credit on our account.

With best wishes,

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Business Manager.

July 15, 1940

Miss Christine C. Kitchens
White Hall
Tuskegee Institute, Alabama

Dear Miss Kitchens:

May we thank you for your letter of July 9 relative to your sister entering Bethune-Cookman College in September, 1940.

Our high school department has been discontinued. Therefore, it will not be possible for your sister to enroll in Bethune-Cookman College until she has completed her high school work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

General

July 15, 1940.

The Standard Printing Company,
220 - 230 South First Street,
Louisville, Kentucky.

Gentlemen:

Thank you very much for your letter of July 8th, and for the permission given us to return the copies of STUDY AID to BARNES' HISTORY OF WESTERN CIVILIZATION that we have been unable to sell.

We find that we have ten copies on hand, all in excellent condition. We are returning these books by prepaid parcel post.

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Business Manager.

General

July 15, 1940.

Scott, Foresman and Company,
29 Pryor Street, N. E.,
Atlanta, Georgia.

Gentlement:

Thank you very much for your letter of July 10th, and for the permission given us to return the copies of WRITING GOOD ENGLISH, LIVING MATHEMATICS and THE WILLARD-BRYANT ALGEBRAS that we have been unable to sell.

We find that we have two copies of Writing Good English, fifteen copies of Living Mathematics and four copies of the Willard-Bryant Algebras on hand, all in excellent condition. We are returning these books by prepaid parcel post.

Very truly yours,

BETHUNE-COOKMAN COLLEGE

Bertha L. Mitchell,
Business Manager.

Student

July 22, 1940.

Miss Barbara Bond,
Daytona Beach, Florida.

Dear Miss Bond,

Pursuant to conversation with Dean and Mrs. Bond today, I am writing to state that Mrs. Bethune has recommended you to Miss Jennie Morrill, City Librarian, to give part-time service in the Bethune-Cookman Library, during the six-weeks' interval between sessions. She desires you to open the library for service to the public, from two to five o'clock each afternoon except Saturday and Sunday.

Miss Morrill has accepted Mrs. Bethune's recommendation and desires you to start work immediately. Koren Clark worked with Mrs. Cleveland during the summer session and I am asking her to give you all of the knowledge that she learned of Library routine, which, added to your own knowledge, will take care of the work that Miss Morrill desires to have done. She wants people to have the advantage of Library service during the summer, for she feels that this is the time that they read most.

The City will take care of your compensation for this service at the rate of five dollars ($5.00) a week. On Saturday morning, before eleven - thirty o'clock, please go to the City Library (second floor of the City Hall) and report to Miss Morrill. She will then take you to the clerk who is to issue your weekly compensation, on Saturday forenoons.

So far as the College is concerned, our greatest interest in the service is to see that books withdrawn are returned to the shelves, and to this end, I suggest that you make a weekly report to Dean Bond of any delinquencies in this particular.

Very truly yours,

Bertha L. Mitchell,
Business Manager.

July 23, 1940.

Mrs. L. V. Strickler,

Umatilla, Florida.

Dear Mrs. Strickler,

May we thank you for your communication of July 4, indicating that you have returned to Umatilla.

Our Agricultural Department is very busy at this time, with planting for the Fall crops, and Mr. Baldwin, the Agriculturist, feels that it will be better to drive over for the young orange trees, in the early Fall. We hope that the price of these trees will be the same as that allowed us when we purchased the other trees.

With best wishes,

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Secretary-Treasurer.

Gen.

July 23, 1940

Miss Jennie Morrill,
City Librarian,
Daytona Beach, Florida.

Dear Miss Morrill,

Pursuant to our telephone conversation on Monday, I am sending you, at Mrs. Bethune's request, the name of Barbara Bond, the young lady who will serve in the Library each afternoon from two to five o'clock, (except Saturdays and Sundays) during the six weeks between our Sessions.

We started the work yesterday afternoon and will make announcement through the newspapers that the Library is open to the public for these hours during the summer.

Very truly yours,

Bertha L. Mitchell,
College Secretary.

July 24, 1940

Mrs. I. M. Banksdale,
Route 1, Box 622
Memphis, Tennessee

Dear Mrs. Banksdale:

Thank you for your letter of July 11.

We regret to state that Mrs. Bethune is ill, and it will not be possible for her to accept your invitation to speak at your church on the second Sunday of September - Young People's Day.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

July 24, 1940

Mrs. Sara R. Gandy
Drawer 425
Darlington, South Carolina

Dear Mrs. Gandy:

Thank you for your letter of July 4. We regret to state that we do not know of a camp or school in the South that would take care of your five children.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

August 9, 1940

Mrs. Annie M. Staggers
Box 453
Kingstree, South Carolina

Dear Mrs. Staggers:

Thank you for your letter of August 5.

I am sorry that I am not in a position to tell you just how to set up a flower shop. If you have good soil where you can plant flowers and grow them you could learn how to arrange them, get the interest of the funeral directors in the community and the people in general and in that way start your flower shop.

If your daughter is in high school she could receive $6.00 per month from the National Youth Administration to take care of her expenses at the present. When she is ready to enter college you can arrange with the president of whatever school she decides to attend for an allowance of $15.00 per month. It is left to the presidents of the schools to select the students who are to receive aid from the NYA. The money is sent out from my office in Washington to the states and from the states to the school for distribution. It is left entirely up to the Student Aid Committee of each school to select the students for such aid.

With best wishes,

Sincerely yours,

Mary McLeod Bethune.

mmb-ejt

August 13, 1940.

Mr. George L. Stuart,
Orlando Typewriter Exchange,
15 South Main Street,

Orlando, Florida.

Dear Mr. Stuart,

Thank you for the samples of carbon paper. I am of your opinion - it looks like a good carbon, and the price of $18.00 per dozen boxes is certainly very attractive.

I am leaving tomorrow for a vacation in Kentucky, returning about September third. I am asking the young lady in the front office to use this carbon, to see if it will stand the rather hard usage of our large correspondence. I would not be ordering carbon, in any event, until September, and at that time I will know just what the durability of this carbon is.

Thank you for your prompt attention to the matter of the files. We are looking forward with pleasure to the delivery of this equipment.

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

August 19, 1940

Mr. J. V. Williams
529 West Church Street
Orlando, Florida

Dear Mr. Williams:

Thank you for your letter of August 12, addressed to Mrs. Bethune.

Mrs. Bethune is not well and the Doctor has asked that she not hold conferences with anyone. When she is better, we shall be glad to arrange for Mr. Burton to have a conference with her.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

August 24, 1940

C. A. Gregory Company
345 Calhoun Street
Cincinnati, Ohio

Gentlemen:

Thank you for your letter of August 17, regarding our order No. 1293 of August 13, 1940. The tests shipped have been received. The publisher of the Tyler-Kimber Study Skills Tests is Stanford University Press, Stanford University, California.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

August 31, 1940.

Fales Chemical Company,
Cornwall Landing, New York.

Gentlemen,

Mr. J. M. Cornell, of the Order Department of Merck and Company, Manufacturing Chemists, has referred us to your Company, in order to secure the following:

1 Oz. Aluminon (For Aluminum Test)

If you handle this item, kindly send shipment of this quantity immediately. We will pay the amount due immediately upon receipt of the bill.

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Business Manager.

August 31, 1940.

Mr. C. F. Chalker, Comptroller,
The Board of Public Instruction,
Duval County,
Jacksonville, Florida.

Dear Mr. Chalker,

Your letter of August 23, addressed to Bethune-Cookman College, has been held in the office until my return from a brief vacation.

I have also received a letter from Mrs. Helen G. Roux, making the same request for an extension on the payment of her balance due the Summer Session. May I assure you as I have assured her that we will be glad to make this extension. Her credits earned here will be released from the Registrar's office when the request is received.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

August 31, 1940.

Mr. M. A. Feldman,
Vice President,
Puritan Chemical Company,
Atlanta, Georgia.

Dear Mr. Feldman,

Our repairs have been somewhat delayed and we find that we will not complete the sanding of our floors by September 1st. We are, therefore, requesting the use of the Machine until September 16th. We feel sure you will be gracious enough to permit this extension.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

August 31, 1940.

Mr. Myron Harvey,
Florida Book and Bible House,
311 North Rosalind Avenue,
Orlando, Florida.

Dear Mr. Harvey,

I do not expect the return of Mrs. Cleveland, our Librarian, for ten days yet, and I would like very much to discuss the matter of protecting our Library Books in the manner you and I discussed, before you come over again. I suggest, therefore, that you plan to visit us on September 11th or 12th.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

Entered

September 3, 1940.

Miss Julia M. Burker,
1620 Evans Avenue,
Fort Myers, Florida.

My dear Miss Burker,

Thank you very much for your application to enter Bethune-Cookman College, and for your remittance of $5.00, which has been credited to your first month's charges. We enclose official receipt for this amount. Kindly bring this receipt with you when you come to register.

We hope that you will have a pleasant and profitable year in Bethune-Cookman College during 1940-41.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

enc-receipt

Student

September 3, 1940.

Mrs. Inez T. Boyer,
1611 Lamar Avenue,
Tampa, Florida.

My dear Mrs. Boyer:

Upon the recommendation of Mrs. Bethune, we are listing the name of Annie Lou King, of Tampa, for NYA aid in the amount of $15.00 monthly, this year. Please ask Miss King to present the enclosed letter to me when she arrives and I will talk with her in regard to her appointment for work.

Mrs. Bethune has returned to Washington, and is as busy there as we are here. We hope to have a large and interesting school this year. Please drive up for the Opening Exercises on September 20, at 11:30 A. M.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

P. S. We are sending you, under separate cover, a Catalog which will give you the figures of charges and you may then know just what is to be paid over and above the $15.00 a month of aid.

BLM

September 6, 1940.

American Sporting Goods,
2621 Olive Street,
Saint Louis, Missouri.

Gentlemen,

Mr. Preston Peterson has recently been appointed to our staff as Coach of Athletics, and upon his recommendation we are sending in the enclosed order for Athletic supplies. Mr. Peterson states that he has enjoyed very satisfactory relations in purchasing from your Firm, during the period that he has served as Coach of Campbell Street High School, this city.

We are requesting the courtesy of a sixty-day account for athletic purchases and will appreciate your consideration of this request. School opens September 16, but the necessity for preliminary expenses makes it difficult to take care of the expense of the athletic activities until after the larger games are played.

Orders from Bethune-Cookman are authorized only through the numbered Purchase Order form enclosed. We are, however, writing this order on your forms, which have been provided us by Mr. Peterson.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

enclosures

Student

September 9, 1940.

Miss Claudia Baldwin,
Box 45,
Maitland, Florida.

Dear Miss Baldwin,

Mr. Saxen has given us your name as a prospective student, interested in entering Bethune-Cookman College this year. He has stated also that you would like to have some aid to help with your expenses.

Unfortunately, your request for aid comes too late for us to consider it this year, as we have allocated, some weeks ago, all of the available aid from NYA, and we have a long waiting list of eligible students in the event that any of those to whom the aid was allowed, do not report.

Under seaprate cover, we are sending you one of our catalogs. and we hope that you can enter Bethune-Cookman this year as a regular student.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary, Student Aid.

Aeptember 10, 1940

Mrs. William Buckner
2429 McCulloh Street
Baltimore, Maryland

Dear Mrs. Buckner:

We have just received from Mrs. Bethune's Washington office, Mrs. Sarah F. Diggs' report of your personal contribution of $5.00, for which we enclose official receipt.

Bethune-Cookman College needs, more than ever, the stimulus, the encouragement and the aid of her friends. We feel sure President Bethune has acquainted you with our program and our desire to carry forward the work this year without a deficit. Please be assured of our deepest gratitude for your interest and help, and for whatever influence you may use in behalf of our work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell
Secretary-Treasurer

enc:
Receipt

September 10, 1940

Dr. Rayner Browner
1500 E. Monument Street
Baltimore, Maryland

Dear Dr. Browner:

We have just received from Mrs. Bethune's Washington office, Mrs. Sarah F. Diggs' report of your personal contribution of $3.00, for which we enclose official receipt.

Bethune-Cookman College needs, more than ever, the stimulus, the encouragement and the aid of her friends. We feel sure President Bethune has acquainted you with our program and our desire to carry forward the work this year without a deficit. Please be assured of our deepest gratitude for your interest and help, and for whatever influence you may use in behalf of our work.

With best wishes,

Sincerely yours

Bertha L. Mitchell
Secretary-Treasurer

enc:
Receipt

September 10. 1040

Rev. J. R. Butler
1038 Edmondson Avenue
Baltimore, Maryland

Dear Rev. Butler:

We have just received from Mrs. Bethune's Washington office, Mrs. Sarah F. Diggs' report of contribution ofUnion Baptist Church, for $3.00 for which we enclose official receipt.

Bethune-Cookman College needs, nore than ever, the stimulus, the encouragement and the aid of her friends. We feel sure President Bethune has acquainted you with our program and our desire to carry forward the work this year without a deficit. Please be assured of our deepest gratitude for your interest and help, and for whatever influence you may use in behalf of our work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

enc:
Receipt

September 10, 1940

Rev. C. Edward Brown,
1301 Caroline Street
Baltimore, Maryland.

Dear Rev. Brown:

We have just received from Mrs. Bethune's Washington office, Mrs. Sarah F. Diggs's report of contribution of Christian Baptist Church, for $5.00 for which we enclose official receipt.

Bethune-Cookman College needs, more than ever the stimulus, the encouragement and the aid of her friends. We feel sure President Bethune has acquainted you with our program and our desire to carry forward the work this year without a deficit. Please be assured of our deepest gratitude for your interest and help, and for whatever influence you may use in behalf of our work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

encs:
Receipt

September 11, 1940.

Miss Bessie Louise Brown,
224 Northwest 4th Avenue,
Fort Lauderdale, Florida.

My dear Miss Brown,

Your letter of August 27th has been held for my return from a brief vacation.

We are glad to know that you have decided to enter Bethune-Cookman College this year as a full-time work student, and we send this letter to ask you to report for duty as soon as this communication is received. You will be assigned to service in the Boarding Department, under the supervision of Mrs. J. A. Davis, Dietitian.

Full-time work students are allowed a credit of $20.00 a month, plus board, room and laundry, for the school year. Their credit is held as it is accrued, to the following year, when they are permitted to enter classes, and are given part-time work to supplement their accumulated credit, in order that they may get through the year's work, with its charges.

Please report to my office as soon as possible after your arrival, for your registration as a full-time work student, and for your assignment cards.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

Student

September 11, 1940.

Mr. Walter Robert Bryant,
4612 Thirty-seventh Street,
Tampa, Florida.

My dear Bryant,

Mr. Saxon has asked our Committee to permit you to return to Bethune-Cookman College on the Special NYA Agriculture and Mechanic Arts program this year, since we cannot allow you enough College Aid NYA to take care of the major portion of your expenses. This is the same type of program on which you entered last year, but the work in the Boys' Crafts is being greatly expanded this year. You will be permitted to take one or two academic subjects, but you will not be registered as a regular student. If you return to us on this project the charge each month will be only $15.00, and this will be covered by your NYA check of $15.00, thus giving you no expense except your books, supplies and personal expense.

If you accept this place, please let us hear from you immediately. If you would prefer a full-time work job, earning $20.00 credit a month, plus your board, room and laundry, in order that you might be assured of entering school as a regular student in 1941-42, we will be glad to consider you for such help, with an assignment on the grounds or on the farm.

Please let me hear from you, and if you prefer the full-time work plan, please report immediately upon the receipt of this letter.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

September 11, 1940.

Miss Beatrice Bethel,
321 Northwest 11th Street,
Miami, Florida.

My dear Miss Bethel,

Your letter of August [illegible]4, which came during my absence from the College, was received too late for us to give favorable consideration in the matter of NYA aid. All NYA was allocated by August 15, 1940, and since we had no application from you we could not know whether or not you needed the aid this year or not.

We are, however, placing your name on the first waiting list and in the event that an amount is made available in the second or third month, we will be glad to place your name on the list.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary, Student Aid.

Student

September 12, 1940.

Mrs. M. L. Boyd,
924 Reid Street,
Palatka, Florida.

My dear Mrs. Boyd:

We have received the NYA applications of your daughters Pancena and Tomcena Boyd.

Since you were here a few days ago, we have gone over the NYA list and find it to be very crowded. In accordance with my promise, however, I am listing one of the girls for aid. It cannot be more than $10.00 a month, but I will keep the other girl on our first waiting list and if it is possible, at the end of the first quarter to help her also, please be assured that we will do so. If we had had her application or both of their applications earlier, we would have been able to consider them for more aid.

This means, therefore, that the entrance expenses for Pancena will be $40.00, instead of $50.00, and the entrance expenses for Tomcena will be $50.00. Deduct the $10.00 NYA from each month's charges for Pancena.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

1 enclosure

September 12, 1940.

Willard Rubber Products Company,
11 West 17th Street,
New York, New York.

Attention - Mr. R. Willard.

Dear Mr. Willard:

Thank you very much for your letter.

We would appreciate it if you would send us one quire of stencils on trial, a can of Ink and and a bottle of Correction Fluid, and also include the free gift stylus.

We will follow your instructions and try out the stencils and if they are satisfactory will authorize you to bill us for the cost, $2.00 per quuire, and the close of the Correction Fluid and Ink. If, on the other hand we find that the stencils are not satisfactory, we will return the unused portion to you for credit.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

September 13, 1940.

Mrs. M. J. Brevington,
933 Eighth Avenue,
Tampa, Florida.

My dear Mrs. Brevington,

May we thank you for your letter of September 10, in which you enclosed postoffice money order for fifty dollars, for credit on your son - Willie [illegible] Edward's - entrance expenses. We enclose official receipt for this amount.

We note your request for some aid for him and wish to assure you that if we can possibly find some aid for him we will do so. I do not hold out any hope of athletic aid, for this has been allocated and the fellows are now here for training and practice. There may be a possibility, however, of our directing some aid his way in the second quarter, if there are any withdrawals from the NYA work students' ranks. Although this is not a promise, I state this possibility. Meanwhile, the charge for the second month is $25.00 - $20.00 for board, room and laundry and $5.00 second payment on the annual fees, and for the third month $25.00 - $20.00 for board, room and laundry and $5.00 final payment on annual fees.

We are very grateful for your confidence in us and wish to assure you that we will give your son the very best in rounded training that the College has to offer.

Very truly yours,

Bertha L. Mitchell,
Secretary-Treasurer.

September 15, 1940

The C. E. Ward Company
New London, Ohio

Attention Mr. B. J. Filkins

Dear Sir:

Thank you for your letter of September 13, relative to my order for the 69WA antependia. The color desired is maroon with gold fringe.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

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September 18, 1940

Mr. Clifford E. Minton
Executive Secretary
The Urban League of Greater Little Rock
914 Gaines Street
Little Rock, Arkansas

Dear Mr. Minton:

Thank you for your letter of September 9. Under separate cover we are sending you one of our Catalogs. We shall be happy to place this organization on our permanent mailing list.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer

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September 18, 1940

Miss Beatrice Slaughter
America, Alabama

Dear Miss Slaughter:

Thank you for your letter of September 9 stating your desire to enter Bethune-Cookman College.

We do not offer a course in nurse training. The courses of instruction of the College are as follows:

Agriculture
Business Administration
Home Economics
Literature, Arts, and Sciences
Teacher Education.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

September 25, 1940.

The Macmillan Company,
60 Fifth Avenue,
New York, New York.

Attention: Miss Dorothy Gies,
Library Department.

Dear Miss Gies,

Thank you very much for your letter of September 20.

Our Librarian has advised that we can use the eight-volume edition of ENCYCLOPEDIA OF THE SOCIAL SCIENCES, cost of set $45.00, provided it is edited by Seligman and Johnson.

If this requirement is met, kindly send the books immediately, indicating on the invoice that the cost is covered by our credit balance there, with $1.16 additional, plus your library discount allowance.

May we express our gratitude for the interest which prompted your advice in this matter.

Very truly yours,

Bertha L. Mitchell,
Business Manager.

5

September 26, 1940.

Mrs. Mary E. Bell,
166 Parrow Street,

Orange, New Jersey.

My dear Mrs. Bell,

Your son, Elwood Bell, has registered as a full-time work student in Bethune-Cookman College this year, since he did not have enough cash to register as a regular student. This means, therefore, that he has on deposit the $3.00 you sent to Mr. Travis for him, and $16.00 of the $17.00 you sent to me for him - a total of $19.00. One Dollar was given to him, at his request, for some personal expense, and I had him to receipt this - which I enclose, with the official receipt for the $16.00. Elwood will be able to draw on this credit when he needs little supplies, if this meets your approval, or if you will write us to this effect.

Meanwhile, he is working full time and so long as his work is satisfactory we will allow him a credit of $20.00 a month, plus his board and room. This credit will be held each month and next year he will have enough to register as a regular student.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

2 enclosures

September 26, 1940.

My dear Albert,

It has taken some "manoeuvering" to get this $10.00 to you, but it is enclosed. Mrs. Bethune has asked the Bursar to send your bills here and I will see that they are on the preferred list for payment. Please let me know how much should be sent to the College for room-rent, and how much to you for board and WHEN. I believe the next date is October 14th - am I right? Let me know in time, for you know how things are piled up on me here in Bethune-Cookman.

I am simply lost without your help in the Business office, and wish that you might come down, JUST FOR A WEEK, to help me get the textbooks organized right.

With best wishes always,

Sincerely yours,

Bertha L. Mitchell.

Mr. Albert Bethune, Jr.
Morehouse College,
Atlanta, Georgia.

1 enclosure

September 27, 1940.

Mr. George Stuart,
Orlando Typewriter Exchange,
15 South Main Street,
Orlando, Florida.

Dear Mr. Stuart,

Albert Bethune came up this morning, to request me to write you concerning the purchase of a typewriter for the Bethune Funeral Home.

He stated that you would accept the old typewriter there - Underwood # 3574044 - allowing $15.00 on the purchase price of a new Underwood, at $70.00, the school price. I have suggested to Albert that he purchase a Woodstock at the school rate of $45.00 that you allowed the College, rather than the Underwood. Perhaps you will not allow the same amount on the trade-in on a Woodstock. If not, please let me know how much the trade-in would be. We cannot, of course, order the Machine and have it put on the school bill but I can guarantee the payment of the bill for a Woodstock at the school rate, less the trade-in value on the old machine. It might be billed and sent to Mrs. Mary McLeod Bethune, care of Bethune-Cookman College, Daytona Beach, Florida.

If the matter can be handled in this way and the machine sold at the school rate, it will be a great help to Mrs. Bethune and to the Funeral Home.

Very truly yours,

Bertha L. Mitchell,
Secretary-Treasurer.

Beni

September 28, 1940.

Mr. Edward R. Ellerbe,
Editor of The Colored Page,
THE FLORIDA TIMES UNION,
Times Union Office,
Jacksonville, Florida.

My dear Mr. Ellerbe:

We are writing to request for this year the usual cooperation and assistance you give to Bethune-Cookman College in our Publicity program. Nothing is so vital to the life and growth of our College as constant and effective newspaper publicity. We have on the staff this year a young man who is directly responsible for keeping Bethune-Cookman in the news - Mr. David L. Leaver. He has been sending articles to your paper constantly and noting with gratitude the space you are giving to them. You have always been so kind to us and we are earnestly asking that your kindness continue. We need for our special events, for our athletics and for our general news, as good space, as strong headlines and as much "build up" as you can possibly give.

Bert gave me your message about covering the Opening exercises. We felt that we wanted to forego having you come down then, for we have so many bigger things planned for the season and we will need you for them. Meanwhile, please know how much we will appreciate your cooperation right along.

I enclose the school's check for fifteen dollars, which amount is usually sent to you at this time. We will send you our completed Football schedule next week.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

1 enclosure

October 2, 1940.

Rev. S. P. Rutledge, District Superintendent,
1348 West First Street,
Jacksonville, Florida.

My dear Rev. Rutledge:

The enclosed receipt covers donations to Bethune-Cookman College sent by you from the recent District Conference. Mr. Hacker gave us your message to hold the check for a few days and we complied with your instructions.

May we express our sincere gratitude, Rev. Rutledge, for the help which this contribution brought to us. We should appreciate having the detailed record of those charges donating, at your convenience.

You have, no doubt, heard of the fine opening of Bethune-Cookman this year. We have a very large student body and students and faculty alike seem actuated by the real purpose of Christian education. Mrs. Bethune was here for the opening and will return in late October. She earnestly requests that you visit the College as often as possible and to continue to use your influence in our behalf, whenever and wherever possible.

With best wishes,

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Secretary-Treasurer.

1 enclosure

5

October 4, 1940.

Mrs. Maudie Bridges,
1106 West 8th Street,
Jacksonville, Florida.

My dear Mrs. Bridges:

Your letter, un-dated, to Dean James A. Bond, has been referred to me for reply. I was greatly alarmed when I read that your daughter, Ruby Lane, had not received the letters you had sent to her, and I immediately sent for her to inquire further into the matter. Just at that time, the morning mail was placed on my desk and in it was the letter addressed to "Bethune-Cookman College" of which the envelope is enclosed. Evidently you have not been placing your daughter's name on her letters, just as you did not place it on this letter. Addressing it to the College sends it to the office, and if it has no names inside the letter and no address, we can never tell for whom it is intended. The fact that I had just read your letter to Dean Bond indicated to me that this letter addressed to the college, in which $1.00 in currency was enclosed, led me to believe that this letter was for your daughter. She stated that it is your handwriting. The address is not the same as that on the letter sent to Dean Bond, but I think it is meant to be the same.

In the future, please address her mail not to the College but in care of the College, thus:

Miss Ruby Lane
Bethune-Cookman College
Daytona Beach, Florida

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

1 enclosure

October 4, 1940.

Puritan Chemical Company,
Atlanta, Georgia.

Attention: Mr. L. Stanley,
Secretary.

Dear Mr. Stanley:

We are returning, by prepaid express, the Sanding Machine you kindly loaned to us, and earnestly request that you do not charge us for the Machine from September 16 to this date.

We have been unusually busy this Fall and have had so much use for the Machine. We did not write for an extension beyond September 16, because we thought each day that we would be able to return it to you the following day.

May we express our gratitude for your usual kindness and courtesy in permitting us to use the machine over this period.

Very truly yours,

Bertha L. Mitchell,
Secretary-Treasurer.

October 5, 1939

Mr. and Mrs. Jodie Jones
P. O. Box 721
High Springs, Florida

Dear Mr. and Mrs. Jones:

Thanks for your letter of October 3. We will extend the time for Henry's fees until October 15th. Please try to have his fees here by that time, as our second month's Board and Room will be due on that date.

With best wishes,

Sincerely yours,

Bertha L. Mitchell
Secretary of the College.

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October 7, 1940

Rev. J. D. White
1019 - 12th Street
Portsmouth, Ohio

Dear Rev. White:

Thank you for your letter of September 28. We regret that we do not know Mrs. Marshall. Her name is not on our mailing list.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer

t

October 8, 1940.

The Methodist Book Concern,
150 Fifth Avenue,
New York, New York.

Gentlemen,

Recently, we ordered, through the Florida Book and Bible House, Orlando, Florida, forty copies of THE WORLD AND ITS PROBLEMS, Part 2, Course 12, for our students. We have received 25 copies from the Cincinnati office, with the statement that the others will come direct from New York.

The Instructor in this Course, Mr. A. Y. Lansdowne, has asked us to write you for a Leader's Manual for this course, if it is your policy to furnish one with the orders for the students' texts. If you will furnish the Manual, it may be addressed to Mr. Lansdowne care of Bethune-Cookman College, Daytona Beach, Florida.

Very truly yours,

Bertha L. Mitchell,
Secretary-Treasurer.

6

October 8, 1940.

Mrs. M. J. Bruington,
933 Eighth Avenue,
Tampa, Florida.

Dear Mrs. Bruington:

Shortly after the receipt of your letter of October first I called your son, Willie B. Edwards, into the office, to inquire if he had received his book money. He assured me that he had received it and had written you to that effect. He was delayed in writing and I admonished him to send the acknowledgments to you promptly in order that you might not become worried.

May we thank you for your confidence in us and assure you that we will do our best to give your son every advantage the college has to offer.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Business Manager.

October 9, 1940.

Dr. Charlotte Hawkins Brown,
Palmer Memorial Institute,

Sedalia, North Carolina.

My dear Dr. Brown,

Your telegram to Margaret Bethune has been received in her absence at school. She is registered in Gupton-Jones School of Mortuary Science, Nashville, this year.

Our office has packed and sent by parcel post, special delivery, Mrs. Bethune's Gown, Hood and Cap, for her engagement there on Sunday.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

October 9, 1940.

Mr. and Mrs. D. A. Boyd,

Palatka, Florida.

My dear Mr. and Mrs. Boyd:

I am enclosing itemized statements of the entrance and first month's expenses for your girls - Tomcena and Francena Boyd. Please note that each one has an extra $10.00 in special fees, for Home Economics, Chemistry and Freshman Fee. These extra fees cannot be anticipated when the statement of regular expenses is made, for they are entirely dependent upon the schedule of courses selected by each student. Please note also, that we have indicated the $10.00 NYA credit for the first month, for Tomcena.

I wanted you to have these statements before you as you prepare for the payment of the accounts for the first month. The second month starts October 14th, and the charges for that month will be $25.00 for Francena and $15.00 for Tomcena. You will probably desire an extension on this month also, and if so, please let us know how many days beyond October 14th you will need for the payments, in order that we may mark our books accordingly.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

2 enclosures.

October 9, 1940.

Scott-Foresman Company,
29 Pryor Street,
Atlanta, Georgia.

Gentlemen:

We are returning by parcel post, book rate, 10 copies of LITERATURE OF ENGLAND, recently received from your Company, through our order to Florida Book and Bible House. We wrote this company of the circumstances in regard to these books. They were just unpacked, but not even removed from the covers, for the Course could not be given to so few registrants.

Kindly issue credit for these books to the Florida Book and Bible House.

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Business Manager.

October 12, 1940.

Mr. and Mrs. D. A. Boyd,
924 Reid Street,
Palatka, Florida.

Dear Mr. and Mrs. Boyd:

I enclose official receipts for $50.00 and $60.00, respectively, covering your remittance of $110.00 on your daughters' accounts. We are most grateful for these payments. You may just destroy the little temporary receipt I gave to you last evening.

Your check was not dated and I took the liberty to type in the date - October 11, 1940. I knew this was just an oversight.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

[illegible] enclosures

Ben

October 12, 1940.

My dear Albert,

Thanks for your letter of October 8th.

I sent President Mayes' letter regarding the relative advantages of boarding in the Morehouse College Dining Room and in the College Cafe,(which seems to have no connection with the College.) to Mrs. Bethune, but I have not received her reply. I rather think that she will follow the President's suggestion in the matter but I do not know. If so, she will, no doubt, write to you.

I am, therefore, sending you check for $14.00, and have sent the room-rent check for $8.00 to the assistant treasurer. If Mrs. Bethune instructs you to return to the dining hall, pay the $14.00 and send receipt to me here.

I am so glad to know that you are getting along so well.

Marcia and Ben are fine and join me in love to you.

Sincerely,

Bertha L. Mitchell.

Mr. Albert M. Bethune, Jr.
Morehouse College,
Box 41,
Atlanta, Georgia.

1 enclosure

October 15, 1940.

Rev. S. P. Rutlege, District Superintendent,
Jacksonville District,
Florida Conference, Methodist Church,
1348 West Fifth Street,
Jacksonville, Florida.

Dear Rev. Rutlege:

Thank you very much for your letter of October eighth.

In response to your request, we are sending individual receipts for the individual Charges whose donations made up the total gift received through Mr. Hacker, and which was covered by our official receipt # 1937.

May we thank you again for your interest and influence, and earnestly request your continued aid.

Bethune-Cookman has a larger enrollment in this, the second month of the school year, than during the entire nine months of last year. We are so greatly encouraged over this fine student body.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

enclosures

Gen

October 15, 1940

Mr. W. H. Hueston
Office of Commissioner of Education
1915 - 14th Street, N. W.
Washington, D. C.

Dear Mr. Hueston:

We are enclosing a check made out to the Alabama State Teachers College, which was enclosed in your letter to Bethune-Cookman College, October 11, 1940. It may be that the check for Bethune-Cookman College was sent to the Alabama State Teachers College.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

1 enclosure

October 15, 1940.

Mr. F. C. Gassett,
Morehouse College,

Atlanta, Georgia.

Dear Mr. Gassett:

Will you be kind enough to send us some information as to the location and general plan of the Tobacco Farm that furnishes so many Morehouse boys with summer employment?

We shall greatly appreciate your courtesy in this particular.

Very truly yours,

Bertha L. Mitchell,
Secretary-Treasurer.

Gen.

October 15, 1940

Mr. D. S. Weeks
Clerk Circuit Court
Glades County
Moore Haven, Florida

Dear Mr. Weeks;

Thank you for your letter of September 24 stating your need of a good cook.

We regret to state that we do not have the name of a good cook on our employment list at the present.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

Bew1

October 21, 1940

Mr. Paul W. Strickland
492 Convent Avenue
New York City

Dear Mr. Stickland:

Your letter of October 5, addressed to Mrs. Bethune, has been received in the absence of Mrs. Bethune from the College. I suggest that you write Mrs. Bethune at 1812 - 9th Street, Northwest, Washington, D. C.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

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Sen

October 23, 1940.

Bond-Howell Lumber Company,
Daytona Beach, Florida.

Attention of the Manager.

Dear Sir:

Pursuant to telephone conversation with you a day or so ago, I am writing to recommend for an Open Account on the basis of 60-day payment, for the purchase of not more than one hundred dollars ($100) worth of Building Supplies, the BETHUNE-COOKMAN ALUMNI ASSOCIATION.

This local group desires to build bleachers for our Athletic park, and to pay for them with the proceeds earned from entertainments to be held at the College during November and December. They want to get the Bleachers completed, however, for the "Homecoming" game on November 2nd, 1940.

We shall appreciate your courtesy in allowing the credit for 60 days. The purchases of materials will be made by Edward Van Poole, our Superintendent of Buildings, who is also a member and officer of the Alumni Association. These purchases are not to be entered on the College account, although the College will use its influence in seeing that the account is paid when due.

Thank you for your consideration.

Very truly yours,

Bertha L. Mitchell,
Secretary-Treasurer.

6

October 25, 1940.

Mrs. R. M. Blye,
335 Jackson Street, North,
Saint Petersburg, Florida.

My dear Mrs. Blye:

Glovine has been very much worried over her failure to hear from you in regard to her account. She asked me to send you a telegram, and I did, and I am following it with this letter and itemized statement.

The balance from the first month is greatly overdue, of course, and the balance from the second month will be in the same class on October 31st. You know how willing we are to cooperate to the extent of our ability, but it is imperative that the accounts show current payments at all times. This helps our patrons as well as us, for then there are not such large amounts to pay at the end of the quarters.

I enclose also a statement of the amounts to be paid each month and the dates when they are to be paid. If you will kindly keep this statement near at hand, it will help you to get the funds here on time.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

October 28, 1940.

Jacksonville Paper Company,
808 West Bay Street,
Jacksonville, Florida.

Attention: Mr. Carroll C. Ross.

Dear Mr. Ross:

Thank you very much for sending us the samples and prices on Transparent Celluloid Cases. We found, after studying the cost in relation to our resourses for this purpose that we could not afford the purchase this year.

Thank you for your promptness and courtesy in this matter.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

[illegible]

October 28, 1940.

E. A. Wright Company,
2545 North Broad Street,
Philadelphia, Pennsylvania.

Attention: Mr. S. P. Bickel.

Dear Mr. Bickel,

According to information furnished by Dean Bond, there will be approximately 120 graduates from our Junior College and Teacher-Training Departments for the regular and summer school sessions of 1941.

Very truly yours,

Bertha L. Mitchell,
Secretary-Treasurer.

Student

November 4, 1940.

Mr. G. W. Benton,
220 Northwest 5th Avenue,
Fort Lauderdale, Florida.

Dear Mr. Benton:

Your daughter has requested us to send you an itemized statement of her account at the second month, in order that you may know of the charges against it. She stated that it was in your mind that her $60.00 scholarship would be credited at entrance and it was for this reason that you sent only a small payment on the account.

Please be advised that the tuition scholarship is credited $20.00 a quarter, just as it is charged on our books. We charge $20.00 tuition each quarter and in the case of scholarship students, this amount is entered each quarter to balance the charge.

We have listed all of Miss Benton's extra fees, also her board, room and laundry.

We enclose also a statement of the charges and the dates when they are due.

It is our hope that this information will be sufficient to clear up any questions in your mind.

Very truly yours,

Bertha L. Mitchell,
Business Manager.

2 enclosures

November 4, 1940

Mrs. Veari White
2613 Mass Street
Gary, Indiana

Dear Mrs. White:

Thank you for your card of October 30. If you have two sons in College, I suggest that you have them make application for NYA aid to the President of whatever College they are attending. I feel sure that if such aid is available they will be given every possible consideration.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

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Sent

November 5, 1940

Central Scientific Company
1700 Irving Park Boulevard
Chicago, Illinois

Gentlemen:

We wish to inform you that the following items were broken on receipt of the chemical supplies ordered August 13:

6 Thistle tubes
1 Glass stopcock

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

t

November 5, 1940.

Mr. John William Campbell,
Instructor Aeronautics,
Orlando Vocational School,
Orlando, Florida.

My dear Mr. Campbell,

Mrs. Bethune returned from her engagement in Miami last evening. She will remain in Daytona Beach Tuesday and Wednesday, leaving at 5:12 Wednesday afternoon for Washington.

If you can possibly return to Daytona Beach on one of these days we will try to make it possible for you to see Mrs. Bethune for a brief conference, although she will be in meetings for the major portion of her time here. She is so vitally interested in the establishment of our vocational and industrial training, however, that she will make it possible to see you if you can come over.

Very truly yours,

Bertha L. Mitchell,
Secretary-Treasurer.

November 6, 1940.

Mr. J. W. Everett, Coach,
Booker T. Washington High School,
Miami, Florida.

Dear Mr. Everett,

Your wire to Mr. Albert Bethune has been referred to our Athletic Committee and Promotion Department and favorable consideration given to the matter of advertisement in your Souvenir Program for the Homecoming Game.

We enclose herewith copy for a full page Ad, with mat to be used with the Ad in the manner as indicated. We will pay the $10.00 charge for this Ad when the bill is sent.

We sincerely hope that this material does not reach you too late for inclusion in the copy. These matters always have to be carried through the regular business channels and this takes a day or two, of course.

If you are unable to use the material at this time, kindly notify us.

Very truly yours,

Bertha L. Mitchell,
Secretary-Treasurer.

November 13, 1940

Mrs. S. V. Pearl
1511 Division Avenue
West Palm Beach, Florida

Dear Mrs. Pearl:

Thank you for your letter of November 8. We do not have a student registered here by the name of Marcellus Alsop.

Sincerely yours,

Bertha L. Mitchell.
Secretary-Treasurer.

t

November 26, 1940

Scott Foresman Publishing Co.
63 North Pryor Street
Atlanta, Georgia

Dear Sir:

Please send to Miss Alice C. Jackson, Instructor, and to Mrs. Albert Y. Lansdown, Instructor, one desk copy each of WRITING GOOD ENGLISH by Perrin and Ward.

This request is being made with referrence to our order for 60 copies made on October 30, through the Florida Book and Bible House in Orlando. We received no desk copies with this order.

Very truly yours,

Bertha L. Mitchell
Secretary.

blm/T

December 3, 1940.

Knight Brothers Paper Company,
Jacksonville, Florida.

Gentlemen,

In sending the order for Wedding Announcements as indicated by the enclosed purchase order, kindly send us your catalog of fine Christmas greetings. We ordered several hundred from your stock last year and should like to order again this year.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

December 3, 1940.

Commissioner J. W. McFarland,
McFarland Furniture Company,
142 Magnolia Avenue,
Daytona Beach, Florida.

My dear Mr. McFarland:

I am writing to you to request your influence with the City Recreation Board, in the matter of our need for a good Recreation director for Negro people of Daytona Beach. I know that you can appreciate this need in our group.

If it is possible for the Board to make any appointments to this important post, I should like to recommend Maxwell Saxon, who is now on our College staff. Saxon has wide experience in the field of recreation. If the Board desired to have a man for part-time service, he would be able to continue his work here and also do a fine piece of recreational work for the community.

May I express our gratitude for your interest and help to Negroes generally and to Bethune-Cookman College for all of these years.

Sincerely yours,

Bertha
Mary McLeod Bethune,
President.

mmb-blm

December 4, 1940.

Samuel Bingham's Son Manufacturing Co.
274-276 Trinity Avenue, S. W.,
Atlanta, Georgia.

Gentlemen,

Will you be kind enough to send us a duplicate of the invoice of October 22, 1940, covering purchases and repairs to printers' equipment for our Institution. The amount of this invoice is $9.90.

Upon receipt of this invoice we will send our check in payment.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

1 enc.

December 5, 1940

Mrs. R. S. Modak
47 Allenhurst Road
Buffalo, New York

Dear Mrs. Modak:

Thank you for your letter of November 26, concerning an engagement in our school to present your program "Everyday Life of India".

We are very interested in your program and wish it was possible for us to present you here in early January. However, we find that our schedule for 1940-41 has been completed. We hope it will be possible for us to present you here on your next tour to Florida.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Business Manager.

t

December 5, 1940

Mrs. Bertha L. Snipes
575½ N. W. 14th Street
Miami, Florida

Dear Mrs. Snipes:

Thank you for your letter of December 1, asking for information on the National Youth Administration Project.

I suggest that you have your daughter make application for NYA aid to the principal of the high school she is now attending. It maybe that her application will be too late to receive favorable consideration this term, but you may ask that her name be kept on the waiting list for next school term.

Our high school department has been discontinued therefore it is not possible for your daughter to enter Bethune-Cookman College until she has completed her high school work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

Lew

December 6, 1940.

Miss Frances Wills,
112 West 138th Street,
New York City.

Dear Miss Wills,

Your letter of December second has been received in the absence of President Bethune from the office.

May I state that the matter of having Mr. Langston Hughes to fill an engagement in Bethune-Cookman College in March, 1941, is being referred to our English and Drmatics Department. I feel sure this group will give the matter all possible consideration, and communicate with you within a few days.

We recall with pleasure Mr. Hughes visit to Bethune-Cookman some years ago. It would be a real opportunity for our students to hear him read his poems on Negro life.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

December 9, 1940.

Mr. W. E. Coulbourn,
Morgan and Company,
Postoffice Box 1227,
Daytona Beach, Florida.

Dear Mr. Boulbourn:

You do not hurt our feelings when you call our attention to the delinquency of our account. Indded, we are trying to inaugurate the same methods with our student collections that you are with your creditors. I am so glad that this day marks the end of the first quarter when I can enforce collections and make some payments on our overdue accounts. I enclose check for $100.00 on our account. We cannot take care of our bills as promptly as you take care of yours, perhaps, but please be assured that we will do our best to keep them from running as long as they have in past years. We know that you cannot finance our account and we greatly appreciate the courtesy and patience you have exercised in the matter. We have thoroughly understood your policies and limits and appreciate that you have always done your best for us in the matter of long-term credit. It is a source of deep regret to Mrs. Bethune and the College that this type of credit is necessary for us and if it is better for your records for us to reduce the present balance and buy only for cash, we will be glad to handle the matter in this way.

We are deeply grateful for your consideration.

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Secretary-Treasur

enc-check

December 31, 1940.

Bond-Howell Lumber Company,
210 South Segrave Avenue,
Daytona Beach, Florida.

Attention of Mr. Gilliam.

Dear Mr. Gilliam:

Mr. Saxon, Executive Secretary of the Alumni Association, has just returned from his recent field trip and informs me that the Alumni Association is not in position to make the final payment on their account with Bond-Howell, according to promise.

I am writing, therefore, to authorize you to transfer the balance of their account - $65.32 - to the regular College Account, as of this date. Although our account is not in the best condition, we are creditors of a little longer standing with you than the Alumni Association and you will perhaps give us a little longer time for payment. Meanwhile, the Alumni Association, through an activity planned for January 3, 194[illegible], may be able to turn in an appreciable amount to the College which will be sent, immediately, on our account with you.

May I thank you for your courtesy and consideration in this matter. Please send a memorandum invoice to us, indicating the transfer of this balance to the College account, for our regular records.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

General

Special Correspondence: Mitchell, Bertha

January 7, 1941

Miss Grace McElveen
Safety Harbor, Florida

Dear Miss McElveen:

Thank you for your letter of January 7th. As requested I am enclosing material on the life of Dr. Mary McLeod Bethune. You may secure material on the life of Dr. Carver, outstanding Negro scientist, from the Library at Tuskegee Institute, Tuskegee Institute, Alabama.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

t
material enclosed

Gen.

January 11, 1941.

Wilson Cypress Company,
Palatka, Florida.

Gentlemen,

Will you please be kind enough to quote us prices on dressed short lengths of cypress, two feet, four feet and six feet. Please do not include the cost of transportation for if we can secure them from you we will send our truck for them.

Very truly yours,
BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Secretary-Treasurer.

Lem.

T. M. ALEXANDER
PRESIDENT
MISS HATTIE V. FEGER
FIRST VICE-PRESIDENT
REV. SAMUEL PETTAGRUE
SECOND VICE-PRESIDENT

NATIONAL ASSOCIATION FOR THE
ADVANCEMENT OF COLORED PEOPLE
212 AUBURN AVENUE, NORTHEAST
ATLANTA, GEORGIA
"BRANCH MEETING SECOND
TUESDAY NIGHT EVERY MONTH"

MISS ETHELYN HOLMES
SECRETARY
MISS DOCIA STEELE
ASST. SECRETARY
L. D. MILTON
TREASURER

Jan. 13, 1941

OFFICE OF ______________

My Dear Mrs Loving,

This is the week just before the exams, and every one is trying to get this last little bit of knowledge. I have my first exam. Monday, Jan. 20th. So all of you pull for me.

My Room was Due on the 7th of Jan. and I received a notice that I owe $4.00 Science fee. this was not included in my Tuition, because They did not what Science that I am taking. So now they are getting all of the accounts straight. That make a total of $26.00 due this week. My meal tickets are out to-day.

Give every one my love and tell them I'll be doing my best.

Sincerely,
Albert M. Bethune, Jr.

Family

January 14, 1941.

My dear, dear Miss Gertrude Brown,

How sweet it was to remember all of us at Christmas time. Each person, as I gave out the gifts, was so happy and pleasantly surprised at your thought. It is just characteristic of you to do something like this. Bless your big heart!

As for Marcia, she thinks her pyjamas are simply lovely, and I do too. And, of course, no one but you could select such gorgeous initial kerchiefs. I shall have to keep these for "best."

Mrs. Bethune came down for the holidays and worked unceasingly the entire time. We had thought that we would have the series of afternoons for rest and relaxation and it turned out that we could hardly get our noon hours. It was "terrific." When she left, she left so much to do that we have not yet caught up. But you know how it is.

The college is going forward but the financial situation remains acute. Mrs. Bethune told me that she thought you had made up your mind to return. Really, Miss Brown, I could not give you a candid opinion earlier, but with her determination to retire and take her hands off details, you are greatly, greatly needed here. I believe, too, so far as you are concerned personally, that the situation will give you the kind of challenge that you can appreciate. I have missed you more than anyone who has ever been here, for your service was so free from the counting of time and effort. And, as I told you so many times if I - with Marcia needing me - can make the sacrifice, you can certainly do so. Please consider it seriously Miss Brown.

Little Levey did not come down this year, so you know how lonesome we are. She has been ill all of the Fall and thought it best to stay near the home base this winter. We missed her terribly at Christmas time.

By the "tall, attractive lady" in the Business

Faculty

office, you meant Thelma Nixon. I put her name on her package, and gave it to her.

My dear, Marcia's size 7 Pyjamas are just right. She is such a big girl. I just cant conceive of her growing like she does. She is a smart third-grader, leads the honor roll and is as enthusiastic and happy as you may remember her. Needless to say, I still idolize her.

Let me return again to the work at Bethune-Cookman. It is hard - and a different "kind" of hard from anything else. There are so many extenuating circumstances, however, for the person who works in this atmosphere. First of all, it is so unlike prosaic living. For a person social minded as you are, it presents unlimited possibilities for contacts and enjoyment. These attitudes are baffling, of course, in so many, many instances, but human beings everywhere are baffling some time, arent they? And you social workers delight to iron out the kinks in various types of personalities. But there is such a need for your observant eye, since Mrs. Bethune is bowing off the stage. I propose to give a little more time to it for I am obsessed with the idea of establishing business policies, rather than routine procedure, and if I can do this, I will try going home early in the afternoon.

Please let me thank you again, Miss Brown, for your lovely thought of us, and for giving me this opportunity to "put in my word" about you and Bethune-Cookman.

I hope that this new year will bring you all of the things your heart desires. Please continue to think of us here.

Always sincerely,

813 West 5th St.
Dayton, Ohio
Dec. 20th 1940

Hello Mrs. Mitchell:

Where are you and what are you doing? Don't you know that you owe me a letter? I wrote you a long letter asking you about a girl for Wilberforce, it was about the time you were rushing to go on your vacation(really I did not hold that against you) I have planned tp write you again and just put it off until Santa made me write.

Now I want you to do this favor for me, I am sending a package to you and you will think it is a house but I am sendhing all the ladies of the staff whom I know a very small token and I would appreciate if you would ask Mrs. Travis or Mrs.Eloise Thompson to hand them to the folks. You give Mrs. Margaret Bethune's to her. I sent Mrs. Bonds and Mrs. Davis theirs from the store, as well as Marcia's. Please let me know at once (right after Xmas) if Marcia's do not fit return them. I asked Rike's to send a size 7 and I expect they are too large, so just send them back. How is she please give her and her Dad my love.

Mrs. Bethune spoke for us here last month and we had a wonderful meet-she was grand as usual, everyone just raved about her. After Xmas when you get a moment sit down and write me a long letter and tell me what you honestly think about my returning to Bethune Cookman this fall say nothing about it but just give me your opinion. Really I loved the work tho it is hard as the devil, but you see things growing, and I have missed you lots I loved working with you. I know you will put aside all friendship and have no consideration for my feelings and tell me the truth about returning.

O, yes, I did not send nor give Eloise anything when she married and I have planned each day to send her something, so I included her package in your. My.my for the life of me I could not think of the name of the lovely young tall attractive lady in the business office,(not Nadine) please put her name on the little package which I have marked Miss______ from Miss Brown.

Will Mrs. Bethune come home for Xmas? I know you all will heve a grand time, I suppose your mother is with you as usual. Please give her my very best love and wish her a Merry Xmas and Happy New Year for me.

Lots of love,

Gertrude

If your papers [illegible] not find anything but this, I sent Mrs Bethune's gift to Washington I hope she got it.

January 15, 1941.

Mr. Bernard W. Smith,
District Manager,
Atlanta Life Insurance Company,
Postoffice Box 166,
Daytona Beach, Florida.

My dear Mr. Smith:

The Negro members of the Daytona Beach Citizens Committee, sponsoring the appearance of the famous WINGS OVER JORDAN choir, on January 26, 1941, are very eager to have significant representation of our group on the list of Sponsors for the event. The churches, clubs, schools and the college are giving fullest cooperation in the matter of publicity, ticket sales in our section and auditorium space for the concerts.

I have been asked to approach leaders of our group in the city, with the request that they purchase Sponsors' tickets. These tickets are being offered at $2.50 each, and they entitle the holders to occupy seats in a section that will be reserved for sponsors. The purchaser of a sponsor's ticket indicates his or her interest in the success of the concerts, by way of underwriting a little more of the expense than is covered by the regular ticket. The college office routine prevents my making personal contacts, and I am using this medium to request you to purchase a sponsor's ticket.

The committee will be greatly encouraged by your favorable consideration of this request, and honored to have your name as one of the sponsors. If you will cooperate with us in this way, please let me know immediately, indicating whether you desire to attend the afternoon or evening concert. Checks for these tickets should be madè to "Wings Over Jordan Committee."

Regular tickets, at $1.00 each, are on sale at Slack's Drug Store, the College and are in the hands of Club and Church folks all over the city. We shall appreciate your influence in the promotion of the largest possible audiences at the concerts.

Sincerely yours,

Bertha L. Mitchell,
In Charge of Ticket Sales
among Negroes.

January 16, 1941

Mr. Joseph Smith,
Head Bellman
Coquina Hotel
Ormond Beach, Florida

My dear Mr. Smith:

The Negro members of the Daytona Beach Citizens Committee, sponsoring the appearance of the famous WINGS OVER JORDAN choir, on January 26, 1941, are very eager to have significant representation of our group on the list of Sponsors for the event. The churches, clubs, schools and the college are giving fullest cooperation in the matter of publicity, ticket sales in our section and auditorium space for the concerts.

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Regular tickets, at $1.00 each are on sale at Slack's Drug Store, and the College and are in the hands of Club and Church folks all over the city. We shall appreciate your influence in the promotion of the largest possible audiences at the concerts.

Sincerely yours,

Bertha L. Mitchell,
In Charge of Ticket Sales
among Negroes.

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Jan Collecting

January 17, 1941

Mr. Joe Bryan
Route 2, Box 67-B
Jasper, Florida

My dear Mr. Bryan:

We are so grateful to you for your letter of recent date with Money enclosed for $4.00, contribution to the student-teacher rally for your daughter, Janie Bryan. We enclose official receipt for same.

We are giving a prize of $25.00 to the student who raises the largest amount over $25.00. We hope your daughter will be the one to receive this prize.

We solicit your continued interest and hope you will find it possible to become a permanent sponsor of Bethune-Cookman College by giving us a small sum yearly.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

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January 17, 1941.

Mrs. Edna Clark,
1126 First Avenue, South,
Saint Petersburg, Florida.

My dear Mrs. Clark,

Margaret has told me on many occasions of your great interest in Bethune-Cookman, and of your willingness to use your influence in behalf of our work with the many people with whom you come in contact.

With this in mind, we are writing to ask if you will kindly help us raise maintenance funds through the annual students and teachers rally. The enclosed letter will give you some idea of our goal. Margaret suggested that you might be willing to approach two or three White friends there, and call their attention to the College and its work. We hope you will, and we are sending you some literature and some copies of the appeal letters that we are now sending out.

Margaret also suggested that we write Mr. Webb, of the Webbs Largest Drug Store in the World, asking him for a donation to the College. We are sending this letter, enclosed, to you, and will greatly appreciate it if you will deliver it to Mr. Webb. The girls inform me that you know him well and may be able to say a word in behalf of the school, as you deliver the letter to him.

Margaret has been ill with influenza for a day or two but is much better now. Her health has been much better this year, generally, than it was last year.

May we express our appreciation for your interest and for the help we know you will give to us in this Rally effort.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

January 17, 1941.

Rev. D. S. Selmore,
2602 Twenty-ninth Street,

Tampa, Florida.

Dear Rev. Selmore:

We shall be very grateful if you will send to us three copies of the Annual Conference announcements of programs that are to be held this month.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

bm.

January 29, 1941

Mr. D. A. Saunders,
Executive Sedretary
The League for Fair Play, Inc.
Eight West Fortieth Street
New York, N. Y.

Dear Mr. Saunders:

Thank you for your letter of January 24th, calling our attention to Mr. Jack Fahy's tour in Florida during the week of March 2-9.

Our schedule for 1940-41 has been completed. We regret that it will not be possible for us to present Mr. Fahy this season. If possible, we shall be glad to include him in our schedule at a later date.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

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February 4, 1941

Miss Clina Belle Boykins
P. O. Box 622
High Springs, Florida

Dear Miss Boykins:

Thank you for your letter of January 13th making inquiry concerning our Nurse Training course. We do not offer a course in nurse training. If you are interested in nurse training, I suggest that you write to Brewster Hospital, Jacksonville, Florida - 1860 Jefferson Street.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

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February 12, 1941

Mrs. Myrtle Senior, Literary Editor
The Pearl High Voice
Seventeenth Avenue and Jo Johnson
Nashville, Tennessee

Dear Mrs. Senior:

As requested in your letter of January 31, we are enclosing literature on the life of Mrs. Bethune. Under separate cover a photo of Mrs. Bethune is being sent to you today.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

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February 14, 1941

My dear Mrs. Friend,

In going through the City Directory to try to make the list of Local Business Firms for you, I find that it will be utterly impossible for our office to make the List for you by Monday. There are 65 pages (printed) in the Directory of Business Firms, and even with the careful selection of those which might be listed, it will entail more time than we have to give from the routine work, Mrs. Bethune's heavy correspondence and the Annual Rally, just now. If you will allow us next week to make the list from the Directory, or from our local card files, we will be glad to make it for you. We can have a rather full list ready for you by Friday.

Very truly yours,

Bertha L. Mitchell.

Mrs. Richard Friend,
Holly Hill, Florida.

February 18, 1941.

Attorney Arthur S. Salus,
1500 Chestnut Street,

Philadelphia, Pennsylvania.

Dear Sir:

We promised you check check for $100 on the College account with Salus and Sons on February 15, 1941. We were unable to send it on that date and hasten to send it today. We shall get another payment to you the middle of March.

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Secretary-Treasurer.

enc-check

bew.

April 1, 1941.

Mrs. John T. Stocking,

Daytona Beach, Florida.

My dear Mrs. Stocking:

Mrs. Humphrey, a White woman, called the office a few days ago, to call our attention to the fact that there is a family with three small children (Negro) just back of her, and the children are very much neglected. She stated that they are practically starving to death. It seems that the mother and grandmother go out daily to work, leaving the children unprovided for. The father deserted them some time ago. Their name is Chisolm and they are at 408 Fremont Street. Mrs. Humphrey states that she has taken food to them on many occasions because they are so destitute. They havent dishes or any of the necessities. The condition was so pitiful to her that she asked me if I knew of any Negro agencies that might help to correct it, after some investigation has been made.

I am wondering if the Silver Leaf Charity Club functions in cases of this kind, or if you might direct the attention of the local Welfare people to these children. You are so close to all of these agencies that I feel sure you could get something done.

Very truly yours,

Bertha L. Mitchell.

Birmingham, Alabama

April 2, 1941

Miss Bertha L. Mitchell
Secretary-Treasurer
Bethune -Cookman College
Daytona Beach, Florida

My dear Miss Mitchell:

We are here-with returning Postal Money Order for $20.00 (twenty dollars) which was made payable to Venice T. Spraggs instead of Bethune-Cookman College.

The enclosed Postal Money Order #657102 is made payable to Bethune-Cookman College.

Thank you.

Very truly yours,

Venice T. Spraggs a.c.

Venice T. Spraggs

Enc:

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Birmingham, Alabama

April 3, 1941

Miss Bertha L. Mitchell
Secretary-Treasurer
Bethune-Cookman College
Daytona Beach, Florida

My dear Miss Mitchell:

I am sure you have, by now, received the Postal Money Order #657102 amounting to $20.00 (twenty dollars) sent you by Mrs. Spraggs on April 2, 1941.

I am enclosing the official letter that should have accompanied the money order. If there was another letter enclosed with the money order it was mailed through error. Won't you be good enough to return it in the self addressed envelope and keep the letter that I am enclosing here-with for your files?

Thank you very much for your kindness.

Very truly yours,
Alice J. Campbell
(Mrs) Alice J. Campbell
Secretary

Enc:

Returned -
Pres. Draw. a/c

Dover

№ 5386

DATE April 4, 1941

RECEIVED FROM: Mrs. Mary McLeod Bethune

CREDIT INCOME:

STUDENTS ACCOUNTS RECEIVABLE		
STUDENTS ACTIVITIES Refund Pres' Drawing		
DONATIONS & BEQUESTS Account	20	00
ENDOWMENT		
CAMPAIGNS		
BUSINESS ENTERPRISES		
Twenty Dollars		
Bethune - Cookman SCHOOL		
BY Rufon CK. [✓ M.O.] CASH TOTAL	20	00

April 9, 1941

Mrs. Fred H. Smith
2726 Burlington Avenue
St. Petersburg, Florida

Dear Mrs. Smith:

Our Registrars' office reports no record of a student by the name of Arline Newsom. Could she have used another name? We will be glad to hear from you again.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

mmb-ejt

Gen.

April 28, 1941.

Mr. Donald J. Shank,
American Council on Education,
744 Jackson Place,
Washington, D. C.

Dear Mr. Shank,

We deeply regret the fact that payment for the very valuable volume of "Manual of Teachers College Accounting" has not been made to you. This is probably due to the fact that the statement was mis-sent to the Library and was not brought to the attention of our Business office.

We enclose our check for $2.50 to cover the cost of this book.

Very truly yours,

Bertha L. Mitchell.

May 8, 1941.

TO WHOM IT MAY CONCERN,

This is to state that Mrs. Mable Saxon has served as part-time Clerical Assistant in the main office of Bethune-Cookman College, during the academic year, 1940-41.

We have found Mrs. Saxon to be a cheefful and conscientious worker. She has made rapid development in office routine as a result of the practical training received in our office. Her duties have included typewriter copying, sorting, filing, addressing and general office routine.

Bethune-Cookman College has a record of hundreds of visitors who come annually to see the College and learn more of its program. Mrs. Saxon has been very valuable in meeting and giving information to such visitors.

We are very glad to recommend Mrs. Saxon for any courtesy or consideration that she may seek in the way of employment as typist or clerk.

Very truly yours,

Bertha L. Mitchell,
Secretary-Treasurer.

Morris Brown College
Atlanta, Georgia

Office of the President

September 4, 1941

Faculty

Miss Bertha Loving Mitchell
Bethune-Cookman College
Daytona Beach, Florida

My dear Loving:

I had a safe arrival. The conference here is most interesting. I am very happy that I came. I think we will be able to do a great deal for the college and for the integration of our program into the general program of the Jurisdiction. I spoke to the conference this morning, am having a few NYA conferences this afternoon, and will speak again tonight. I shall be here at Bishop Fountain's home, 242 Boulevard, N.E. until possibly Saturday. If I am needed over telephone, please get in touch with me here.

I read with great interest the paper that Dean Bond will present to the faculty on the basic philosophy of Bethune-Cookman College. I am deeply sorry that I shall not be able to be there for those conferences. I think that discussion is going to be very vital. Please arrange your desk so that you can give full time to the discussion of that paper and I want every reaction of every speaker on the different policies that will be presented. I have no own view point concerning some of them and I shall be most anxious to get the reactions of the faculty upon the entire presentation.

I hope you will feel very free to discuss any points that might come up and to make clear my thinking on anything that might be a new or advanced step in our general procedures there. I shall read the paper again but I think it is going to have very vital information. I hope that Edwin and Hugel will take very close and definite notice of the entire presentation and I wish you would ask Miss Clay to be very wide-awake on the whole subject matter. I hope that those of you who will be able to think clearly will express your thoughts and reactions as the new program is being set up.

I still am a little doubtful as to a portion of the college being a four-year and the other a two-year set-up. I can understand steps that are needed to be taken but still I am not very clear on what the definite needs are in the other departments that will not permit them to go to the third year. I hope that will be clarified in the discussion.

This letter is personal to you and should you speak to the persons whose names I am mentioning here, I hope you will do it as if from your own initiative and not as if it were coming from me. I think that conference is going to be fine and the angle of that paper a very important one. Anything that you feel needs my personal decision before a passage by vote, please have it held in abeyance. I am very glad that the Dean handed me a copy.

I am sending also a letter to Mr. F.D. FuQuay in the care of the college because I do not know whether he gets his mail at Daytona Beach or somewhere else. See that he gets it as quickly as possible.

I shall be anxious to know of the arrival of Gertrude Brown. Love to all.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune

MMB:J

[redacted] [redacted]

Student

October 8, 1941.

Mr. and Mrs. Cleveland Moncur,
1962 Northwest Fourth Court,

Miami, Florida.

My dear Mr. and Mrs. Moncur:

I am so glad to receive your letter of October 4, with the $15.00 enclosed, which together with the $35.00 sent some time ago, makes up the required entrance payment for your niece, Erma Ali. Erma has registered and is in class now. We enclose official receipt for the total amount, $50.00.

There is a charge of $3.00 for late registration fee, in addition to the above total, which you may pay along with Erma's second month's board, room, laundry and fees. She is taking a course in Foods which also has a laboratory fee of $3.00 for the first quarter. This fee may be paid along with her third month's board, room, laundry and fees. We are sending you, under separate cover, a catalog. Please note Page 17 and 18 for the schedule of expenses and dates when payments are due. We allow five days of grace for the payment of board, room and laundry, from the date it is due. The second month's board, room and laundry was due on October 6, 1941. The amount that you sent was applied on the first month, and upon entrance expenses. You realize that Erma has been here for over two weeks, although she just registered.

If any of the statements relating to charges and dates are not entirely clear to you, please let me know.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

1 enc.

MISS BARBARA BOND
Kennedy Hall
HAMPTON INSTITUTE, HAMPTON, VIRGINIA

Faculty

10/21/41

Hello —

I've been intending to sit down and do this for ages, but it seems that *I've* reaped only results for examples in Physics, or else I've wound up writing mother 'n Dad! —

Everything here is becoming an exact reproduction of the "U. of Minn." *I* sometimes wonder why they don't have some very good engineer to transport the whole thing down here and be done with it! But in spite of my nonsense *I* do seriously think it is wonderful to become the carbon copy of any University, considering the condition we *were* in.

Since we've started going "Progressive" the only things we must do is go to our meals and to Sun. evening chapel services. And of course, we the Women of Hampton must keep our contracts with a certain Dr. Kittrell. (smile)

We won our first football game 52-0 (We played St. Paul) - We won the second also 6-0 (We played A&T) BUT we lost to Bluefeild 10-6 or something like that. We play our eternal enemy saturday (Va. State) and right here on our grounds too. There shall be a game on feild and several fights on the "stand" and at the dance. (smile) But I'm going to "shelf" my books

MISS BARBARA BOND
HAMPTON INSTITUTE, HAMPTON, VIRGINIA

and enjoy the weekend at its fullest!

How's everything down "Florida way"? I know it's fine and you're busy as can be. And my little girl — I guess she's sprouted up a few more inches and will soon be ready to join me in college! Incidentally, I'll bet she's seen every movie and read every funny book in the community!

I've been taking dancing and it feels like my knees can bend both ways! And my already enormous appetite has increased two-fold!!!

Well I guess I'd better "scram"

MISS BARBARA BOND
HAMPTON INSTITUTE, HAMPTON, VIRGINIA

to class now and give your tired eyes a rest —— and might I add, that you *have* earned it, after scouring through all this!

Give my kindest regards to all and do "squeeze" in a little time and drop me a wee-wee line! I really have something funny to tell you but I'll have to do it by personal interview Xmas — because I must have sound effects!

Sincerely —
Barbara

Faculty

October 23, 1941.

Mr. Gassett, Bursar,
Morehouse College,
Atlanta, Georgia.

Dear Mr. Gassett:

I enclose check for $22.00 for Albert Bethune's board and room for the second school month.

With best wishes,

Sincerely yours,

Bertha L. Mitchell.

File No.

REQUISITION

Original

[illegible]

BETHUNE-COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

DEPARTMENT **Health Education**

No.

TO THE PURCHASING AGENT:
Please order the following:

Date **December 11,** 19**41**

Quantity	Description	Price
	Rental of Sound machine for showing health pictures today, December 11 and services.	

Service Donated by Mr. Ziegram

Send note of appreciation

Desired **at 4 p. m. Dec. 11,** 19**41**

Signed: P. L. Shook

Approved:

Head of Department

Purchasing Agent

PURCHASE ORDER NO. Dated 19

December 12, 1941

Mr. George Engram,
Engram's Electric Service,
587 Second Avenue,
Daytona Beach, Florida.

My dear Mr. Engram,

May we express our deep appreciation to you for your kindness in permitting us to use your Sound Machine, and for your services in showing the pictures to our students and teachers on Thursday afternoon, December 11, 1941. This additional indication of your interest in the work we are trying to do here gives us much encouragement.

Bethune-Cookman College could never carry on this much-needed service of human uplift without the good-will, [redacted] and confidence of interested friends.

Again thanking you, we are

Very truly yours,

BETHUNE-COOKMAN COLLEGE

By:

Bertha L. Mitchell
Business Manager

BLM-J

January 6, 1942

Miss Ann Bartholomew,
Beaver Hall, Denison University,
Granville, Ohio.

Dear Miss Bartholomew,

Your letter of December 8, 1941, addressed to President Bethune, was forwarded to her Washington office in the rush of pre-Christmas mail, and has just been returned here for reply.

First of all, may we extend New Year's greetings to the students of Denison University, and express our gratitude, again, for their material interest in the program of Bethune-Cookman College.

The generous contribution made to our Institution by the Student Senate of Denison University in May, 1941, in the amount of $112.24, was awarded as scholarship aid to a worthy, promising young man and an outstanding young woman, at Student Achievement Hour last Commencement Day. The donation was divided in half and held for the use of these students toward their fees in Bethune-Cookman during this academic year. These students were selected on the basis of their high standard of scholarship, and because of their actual financial need. Both are entirely self-supporting and their education is being secured through their own efforts, sacrifice and perseverence. Without the aid you provided them they could not have entered for their sophomore work this year but would have had to work full time until they could even meet our nominal charges. The young man's name is Julius Cassellas, the young woman's, Marion Robinson. This investment that you have made in their development will surely bring wonderful returns.

May the New Year bring continued success, happiness and progress to your Institution, your esteemed President and your student body.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

BLM:J

✓

BETHUNE-COOKMAN COLLEGE
Daytona Beach, Florida

February 3 - - - 1942

INTER-OFFICE COMMUNICATION

To: Dean James A. Bond

From

Mr. Parks (the photographer) desires to make a picture of a General Faculty meeting. I told him that you had faculty meeting each Thursday afternoon. Since Mr. Colston is not here this week, he desires to have the picture made at the next meeting that he is here, which will probably be on February 11, 1943. If you think it wise, please make this a General Faculty meeting, in order that all staff members might be present.

Bertha L. Mitchell.

Faculty

BETHUNE-COOKMAN COLLEGE
Daytona Beach, Florida 2
February 6 1941

INTER-OFFICE COMMUNICATION

To: Dean Bond -

From: B.L. Mitchell

The following is an excerpt from a letter just received from Mrs. Bethune.

"Please begin work on my Annual Report. Ask Dean Bond to send in to you a report from his office so that I might include it in my report."

Please let me have the material requested above as soon as possible. Thanks!

BLM

FEDERAL SECURITY AGENCY
NATIONAL YOUTH ADMINISTRATION
2145 C STREET NORTHWEST
WASHINGTON, D. C.

January 31, 1942

My dear Lovey:

I had hoped to know by now whether or not the Governor can come to us. I found out that Mr. McLeish could not come and we must now busy ourselves to secure the next person. I am going to New York today and try to get Dr. Sockman or Bishop Oxnum. Suppose you write him from there and ask him to come down and give the address for us. He is one of the heads of the Board of Education and we would like to have him. Write him and wait until we hear from him. If we cannot get him then we will try to get Dr. Sockman. What do you think of inviting Dr. Tigert if we cannot get either of them? We must work speedily on these things now. Time is getting short.

Thank you for your letter and the contents. It does seem to me that I am getting pretty heavily loaded with back taxes and judgments and all the thousands of things that are turning up but none of them will discourage me. I am sending the note to Mr. Broughton to take care of my situation there and I am writing to Mr. Harvey asking him to follow the judgment through. Somehow I will pull through them. I am sure I am on my way.

I am hoping that very soon now we may be able to send in some money for the school. I am not giving up a bit. We will work it out. Our supply is sure. I will get down as soon as I can. Work out any plans you think of for the dedication and the set-up for the Trustee meeting. Work on my annual report. Ask the Dean to send in to you a report from his office so that I might include in in my report. If Rod and Huger have any time, ask them to work on the report with you so it will be in good shape when I get there. Please begin inviting the people we ought to invite for the dedication.

Margaret

Love to all.

Sincerely yours,

Mary McLeod Bethune

~~Family~~ Receipt March 10, 1942

The Rectory
St. Philip's Episcopal Church
321 W. Union Street
Jacksonville, Florida

March 7, 1942

Mrs. Bertha Mitchell
Bethune-Cookman College
Daytona Beach, Florida

Dear Mrs. Mitchell:

Please know that if my delinquence has caused you any embarrassment I am very sorry. It was unavoided. Thanks for any favor you have shown my sweetheart. We have always held a warm spot somewhere in our affection for you. For in spite of your cold business-like manner, we have found you warm under the skin. Have I said too much? Well you expect that of me, don't you? Stupid you say? Well that too is like me, isn' it so?

Thanks again for your kind favor. Please remember us all to Ben and your beautiful daughter, if she remembers us. Mrs Dyett seems to be well situated. Her trip was pleasant all the way, except that they run into a snow storm before getting to Baltimore. The trip however was uneventful.

Very cordially yours

The Rectory
St. Philip's Episcopal Church
321 W. Union Street
Jacksonville, Florida

March 8, 1942

Mrs. Bertha Mitchell
Bethune-Cookman College
Daytona Beach, Florida.

My dear Mrs. Mitchell:

Did I send you a money order that was not addressed to you? I have not been able to locate a money order which I had at the same time with yours. Whether I sent it to you or not, please notify me.

Hope you received the money order for twenty five dollars which I sent you. Kindest regards to your family circle.

Sincerely yours

Ernest [illegible]

BETHUNE-COOKMAN COLLEGE
BETHUNE-COOKMAN COLLEGE
BETHUNE-COOKMAN COLLEGE
BETHUNE-COOKMAN COLLEGE
BETHUNE-COOKMAN COLLEGE
BETHUNE-COOKMAN COLLEGE

March 18, 1942.

Father Ernest Dyett, Rector,
St. Philip's Episcopal Church,
321 West Union Street,
Jacksonville, Florida.

My dear Mr. Dyett:

It is terrible that you had to write me twice about the money order you have mislaid. You know how this season is here in Bethune-Cookman, and I know you will forgive my delay in replying. No, you did not enclose any money order in your recent letter except the one for twenty-five dollars, made to me. I do hope that you may either locate the other one, or may receive a prompt refund of your money. It is so terrible to lose a money order or check.

Thank you for refunding the money. I am glad that we could help Mrs. Dyett after she was so cooperative in the matter of remaining for the NYA supervision. I hope that she is happy and successful in her new work.

With best wishes,

Sincerely yours,

Bertha L. Mitchell.

[illegible]

WALTER SCHROEDER
PRESIDENT

HOTEL SCHROEDER

FIREPROOF
SCHROEDER HOTELS
SLEEP IN SAFETY

HOTEL SCHROEDER
MILWAUKEE, WIS.
HOTEL LORAINE
MADISON, WIS.
HOTEL NORTHLAND
GREEN BAY, WIS.
HOTEL RETLAW
FOND DU LAC, WIS.
HOTEL DULUTH
DULUTH, MINN.

HOTEL ASTOR
MILWAUKEE, WIS.
HOTEL VINCENT
BENTON HARBOR, MICH.
HOTEL CALUMET
FOND DU LAC, WIS.
HOTEL INDIANA
WABASH, IND.
HOTEL WAUSAU
WAUSAU, WIS.

MILWAUKEE
WISCONSIN

5-23-'42.

My Dear Lovey;- How much money did you give me? I fear some one got in my pocket book some where since I left home. I have counted all in my pocket book and all I have spent and cannot account for only $\$150^{\underline{00}}$ It seems to me I am short $\$50$ or more. I had some change beside what you put in. I shall not worry about it. This is a grand Hotel. My room is beautiful.

Mary McLeod Bethune

Faculty

June 29, 1942

Mrs. Bertha L. Mitchell, Business Manager,
Bethune-Cookman College,
Daytona Beach, Florida.

Dear Mrs. Mitchell:

We have noted in the May 31, 1942 monthly financial report that your budget item of Instructional Expense carries no charges for Agricultural, Commercial Dietetics or Laundry instruction.

This is your authority to make the following transfers of expense items for the fiscal year 1941-42, from Business Enterprises (The Cabin, Farm, Laundry) to Instruction Expense, to cover the percentage of service rendered by these departments to teaching and laboratory credit courses:

1/3 of Total Cabin Expense to Commercial Dietetics Instruction

2/3 of Salary of Laundry Engineer to Instructional Salaries

1/3 of Laundry Expense for Supplies, etc. to Laundry Instructional Expense

2/3 of Salary of Agriculturist to Instructional Salaries

The Expense for Forum Lectures and for Dramatics is also chargeable to Instruction.

Very truly yours,

Mary McLeod Bethune, President.

James A. Bond, Dean-Registrar.

Faculty

Jacksonville Fla
July 24, 1942

Dear Mrs Mitchel

Just a few lines to let you hear from me I am W.C. Stokes mother and I feel like I should write you and thank you for your kindness to W.C. you are a very dear person I am sure, and I hope some day that I will be able to meet you. did you see him the morning of the 18th when he arrived there? he said that he would try to see all of you. W.C. is my son and he is my heart he is the only child and I am at a lost with out him. now Mrs Mitchel the kind favor that you did for my baby W.C. will never be for gotton I will always think of you and pray for you. I am also a member of Mary McLeod Bethune Circle and I am very much interest in the circle. my name was misspelled in the circle Book it is Mrs Lillian Dorsey but in the book it is wrong it is spelled Mrs Lillian Dawson. So I wont to let you know who I am becouse you are a friend Mrs Mitchel and I still thank you. will be very glad to hear from you at any time very truly

yours
Lillian Dorsey
804 Jackson st
Jax Fla.

please Excuse all mistakes I am not my self

Faculty
Bess

318th Air Base Squardon
Tuskegee Army Flying School
Tuskegee Alabama
July 24, 1942

Mrs. Bertha L. Mitchell
Bethune- Cookman College
Daytona Beach, Florida

My dear Mrs. Mitchell:

This letter leaves me one of the happiest young men in the army. I have completed my basic training and am now looking foward to make a name for my-self. Yes, I am through with drilling and those long hikes.

I left Savannah on the third of the month. I really didn't want to leave, but when you get in the army you are no longer your own boss. I had a three day pass coming up on the eight, and a ten day pass for the first week in August. Now you can see why I did't want to leave.

To-day I am buried down in work. Since I have been here I have had it very easy. I am doing fine on my new job. I am a file clerk in one of the operation buildings. Beleive it or not I keep some busy. I can understand what office work is like now that I am really doing it. I think I am going to make a Corporal rating this month. I heard it in the breeze.

I am planning on coming to the state on the second of August. I will only be able to stay a few hours. Everybody around here is getting passes and free rides so I guess I will try out a few. Give my regards to the office staff. Will see you in a few days.

Yours sincerely,
Private Robert A Kelley.
Private Robert Kelley

Copy for files

Faculty

STATE OF FLORIDA)
COUNTY OF VLOUSIA) ss.

BERTHA L. MITCHELL, of the City of Daytona Beach, said County and State, being first duly sworn, deposes and says that she is the Secretary-Treasurer of Bethune-Cookman College, Incorporated, that on May 12th, 1942, First Atlantic National Bank of Daytona Beach made a debit charge in the amount of $125.00 to Bethune-Cookman College Operating Account maintained with that depository; that this debit was made against the account in error inasmuch as Bethune-Cookman College had issued no check of like amount that had not already been charged against the account and returned to them; and further states that she maintains an accurate bookkeeping record, which record is in balance; that First Atlantic National Bank of Daytona Beach is unable to produce the originial item of $125.00 charged against the account, and that to the best of her knowledge and belief of Bethune-Cookman College is entitled to reimbursement in the amount of $125.00, and further saith not.

____

Sworn to before me and subscribed to
in my presence this 25th day of August,
A.D. 1942.

____

[illegible]

Florida A & M College
Tallahassee, Fla.
August 26, 1942

Mrs. B. L. Mitchell
Bethune Cookman College
Daytona Beach, Fla.

Dear Mrs. Mitchell:

Just a few lines to state that I shall be coming home in a week or two to spend a few days and would be glad to do any electrical work that is needed to be done there at the college. If I am not in this week-end, more than likely I shall make it the following week-end.

Hope that everything there is progressing nicely.

Give my hello to Ben and Marcia.

Very truly yours,

George W. Engram

George W. Engram

GWE:je

September 17, 1942.

Montgomery Ward Company,

Baltimore, Maryland.

Gentlemen:

Kindly fill the following order immediately:

1 17-inch Doll (Horsman)
No. 48C2683 - Fall-Winter Catalog -
Price - - - $2.19

I enclose check for $2.25 to cover cost of mdse, and postage. Please rush shipment.

Very truly yours,

Bertha L. Mitchell.

2 encs.

Faculty

Atlanta University School of Social Work
Atlanta, Georgia
September 27, 1942.

Dear Mrs. Mitchell:

Well, here I am attending The School of Social Work, and, so far, so good. I registered Tuesday and started to school Wednesday.

There are quite a few people here whom I knew at West Virginia and others who know some of the same people I do, so you see as far adjustment, I have no problem. The place is fine and that is putting it mild.

I have all colored instructors but two. The white teachers are, Dr. Young who teaches "Psychiatric Information" and a Miss McGill who teaches "Social Work with the Children." No books are required but, ah! the library work!!!!

How is the Office Staff? I certainly miss all of you ... miss doing my NYA report and miss hearing Margaret fuss with Eloise about "no cooperation in the office" (smile). Being there with you under your personal guidance, was a grand experience - one that I shall always hold in fond memories. I was blessed to have had such a wonderful privilege. Mrs. Mitchell, you don't know what it has meant to me and will mean in years to come.

Huger writes that the Marine Corps School for Negroes has opened and Negroes have already started going there. I don't suppose it will be very long before he will have to leave and won't it be just too fine if I can do my field work in North Carolina!!! Oh, yes, if Huger is gone before Christmas, I will not be there for the holidays which means you will have to write me. Remember you said since I was coming home Xmas, there would be no point in writing me? (smile).

Say hello to Marcia and extend my regards to Mr. Mitchell for me. Tell my secretaries, Margaret Eloise, Thelma and Nadine "hello" and that I am writing them soon.

Lovingly,

Phanny

ELEANOR ROOSEVELT
Honorary Chairman

WILL W. ALEXANDER
Treasurer

MARY McLEOD BETHUNE
President

BETHUNE COOKMAN COLLEGE CONTINUATION FUND
Office: 1812 Ninth Street N. W.
WASHINGTON, D. C.

FRANK H. WEST
Director

October 5, 1942

Mrs. Bertha Loving Mitchell
Bethune Cookman College
Daytona Beach, Florida

My dear Loving:

I have just returned from California. Had a grand trip. Will write you all about it.

Will you please send to us here by return mail one of your receipt books that you use for the College. We are in need of one at once. If you can, send us a couple. We would like to send out the same receipts that you send from there.

I am hoping that things will go well with us. They are looking very encouraging.

Sincerely yours,

Mary McLeod Bethune

MMB:H

Mary McLeod Bethune

P.S. Have you received any money from the Delta Sorority? They said they were going to send $500 and I wonder if you have heard anything more about it. Please let me know.--MMB

ELEANOR ROOSEVELT
Honorary Chairman

WILL W. ALEXANDER
Treasurer

MARY McLEOD BETHUNE
President

BETHUNE COOKMAN COLLEGE CONTINUATION FUND
Office: 1812 Ninth Street N. W.
WASHINGTON, D. C.

FRANK H. WEST
Director

Faithfully

Oct 27th 1942.

Mrs Bertha Mitchell

My dear Lovey.

I am in New York doing all I can to get some cash for the college. I have just talked to Mr Frothingham. and He is sending a check for Miss White I asked Him to make it as generous as possible. I also talked with Miss Frothingham last night and Mrs Warner, I am hoping some contribution will come in from them. please Keep me informed

I am not too well

Love to all

Mary McLeod Bethune.

October 28, 1942.

My dear, dear Mrs. Bethune,

We were so grateful for your letters of October 20 and 22, and for the very welcome check for four hundred dollars. It came just in the "nick of time," to help me make payment on food accounts.

In your letter of October 22nd, you asked that Mrs. Davis, Mr. Francis, Mrs. Hunt and Mrs. Hart get together with my office, in order that we might revamp meals, use substitutes, etc. On the same morning your letter came we had felt the need of such a conference, not only for food preparation but also for the service. We had been faced with a problem of serving with dispatch, for although we have assigned as many students as possible - in consideration of our enrollment - to the dining hall and boarding department - still we could not get through on time. We are serving 240 people each meal, you know. Well, we all went "into a huddle" - including Mrs. Harrison, and I told them we would have to depend upon Mr. Francis for suggestions for he has had experience in large service and we have not. He gave some fine suggestions and we are now following them. In many instances we are sacrificing some of the little cultural touches that Mrs. Davis and Mrs. Harrison feel are necessary to the development of our children - but we must sacrifice them just now in the interests of satisfactory, rapid service with this large number of people. Even if we had the cash we could not hire more people in the department, so we must work with those we have. Everything is going splendidly now and I hope it will continue. I told them we would have to try various methods until we found one that worked for our situation. Everybody in the boarding department is cooperative, as you know, so we will work it out. Mr. Ingersoll gave me a book on Army meals, Mrs. Davis is using her Institutional Cookery book and Mr. Francis is constantly referring to his material. We are buying sweet milk once a week and buttermilk once a week, to meet the need of the boys. Our own cows do not give enough milk, of course, so we secured a wholesale rate from one of the commercial dairies. I might say that Mr. Crittenden is of great help to us and we are constantly calling on him for criticisms and suggestions.

Mr. Ingersoll received yesterday a letter from Mr. J. T. Gilmer, State Procurement Officer of the United States Treasury Department, Jacksonville, stating that the reason our July, August and September NYA subsistence invoices had not been paid was because there was no contract in existence covering these months. You will recall that Mr. Ingersoll and Mr. Bullock talked about the confirmation order that covered these months, and Mr. D. B. Wright supposedly executed some order to cover this time - up to the point when a new contract for 80¢ per day per person could be executed. It seems, however, that the Treasury Department will not take less than a contract, and since they cannot execute a contract on a retroactive basis for an amount over that of the last known contract, it means that we will have to take the 65¢ a day for July August and September (which we knew we would) and also for October. I immediately asked Mr. Ingersoll to call this Treasury official and ask him to permit me to so revise the 65¢-a-day contract which they had sent us to sign (and which we did not sign) to cover the period from July 1st to November 1st, 1942, with the understanding that a new contract for 80¢-a-day per person would be executed November 1st. Mr. Ingersoll called and received the permission and I revised the contract in this manner in order to get some action on the invoices for these months. They have been so gracious in their promises to pay and Mr. Bullock's last letter stated that they were permitting Mr. Wright to execute some paper in lieu of the contract since he failed to confirm the subsistence for the project at the time when it should have been confirmed. Oh, well, Mrs. Bethune, you know how these things are. We cant do anything about them when they want to delay and we shouldnt worry too much about them. The money will come, of course, and the problem of providing food, fuel and maintenance in the interval just gives us greater business acumen and development. Mr. Ingersoll feels that they are still trying to handicap the Project if they can - that is - Wright, Warner and Dillon - for they havent paid one single bill for them since the project started. They cant doo much now, however, for the quota of trainees is almost reached and they all seem to be doing a fine job. They go out each week and bring in equipment. We have not been able to do anything yet on the health center. As soon as Bert tells me that we may proceed with repairs, I shall get something started in order to notify Mr. Ingersoll that we are doing this. He moves very slowly (Mr. Ingersoll) and is not quite sure of himself, so I want to be in position to rush him, if I can.

In my opinion, Mrs. deRamus is getting along well. She seems much more confident in her work now. Occasionally, she is a little on the defensive but I believe that she is catching on all right. She has her own ideas, of course, and, as you have suggested, we are not annoying her. You know, however, that I wont let anything happen to the important policies of the College if I can help it. I know what you have in mind, Mrs. Bethune, and I know just how far you want anything to go. Mr. Campbell does not catch hold so readily, but it is too early to form an adverse opinion concerning him. His wife came today and I rather think that he will improve as his personal affairs reach normalcy.

Our financial plans for 1942-43 are greatly expanded over our experience of 1941-42, due to the enlarged boarding hall, dormitory and laundry program, the extra income and expenditure of three thousand dollars for library books. Our total financial transactions last fiscal year were $135,000, which included both cash and book entries. This year our total financial transactions are estimated at $147,600.00. We hardly know what to call "assured income" except the student fees and NYA subsistence funds, yet I feel that we must depend upon income from student activities and from endowment also. We must collect everything in these departments. We have estimated a "hoped-for" income of $32,300 from Contributions during the year. Of this amount we list $10,000 as being reasonably assured, for they are the gifts and entries from the Board and from the General Education Board. This leaves $22,300 to be raised by our own efforts this year. During these first four months of the fiscal year $3,300 has been received in general donations, conference collections andgifts - here and there. The balance of $19,000 is yet to come - from Sunday and Hotel collections, from Advisory Board donations, gifts from the Methodist Churches, and principally from general donations. In each of the eight months left in this fiscal year we must secure - over and above all assured funds and business enterprises - at least $2,400.00, a month.

We will not be able to pay salaries for the second month on October 31st, but I shall send notes around, very graciously promising to pay just as soon as possible. We have kept up the payments on the food bills, and you know they are enormous, have kept fuel in the kitchen, laundry and cabin, paid the large weekly wages to date and kept up the contract payments on the truck, surburban and ice-cooler. The light and water bills are not completely paid but these creditors are a little more lenient that some of the others.

[illegible] and sweet, darling, and take good care of yourself. I have tried to give you all of the information that you need to have, and will keep you informed of our financial progress. Of course the load is heavy - but my marvellous instructor taught me just how to carry it without thinking of it as being a burden. So relax, instructor!

Always sincerely,

November 4, 1942.

Mr. Ben Ingersoll, Project Manager,
NYA War Manpower Training Center,
Daytona Beach, Florida.

Dear Mr. Ingersoll:

I have noted the copies of your letters from Mr. Bullock and to Mr. Joe H. James.

We are now housing twenty-two young women who are on the NYA Project. May I state that our present facilities will care for a maximum of thirty young women, or eight more than the number already in residence. If you plan to have some of these girls to go elsewhere, their places may, of course, be filled. We are so situated now, however, that we are unable to provide space for more than thirty NYA girls at one time. We are trying to secure supplementary dormitory facilities for twenty girls. If we are successful in securing this additional space, we will notify you.

With best wishes,

Sincerely yours,

Bertha L. Mitchell,
Secretary - Treasurer.

November 12, 1942.

Mr. Ben Ingersoll, Project Manager,
NYA War Production Center,

Daytona Beach, Florida.

Dear Mr. Ingersoll:

Pursuant to our telephone conversation of Tuesday, I am sending this letter to state that Bethune-Cookman College will be in position to house the twenty-eight girls necessary to bring your project number to fifty girls, if you will provide double-decker beds to accomodate twenty of them.

We have at this time twenty-two NYA Project girls in Curtis Hall. We can take an additional eight girls immediately, and if we may have the double-deckers, can take eight more in this building. This will make a total of thirty-eight NYA girls in this building. The other twelve girls may be housed in Chapin Cottage, if beds are provided.

16

We should hesitate to house the girls in the cottage without having a mature person living there. As I stated to you, it will be necessary to have your matron or one of your secretaries to live there with the girls, to give them the necessary protection. The cottage space provides for a private room for the matron, as well as space for the twelve girls.

Kindly let me know when beds are available in order that we may proceed to set up the cottage for occupancy.

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell,
Secretary - Treasurer.

BEST AVAILABLE COPY

November 12, 1942

Mr. Ben Ingersoll,
Project Manager,
War Production Training Center,
Daytona Beach, Florida.

Dear Mr. Ingersoll:

Immediately upon receipt of your letter of November 6, regarding the complaints on the part of the NYA youths concerning food and service, I called in Carl Ford, whose signature appeared first on the list, for specific statements.

He told me of various isolated instances when the stew was not done, the rice "gummy", the beans too dry, and the gravy without flavor. He indicated no shortage of food service with the exception of bread - when some of the boys received three slices instead of four slices for each meal. His complaint of the service was that those boys who came in the middle or last section of the group could not get glasses or silver. He also called attention to the fact that the meat service at breakfast was insufficient.

I asked Mr. Francis and Mrs. Davis to have the cooking deficiencies corrected, and to give the boys their allotment of four slices of bread per meal for each one, despite the fact that they waste an average of fifty slices each meal.

In the matter of the shortage of meat and the moving of glasses and silver, I feel that the College cannot be held accountable for these situations. We are buying as much meat as we can possibly buy in the face of the present conditions and serving meat far more often than the other boarding schools in the state. I feel that it is necessary for your personnel director and supervisors to keep these youths abreast with general conditions with the idea of having them understand the changes and substitutes that we all must make. The boys who come in the first group, take all of the food from the table, use any and all glasses and change the silver, and when others come in their service is naturally retarded. We have purchased sufficient silver, glasses, plates and bowls to take care of the group and if you or Mr. Crittenden will check the dining hall at any meal you will find each table completely set up. In the matter of helping the youths to develop unselfish attitudes and good behavior in the dining hall, I think you will have to have Mr. Crittenden to be present in the dining hall with them for at least one meal daily, until they learn better behavior.

You know how cooperative we will be in anything that affects the preparation or quantity of food served. If you will just let us know what is wrong, we will correct it, and we are grateful to you for giving us the opportunity to do so before serious results obtain.

Sincerely yours,

Bertha L. Mitchell,
Secretary-Treasurer.

Faculty

Atlanta School of Social Work
Atlanta, Georgia
December 9, 1942

Dear Mrs. Mitchell:

How is the Secretary-Treasurer of Bethune-Cookman and the lovely lady whom I admire so much? I do hope you are enjoying the best of health under the rays of Florida winter's sun. How I wish we could see a sunny day for a change!

We received our mid-semester grades this morning in the three courses that ended. Before I list my grades, let me warn you to expect them to be just "average" because you will be disappointed if your thoughts are otherwise. They are:

Group Analysis	B
Principles of Social Case Work	B+
Social Work With Children	B

Now that I have had a full nine weeks' orientation of this "Social Work Business," I have a more generalized conception of and a much better appreciation for it to the extent that I expect to do far better this second half of the semester than the first half. Because of the "old cronies" in my class who have had five and ten years of experience in the field, it makes for very keen competition and poor dumb me have to study a little extra bit of everything to keep from "bringing up the rear." (smile) But, I am very proud of one of those grades, - yes, very proud and that's the one in "Group Analysis" which happens to be the highest that the "ole maid" will give. She is a hard sister!

Huger is fine and is expecting to get a furlough beginning New Year's Day. He will come here andgo to Florida and, of course, New Year's Day cannot come fast enough for me.

How is Miss Mitchell? She is indeed a young lady now, - why, - she has a graduation this year! My regards to Mr. Mitchell.

Merry Christmas to the Office Force and would that I were there to say it in person!

Sincerely,

Phannye

2.42

Special Correspondence: Mitchell, Bertha 1943 - 19

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409 VOLUSIA AVE., DAYTONA BEACH, FLA.

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June 14, 1943
Daytona Beach, Fla.

Bethune Cookman College
Daytona Beach, Fla.

Dear Mrs. Mitchell,

We are inclosing a credit to your account for fifteen dollars as a donation to the college.

We are very sorry to not have answered your letter of April 17th sooner but some how or other it was misplaced and just came to light today.

Best wishes

Snow's Paint & Glass Co.

W. H. Snow

WHS/is

W.H. Snow

June 23, 1943.

Mr. W. H. Snow,
Snow's Paint and Glass Company,
409 Volusia Avenue,
Daytona Beach, Florida.

Dear Mr. Snow:

May we express our deep gratitude to you for your warm interest in Bethune-Cookman College, which has been shown in so many ways. Your recent donation of $15.00 credit on our current account is just another indication of your good-will toward us.

Please be assured of our appreciation of this help, which is just as welcome now as it would have been at the close of our Community Drive.

With best wishes,

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Bertha L. Mitchell, Secretary-Treasurer.

Memo

BETHUNE-COOKMAN COLLEGE
Daytona Beach, Florida

September 2nd - - 1943

INTER-OFFICE COMMUNICATION

To: Dean Weaver

From:

In response to your request of September 1st, I am sending, attached, for your information and guidance, copy of the June 30th, 1943 Report, on page [illegible] of which you will find the Budget figures for Instructional expense together with the figures of actual expense for the fiscal year. The Budget for 1943-44 is not yet complete, because of the many changes we have been forced to make. If, therefore, you have recommendations to make as to the Instructional Budget figures for the current year they may be considered for inclusion. Kindly return this report to my office.

I am sending also, copies of the orders for Library books which were sent in connection with the first General Education Board appropriation ($3,000) together with correspondence that may give you some idea of the status

BETHUNE-COOKMAN COLLEGE
Daytona Beach, Florida

September 2nd - - 1943

INTER-OFFICE COMMUNICATION

To: Dean Weaver

From:

on this project. Kindly return after using.

Bethune-Cookman College follows the policy of receiving from the Dean suggested figures of Budget expense for the Dean-Registrar's office and the Instructional Departments. These figures are presumably arrived at as a result of a study of the departmental needs, the educational trends to be followed and [illegible]eration of the limits of the College resources. Requisitions for instructional materials and supplies must have the approval of the Dean when presented to the Business office for processing.

Bertha L. Mitchell.

Mrs Mitchell:-

I've found it necessary to have some estimate of the budget of the Dean's Office & the Registrars office, as well as an estimate of how much the various departments & divisions can spend this fiscal year. It would also be helpful, if possible, to know how much is left. If any.

In addition I would like to know how much each dept or division was allocated to spend in the purchase of the $2,000 worth of books granted by the GEB.

Would you also give me a statement of policy concerning appropriations concerning the Dean-Registrars Office & the instructional staff.

Edward Weaver

Faculty

BETHUNE-COOKMAN COLLEGE
Daytona Beach, Florida

November 2, 1943 1943

INTER-OFFICE COMMUNICATION

To: Mrs. Bertha L. Mitchell

From:

Will you please make some temporary arrangement for Mrs. Perry to eat in the Dining room until she knows whether she can take some courses?

Edward K. Weaver

Edward K. Weaver,
Dean.

Faculty

Miami, Florida
Jan. 3, 1944
204 N.W. 8, St.

Dear "Lovie":

It was so very nice of you to take the time out during your busy time to write to me.

I appreciate your explanation along with Mr. Hale's, and I do know that those things are true, our students are not being trained thoroughly, and Arthurine was not serious enough in her attitude.

I told her that s
will have to get do
to business, because
She will never get t
opportunity again, sh
has promised to tr
real hard this tim
and I believe she ha
learned a lesson.

I know what your trainin
has done for a numb
of peoples, and I do h
that you *will* be a
to do something wi
her.

Please express

appreciation to president
olston for his interest.
I wrote to you for
an extension on Arthurine's
Board.

She left with
Charlotte Sunday morning.
We reopened today and
I feel as tired as ever.

I know Mrs. Bethune
enjoys being there with
all of you.

I hope you *enjoyed*
the holidays. *Thanks*
again for everything.

Sincerely Yours,
Marie Roberts

January 8, 1944

My dear Mrs. Bethune:

How are you this bright New Year? May I, on behalf of the President, faculty and students of Bethune-Cookman, wish for you the choicest blessings of the New Year.

Generally, things are going all right at Bethune-Cookman. President Colston is away from the College at the present, making contacts and solicitations in the State in connection with our Annual Drive for Funds. During his four-day trip on the East Coast he was able to solicit $999. All of this amount with the exception of $25.00, contributed by Bishop John D. Wing, was given by Negro friends. President left today for a trip on the West Coast. If the friends and graduates continue to respond in such a favorable manner, we will go beyond our goal of $10,000.00. The interest and enthusiasm among the graduates and friends are very high. They are interested to the extent that they are willing to make their personal contribution and to help solicit funds from others. The graduates in the various cities are responding beautifully.

A very interesting and impressive program has been planned for the Week of Prayer which began yesterday at the Community Services with Rev. Thomas C. O'Steen as the main speaker. The devotional services are held every morning, immediately after breakfast, beginning at 9:00 o'clock in the college auditorium. This, I think, is a good hour to hold the Religious Services--when everyone is fresh and their minds are clear.

Georgia told me that you wanted clippings of your article that appeared in the Editorial Column of the Daytona Beach News Journal and the replies that followed. I was saving the papers here in the office, but somehow they were misplaced. However, I have secured copies from the News Journal and they are enclosed. We were not able to locate the letter from Mrs. Tressler.

Mr. Fred Burney, a graduate of Bethune-Cookman, was on the campus last week. He has not been here since he graduated in 1932. He was elated over the progress that the institution has made since that time, 1932. He pledged his whole-hearted support and agreed to help in a financial way and use his influence in urging other graduates to do likewise. I feel that if we can get the graduates stirred up and properly stimulated, we will soon have a good functional alumni association of note and recognition.

I am enclosing your check which has just been handed me from the Business Office.

Georgia is getting along fine? She was at Community Services Sunday looking like a million dollars. She really looked nice in her brown outfit. Mr. and Mrs. Bethune are getting along all right too. Mr. Bethune had a funeral yesterday and is having another one today. Jack Christian lost his wife last week. Her death was shock to everyone. The funeral was very large and well attended.

Take care of yourself and try not to work more than your strength will allow.

Sincerely,

Eloise.

P. S. You really started the fire to burnning when you mentioned the sewerage and the honor roll. I think I have all of the articles and editorials here.

Faculty

Bethune-Cookman College
MARY McLEOD BETHUNE, President Emeritus
Daytona Beach, Florida

JAMES A. COLSTON, PRESIDENT
ATTY. THOMAS T. COBB, CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
BERTHA L. MITCHELL, SECRETARY-TREASURER

January 20, 1944

Mrs. Mitchell;

I tried to get a chance to tell you that I was to go with the singers in the morning. First, you were so busy trying to get you figures straight, and you left before I returned getting Saxon off. Then tonight I went to your house to tell you and no one answered the door.

I asked Charelette to come on and do some of my work, and another schedule will have to be made for me when I return so that I can get into my classes and also help you, if you think you still need me.

Thanking you for all past favors.

Mable
Mable

ELEANOR ROOSEVELT
Honorary Chairman

WILL W. ALEXANDER
Treasurer

MARY McLEOD BETHUNE
President

BETHUNE COOKMAN COLLEGE CONTINUATION FUND

Office: ~~1812 Ninth Street N. W.~~
1318 Vermont Avenue, N. W.
WASHINGTON, D. C. Zone 5

FRANK H. WEST
Director

Mrs Mitchell
Faculty

January 22, 1944

My dear dear Lovey:

I have dictated a long long letter to you which will follow this one. Right now I want to rush to you this letter from Miss Mabel J. Pryor which I have just received. I thought you may be in need of such help and would like to follow this through.

I am feeling so much better. I am not rushing, but taking life a little more leisurely under the supervision of the doctor.

All is going well here. Give my love to all. Your letter will be on its way soon.

Lovingly,

Mary McLeod Bethune

P. S. Yesterday the express agency sent off four (4) large boxes of material to the school. Be on the lookout for them.

Faculty

February 4, 1944.

My dearest Mrs. Bethune,

How are you these bright, beautiful days? Or it is bright and beautiful in Washington?

Both Margaret and Bert have told me of your telephone calls and of your need for stationery. You know that it takes time for me to get to anything these days, and I apologise for the delay in complying with this request. I was finally able to pack it and have sent it to you.

Your last letter was so lovely and made me very happy. Even though I do not find the time to write you as often as I would like to write, you know that I am thinking of you and benefitting from your inspiration always.

Mr. Colston has written you about the recent restlessness among the girls. I think it has been very satisfactorily settled, and will be made more smooth as time goes on and their grievances are met.

Generally, things are going all right at Bethune-Cookman. We do not, or I do not expect the same type of routine and the same type of program as we had in the old days. Problems are bound to come up and I believe they are being solved wisely when they do.

Take care of yourself and try not to work more than your strength will allow.

Mr. Snead came by a few days ago, looking fine. He is in charge of an engineering corps for the Southeast and is doing marvellously well. He asked me to say to you that he thought of you often and came by just to make inquiries of you.

Marcia and Ben join me in love to you.

As always,

P. S. Enclosed Material is self-explanatory.

Memo

February 8, 1944

Mr. William H. Hale, Registrar
Bethune-Cookman College
Daytona Beach, Florida

The following is the business-office record of Evening Class and First Intercession Students, as of this date:

Evening Classes

Maude Purcell Aron - paid
Lucille P. Blount - paid
Mammie L. Bryant - paid
Pearl S. Christopher - paid
Susie A. Curinton - paid
Roberta W. Hill - paid
Mattie F. Howard - due $5.00
Josephine A. Kennedy - paid
Ellen J. Parsons - due $5.00
Johnnie M. (Babb) Robinson - paid
Maude L. Stone - paid
Marie Van Poole - due $10.00
Sara P. White - paid
Lillie L. Armstrong - paid
Grace L. Brown - paid
Reggie M. Butler - paid
Beatrice A. Conyers - paid
Arlene M. Fennell - paid
Lucille G. Houston - paid
Alyce Mae Jones - paid
Carrie E. Long - paid
Belle M. Robinson - due $10.00
Lela C. Scott - paid
Charlie R. Thompson - paid
Delia M. Weston - due $5.00

Intersession

Edna Gwendolyn Bailey - paid
Elizabeth Robinson Cook - paid
Beulah Ernestine Long - paid
Mattie Pearl Moore - paid
Mattie Bell Perry - paid
Betty G. Purcell - paid
Eddie Beulah Colson Thompson - paid
Florida Marie Walker - paid
Annie Mae Washington - paid
Annie Bebe Webb - paid
Edna Starke Anderson - paid
Benjamin J. Martin - paid
Fredericka Oneda Geathers - Williams - paid

Bertha L. Mitchell
Secretary-Treasurer

Mrs. Purcell

Bethune-Cookman College

MARY McLEOD BETHUNE, President Emeritus

Daytona Beach, Florida

JAMES A. COLSTON, PRESIDENT
ATTY. THOMAS T. COBB, CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
BERTHA L. MITCHELL, SECRETARY-TREASURER

OFFICE OF
WILLIAM H. HALE
REGISTRAR

February 7, 1944

Memo to Mrs. Bertha L. Mitchell

Please let me know if the following students, who were enrolled in the Inter-Session classes, have satisfactorily met their financial requirements with the Business Office, in order that their grades and credits may be released to them:

Edna Gwendolyn Bailey Paid
Elizabeth Robinson Cook Paid
Beulah Ernestine Long Paid
Mattie Pearl Moore Paid
Mattie Bell Perry Paid
Betty G. Purcell Paid
Eddie Beulah Colson Thompson Paid
Florida Marie Walker Paid
Annie Mae Washington Due $44.00 Pd
Annie Bebe Webb Paid
Edna Starke Anderson Paid
Benjamin J. Martin Paid
Fredericka Oneda Geathers Williams Paid

Wm H. Hale
William H. Hale
Registrar

Bethune-Cookman College
MARY McLEOD BETHUNE, President Emeritus
Daytona Beach, Florida

February 5, 1944

1

JAMES A. COLSTON, PRESIDENT
ATTY. THOMAS T. COBB, CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
BERTHA L. MITCHELL, SECRETARY-TREASURER

OFFICE OF
WILLIAM H. HALE
REGISTRAR

Memo to Mrs. Bertha L. Mitchell

Please let me know if the following students, who were enrolled in the evening classes, have satisfactorily met their financial requirements with the Business Office, in order that their grades and credits may be released to them:

Maude Purcell Aaron Paid -
Lucille P. Blount Paid -
Mammie L. Bryant Paid -
Pearl S. Christopher Paid -
Susie A. Carinton Paid
Roberta W. Hill Paid
Mattie F. Howard Due $5.00 -
Josephine A Kennedy Paid
Ellen J. Parsons Due $5.00
Johnnie M. (Babb) Robinson Paid
Maude L. Stone Paid
Marie VanPoole Due $10.00
Sara P. White Paid

Lillie L. Armstrong Paid -
Grace L. Brown Paid -
Reggie M. Butler Paid
Beatrice A Conyers Paid
Arlene M. Fennell Paid
Lucille G. Houston Paid
Allyce Mae Jones Paid
Carrie E. Long Paid -
Belle M. Robinson Due $10.00
Lela C. Scott Paid —
Charlie R. Thompson Paid
Delia M. Weston Due - $5.00

Wm H Hale
William H. Hale
Registrar

Lt. Charles P. Baiely
~~99th~~ Fighter Squadron
Italy

Faculty

Feb. 10, 44

Dear Mrs. Mitchell,

I trust that this letter will find you well. I am well and is doing o.k. under war conditions.

Napli, Italy is a very beautiful old city. The people here are very slow along progressing.

Here is the story of how I shot the German Plane down.

I was flying the wing of Lt. Bruce in a flight of 4. We were flying north over the Beach at 7000 ft.

I saw Lt. Bruce drop his belly tank and I dropped mine. I then turned on my safety switch, and gun sight, and kept with my leader. About 2 seconds After Completing battle arrangements I saw 4 F.W. 190 infront of me headed toward Rome and two at my right in the same direction. I turned right and fired on the lead ship of these two. I lost sight of my leader at this time. He was headed toward the four in front when I made my turn, at the lead ship of these two. I fired A long burst. He was about 500 ft away at the time. I had a 45° deflection shot. Soon after I had fired the Pilot of the Focke Wulf 190 jumped out and used his Parachute. I followed his chute for the short time. my leader didn't return. He is believed to be shot by the Germans.

I was very glad to see friendly territory again.

I hope that your work is going the way you would like to have it

Give A cheerful hello to all.

Sincerely,

Baily

HINDMAN SETTLEMENT SCHOOL
INCORPORATED
HINDMAN, KNOTT COUNTY
KENTUCKY

BOARD OF DIRECTORS
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EXECUTIVE COMMITTEE
MAY STONE
ELIZABETH WATTS

February, 1944

Dear Friends:

More than anything else we want this letter to express to you our gratitude for the way in which you are standing by us. When every radio program, every newspaper, and every mail must bring you appeals for funds, we are almost overwhelmed by your confidence in us, and the generosity that has made it possible for us, not only to keep all of our regular departments running through the first half of the school year, but to give our big family another and bountiful Christmas.

Like everyone, we have had our problems since last you heard from us. Only some one who has been in our office can realize how many and how varied those problems can be. Our day often begins before daylight when we pick our way through the darkness and cold to breakfast. Perhaps we are greeted: "The Little Girls' House furnace burst last night." (What really happened was that one section cracked.) "No'm it wasn't anyone's fault. They told us that might happen to any of the furnaces that were under water at the time of the flood." And the day goes on - "There's a muddy place in the bull's lot. Some gravel needs to be hauled, and some needs to be hauled in the heifers' lot, too." "The fence needs to be mended all round the place." "One of the cows had a calf last night and she ain't doing no good." "The underpinning of the saw mill is rotting out and high water would carry it away." Or from the farmer, "When are you going to have those hogs killed? They are so fat I'm afraid they'll break down." and from the kitchen, "Oh you can't have the hogs killed now - one of the cooks is sick and the new dietitian is from a northern city and doesn't know anything about butchering." But the faithful farmer says, "Now don't let's get excited. Take it fair and easy. If it comes to it I can go into the kitchen and help make the sausage myself." - and he did.

We tried to have all of our usual festivities at Christmas time. All went well until Christmas Eve. Then, when we were happily filling the gay stockings hanging around the fireplace, came the alarm of fire. One of our small houses, the one in which our general utility man lived, was so far gone when they discovered the fire that it was a wonder they all got out alive, and practically nothing was saved. As the house was ours, we had insurance on it, - but the furnishings were his with no insurance on them. The first thought that came to all of

Staff Sergeant Orville A. Slone

us was - "What will happen to poor Morgan next?" He has had many problems all along the way, but the climax came this fall when word came that his oldest son, a fine boy, and very like his father, had been killed in an air raid over Germany. And now he has lost all his worldly possessions. He has been with us a long time and our interests are so thoroughly his that that night, through his daze at the new blow that had come to him, one of the first things he said was, "I'm trying to get word through to the power company to come fix the lights so the Settlement won't have to do without electricity any longer than necessary." We brought the whole family to the Settlement for the night, the boys going to Eastover, while the rest went to the hospital. Then we came back to Hillside and finished filling the stockings by candle light. Thanks, again, to some of you, we were able to fill extra ones for Morgan's family with useful things, and toys for little Jimmie, so that they were part of our happy group on Christmas morning. Since then we have played checkers in the houses on the campus, and at last have our various helpers settled again, we hope for the duration, for we can't possibly rebuild until after the war.

Along with the problems and misfortunes come the encouraging things. Our boys in service, who spend part of their precious furloughs here, have long talks with us that give us courage to face anything. Perhaps it is a sailor who took part in the African landing, or one who had engaged in many major battles in the Pacific, or a soldier whose training in the Settlement so fitted him for necessary carpenter work that the army has kept him building in this country instead of sending him across. Or it may be an older graduate who drops in - a successful business man from one of the big cities - glad to be back, appreciative of all he got here, and wishing his own little daughter might have some of the training the children get in the Settlement. Or in the mail we get a message like one that came at Christmas time from a graduate: "We are not sending Christmas cards this year. To folks like you we have more to say and in a different way. I think I can fully say that girls and boys who have gone to Hindman brought away with them the true meaning of Christmas. You all taught us it was greater to give than to receive. Still we had such lovely Christmases at Hindman. I look back now and wonder why we were not spoiled.--- Next year, if our plans work out as I have them, I'd like to do a scholarship for Hindman.------ On Christmas morning I'll think of you and all that Hindman has been to me."

There is a lot more to tell you about, but we want to save the rest of the space for an account of life at Hindman written by one of our seniors for a group of friends who wanted to know about the school from a student's point of view. They liked it and we thought it might interest you. Her first sentence brings up a very pressing need, for since that was written the "alarming of the clock" in more than one of the houses often does not begin the day - for it is worn out. If any of you have an alarm clock to spare, or can get us one, it would help more than we can say. Our other needs are about as usual, with dish towels, sheets, and wash cloths heading our household wants, and always money so that in spite of mounting costs we may continue to give these girls and boys their chance.

Sincerely yours,

May Stone
Elizabeth Watts

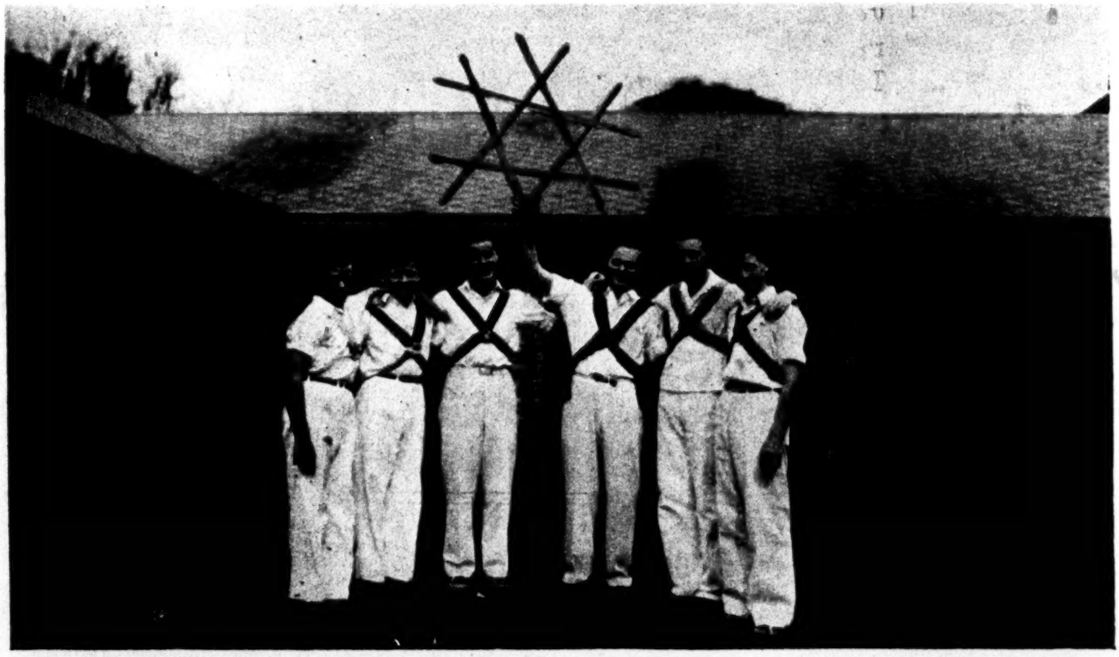
Extracts from "Life At Hindman" written by a senior.

Our day begins with the alarming of the clock at 5:30. It is an early hour and a sleepy one, but each student has his or her work to do, and it must be done. With a feeling of responsibility and duty we get out of bed, facing a new spring morning, or the sleepy blackness of a winter dawn. We work an hour before breakfast and the time often drags because, if there is any time that the student really enjoys, it is meal time.

At the ringing of the first bell for breakfast, every one goes around in a flurry, doing last minute things, and when the last bell rings about ten minutes later, the faculty and students are chatting away on the dining room porch. A quietness settles over the campus outside, but a merry conversation begins as soon as the blessing is sung and we are seated at the eight long tables. The people at each table form a little family group of their own, - each having its own jokes and laughs. ---------------------------

Our jobs wait for us while we are in school and, as soon as school is out, we take up our evening chores. Each student has a certain number of hours to work in order to pay his board, room and laundry. ------Soon, with the busy clang of the buckets or a dust pan dropped somewhere upstairs, the happy songs of the girls echoing from hill to hill, or the rolling of a wheelbarrow over the stones, the hour and a half of work is done, and it is time for supper, - by far the merriest meal of the day.

We play numerous games and only the peals of laughter can tell you how much we enjoy them. As soon as our dessert is finished, we have a short, but beautiful Vesper service. Some passage from the Bible is read, or a page from "Forward", a daily gospel which we use. We all usually read a prayer together and then sing a hymn. It is a very simple service, but once a student has been here, he begins to look forward to that brief worship of God. It becomes a symbol of the school.



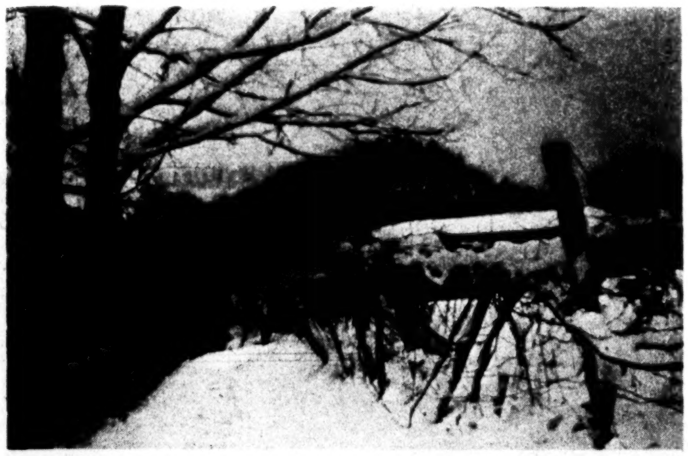
A Good "Lock" at the end of Kirby Sword Dance.
The boy holding the swords became 18 in November and graduated at Christmas. He expects his call into service any time.

Most of the students have a free period after supper. ------ Folk dancing is a pleasant diversion after a day of work and study. ------ Usually for an hour the strains of old, old folk songs drift down into the valley and the light steps of the dancers thud softly in time to the music. With flushed faces and feet still nimble, the dancers race down the hill and, when the study hour bell rings, they settle down for an hour and a half of study, - then, both tired and sleepy, they slip between the clean, white sheets ready for a night of sleep that is crowding their eyelids. At 9:30 the lights in the rooms are out and all is dark, except when a glimmer of the campus lights or a stray moon beam gets into the room.

This is the daily routine, but, of course, there are numerous events besides these that come up. Sometimes we have a Punch and Judy Show, a picnic, or a party. --- On Saturday afternoon, if the weather is fair, those who are free, go out and play games with the Recreation teacher. They play volley ball, basket ball, vaulting games and many unnamed games. Saturday night is a favorite with the students. Shortly after supper everyone goes on the hill for a half hour of singing. On this night one of the groups remains on the hill after the singing --- so that each has a chance to dance twice a week, every other week.

Sunday is very quiet and peaceful. After a late breakfast, the morning work is done and then we're off to Sunday School and Church.-----

Christian Endeavor, a student program that discusses Christian problems and makes a study of the Bible, is the last thing on the list on Sunday. We meet in the hall of the Boys' dormitory. An elected committee chooses someone to lead the service each Sunday night. We try to include as many of the students in each program as we can. Sometimes we have an outsider to speak to us. We make speeches, read the Bible, read poetry and sing. For a half hour or so the students enjoy a program that they can really call their own, - and then they're off to bed again with a fresh outlook for the coming week.



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THE NATIONAL COUNCIL OF NEGRO WOMEN, Inc.
(Affiliated with the National Council of Women of the United States, Inc.)

1318 Vermont Avenue, Northwest
Washington 5, D.C.

Telephone: Dupont 2483

March 3, 1944

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Personnel Committee
CORRINE ROBINSON

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JEANETTA WELCH BROWN
Executive Secretary

Editor-in-Chief of the Journal
SUE BAILEY THURMAN

Circulation Manager
HARRIET CURTIS HALL

Mrs. Bertha L. Mitchell
Bethune-Cookman College
Daytona Beach, Florida

My dear, dear Lovie:

It is not necessary for me to say to you that I am not and have not been my real self. I am feeling better, however, but I must take things very casually and do only those that I really have strength to do.

I am glad that things are going on well at the school. I would not expect them to go just as if I directed them. I regret that all of you must subscribe to changes, but Bethune-Cookman will live.

I am delighted to know that the Bazaar went off so well.

I want to particularly ask you some questions about my income tax. What else am I supposed to do? Arabella is not here, and I have had only one note from her since she left. I have not made myself responsible for income taxes during these years. I do not know just what the change in the Government set-up has meant.

I am enclosing a receipt for $657.60 that I have paid. Now, if there is any information that you can give me, I shall be very glad to receive it. I do feel awfully ashame of myself - asking you even a single question on business matters. I think it is the 15th of this month when it must all be over.

Saxon was here visiting his sisters and came in to see me, which was a very pleasant surprise. They will hold an alumni meeting here tonight.

We do not expect you to send the files or the desk on to Chicago - we expect you to hold them there. I expect to hold on to this little typewriter until I am in a position to use a full-time secretary. I hope the files have reached you by this time.

Lots of love to all.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
President

MMcLB:jas

BETHUNE-COOKMAN COLLEGE
Mary McLeod Bethune, President Emeritus
DAYTONA BEACH, FLORIDA

BETHUNE-COOKMAN COLLEGE
ARCHIVES

JAMES A. COLSTON, President
ATTY. THOMAS T. COBB, Chairman
Executive Committee of the Trustee Board
BERTHA L. MITCHELL, Secretary-Treasurer

March 20, 1944

My dear Lovey:

I am enclosing a check for $50 and a money order for $25 as follows:

N.A.A.C.P.
c/o Mrs. Lillie M. Jackson
402 Dolphin Street
Baltimore 17, Md. --------------$25.00

Dr. J. E. P. Camper
639 N. Carey Street
Baltimore, Maryland ------------ 25.00

Mr. Edward R. Rodriguez
American Red Cross
APO 600, c/o Postmaster
New York City------------------ 25.00

Please send them letters of thanks and receipts.

We have here $96.43 from the Continuation Fund. As you know, I am doing all I can to help the college and I must have Arabela a few days to help me get out letters and get things straightened out and I think we will use that money for that purpose and for stamps, telephone, etc. We are working now on the Washington setup for the drive. It is taking a great deal of time and thought for that but we must raise that $36,700. I hope to get some money so that I can have Arabella every day. There is so much to be done that does not have connection with the Council. I will be home in a few days and will talk things over with you.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune

Mar - 21 - 1944
Tues. a.m.

Mrs Mitchell Friend

just a few lines to you arrive safe found my sister not doing so good she will enter the hospital Thu. in O Cola I will go with her. I try to be home the week end she has some kind of head trouble from tooth extraction, hope every thing is going on nicely. I remain

Sincere yours

Emma Rucker
1437. Lee St
Jacksonville Fla

Personal

April 13, 1944.

My dearest Mrs. Bethune,

I have just received your full letter of April 11th. Thank you so much for it. It came at SUCH an opportune time - you will never know. Your suggestion is worthy of your interest in me and your generosity to me. You know full well that I ~~am~~and will always be close to Bethune-Cookman and you. The two major needs which face me will be worked out without too great sacrifice for either, Mrs. Bethune. That has been done previously and will be done now.

I will write you fully within a few days.

I enclose two letters for your attention. I felt it w was unfortunate to lose Mrs. Roosevelt as a trustee. What do you suggest about this?

Always sincerely,

THE NATIONAL COUNCIL OF NEGRO WOMEN, Inc.
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Jeanetta

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HARRIET CURTIS HALL

May 27, 1944

My dear Lovey:

I have not been idle by a long shot. I have been working like one of those things on this United College Fund Drive, consequently I have not written as I wanted to. I took for granted you would know that no news was good news.

Mrs. B. is doing nicely. She is being allowed to sit up now for an hour or so a day. She is still in the hospital and Dr. Hall advised me yesterday that if she continues to respond to treatment (favorbbly) she will probably leave the hospital in another week. Of course she thinks she is quite ready to go to work now and wants everybody to bring business up to her. I haven't been there is two days, first because I didn't have time and then I did not want her to do too much talking.

She called for McAlpin and me the other day to come up, that she wanted to make out her will. I do not know what her holdings are down there and I doubt that she knows everything. She said she might send for Albert to come up before she goes back into it, so when she does, please send with him a list of her possessions. (By the way, which will is this, the 99th or the 100th?) I understand she has made a will several times.

I am enclosing a check for $10 from someone in California. No letter was enclosed so I am sending the envelope, also.

Lots of love to you and yours, and I'll try to be more constant in my writing. O yes, please write her. She says she hasn't heard a thing from anybody down there and not a line from Albert since he left here.

More love.

Bella

Official Organ: "THE AFRAMERICAN WOMAN'S JOURNAL"
(A Quarterly Journal)

AFFILIATED ORGANIZATIONS and METROPOLITAN COUNCILS

Alpha Kappa Alpha Sorority
Achievement Clubs
Beauty Culturist League
Delta Sigma Theta Sorority
Iota Phi Lambda Sorority
Lambda Kappa Mu Sorority
National Association of Colored Graduate Nurses
National Democratic Women's Association
National Association of Business and Professional Women
Phi Delta Kappa Sorority
Republican National Association of Women
Sigma Gamma Rho Sorority
Women's Division of the IBPOEW
(Daughters of the International Order of Elks)
Women's Parent Mite Missionary Society, A.M.E. Church
Zeta Phi Beta Sorority
National Jeanes Association
Woman's Home and Foreign Missionary Society, A.M.E.Z. Church
Atlanta Metropolitan Council
Chicago Metropolitan Council
Kansas City Metropolitan Council
New York Metropolitan Council
Richmond Metropolitan Council
Pittsburgh Metropolitan Council
New Jersey Metropolitan Council

426 State Street,
Bowling Green, Kentucky.
November 29, 1944.

My dearest Eloise,

I read your letter of November 20th with so much interest and appreciation. It was so sweet of you to write and give me the news that you knew I would want to have. And, of course, you realize how I positively devoured the Minutes and the mimeographed report of Dr. Snyder. Believe it or not, I appreciated Dr. Snyder's clear, comprehensive report more than the minutes. Thank you again for sending me this information.

Mr. Colston and you are to be congratulated upon the success of your October appeals. More power to you! I am concerned with you about the next step in the correspondence incident to fund-raising. It has occurred to me that you might hand-pick about fifty names of December and January donors, add to them fifty of those very good prospects from Mrs. Bethune's file, and send a letter with a request for New Year's donations. In formulating the letter Mr. Colston will, of course, keep in mind the current 6th War Loan Drive. The first paragraph of the letter might have a keynote of patriotism and the knowledge that all true Americans are cooperating with this Drive, and the second might bring in the close relation of education to the war effort, the subsequent peace and post-war adjustments. There was so many ways to work toward a lasting victory - first, of course, the sacrifices of our armed forces, the sacrifices and cooperation of all civilians, the far-sighted and far-reaching teaching of our youths, etc. If Mr. Colston desires New Year's donations to be a part of the College Drive, then the appeal might be for general contributions; if not, request contributions designated for specific purposes. Mention the War Bond purchases of faculty, the War stamp organization and work of the Student Committee. Mention briefly the work of the United College Drive, with reference to the "big" men who control the organization. Is it possible for a contribution to the United College Drive to be designated to a specific institution? If so, Mr. Colston may prefer to have the appeal for funds to the College Drive, with Bethune-Cookman designated as the recipient.

In your letter you mentioned "all of the donors." Did you mean that your October letter was sent to donors in all of the months? If so, a current letter on the lines indicated in the previous paragraph would have to be sent as a follow-up to those from whom you did not receive replies, and to good prospects.

I keep exceedingly busy here and maintain almost the same type of office routine that I maintained there. Believe me, Eloise,

Donor

May 7, 1945

Mrs. Essie Lee Jones, Chairman
Missionary Committee of Tourist Church
502½ North Grandview Avenue
Daytona Beach, Florida

Dear Mrs. Jones:

Thank you for your kind note, and we express sincere regret that we delayed answering your generous donation from the Church. Our promotion secretary has been away from the College for almost two months working with the United College Fund in Washington. The shortage of help to take over her work has caused the delay in giving immediate attention.

However, we want you to know that we are sincerely grateful for the continued support of the Tourist Church. Such support gives us courage and determination to continue our efforts to provide adequate education for Negro youth.

Sincerely yours,

Secretary to the President

JAC-h
Enc - 1 receipt for $100

Faculty

318th Air Base Squadron
Tuskegee Army Flying School
Tuskegee, Ala.

My dear Mrs. Mitchell

This letter leaves well and getting along fine. I arrived here yesterday around five-thirty. I don't know as yet what I am going to do here. I have completed my six weeks training in Savannah. All I can find out is that an order was sent to Savannah Air Base for twenty soldiers to come to Tuskegee who had made ninety or over in the test they gave us when we entered the Army. I think my score was one hundred and five or eight. I guess we will know what what to-morrow.

Give my regards to all of the office staff. I passed through Mrs. Thompson's home town yesterday. I didn't see the town only the name. Tell her about that. I hope to come home sometime this fall.

I understand that Mrs Ferrell is a proud mother. I really want to see the baby. I bet she is really cute. I am going to write her to-day. Tell Mrs. Davis I sent my regards to her. I am unable to write her to-day, Will before the week is over.

Say hello to the family. Write when you can find a littee spare time. I am always happy when I can hear from you.

Yours Sincerely,
Private Robert Kelley.

Student

Mrs.. Rosalie Bratcher
136 W. 126 st.
New York City.

Dear Mrs. Mitchel.

I am sorry that we didnot get Our Daughter applicaton ~~In~~ Into the office In time for Her to Inter ~~the~~ at the opening of School sept 8th. But she Hope to be able to Inter On Oct 2nd. if the application is approved.

We are now living in New York for a while we are from Daytona Beach. lived In Pine Haven for more than three years.

Will you Kindely send me a tolat Including every thing I Will need to pay. upon her intering she will enter as a Boarding student.

Now about the Blue uniform do the school Order that In order to Have them alike or can the student buy eny Tailored Blue suit.

Now if thiers not a Vacancy as a Boarding studient I will send Her as a day student As I Have relatives that live In the city

Hope to Hear from you soon. if this application is a pproved you cand let me Know at once and I will send her as soon as I can after the 8th. she probeby can make it by sept 15.

sign
Mrs. Rosalie Bratcher,

Bethune-Cookman College
Daytona Beach, Florida

Mary McLeod Bethune, *President*
William M. Cobb, *Treasurer*

My Dear Lovey;—

I am just in from Atlantic City. Had grand meeting. Enclosed find $60 from Mrs. Sara Spencer Washington Apex School Atlantic City $25. ~~Prof~~ Business and Professional women club % Mrs. Washington.

I am tired. Love to all. When do you observe Thanksging in Fla.? Mary McLeod Bethune

BETHUNE-COOKMAN COLLEGE
(Formerly the Daytona Normal and Industrial Institute)

Daytona Beach, Florida

MARY McLEOD BETHUNE
President

H. F. COLEMAN
[redacted]

Atlanta University
Atlanta, Ga.

folder

Mrs. B.N.L. Mitchell
Bethune-Cookman College
Daytona Beabh, Florida

My dear Mrs. Mitchell:

I received Mrs. Bethune's postal card asking for the manuscript for the anniversary pageant, and stating that she would be in Atlanta on Wednesday. Since she is en route here, I am sending this to you, supposing she wants to turn it over to Mrs. Brown for whatever suggestive material it may contain.

I should apologise for its scrappy condition. Some time ago I began making a copy to submit to one of the English instructures here for his criticism, but never finished the job. When the stunt was given, I had a time salvaging copies of the manuscript from the students. I think Margaret has the best set, - one I turned over to her shortly after the performance, to make copies for Mrs. Bethune and for Mrs. Van Ness. I'll bet she has forgotten all about it. I have gone rather carefully over this set and have tried to make the thing coherent and understandable. I hope you will take good care of it and return it at your convenience, that I may complete my purpose to present a clean copy here for criticism. Or it would warm my heart if one of the good typists there, Neal or some other, could make a neat, clean copy for me.

Typing is becoming more and more a burden for me. My mabhine is beginning to feel its age, and you will note that the letter "l" is giving me '-ll. Poor old Remmy. I bought him in 1922, a re-conditioned machine; and since then I have driven him many a mile with few stops for oats or water. Maybe he deserves a rest, but this is a critical time for him to begin whinnying for the stall.

I am enclosing some stamps with the earnest request that Margaret will forward as soon as possible any mail that may be awaiting me there. My thanks to her in advance for this kindness.

Cordial greetings to all, - including Miss Marcia.

Sincerely yours,

— H

Miami Fla
Oct 4th

Dear Mrs Michel

I trust this letter will find you feeling fine also Ern I am sending $15 Dollar & 50 cent for Erne on account now from on we wont have any more Trouble. you will find out what kind of Aunt & uncle she has

owing to our Rent
& Business we have it
all arrang arrang is
to go by & I thank you
for all your Kind
effort to me & her Em
Tell her not to cry
I will Treat you
right & come to
see you all soon
very grateful
I see & I am yours
sincerely -
Mr. Mrs Blumend

Telegram - Collect Day Letter to

Mr. M. C. B. Mason
Suite 306, 3458 South State Street
Chicago, Illinois

Mrs. Bethune will reach Washington today - Have relayed your letter and wire - you may communicate with her direct at 1340 G Street, Northwest

B . L. Mitchell, Secretary.

Lovey:

This $5.00 money order is from Mr. Herbert W. Mack, 2625 Dante Place, New Orleans, Louisiana and is to be credited to Mr. Lanier.

AD

Donors

6293 N.W. 17th Ave.
Miami Fla

My dear Miss Mitchell,

For the past few weeks, we have tried to raise some funds, by contacting friends and clubs as Mrs. Bethune suggested.

I am enclosing money order for $43.00 and if we receive any more I will mail same in to you before school closes.

Please send a letter to the academy of Medicine, c/o Dr. P. M. Smith 1088 N.W. 3rd Ave before May 5, 1938, as they meet once per month only. The Adelphian Club. Mr. A. Irvine Pres. 840 N.W. 3rd ave. Phyllis Wheatley Club. c/o Mrs. Adderly 312 N.W. 12th Street.

Sincerely yours
Emma T. McBride
Bethune Cookman Alumni

ITEM. Miami's "colored town" is a kingdom in hell. The human pens should be torn down and a new, habitable city built. The present site would then make a good area for industry, railway terminals, etc. This is not a matter of "coddling" anybody. The warren hangs like a sword over every person in South Florida. An epidemic might boil out of it tomorrow which would wreck our tourist aspirations for a decade. Pandemic diseases from this focal center spread steadily, as it is. And the existence of this noisesome slum is no secret. The United States Public Health Service has told the world about it. The very phrase, "noisesome slum" comes from Fortune Magazine. We aren't kidding anybody about colored town except ourselves.

Miss Loving -

1 - Get note to Dr. Graham, requesting him to bring $100 to you and for you to send this to her special delive c/o Mrs. Collie, West Palm Beach, Florida, without fail, or either you can give him the address for him to send the money. She said to tell him that this money will be used for any emergencies that she might find after making investigations -

2 - Send information to Dr. Hartley (Special Delivery)

3 - Go through file on her desk -
Write letter to Mrs. Daisy Lampkin - Strong letter of encouragement. Tell her about the stand that the Negroes of Florida are taking in the Hoover Campaign. Also tell her that there is nothing to that propogand that the Negroes are following Al Smith for liquor

4- Also answer letter from the Home Department of the National Republican League giving the fullest endorsement and cooperation, and assuring them that the Negro Women of this country will stand by them in the prinsiples of the Republican Party today as in the days past - Make letter good and full

5 - Get statement from Mr. Coleman (He Will understand) and send the same to Mr. Holsey, endorsing Mr. Hoover speech and assuring them of the growing strength of Mr. Hoover -

6 - Get a letter or an article off to the Associated Pres (Special Delivery) stating the conditionof things here in Daytona after the storm, also state that Mrs. Bethune left Daytona Wednesday for the Storm District to render whatever help and aid that will be needed. She will visit West Palm Beach, Delray and other cities where the storm did a great deal of damage - Also state that any contribution will be appreciated
Send articles to other papers about Mrs. B. going down State -

St. Antoine Y.M.C.A.
St. Antoine + Elizabeth Sts.
Detroit, Michigan.

Hell "Pal":

Please excuse this paper. I am in the office - in study and I am going to take time out to write. One gets a bit tired from continuous reading over a period of four hours. That is how I spend my time in the morning. The afternoons are spent in the Social Hygiene Clinic - making observations. I am being allowed the first month for study and

Institute work. We will begin the program about the fifth of June.

I miss you a great deal. "That ain't no lie". I don't have anyone to lavish kisses on each day. You were so kind and considerate to me. I want you to know that I shall always remember you for this experience. You helped to make the going easier, and that meant so much.

I am going to enjoy the new work. Everyone is swell to work with. I am living at the "Y" which is conveniently located.

Many thanks for the check which completes the total payment. It came in very nicely. I am paid once a month so that means a long time to run. The other people are paid every other Friday. My check comes through the Michigan State funds, allotted by the United States Public Health Service. I wish I were among those on the every other Friday basis. We work five days a week. They won't let you stay in the office after 4:30. "Everyone must get out."

Maggie told me of your kindness to her & Don. We appreciate all this. She is in Washington. I will hear from her by Wednesday.

Please gives best wishes to Ben and a kiss for my girl friend - Marcia. Please write to me when you get the time. I will use more appropiate paper next time.

Know that I love you and appreciate you.

Love, "Rod"

BETHUNE-COOKMAN COLLEGE
(Formerly the Daytona Normal and Industrial Institute)
Daytona Beach, Florida

MARY McLEOD BETHUNE
President

239 W 131st Street
New York City.

Miss Berthe Loving
Bethune - Cookman College
Daytona Beach, Fla.

My dear Miss Loving:

I had a safe arrival. I cannot tell yet just how long I shall be here. I shall possibly remain two or three weeks. Will let you know later as to the possibility of the quartet coming up.

Take good care of my boy. Love to all.

Sincerely yours,
Mary McLeod Bethune.

Mr. Mitchell: The high school transcript for this lady has not yet reached my desk. I can not, therefore, give college credit to her work until it comes.

J. A. B.

Special Correspondence :   Moore, Richard   1947-1949

June 6, 1947

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

Everything is moving along smoothly. I am sorry I could not get here before you left. It certainly would have been nice to have had you here for our various meetings. Conferences have been held with our clerical, veterans and vocational staff members and we are, I believe, off to a good start.

Thank you so much for the lovely statement you left under the glass on the desk. I, too, feel that His strength is sufficient, and through Him we can do all things. We are continuing the daily morning devotional hour.

The pre-summer school faculty conference was held this morning, during which time the enclosed mimeographed copies were distributed and discussed. Our faculty for the summer session is just about complete and we are set up for registration June 9.

Mr. D. E. Williams and Mr. Henry Highsmith and other representatives who are attending a conference in the city will visit us tomorrow morning, to discuss plans with regard to Resource Use-Education at the College.

I understand that we are to raise $4,000.00 here for the United Negro College Fund. As soon as we get the summer school program lined up, our efforts will be directed toward raising this amount.

I hope you are well and will take some time out to rest. We miss you here very much and look forward to your return in the next few days.

Sincerely yours,

Richard V. Moore,
President.

RVM-T

MARY McLEOD BETHUNE
Founder-President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

Answered

June 16, 1947

President Richard V. Moore
Bethune Cookman College
Daytona Beach, Florida

My dear President Moore:

I have personally made arrangements with Lou Sealia Swarz, 2912 Franklin Avenue, St. Louis, Missouri, for a concert appearance at our Summer School. I asked Eloise to take it up with you, and the others regarding her coming to us. I wish that it could be done. If you plan to have any kind of public program during the Summer School, please consider her. I am told that she is very good. She is a friend of mine, and if you can arrange for her there, I think it will be a very nice thing to do.

We thought that about the third week in July would be a good week for it, but if that comes during the second part of the Summer School, there might not be a good crowd. It seems to me it should be arranged during the first part of Summer School. Eloise will be able to give you information concerning it.

I think we had better write to her and find out her terms before deciding to have her.

I am very glad that things are going so well. I hope your wife is in good shape and that you will soon have your family situated at the College.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

Official Organ: "THE AFRAMERICAN WOMAN'S JOURNAL"

June 20, 1947

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

I wish to acknowledge with thanks your letter of June 16.

We have written Miss Swarz and informed her that we are desirous of presenting her here July 7 at 8:00 p.m. As soon as we hear from her indicating whether or not this date fits into her program, we will go forward with our publicity. Thank you for calling this to matter to my attention. I feel that such a program will help to make our summer session more enjoyable for the students. We asked Miss Swarz to quote us the minimum fee that she would require.

The program is going forward in an interesting manner. The Executive Committee met June 18 and discussed the Proposed Budget of Income and Expense for the fiscal year 1947-48. Details regarding this meeting will be sent to you as soon as the minutes have been transcribed.

It was nice of you to inquire of my wife. I am happy to state that reports indicate that she is improving daily. I, too, hope that my family can join me here in the near future.

Best wishes for continued success in all of your noble efforts.

Sincerely yours,

Richard V. Moore.

[illegible]

August 11, 1947

Mrs. Mary McLeod Bethune
647 East 46th Street
Los Angeles, California

Dear Mrs. Bethune:

This is to acknowledge with thanks your letter of recent date. I am glad to have your address, as I have been wanting to write you regarding our activities here for a long time.

It makes us very happy to know that you arrived safely, are getting a delightful rest and are relaxed in the fact that the work of the College goes forward under my guidance and direction. We miss you very much and regret to learn that you cannot be here for the Commencement Activities. We are always happy to hear from you and shall appreciate your suggestions and advice.

I attended the Institute of Higher Education that was held at Scarritt College, Nashville, Tennessee, July 28-August 1. Mr. Huger accompanied me. The Institute was informing and inspirational, and the meeting with the Methodist College Presidents was most helpful. I was very happy to meet Dr. Davage and discuss matters pertaining to the College with him. I found him to be a very fine and congenial person, who really has the interest of Bethune-Cookman College at heart.

The City-Wide Beauticians Contest culminated Friday evening, August 8, with the crowning of "MISS BAND" in the College Auditorium. The coveted title "MISS BAND" was won by Mrs. Elizabeth Richardson, who reported a total of $122.25. Dr. Davage matched this amount with $122.25. The total amount that has been raised through the various activities sponsored for the benefit of the Band is $1,284.46. At the close of the program Mrs. Richardson was crowned by Mrs. M. S. Davage. A clipping and a copy of the program are enclosed.

Dr. McKeown of the Board of Education was in the City last week and visited with us for a short while. As a special service to Methodist Colleges, Dr. McKeown has offered to make suggestions and render editorial assistance to any of the College Presidents or Public Relations officers, who will submit their promotional material to him before printing. We are in the midst of getting out one or two new booklets and shall certainly take advantage of his valuable services in organizing and compiling the materials.

We are now in the midst of the Commencement Activities. A commencement Calendar and copies of the invitations and programs are enclosed.

The consecration services for graduates, which was held in the auditorium Sunday evening, August 10, were very sacred, beautiful, stimulating and challenging. Our thoughts were constantly of you and although you were not here, I am sure you were with us in spirit. A copy of this program is enclosed. Note the him on the last page, FAITH OF OUR FOUNDER. Dr. and Mrs. Davage were present and expressed themselves as having enjoyed the program.

As you will note from the Baccalaureate and Commencement Programs, Dr. John Branscomb, Methodist Church, Orlando, Florida, will deliver the Baccalaureate Sermon, and Dr. Aaron Brown, President, Albany State College, Albany, Georgia, will deliver the Commencement Address.

We are setting up now a proposed fund-raising program. Through this effort, we hope to increase the number of Methodist Churches participating in the observance of Race Relations Sunday. The financial goal for Race Relations Sunday, 1948, will be $300,000. This goal was fixed by the Executive Committee of the Board of the Methodist Church. We hope to get an early start and cultivate the conferences that have been assigned to Bethune-Cookman College. Then, too, I plan to put forth a special effort to cultivate the white ministers of the Florida Conference of the Methodist Church. I am trying now to arrange a conference with Dr. Barnett.

Our faculty for the 1947-48 school term is just about complete. Mrs. Elizabeth Bethune, the new Dean of Women, has arrived in Daytona Beach. She will probably rest for a few days before beginning her work. A committee has been appointed to arrange suitable housing accommodations for faculty members--couples, women and men.

Dr. and Mrs. Davage arrived Friday morning, August 8. We are leaving no stone unturned in making their stay here pleasant, restful and enjoyable.

My furniture arrived here Saturday and my family will be here August 12. The house is very comfortably set up and I will be much more at ease to have my wife and children here with me.

You certainly have our best wishes for a pleasant, restful and enjoyable stay in California. The Bethune-Cookman family joins me in kindest personal regards to you.

Sincerely yours,

Richard V. Moore.

RVM-T
Enclosures.

August 23, 1947

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

Thank you very much for your interesting letter. We are always happy to receive a word or advice or suggestion from you.

The Baccalaureate and Commencement Exercises were very informative, inspiring and inspirational. I wish you had been here to witness the thought-provoking message that was brought to us by Dr. Branscomb. It was a masterpiece. Dr. Aaron Brown's address was challenging and stimulating. Your telegram was received and read during the commencement exercises. We missed you and wish that you could have been present.

We have been able to secure three boilers—one for White Hall, Cookman Hall and the Laundry, for approximately $10,000.00. This is a special appropriation from the Board of Education through Dr. Davage. We have also been able to secure a Silvertone Radio Combination Set for our Music Department. This gift came from Mr. Julius Davidson of the News-Journal, through Mr. Herbert Davidson. It has the AM and FM attachment and will be of great help to us.

At the present, I do not know of anything that is special and urgent that we should discuss. Everything seems to be moving along smoothly. There are a few matters that I would like to take up with you, but there is no rush. We certainly hope it will be possible for you to be here for the freshmen activities.

Enclosed is a picture of little Albert receiving his degree.

The Bethune-Cookman family join me in sending best regards to you.

#2

August 22, 1947

P. S.

All the visitors and former graduates inquired of you. A large number of local and out-of-town friends attended the exercises, and seem to have enjoyed them immensely.

Mrs. Moore and the children are here and are enjoying their new surroundings.

We are now making plans for our preplanning conference and freshman week activities. We anticipate a large freshmen enrollment

Sincerely yours,

Richard V. Moore

RVM-T

Chapel of Remembrance
Fine Funerals

W. D. FISHER & SON INC. • 4700 AVALON BLVD. • LOS ANGELES • ZONE 11 • CALIF. • ADAMS 1-9397

REC'D. PRES. OFFICE
AUG 18 1947

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2)

REC'D. PRES. OFFICE
AUG 18 1947

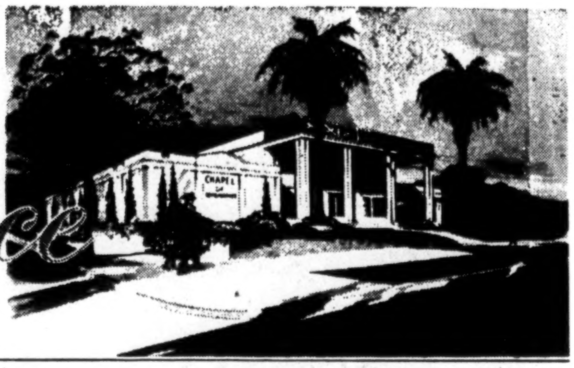
President V. Moore.
Bethune-Cookman College
Daytona Beach, Florida.

My dear President Moore.

Your beautiful letter came as a refreshing shower to my mind, as I quietly rest out here in this wonderful Western region, where God & man have united, in making the most beautiful sceneries one's eyes can ever behold. To know that all goes well there gives me great joy.

I'm very happy that you took Hoge with you to the Conference, & that you had a satisfactory meeting with the Officers of the Board of Education of the Methodist Church & with the Presidents of the several Schools & Colleges. I know you were strengthened, & I hope their interest in helping you to carry forward the work of Bethune-Cookman will also be strengthened. I'm delighted to know that "Trails End" is now in readiness for you & your precious family. I hope for you & them, many, many, many years of Peace & Growth & Service within those walls.

Bethune-Cookman will become nearer to you as you



know it better.

I'm happy that you have been successful in securing a satisfactory staff for '47 and '48.

My heart & mind will be with you all along the way.

I'm glad the summer school has been a great success.

Sorry I cannot be with you for the Commencement.

Extend my love & good wishes to them all.

I ~~commend [illegible]~~ commend your program for the Commencement Season.

I shall leave here on

the 20th of August. Will reach
Washington on the 24 or 25th. If
You think it necessary, for me
to come down, for any kind of
conference with you, let me know
when I reach Washington, otherwise
I will attend the meeting of the
Elks in late August in Philadelphia,
and the meeting of the International
Conference of Women in Philadelphia,
Sept. 5th, and will come to Dayt.,
Beach after that to be with
you during the opening two
weeks of the college. I think I
can be of more service to you
than by way of suggestions.

I may say to you that my
doctor feels doubtfull in permitting
me to go to Paris Sept. 8th. I
somehow have the tendency of

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getting pretty quickly, but she feels that I should have more solid rest before taking a trip like that. It seems now, that I shall not go to Europe this fall.

I think it is a wonderful thing to have Dr. Savage there at this time. I want him to get better acquainted with you, & you with him. I want you to tie as closely to him & D. E. Williams as possible. I hope Dr & Mrs Savage are having a restful time.

Your plans for the white

conferences in the State, & those assigned to the college out of the ~~State~~ are sound. and I hope with such a staff as you may set up, you may be able to cultivate greatly for the College

I know you are giving serious study to your Health Program for the year. I would like to talk to both you & Dr Adams concerning this.

My Congratulations for the Band effort. I think the Beautician did a wonderful job - all of those thing build for Community interest

I hope Albert Jr. is finishing his work next Monday. I shall be most anxious to know.

Remember me to Mrs Moore & all of your Staff. Sincerely Yours. Mary McLeod Bethune

MARY McLEOD BETHUNE
Founder-President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

REC'D. PRES. OFFICE
AUG 30 1947

August 26, 1947

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

I am very much pleased to know the success of the commencement program, and the very fine way in which things are going. My prayers are with you daily.

I am sending you the enclosed letter I have just received from Mrs. Carter. I would advise that you have a talk with Mrs. Davis or Saxon and whoever is there, and get this adjusted as you deem it best, and then write her. I think the woman who was on as the night matron in Cookman Hall last year would be a very good woman to put in Mrs. Carter's place as matron of that building, if you feel that you can hold Mrs. Carter. Have a talk with her when she comes as to the importance of living in the building, which she felt last year that she could not do. It would be a good thing.

While I was in the west, I made some plans for the working out of a program for doing something to help raise our endowment. I would like to get your consent and the consent of the Board to set-up a group of committees that I will personally work with. My hope is to raise a million dollars toward the number of millions we feel that we need. I would like for you and your various officers around you to set-up a very definite statement of the needs of the college, its purpose, what it is doing and what it has accomplished -- the amount of endowment that is needed and have a very good piece of literature that can be sent to the different groups that we may be able to set up. My plan is to spend three or four months per year on the west coast, and do some very definite work in obtaining at least one million dollars toward the endowment that we need.

I would like to have a very clear statement of our budget, a business group would want to go over that, and include any material that you and Mrs. Mitchell think is necessary to give the light and information that I must give to the type of people I must make my contacts with. I cannot do very much in getting the committees set up until I can get a definite statement. Even before you get the literature, I would like for you to make a statement on the purposes of the college and the number of students it carries, the community it serves and its needs. I think we can tie in our buildings and landscaping and equipment and things of that type, with our endowment campaign.

Official Organ: "THE AFRAMERICAN WOMAN'S JOURNAL"

This little job that I want to do in attempting to raise this million is not in connection with the Church's million drive or the College Fund's drive, it is simply a little project I want to do, and will get my friends to help me do, but I must be sustained by you and the Board in order to get it done.

You will be very happy to know that in Los Angeles, I spoke at a very large independent Church, with a very progressive minister, last Sunday morning, and I asked them that since they had no educational program before them to adopt Bethune-Cookman College, and this independent Church has adopted Bethune-Cookman as their educational project. It was officially passed by congregation, which was a packed house. The motion was made by its oldest member, a man 89 years old, and was enthusiastically carried. They are hoping to report to you their first contribution before your March meeting of the Trustees. Reverend Collins is the name of the pastor. I will be sending you his name and address so that you can personally keep in touch with him, and he will deal directly with the college, you and the trustees.

I am doing some work also in setting up a Mary McLeod Bethune circle throughout the country, who will be working on money for the endowment or such projects as will be needed there. Our Circle #1 is in Jacksonville, our Circle #2 is in Detroit, our Circle #3 is in Palm Beach, our Circle #4 is in San Francisco. I shall here and there set these circles up with a group of women who will be working for the little things of the college, and cannot do the big work of the endowment.

My plan now is to spend four or five months a year on the west coast, cultivating those who can help us do the work we must do. With you there at the helm and a loyal staff around you and an interested student body, we cannot help but succeed while God is leading us.

I hope you will take a little time for a rest. I am happy that your family is there and they are happy and getting themselves settled to their new environment. I am doing a little work this summer in behalf of the National Council. We need money very much to carry forward the work here, and I am doing a little something to help push that just now. The possibilities are that I will not go to Europe in mid-September. Love to all.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

September 3, 1947

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

This is to acknowledge with thanks your letter of August 26.

Thanks for sending me the letter from Mrs. Carter. She had written me a similar letter and also contacted me by telephone. I have informed her that due to the new set up in the dormitories we will not need the services of a day and night matron. Two full-time matrons have been secured who will room and board on the campus. We indicated to her that if we find that there is a need for an additional matron in one of the dormitories we will contact her.

It is gratifying to know that while you were in the West, even though you were there to rest, you made plans for a program to help raise some money for our endowment. Our Board will meet in the near future, at which time I hope you will be here, and I am sure the members of this Board will give you their consent to set-up a group of committees that you will work with personally.

We have begun to compile a definite statement concerning the needs of the college, its purpose, enrollment, the community it serves, what it is doing and what it has accomplished. We hope to make this statement informative, concise and to the point.

The proposed budget is being typed now for the approval of the Executive Committee. Dr. Davage went over it with us and gave his approval. As soon as it has been approved, we will be in position to get a clear statement and have it printed or typed, depending upon the number of copies desired, for business groups who would want to go over it before making a contribution to the College.

I am happy to know that one of the large churches in Los Angeles has adopted Bethune-Cookman College as an educational project. I shall be happy to receive the name and address of the Minister. We will certainly write him and place his name on our mailing list to receive all publications and announcements of the College.

It is a wonderful idea to set up the Mary McLeod Bethune Circles throughout the country. You indicated that there are four already set up. In checking, I find that we have on file here the names and addresses

Mrs. Mary McLeod Bethune
Washington, D. C.

of all members of the Jacksonville Circle. I would appreciate it very much if you would give us the names of the Presidents of the other three Circles in order that we may write for the names and addressed of all members for our file. In this way we will be able to keep in close touch with each member of the Circles and thus stimulate and keep their interest alive.

We had our initial faculty meeting this morning and from all indications we are moving off in the right direction. The Faculty Work Conference which began today will extend through September 6. Copies of the materials that have been compiled for this Conference are enclosed.

Freshman Week begins September 8 and extends through September 16. We hope it will be possible for you to be with us during this period. Your presence and suggestions will mean so much to us.

The Bethune-Cookman family join me in best regards to you, and best wishes for continued health and happiness.

Sincerely yours,

Richard V. Moore

RVM-T
Enclosures.

MARY McLEOD BETHUNE
Founder-President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
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Telephone: COlumbia 4491

File

REC'D. PRES. OFFICE
SEP 27 1947

September 24, 1947

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

I have just received the invitation for the Inaugural Ceremonies of President Charles Johnson on November 6, 7, and 8, and they are having in connection with this a seminar on education and public affairs.

I am wondering if it would not be a fine thing for us during the month of March to work up a seminar on race relations in connection with your inauguration. I wish you would talk with Mrs. Mitchell and Dean Ford about this, and let us begin thinking. I think it will be very nice to have you inaugurated in March while our friends are all down. We could have just a two night meeting or one day and one night on race relations and get some outstanding people to appear.

I think it will be a very nice thing to do. I would like to have you think about it.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

October 14, 1947

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

This is just a note to let you know that things are moving along smoothly at the College. The spirit of the faculty is good and the enthusiasm among the student body is high.

The Founder's Day celebration was very impressive. We wish you could have been here. Your telegram arrived in due time and was placed where it could be read by the faculty and student body.

Our football team is making a very good record. The boys won the last two games they played. A football schedule is enclosed. We are now making plans for the game Friday evening, October 17. We will play Georgia State College in Orlando. We must win this game. A copy of the souvenir program for this event will be sent to you.

Mr. D. E. Williams and other State and local officials were on the campus yesterday attending the Resource-Use Education Conference. We are expecting the Evaluation Committee here sometime during the early part of November. Instead of coming at the end of the school term, as has been done in the past, they will pay us a visit during the first quarter of the term. We will be ready to receive them whenever they decide to come.

Plans are underway for the Dedicatory Service of the T. A. Adams Infirmary, Sunday,October 26. Dr. Russell Anderson, Head of the Florida A and M Hospital, will deliver the Dedicatory Address. An invitation and program will be sent to you in the near future.

Enclosed is a copy of the Bethune-Cookman College News Letter and a list of the Faculty and Staff.

I hope you are well and all goes well with you. Mrs. Moore received your letter and you will hear from her regarding the contents of same.

The Bethune-Cookman College family joins me in sending best regards to you. We look forward to your return to the campus, which we hope will be in the near future.

Sincerely yours,

Richard V. Moore

RVM-T

October 20, 1947

Miss Jessie White
Jessie White Beauty College
705 8th Avenue
Humboldt, Tennessee

Dear Miss White:

This is to acknowledge with thanks your check in the amount of $65.00, the balance due on your pledge of $100.00. Official receipt for this amount is enclosed.

We are grateful for this manifestation of the continued interest you and the members of your college have in our program. It is through the cooperation and generosity of friends like you that we have been able to continue this much-needed program of Christion education.

The outlook for the 1947-48 school term is very bright. Enclosed is the Bethune-Cookman College News Letter for October which will give you information regarding our program.

With best wishes, I am

Sincerely yours,

Richard V. Moore

RVM-T
1 enclosure

October 21, 1947

Mrs. Marjorie S. Joyner
4703 S. Parkway
Chicago, Illinois

Dear Mrs. Joyner:

This is to inform you that we have received contributions from the following members of your organization:

Jessie White Beauty College ——$ 65.00 *
705 8th Avenue
Humboldt, Tennessee

Mrs. Ruth M. Gause - - - - - $ 100.00
Basileus of Alpha Alpha
Chapter of Alpha Phi Omega Sorority

We are indeed grateful to you for your interest in our program and the efforts you are putting forth for the continued growth and development of this Institution. A letter expressing our appreciation and receipts have been sent to the donors.

Please send me a complete list of the names and addresses of all the members of your Sorority. Our list is incomplete. It is our desire to send out monthly releases to these friends in order to keep alive their interest.

Our work here is going forward satisfactorily. The enclosed Bethune-Cookman College News Letter for October will give you current facts regarding our program.

With best wishes, I am

Sincerely yours,

Richard V. Moore

RVM-T

MARY McLEOD BETHUNE
Founder-President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)

1318 Vermont Avenue, Northwest
Washington 5, D. C.

Telephone: COlumbia 4491

November 1, 1947

Pres.Richard V.Moore
Bethune-Cookman College
Daytona Beach
Florida

My dear Pres.Moore:

Just a line to let you know that I am thinking of you and the work and am appreciating all the fine things that are being done.

I want to congratulate you on the program of the dedication of the T.A.Adams Infirmary. I am very happy over this. Georgia sent me a piece of the new literature that you have issued, but somehow it became wet. Will you be good enough to send me some more copies. I hope that you will be able to get the buildings for the amount designated in your statement, but to me it seems very doubtful.

I hope that you will continue to push your ideas to get the work on the library started. I think that this is important so that other resources can be opened up.

I wish that I could be with you, today. I believe that this is the day that the Wilberforce team is down. God has been wonderfully good to us. Our boys have been marvelous this year.

I am very happy that you are going to attend President Johnson's inauguration. I hope that your committee at the school will be set up so as to have your own inauguration about the time that the trustees are there, or at a time when we can give it our best. My prayers are constantly for you. What have you heard of the African students?

I am enclosing this letter from Ruth B.Dougherty. Please give her the information she seeks. Love to all.

Sincerely yours,
Mary McLeod Bethune
Mary McLeod Bethune

Encl.
Letter from
Ruth B.Dougherty

November 4, 1947

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

I was glad to hear your voice and to chat with you over the telephone regarding our program. Thank you very much for your suggestions regarding the building program. Your suggestions are very helpful to me and I want you to know that they are always welcome.

I had an interesting conference with Mr. Grahn today concerning the Ranslow Lodge and the completion of the Library. You may rest assured that Mr. Engram will get the contract for the electrical work.

We had a very eventful, colorful and impressive Home Coming. The friends, graduates and former students turned out in large numbers. The only lacking was your presence. Although you were not here, I am confident that your thoughts were of us and your prayers for our success. Everyone inquired tenderly of you. Mr. and Mrs. G. D. Rogers, Sr. were here and they really had an enjoyable time.

Mr. Huger and I are leaving this evening for Nashville to attend the inauguration of Dr. Johnson.

Under separate cover, we have mailed you a supply of the new leaflets and other materials that we will use in connection with Race Relations Sunday and our campaign to raise $50,000 in the State of Florida.

We are happy to know that you will return to the College in the next few days. We shall eagerly await your arrival.

The Bethune-Cookman family joins me in extending best wishes to you for success in your annual meeting of the National Council of Negro Women.

Sincerely yours,

Richard V. Moore

RVM-T

November 12, 1947

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

Enclosed is a copy of the letter we are sending out regarding our "Fruit Cake Project." So far, the letter has been sent to Advisory Board members and others whom we felt would be interested. If possible, please have your secretary send us the names and addresses of persons who would be interested in our fruit cakes.

Everything is moving along smoothly here. We hope to see you in the next few days.

Sincerely yours,

Richard V. Moore

RVM-T
1 enclosure

E. W. FRAZAR

TEL. 1910 · 520 OCEAN DUNES ROAD · DAYTONA BEACH · FLORIDA

November 20th, 1947

Richard V. Moore, Pres.,
Bethune-Cookman College,
640 W. Second Avenue,
Daytona Beach, Fla.

Dear President Moore:

As a member of Rotary I was much impressed by your address last Monday. You gave such a clear statement of the situation and emphasised the fact that the College was really an asset not a liability, that I feel that you should be fully supported. I have very many applications for subscriptions, as you may realize, but I am pleased to enclose my check for $25.00 herewith, together with best wishes for the future success of Bethune-Cookman College.

Yours sincerely,

E. W. Frazar

EWF:j
Enc.

1318 Vermont Avenue, N. W.
Washington, D. C.
November 26, 1947

President Richard B. Moore, Faculty and Students
Bethune-Cookman College
Daytona Beach, Florida

My dear college family:

I greet you all with a heart of great thanksgiving for all that has been done for all of us during this year, for our protection and guidance and for the securing of a consecrated, well-balanced President to take the leadership in our beloved school at such an important time as this.

I call upon every Board member, every staff member, every student, for rededication of our lives to the cause that has been entrusted to us. I am gloriously happy to see you go forward. May all of our needs be realized, both spiritually and materially.

I long to be with you for Thanksgiving, but the task here demands me at this period. I think of every one of you as my Thanksgiving offering to a Father who has permitted me to help make possible the opportunities you are now enjoying.

With all my love and devotion,

Mary McLeod Bethune

Mary McLeod Bethune

MMcLB/EHV

R. A. GRAY
SECRETARY OF STATE

Office of the
Secretary of State
State of Florida
Tallahassee

December
Fourth
19 47

Mr. Richard V. Moore
President
Bethune-Cookman College
Daytona Beach, Florida

Bldg
Fund

Dear Sir:

Your appeal for help on your building fund received. As a public official I receive a great many appeals from church and charitable organizations all over the State. As my only income is my salary, I am not able to make large contributions, but I enclose a small check which I trust will help out some on your building fund.

With best wishes, I am

Very truly yours,

R. A. Gray
Secretary of State

RAG/KBS
ENCL.

District #2.

P O Box # 694

Punta Garda Fla 12-5-1949

Mr Richard V. Moore. of cookman. College

on the account of the Wether I had Parshel set back in Each of my Progham. that I had set for this drive but as I still have it on to come of on a nother date. I am sending you P.O. #6^{00} for the college. and you will hear from me as soon as I Pull it of in close P.O. for the afore amount

I remain yours A Bailey

Rev. Fair's District

December 9, 1947

Mrs. Bessie Bailey
1318 Vermont Avenue, N W
Washington, D C

Dear Mrs. Bailey:

May we express our sincere appreciation for your continued interest in Bethune-Cookman College.

We are in the process of sending out receipts to contributors and would be very glad if you could supply us with the addresses of the list of donors that you sent in.

I hope to see you if you come down to Inez's wedding.

Very truly, yours,

Richard V. Moore

December 15, 1947

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

We were delighted to have you visit with us and speak to the faculty, students and friends. I am sorry you could not stay longer. Your presence brings cheer to everyone and your talks or inspiring, stimulating and challenging. I appreciate the opportunity I have to serve and to be so closely allied with you.

I am grateful to you for informing me of the statement that was made to you concerning Mr. Matthews. After talking with you, I called him in for a conference and he assured me that he had no grievance, and that the statement made to you was false. You probably have heard from him by this time, as he stated that he would write you. Although the statement was false, I certainly appreciate your calling the matter to my attention, and hope you will feel free to discuss with me any matters that you feel I should know about.

I am glad you went to New York and had a conference with representatives of the General Education Board. Your report is most encouraging. I talked with Dr. Davage over telephone and he stated that we could not mortgage any buildings or land for the balance needed, but we could designate the rent from the building, over a number of years, to cover the balance needed. For instance, if we receive rent totaling $2400 per year from the building, we could apply $2,000.00 on the balance due until it has been paid in full. This, I am sure, we can work out.

The proposal for the inauguration in March is being presented to the Advisory Board members this afternoon. A copy of the proposal will be sent to you for your suggestions and approval and for your help in securing additional speakers.

The contract for the Todd Duncan concert has been received and is being presented to the Advisory Board members this afternoon.

Under separate cover, we are mailing you a copy of the Christmas Greeting that is being sent out by the College. Mrs. Thompson informed me that this design of the THREE WISE MEN was made for you and, with your permission, we would like to adopt it as the traditional design for the Bethune-Cookman College Christmas message. It blends in so well with the founding and surroundings of the Institution.

The Christmas holidays begin December 20 and will end January 3. In order to take care of the Sunday afternoon community services during the absence of the students, we will make recordings of several songs, or we will make a recording of the entire program.

Everything is moving along smoothly. Everyone seems to have the Christmas spirit and we are looking forward to a Merry Christmas.

The African students will remain on the campus during the holidays. We shall do everything within our power to make their Christmas Happy and Enjoyable. They will probably have dinner with my family on Christmas Day.

Several of the faculty members and students have asked if you would be here for the holidays. I wish very much that you could return and be with us during the Christmas season. Your presence would bring added joy to us. Since you cannot be here, may we hope for you, wherever you are, a Merry Christmas and the choicest blessings of the New Year.

Sincerely yours,

Richard V. Moore

RVM-T

Faculty

BETHUNE-COOKMAN COLLEGE
Mary McLeod Bethune, President Emeritus
DAYTONA BEACH, FLORIDA

JAMES A. COLSTON, President
CHAS. B. PRETTYMAN, Chairman
Executive Committee of the Trustee Board
BERTHA L. MITCHELL, Secretary-Treasurer

December 15, 1947

President Richard B. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

The enclosure will, I think, be self-explanatory. You will, I am sure, give the matter whatever attention you think is called for.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
President Emeritus

MMcLB/V
Enclosures: 2

HARRY MILTON GRIFFIN, ARCHITECT
309 NORTH GRANDVIEW AVENUE - PHONE 1428
DAYTONA BEACH, FLORIDA

December 30, 1947

Bethune-Cookman College
640-2nd Avenue
Daytona Beach, Florida
Attention: President Moore

Dear President Moore:

I am enclosing herewith a check for $100.00 as promised for the Building Fund which is being raised for the proposed Domestic Arts Building.

I would appreciate it very much if this check could be run through the bank before the end of this year.

Very truly yours,

Harry M. Griffin, Architect

G
/md

Encl: Check

~~MARY McLEOD BETHUNE~~
~~Founder-President~~

Reply —

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

December 30, 1947

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

May I first extend my greetings and congratulations to you, the staff and students, and the whole Bethune-Cookman College family; and, then, may I express to you all my gratitude for your kind remembrance of me during Christmas time. I was away from you, but my heart was there with you. It is beautiful to think that there was so much happiness, peace and joy and good-will surrounding the campus of Bethune-Cookman College during these days of festival thanksgiving for the birth of a Saviour who has come to administer to us all. Please say to every student and every faculty member who contributed, that I accept their gift. It has made a deep impression upon me of their continued loyalty and appreciation of the services I have rendered. I am hoping for you and the entire family, the blessings of the New Year. May it indeed be the most productive year of all of our years.

I am very much pleased with the tentative program for the inauguration. I hope that it will be all that it is capable of being on Bethune-Cookman's campus. I am sure every staff member - every member of our Board - every student and all of the friends of Bethune-Cookman will do everything they can do to help make it all that it should be. I shall be pleased to know further of your anticipated program, and I am interested to know of the citations that are to be given, and to whom. I note also a place for honorary degrees. I would like to know whom you have in mind, and what the provisions are to be. I think notifications should go out to all of the colleges as soon as possible, inviting them to have representatives. There are so many people in and about Daytona Beach during the winter, and there are so many on the East Coast who could have very easy access to the college. I think a letter to the Foundations, particularly those who have favored us, should be sent out very soon, asking if they would be gracious enough to have a representative there for observation during that time. I shall group a list of friends who, I think, should be invited to visit us and make a good-will visit to Bethune-Cookman. I shall send them in to you.

I think suggestions should be gotten from the members of our Board, both the Trustees and the Advisory, as to whom we ought to ask. A letter should go to Dr. Davage, asking for recommendations and suggestions of people whom we should ask to do things, and whom we should ask to visit.

I have had a very restful and peaceful time, and I am working things out on this end as definitely as I can. I was caught in that terrible snow storm in New York, but I am back in Washington now, safe and sound.

Please remember me most tenderly to all, and know how interested I am in all that you undertake to do. Make some inquiries as to the return of the property that the government took over from us during the war. I think that should be followed-up very closely until we have in our own hands the return papers of the shop and the land from the County Board of Education.

Please keep in your files, for a little while at least, the letter that you received from Mrs. Small. I think it is important. Love to all. God bless you.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

January 5,1948

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

The faculty and students of Bethune-Cookman College join me in expressing the fervent hope that 1948 will bring to you the choicest blessings of our Savious and that you will enjoy prosperity and happiness in this bright new year.

All the students and faculty members have returned, after a joyful Christmas season, and things are in full swing again. Everyone seems happy and full of enthusiasm. We had a very stimulating and inspiring assembly this morning. The program was an entree to our Religious Emphasis Week which will begin this evening at 6:30.

A very challenging program has been planned for this occasion. We are using all of the local ministers. The guest minister is Rabbi Sidney M. Lefkowitz, a representative of the Jewish Chautauqua Society.

We will keep you informed regarding the program for the inauguration and will let you know about the citations and to whom they are to be given. Notices are being sent out this week to all of the colleges and foundations,inviting them to have a representative or representatives here for the occasion. Thank you very much for indicating that you will group and send a list of friends whom we should invite to visit the institution. We look forward to receiving this list in the near future.

Work is going forward rapidly on the Ranslow Teachers' Lodge. The total cost of construction for this building is $42,700.00. We received from Securities $36,600.00. There is a deficit of $6,100.00. As stated in a previous letter, Dr. Davage indicated that we could not mortgage any of the school's property to meet this deficit, but we could designate the rent from the building, over a number of years, to cover this amount.

The special choral group will make a tour of the East Coast during the month of January, filling engagements in Methodist Churches, as a means of stimulating interest in Race Relations Sunday, which will be observed Sunday, February 8.

When do you plan to come down? We miss you and hope it will be possible for you to come to the College in the near future.

Mrs. Mary McLeod Bethune
#2 - January 5, 1948

I met with the Advisory Board members this afternoon, and made a report concerning the present operation and future outlook of the college, which in my opinion is very encouraging and bright.

I observed with interest the enthusiasm among this group and the efforts they are putting forth to make the Todd Duncan Concert a success. I assured them that they would have the whole-hearted support and cooperation of the institution in making this concert a financial success. Letters will be sent out by the inaugural Committee to the colleges, foundations and friends.

We received a report from individual members of the Evaluation Committee. The individual reports are encouraging and we are waiting with interest and suspense to hear from Dr. Henry High Smith regarding our rating with the Southern Association of Colleges and Secondary Schools.

It is my plan to attend the meeting of Schools and Colleges of the Methodist Church that will be held in Cincinnati January 14-15, and the Meeting of the Executive Committee of the United Negro College Fund which will be held around that time.

I wish to thank you for my children and for all the children whom you remembered. It was kind of you to think of them. They enjoyed the lovely boxes of candy.

The African students had a very enjoyable Christmas. Two of the African students from Florida A and M College visited our group and they all had dinner with me Christmas Day. Our group went to Jacksonville on New Year's Day, had dinner with the Edward Waters students and attended the Gator Bowl Classic. Our team played Lane College and won 6-0. Our students were chaperoned by Mrs. Nellie Francis, who is doing an excellent job as hostess and consultant.

A committee has been appointed to nominate members of the alumni group for citations and other persons who will receive citations from the College. The recommendation of this committee will be submitted to you, through me, for your approval.

With best wishes for the choicest blessings of the New Year, I am

Sincerely yours,

Richard V. Moore

RVM-T

MARY McLEOD BETHUNE
Founder - President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

January 6, 1948

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

My plan is now to reach Daytona Beach on Saturday morning and to remain there until Monday morning. I will have with me Mrs. Anna Arnold Hedgeman, a very fine national speaker whom you may invite to speak for you on Sunday afternoon. Of course I will be with you to help with the meeting. You may get some publicity on this to get the people interested in coming out. Please inform Georgia that I will be there with Mrs. Hedgeman on Saturday. Ask her not to do any painting of the house until I come.

I am thrilled with the idea that our school is now an accredited institution. I am so thankful. God bless you all.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

mmb/d

MARY McLEOD BETHUNE
Founder - President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

January 23, 1948

Mr. Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

Dear Mr. Moore:

I have been very much concerned about you because of the weather. I know it must have been cold in New York, Detroit and Cincinnati. I hope you had clothes sufficient for it.

I want to tell you how pleased I am with the situation of the College and the way you are carrying things on. I think the accreditation will do very much to stimulate both students and faculty to greater efforts.

I talked with Lovey and Eloise while there regarding the possibility of a very efficient stenographer in our office there. Bessie Bailey who has worked for us during the years and for the government is a capable stenographer. Her husband comes to Florida about the middle of February after completing his work as an interne in the Bethune Funeral Home. He must serve as an apprentice for one and a half years before he can take his State examination. Bessie is capable and we hate to give her up here. It is wiser to have her be with her husband. I am wondering if a person like her could be inducted into our work there. I have also asked that oneof the veteran's apartments be made possible for them if there is a vacancy. He is a veteran and a good one. I am sure whatever you can do to help, you will do it.

I am writing Mrs. Friend, asking her to talk with Mrs. Davis, Mrs. Hunt and the sewing teacher to see if we can get up a little voluntary group to do a number of the extra things outside of the classroom, like making aprons and other dainty articles. We did a great deal of that kind of thing some years ago but other things blotted it out during the past years. It willhave to be done on a voluntary basis. I am sending a sample to Mrs. Friend of a little apron I had here. Friends may like to buy them. They may be interesting to people who never take the time to think about our class in French. I wanted to talk about it before leaving but did not have the opportunity.

They are having a dinner for me on the 4th of March in New York. I do not think you should consider going up for that because it will be too much on you, with the inauguration and Trustee meeting come up on the 10th. I know how you feel about it but I do not think you ought to think about it.

In setting up your invitations for your meeting, I wish you would remember Mr. Aubrey Williams, Farmers Union, Montgomery, Alabama. It was he who made it possible to get all the NYA help there. I would be happy to have him down for that day. He would be good man to use as a consultant for your interracial discussion.

Lots of love.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

mmb/d

MARY McLEOD BETHUNE
Founder - President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

File

January 27, 1948

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

Dear Mr. Moore:

Please go over the citations to be given the outstanding alumni; call in a committee and get their viewpoints so there will be no misunderstanding. Find out what the thinking is of the members of the alumni there on the campus and see if they have any suggestions. Please do not tell people that I made the selections of the recipients of the awards. It is to be done by the Committee. I think Miss Ford should receive a citation. She came up from the elementary grades to become dean of the college and should be one of those to receive a citation. I thought of Sadie Franklin in the field of home economics. I think it is a fine thing that she has now been made Executive Housekeeper of Freedmen's Hospital. It is an important post.

I am sending the check for $10 for the coach, also an article I want you to read on Amherst College. It might be helpful to you.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

February 2, 1948

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

Thank you very much for your letter of January 23.

My trip to New York and Cincinnati was very pleasant, inspiring and stimulating. I had an opportunity to make some very good contacts and meet some influential people. Bethune-Cookman College was admitted to the University Senate of the Methodist Church and we were given five additional scholarships. We are trying to find five students to qualify for them. The recipients must be a member of the Methodist Church and have a "B" average. We have a large number of students with the required average, but they are of some other denomination.

I read with interest your statement regarding Mrs. Bessie Bailey. A person with her experience and ability would, I am sure, prove to be an asset to our institution. Since the Evaluation Committee indicated that we were over-staffed in our clerical set up and with the heavy monthly pay roll we already have, it will not be possible for us to consider her for immediate employment. However, we shall certainly work toward the end of finding or making a place for her during the next school term.

I met her husband, Mr. Charles P. Bailey, during the Christmas holidays and was very much impressed with him. I am delighted to know that he will be working at the Bethune Funeral Home in the near future. We will be glad to make available for him an apartment in the Veterans' Housing Project.

It is my belief that a voluntary group to make articles for sale in our clothing department would serve to create interest on the part of our tourists and would be a source of income for this department. Several tourists have inquired about the display of articles made by students in our Home Economics Department. I am in accord with this and will be glad to do whatever I can to help get the project set up, for it is things like this that make Bethune-Cookman College a unique institution.

Although I cannot attend the meeting in New York March 4, I want you to know that I am interested and in accord with whatever

BEST AVAILABLE COPY

the committee decides to do in recognition of your unselfish service to our people and all people throughout the country.

A letter has gone to Mr. Aubrey Williams inviting him to be here for the inauguration and serve as a consultant for our interracial discussion.

The construction work continues to go forward. Mr. W. W. Brierley, Secretary of the General Education Board, is in the state and will visit the College sometime this week to discuss the proposals we have submitted to the General Education Board.

The football banquet, which was the culmination of our athletic program for this season, was colorful and enjoyable. Your very inspiring and challenging message was read and appreciated by the coaches, the boys and everyone in attendance.

Business men and interested friends joined us in our effort to give our coaches, [illegible]ews and Mr. Wysinger, a small token to express appreciation for the thrilling and exciting games that have been provided for our entertainment, and the enviable record the team has made for the institution and for themselves. Mr. Matthews was presented a $100.00 bill and Mr. Wysinger was given a $25.00 bill. We are grateful for your contribution of $10.00 toward this effort.

I, too, feel that Dean Ford should receive a citation and her name will be added to the list. A committee has been appointed by the Chairman of the Inaugural Committee to handle this matter.

The Bethune-Cookman College family joins me in wishing for you the best of everything.

Very truly yours,

Richard V. Moore

RVM:T

MARY McLEOD BETHUNE
Founder - President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

✓

File

February 7, 1948

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

I am attaching a letter which is self-explanatory, and I am also attaching a copy of my reply.

Please, Mr. Moore, do what you can for Mr. and Mrs. Franklin. Possibly Dr. Adams may be able to take them. However, if you cannot make any arrangements, please write and tell them.

Very sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

Attachments

THE CALL
Southwest's Leading Weekly
MEMBER AUDIT BUREAU of CIRCULATIONS EST. 1919

1715 EAST 18TH STREET
KANSAS CITY 8, MISSOURI
VICTOR 3804
OR
ADDRESS P.O. BOX 477, K.C. 10, MO.

February 1, 1948

Mrs. Mary McLeod Bethune,
Bethune-Cookman Institute,
Daytona Beach, Florida

Dear Mrs. Bethune:

The other day my doctor suggested as an aid to my recovery from an operation that I leave Kansas City's smog and cold for somebody's sunshine. Naturally Florida came to mind and your invitation, that Mrs. Franklin and I visit your state sometime.

I know you are having trouble there with the weather as we are having it elsewhere, but if you usually have sunshine in February, we would be glad to come to Daytona Beach for a stay of three or four weeks.

I hope that being a college town it has accommodations. Mrs. Franklin has been much worn by my illness and would like to go where she too will have a rest.

We are simple folk. By that I mean we are easily pleased but would like separate beds and good food. Should this accommodation be possible at the school, charge us, of course.

It has been sometime since I saw you and I hope you are as well as I expect to be.

Ada sends regards.

Yours truly,
C. A. Franklin
C. A. Franklin

CAF:h

P.S.: Mrs. Bethune, just a question from me. If we come what type of clothing shall we bring?

Sincerely,

Ada
Ada

February 7, 1948

Mr. C. A. Franklin
1715 East 18th Street
Kansas City 8, Missouri

My dear Mr. Franklin:

It is very interesting to know that you and Mrs. Franklin are thinking of going to sunny Florida. It is a delightful state to visit. An answer to your letter has been detained because your letter was sent to me here from Florida and has just reached me today.

I am writing hastily to say that I am getting in touch with the College immediately to see what arrangements can be made for you. I am not at the College anymore, only occasionally. Mr. Richard V. Moore is the President. I live largely in Washington. I am trying to think just what location we have in Florida for the length of time you would like to stay. The College is exceedingly crowded. We have 900 students, and it has been a difficult task to house them and the teachers.

I would suggest that you write to Dr. T. A. Adams, 560 Second Avenue, Daytona Beach, and see what he might be able to do for you. Then, there is Dr. Hill's house - he lives in front of us and may be in a position to take you and Ada. I am sending your letter to Mr. Moore immediately, and asking them to see just what can be done for you there.

My house is really a transient house where there are groups going and coming all of the time. They are now getting ready for the inauguration on the 10th and 11th of March. It would not be possible for me to make plans for you definitely there at my house for any appreciable length of time. I am sending a note to the President, and I am sure he will get in touch with you immediately.

If you come to Florida, bring a general use type of clothing -- some days are cool and you will appreciate something like a coat or suit, then there are days which are very warm. Just prepare yourself so that you will not be too thin. I find my heavy winter coat sometime very useful.

I am sure President Moore will write you as quickly as possible.

Very sincerely yours,

Mary McLeod Bethune
Founder-President

February 11, 1948

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

I am enclosing a statement concerning the construction of the new buildings on our campus. You will note that we must raise $7,719.75 to complete the contract costs of the Ranslow Teachers' Lodge, and $19,855.92 to complete the building and equipment of the Library addition.

Mr. Brierley, of the General Education Board, and Mr. D. E. Williams, of the Department of Education of Florida, visited Bethune-Cookman College February 4. We were greatly encouraged to have Mr. Brierley study our program and our future possibilities.

Mr. Brierley stated that the Board would not be inclined to reopen the matter of the Library addition with the thought of an additional appropriation. He suggested, however, that we make application at this time for a new grant of $10,000.00 on the project, contingent upon our raising $10,000. We have sent this Application to the Board, and we feel hopeful that the Race Relations campaign will provide a sum sufficient to meet this condition of the General Education Board, and the Library addition may be completed according to contract and fully equipped.

In addition to the application for a second grant for the Library addition, we have sent a follow-up letter for our second grant of $75,000.00 toward the erection and equipping of an Arts and Crafts building, contingent upon our raising $50,000. Mr. Brierley was convinced of our need for this building and assured us that the General Education Board would be inclined to give consideration to this request. If there consideration is favorable, we will have a real springboard in our efforts to secure the balance of the $50,000 that we propose to raise.

I have written Dr. Davage, stating that we are concerned about the deficit incident to the Ranslow building. We had hoped that this amount might have come from the Race Relations Day effort, but the matter of securing the ten thousand dollars from the General Education Board is so important that it seems wiser, if the Race Relations Day gifts are substantial, to direct the ten thousand dollars to the Library addition, in order to meet the Board's condition.

I also informed him that the Ranslow Lodge will be an earning Unit when it is completed, but no possibilities of securing a loan, with the earnings for approximately three years pledged as security, have yet presented themselves.

In the face of these facts, we requested some special assistance from the Board of Education to complete the contracts for the Ranslow building.

The entire program of the Institution is progressing. We are expecting a very large summer school enrollment. Letters are pouring in this early. Our "A" rating is making us a very popular Institution.

I am sorry you could not be here for our Race Relations Day program. The program was wonderful and well attended by both Negro and white friends. We missed you and wished for your presence, which would have added so much to the occasion. We hope you plan to come down in the near future.

Plans for the inauguration are shapping up nicely. The Todd Duncan concert tickets are going rapidly and from all indications this will be a profitable and successful event. The Advisory Board members are leaving no stone unturned in publicizing the concert and the college is cooperating in every way possible. Practically all of the faculty members have purchased $5.00 tickets and the enthusiasm is remarkable.

We miss you and eagerly await your return to the campus. Your presence and your messages are always encouraging and stimulating to us. The Bethune-Cookman College family joins me in wishing for you the best of everything that life can afford.

Very truly yours,

Richard V. Moore

RVM-T

February 16, 1948

Rev. O. A. Burns, Treasurer
South Florida Conference
913 12th Street
West Palm Beach, Florida

Dear Rev. Burns:

We are grateful to you, the superintendents, ministers and friends of the Atlantic District for the opportunity given our singers to participate on your program. It was indeed a privilege and an honor for me to share in your program.

Your contribution of $97.25 was gratefully received and has been very helpful to us.

Please feel free to call upon us whenever you feel that we can be of service to you in anyway.

With best wishes,

Sincerely yours,

Richard V. Moore

RVM-T
1 enclosure

318 Ora St. D. Bch. Fla. 2/21.48.

Mr Richard Moore Pres.

Dear Sir — Replying to your letter of Jan. 19th, to Trustees and friends, which I have carefully read, I am enclosing my check for $10.00 for 2 tickets for the Todd-Duncan concert; I was about to send this amount to your colg. as a donation anyway; we do not go out much in the evening and so quite likely will not use the tickets; but having them, we may undertake to come. send tickets to my address below.

Very truly L. J. Field
318 Ora St.
City.

REC'D. PRES. OFFICE
FEB 23 1948

phone 1939

February 24, 1948

Mr. Leonard J. Field
318 Ora Street
Daytona Beach, Florida

Dear Mr. Field:

This is to acknowledge with thanks your letter of February 21 and also your check in the amount of ten dollars ($10.00), for the Todd Duncan concert.

Enclosed are two tickets for the Todd Duncan concert. We do hope that you can find it possible to come out and witness this affair.

With every good wish, I am

Sincerely yours,

Richard V. Moore

RVM-co
2 Enclosures

E. W. FRAZAR
TEL. 1910 · 520 OCEAN DUNES ROAD · DAYTONA BEACH · FLORIDA

March 11th 1948.

Dr. Richard Vernon Moore.
Bethune - Cookman College,
Daytona Beach - Florida

Cont.

My dear Dr. Moore.

When receiving the enclosed instructions from Mr. Ernest M. Patterson, President of the American Academy of Political and Social Science, I fully intended to be present, but unfortunately a severe eye infection has made it quite impossible for me to do so, much to my regret.

Your appointment to the Presidency of this College is a very important and serious matter, and I wish to extend my hearty congratulations and best wishes for your success in carrying out your arduous duties.

I feel the college is very fortunate in having so competent a man as yourself, and under your care great progress will be made -

A matter of education at the present time is all important and will have great influence on the desire of the world for peace -

Yours faithfully and sincerely,
Everett W. Frazar
(per A.F.H.)

P.S. I am enclosing a very modest check towards the expenses of the present convocation - I wish you and your officers a very successful term of office in the world's struggle for peace through education.

March 17, 1948

Mr. E. W. Frazar
520 Ocean Dunes Road
Daytona Beach, Florida

Dear Mr. Frazar:

We acknowledge with sincere appreciation your letter of March 11, in which you congratulated me on my appointment to the presidency of Bethune-Cookman College.

Your check of $100.00, toward the expenses of the Convocation, was very gratefully received. Enclosed is an official receipt for the amount contributed.

We are happy to know that we have friends such as you, who are interested in the work that we are trying to carry on at Bethune-Cookman College.

It would be our pleasure to have you come out any time and look in us.

We sincerely hope that your health has improved.

With every good wish, I am

Cordially yours,

Richard V. Moore

RVM-O
1 Enclosure

March 19, 1948

Mr. George B. Colman
1215 North Tamarind
West Palm Beach, Florida

Dear Mr. Coleman:

Our Student-Teacher Rally was a great success. More than $1500 was raised. This significant accomplishment has been made possible through the cooperation of friends like you.

Please know that we are most grateful for your contribution in support of this effort and for this evidence of your continued interest in the growth and development of Bethune-Cookman College.

Whenever we can assist you in any way, I know you will feel free to call upon us.

Sincerely yours,

Richard V. Moore

RVM-O
1 Enclosure

March 19, 1948

Mr. E. W. Frazar
520 Ocean Dunes Road
Daytona Beach, Florida

Dear Mr. Frazar:

We acknowledge with sincere appreciation your letter of March 11, in which you congratulated me on my appointment to the presidency of Bethune-Cookman College.

Your check of $100.00, toward the expenses of the Convocation, was very gratefully received. Enclosed is an official receipt for the amount contributed.

We are happy to know that we have friends such as you, who are interested in the work that we are trying to carry on at Bethune-Cookman College.

It would be our pleasure to have you come out at any time and visit us. We sincerely hope that your health has improved by now.

With every good wish, I am

Cordially yours,

Richard V. Moore

RVM-O
1 Enclosure

MARY McLEOD BETHUNE
Founder - President

National Council of Negro Women, Inc.

(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)

1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

REC'D. PRES. OFFICE
MAR 22 1948

March 19, 1948

Mr. Richard V. Moore
President, Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Moore:

Let me again congratulate you on your marvelous inauguration and again wish for you God's speed in all you undertake. I want to reassure you of my love and interest in all you do.

I hope your secretary brought to your attention the conference I had with the Deans and the business manager. There were some things I wanted to call to their attention. I regret you could not attend the meeting but I called your secretary in so that she could relay to you all that we did and said. When you come up on the 25th, I hope to have another conference with you. I know you are happy because everything you have touched has been successful. The little cafeteria is beautiful and the buildings are coming on in a wonderful way.

The enclosed card will give you information of the passing of Miss Portia Smiley, one of the old teachers. She and Frances Keyser worked there with me in the early days. Dr. Adams, Dr. Graham and some of the older poeple around there can tell you about her. I would be very happy if you would have a little memorial service for her in the chapel or at prayer meeting one evening. She was a most faithful worker.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

March 22, 1948

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

This is to acknowledge with thanks your very kind letter of recent date. Your encouraging words are gratefully received and appreciated. You may rest assured that the matters mentioned in your letter will be given immediate attention.

We received a letter from the General Education Board this morning giving formal notice of the fact that the officers of the Board did not deem it feasible to present our request for an additional grant of $10,000.00 toward the completion of the library. They gave us hopes, however, that they would allocate funds for the construction of the Arts and Crafts Building.

Upon the recommendation of Mr. Dana Steele, I am submitting herewith a prospectus on fund-raising for Bethune-Cookman College. Please read it over carefully and call me Wednesday morning, as I am desirous of discussing this matter with you before our Executive Committee meeting, which is scheduled for Wednesday afternoon, March 24.

Everything is moving along smoothly here. We wish very much that you could spend the Easter Season with us. If you cannot return to Daytona Beach, please know that we wish for you a joyous Easter.

I am rushing to get this note in the mail today and will write you a long letter soon.

Sincerely yours,

Richard V. Moore

RVM-

March 26, 1948

Mr. E. A. Graham
608½ Second Avenue
Daytona Beach, Florida

Dear Dr. Graham:

May we express our sincere gratitude to you for your continued interest and confidence in Bethune-Cookman College and for your recent contribution of $100.00. We enclose official receipt for this amount.

Please know, Dr. Graham, that your gift of one hundred dollars is gratefully received. Your friendship, service, support and good-will mean so much to the Institution. We could never continue this muchneeded service without the help of interested friends like you.

It was so gracious of you to contribute to our work at this time. We regard this as just another evidence of your generous interest in the development and perpetuation of Bethune-Cookman College.

Again we thank you for your cooperation and support.

Sincerely yours,

Richard V. Moore

RVM-O
1 Enclosure

First Methodist Church
Jackson and Main Streets
Orlando, Florida

JOHN BRANSCOMB
ROBERT M. BLACKBURN
MINISTERS
GILES F. LEWIS
CHAIRMAN
BOARD OF STEWARDS

MISS MARY A. HUBBARD
SECRETARY

MISS MABEL VIEHMAN
ASSISTANT SECRETARY

In the Crusade for Christ

REC'D. PRES. OFFICE

MAR 29 1948

March 27, 1948

Cr. Community Collections

Dr. Richard Moore
Bethune-Cookman College
Daytona Beach, Fla.

My dear Dr. Moore:

We were delighted with the splendid performance of the Bethune-Cookman Chorus last Wednesday evening. They gave us a lovely program. We had a good crowd, and their service added wonderfully to the spirit of Holy Week.

Enclosed you will find a check for $100.00 which is an expression of appreciation from us for their coming. Please convey to the director our sincere appreciation and let her know what a fine impression the singers made.

Hoping for you a great Easter and with sincere good wishes, I am

Faithfully yours,

John Branscomb

John Branscomb

JB:MV

April 5, 1949

Rev. John Branscomb, Pastor
First Methodist Church
Jackson and Main Streets
Orlando, Florida

Dear Rev. Branscomb:

May we thank you for the opportunity you gave our singers to entertain you and your friends at First Methodist Church.

We are grateful for this opportunity to serve you and for your contribution of $100.00 in support of our work. We hope you enjoyed the program rendered by the group and will give them the opportunity to serve you again in the near future.

An official receipt for this amount is enclosed.

Sincerely yours,

Richard V. Moore

RVM-O
1 Enclosure

MARY McLEOD BETHUNE
Founder - President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

REC'D. PR OFFICE
APR . . 1948

REC'D. PRES. OFFICE
APR 10 1948

April 8, 1948

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

Your letter to the Alumni Association is very strong and good. I am doing all I can to help Dr. Johnson here to get things rounded out for our opening.

Do you plan to come this way this week. I hope you will go to New York for the opening meeting on the 14th. It will be a great inspiration to you.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

April 28, 1948

Mr. George P. Coleman
1215 Tamarind Avenue
West Palm Beach, Florida

Dear Mr. Coleman:

May we express our gratitude for your continued interest in Bethune-Cookman College and for your contribution of $5.00 to be given as Prize Award to the student receiving the highest average in all Education courses, and the highest rating as a Practice Teacher.

We enclose an official receipt for this gift with our sincerest appreciation.

Immediately after Commencement you will be notified as to the recipient of your Prize Award.

Sincerely yours,

Richard V. Moore

RVM-O
1 Enclosure

Attached is Full Payment of Items Mentioned Below: **Please Detach Before Banking**

DATE OF INVOICE	**AMOUNT**
For- Library APPROPRIATION FOR 1/2 YEAR 1948.	

Receipt 5836

CASHIERS SAFETY

THE CITY OF DAYTONA BEACH, FLORIDA

May 11, 1948

City of Daytona Beach
City Hall
201 Orange Avenue
Daytona Beach, Florida

Dear Sir:

This is to acknowledge with thanks your check of $300.00, Appropriations for Library, one half year 1948.

An official receipt for the amount donated is enclosed.

With best wishes, I am

Sincerely yours,

Richard V. Moore

RVM-O
1 Enclosure

Receipt 152

May 30, 1948

Mr. L. D. Land, Principal
Campbell Street High School
Daytona Beach, Florida

Dear Mr. Land:

We are very grateful to you and members of your faculty and student body for the splendid way you have cooperated with us in our efforts towards the perpetuation of Bethune-Cookman College.

We offer our thanks to you for your recent contribution of $60.00 is support of our work. An official receipt for the amount contributed is enclosed.

You have stood by us beautifully this school year and we want you to know that we appreciate sincerely this support.

With best wishes, I am

Sincerely yours,

Richard V. Moore

RVM-O
1 Enclosure

File

SOUTH FLORIDA CONFERENCE -- ATLANTIC DISTRICT
THE METHODIST CHURCH
O. A. BURNS, DISTRICT SUPERINTENDENT
Box 1242 » West Palm Beach, Florida

June 24. I948.

Dr. Richard V. Moore,
Bethune Cookman College
Daytona Beach, Florida.

Dear President:

The enclosed check is my report to date of funds on hand for the college.

I. $I,438.00 on ratio from Churches of The South Florida Conference. — Rev O A Burns Treas

2. 45.00 Race-Relation funds reported to late for General Boards report at General Conference.

Kindly credit Race-Relation funds as follows:

Key West	$8.00
Miami	37.00
Grand total by check	$I,483.00

Enclosedis a program of our district Conference.Trust that you can be present. I would appreciate a statement relative to Rev. Weeks,application.Recieved and approved or rejected.

With best wishes, I aa

Most Cordially,

O A Burns, Treas

O.A.Burns, Treasuer- South Florida Conference.

REC'D. PRES. OFFICE
JUN 26 1948

1483.00
45.00
1,438.00
1483.00

June 30, 1948

Rev. O. A. Burns
Treasurer, South Florida Conference
Box 1242
West Palm Beach, Florida

Dear Rev. Burns:

This is to acknowledge with thanks your letter of June 24 and express our sincere appreciation for the check in the amount of $1,483.00--$45.00 Race-Relations funds reported for General Boards report at General Conference and $1,438.00 on ratio from Churches of the South Florida Conference. Official receipts for these amounts are enclosed.

With reference to Rev. Weeks, I wish to state that we have extended him a contract to work at Bethune-Cookman College during the 1948-49 school term as Instructor in Related Training for Veterans and Assistant College Chaplain. Although we do not have a vacancy in the Department of Religious Education at the Present, we feel that we will be able to place in this area during the next school term.

Thank you very much for the program. I shall do all within my power to be present and will bring one of our singers who will render one or two numbers on the program.

With best wishes,

Sincerely yours,

Richard V. Moore

RVM-T
Enclosures

MARY McLEOD BETHUNE
Founder - President

National Council of Negro Women, Inc.

(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)

1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

REC'D. PRES. OFFICE
AUG - 5 1948

August 3, 1948

President Richard B. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

I know you will be anxious to know of my arrival. I had a good night and slept very well. I had Sadie with me and my conductors and porters were all very attentive. Saxton met me at the station and I found things here at the Council house going very well.

As I sit at my desk for a little while, I have the sensation of coming up out of a great storm. I shall soon be both mentally and physically all right.

I am so sorry I could not be with you for the commencement but I had to get away. I hope you have a very successful commencement. You will remember me tenderly to Bishop Bowen and extend my fondest parting greetings to the graduates. I shall be looking to hear from you.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

MMB:lr

August 10, 1948

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington 5, D. C.

Dear Mrs. Bethune:

Thank you very much for your letter of August 3. We are delighted to know that you had a safe arrival and that you are feeling much better.

Everything is going well here at the College. The Baccalaureate Exercises were very beautiful and largely attended. The auditorium was filled to its capacity. It was inspiring to see so many out-of-town guests. A large number of your friends from Jacksonville, Sanford, Tampa, St. Petersburg and other cities in the State was here and inquired tenderly of you.

Bishop Bowen delivered a very stimulating and challenging sermon. We continue to hear many laudatory comments about his fine sermon. No sermon could have met with a more enthusiastic reception. The graduates found in it a challenge to more vigorous effort in preparing to meet the inevitable problems of reconstruction.

Several of the Methodist Ministers came to the campus for a conference with the Bishop. I had an opportunity to meet with them and I feel certain that as a result of his visit here and this conference the College will realize more financial report from the Churches in State. Bishop Bowen was very favorably impressed with the Institution. We did not leave any stone unturned in acquainting him with our program and the type of services this Institution is rendering.

We presented June McMechen, soprano, here on last evening. The faculty, students and friends turned out in large numbers to hear her. She was very good and everyone enjoyed the program. A copy of the program is enclosed.

Mrs. Mary Karl's death was a shock to all of us. She passed almost suddenly. We sent flowers and a letter of condolence over your signature and my signature.

The commencement activities are going forward splendidly. We are looking forward to Dr. Brawley's arrival here on the 12 or 13. From all indication, we will have a large audience, as we have one of the largest graduating classes in the history of the Institution. We have 139 in this class, including 35 from the Vocation Department.

Mrs. Lacey, our new Dean of Women, returned to the campus yesterday to begin her work and to learn something of the setup while Miss Efferson is on the campus.

Your family is getting along fine. I had a conference with Albert Bethune, Sr. this morning. Everything seems to be moving along smoothly with him. Little Albert and his family are fine too.

We are in the process of putting toilets in the Ranslow Hall and the Harrison Rhodes Library. A letter from Mr. Griffin, the Architect, indicates that the Upson Brothers will construct and install these furnishings and finish with enamel. This will cost approximately $423.09. This amount is already on hand.

We regret very much that you cannot be here for the Commencement Exercises, but know that your prayers and thoughts are with us. The Bethune-Cookman College family joins me in best wishes to you. May God renew your strength and enable you to continue to render the invaluable services you have rendered during the past forty-four years.

Sincerely yours,

Richard V. Moore

RVM-T
Enclosures

MARY McLEOD BETHUNE
Founder-President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc.,
and International Council of Women of the World)
NCNW
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

August 16, 1948

President Richard B. Moore
Bethune Cookman College
Daytona Beach, Florida

My dear President Moore:

I am very happy that you had such a wonderful commencement and that everything went off so well. I think God has wonderfully blessed you this year. I hope you will take a much needed rest before entering into the work for the fall.

I am enclosing a letter I have received from Elizabeth Morrison. She is an old Daytona girl. She is very anxious for her daughter to go to school. I am sure if you can do anything to help her, you will.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder - President

MMB:lr
Enc. 1

August 21, 1948

Mrs. Mary McLeod Bethune
1318 Vermont Avenue N. W.
Washington, D. C.

Dear Mrs. Bethune:

Your kind letter of August 16 was gladly received. We do hope that you will continue to feel better. We were happy to know that you are getting along splendidly.

The commencement activities were both stimulating and inspiring. They were carried out very beautifully. Bishop Bowen and President Brawley made very excellent addresses. Many of your friends of long standing were out to witness the commencement exercises and inquired about you. All of the activities were well attended by local and out of town friends of the college.

Our repair work and all preparations for the fall term are progressing along with satisfactory results. Applications continue to come in for entrance to Bethune-Cookman College for the school term 1948-49. All evidence points toward a huge enrollment for the forth coming school year.

Mr. Bethune, Sr., is doing well. He is now attending the Elks Convention in Cincinnati, Ohio.

We are in the process of furnishing Ranslow Lodge, which I feel will be adequately furnished. However, we are economizing in every place we can so that we may be able to complete this term, as nearly as possible, with an operating surplus.

The campus is a little dull at this time. I suppose that this is due to the absence of many of our teachers who are away on vacation. A group of thirty-five is visiting on our campus in a Leadership Training School of the Florida Conference. Another group of approximately one hundred fifty is expected to arrive today; from all of the southeastern states, for the Baptist Youth Training School.

I wrote Mrs. Elizabeth Morrison, sending application blank to her daughter. She will be given all consideration possible.

I am enclosing some clippings of the commencement exercises from the Jacksonville Journal.

Please let me hear from you as often as possible for I always enjoy reading your letters. The college family joins me in best wishes to you. I ask God daily to give you the strength that is needed to carry on the great work that is beneficial to our race and nation.

Sincerely yours,

Richard V. Moore

RVM-O
Enclosures

MARY McLEOD BETHUNE
Founder - President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

August 28, 1948.

My Dear President Moore:

I am writing to inform you that I am here in Chicago not very well. I am under the care of my Doctor and will remain here for tenddays. I hope to soon be my self again. I am inclosing you a letter that I have just received from Mrs. Bell Newman. I would like for you to look into this either from a personal view point or from that of the college. It seems to me it would be a very fine personal consideration for you. Go and see her at once and let her know that I asked you to see her.

Love to all.

Mary McLeod Bethune
Mary McLeod Bethune

P.S. My address is 5703 S. Michigan Ave., Chicago, Illijois. Wentworth 6995

September 2, 1948

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

Thank you for your letter of August 28, with a letter enclosed from Mrs. Bell Newman.

I regret to learn that you are not well. After spending ten days in Chicago under the care of your Doctor, I hope you are feeling better and will soon be yourself again.

Immediately upon receipt of your letter, I went down for a conference with Mrs. Newman regarding the purchase of her home. We talked at length concerning the possibility of the College buying the house, but she does not care to make a definite statement regarding the price until she has had a conference with you. It is her desire to discuss the matter with you personally. If you are not planning to come down in the near future, it might be well to write her or contact her by telephone. If you feel that it will be a good buy for the College, I will be glad to take the matter up with the Executive Committee of the Board of Trustees.

Everything is moving along splendidly here. We are now in the midst of our pre-planning conferences. Practically all of the teachers are here;and they are very enthusiastic and are entering wholeheartedly into the pre-planning program.

The Ranslow Lodge has been very beautifully furnished and the occupants have been assigned to their rooms. The committee on housing met and discussed rules and regulations governing this building. It is the plan of the committee to have these rules and regulations printed on small cards and placed in each room. A large picture of Mrs. Ranslow will be placed over the fireplace, with a brief resume of her life and contribution to the Institution beneath it.

I talked with Mrs. Georgia McLeod over telephone yesterday. She is fine. Albert Bethune, Sr. has returned from the Elks Conference and is participating in our pre-planning program.

Please take special care of yourself. We need and always welcome your sound advice and the inspiration and encouragement you give us. The Bethune-Cookman family joins me in best wishes for renewed strength.

Sincerely yours,

RVM-T

Richard V. Moore

September 14, 1948

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington 5, D. C.

Dear Mrs. Bethune:

I wish to acknowledge with thanks your letter of September 10 and the several enclosures found therein.

Immediate attention has been given to the letter from Mrs. Jewel House, President of the Mary McLeod Bethune Circle #4, and a copy of my reply is enclosed. I regret very much to learn that they have not been able to secure the literature requested from the College. We do not have a record of having received a request from them for literature. However, in order that requests for materials of this nature may receive prompt attention, I have asked Mrs. House to have the Secretary of her Circle direct the correspondence to my office.

Dr. E. C. Eccleston, a member of our Trustee Board, passed this morning. The date for the funeral has not been set. I called Mrs. Eccleston this morning, expressed our sympathy and offered the services of the institution in anyway possible. Her address is as follows, if you desire to send her a note:

Mrs. E. C. Eccleston
533 West Church Street
Orlando, Florida

A partial report indicates that we have near two hundred freshmen, and they continue to pour in by bus, car and train. We are highly pleased with the caliber of students we have entering this year.

Most of the students are completing their registration today. The Formal Opening Exercises will be held tomorrow at 12:00 o'clock. The Freshman Week activities were well planned and have been very informative and enjoyable. I am enclosing one of our Student Handbooks.

Enclosed also is a list of the Committees that have been setup for the 1948-49 school term, and a copy of the Policies for the Cynthia Marvin Ranslow Teachers' Lodge. You will note that I have taken the liberty to place you on our Executive Committee and the Committee on Housing. We need your guidance and suggestions along many lines and I hope you will agree to serve on these committees.

Please read carefully the Policies for the Cynthia Marvin Ranslow Lodge and the suggested statement that we plan to place beneath her picture in the living room of the Lodge, and make any suggestions you desire to make.

Your family is getting along fine. Little Albert's wife registered this morning, and we offered her a full tuition scholarship in the amount of $180.00.

We regret that you will not be here for the Formal Opening, but we know your prayers and thoughts will be with us as we launch our sail for the 1948-49 school term.

The Bethune-Cookman College family joins me in best wishes to you.

Sincerely yours,

Richard V. Moore

RVM-T
Enclosures (4)

September 22, 1948

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

I am sending this note to let you know that Mr. Robert Stephens, a representative of the John Price Jones Corporation, New York City, will be in Washington Saturday morning.

Mr. Stephens arrived on our campus Monday morning, September 20, to make a survey for the purpose of launching an extensive fund-raising campaign sometime in the near future. He has made a thorough study of our program here and has met with the Executive Committee of the Trustee Board. He is desirous of talking with you upon his arrival in Washington Saturday, September 25.

Everything is moving along smoothly in this section. A hurricane is approaching Daytona Beach and we are having plenty of rain.

We shall look forward to your arrival here in early October.

Sincerely yours,

Richard V. Moore

RVM-T

October 18, 1948

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

Though belated, we want to tell you how grateful we were to have you here for the 44th Founder's Day Celebration. It is not often that the faculty and students of an Institution are privileged to have the Founder present to participate in the Anniversary Celebration. Your reflections stimulated and challenged us to rededicate ourselves to the task of carrying forward this great work.

Our Alice Coachman Day activity was a marvelous success. The city officials gave us their whole-hearted support in our effort to pay homage to Miss Coachman, who has brought great honor to her race and to America as a whole. Mayor Padgett presented her with a large trophy during the half of the game and several other gifts were presented by various organizations. People from all over the state were here for this occasion. Our gate receipts for the game that evening were more than $1400. After all expenses had been taken care of, I think we cleared around $500.00.

The Bethune-Cookman College "Wildcats" have won the first four games on their 1948 schedule. They buried the Florida Normal "Lions" in Orlando Saturday evening, October 16, with a score of 14-0. It was a hard fought game, and one that kept the fans on their feet yelling. The "Wildcats" will play Georgia State, Savannah, Georgia, Thursday evening, October 21. Of course, you know we must win this game.

The next game to be played in Daytona Beach will be Homecoming, October 30, when the "Wildcats" will meet the Allen University team. We would be delighted to have you here for our Homecoming Game. If you are in this section, please try to be present.

My trip to Atlanta for the meeting of the Board of Directors of the United Negro College Fund was both pleasant and profitable. Howard University was dropped from the Fund and St. Augustine's College, Raleigh, North Carolina, was added. We have been assigned the State of Florida for the 1949 Campaign. President Albert W. Dent was assigned to Washington, D. C.

The final decision of the Executive Committee was to let the present operation of the Housing Project remain as it is until the end of the fiscal year.

Enclosed is a statement regarding our fruit cake project. If you would like to have cakes sent to some of your friends, please let Mr. Francis know or you may let me know. Since Mr. Francis is so very busy, he has asked that we handle all correspondence and orders for fruit cakes in this office.

With the large number of inservice teachers enrolled in the evening classes, our college enrollment has increased to 1,043. This number includes the 153 students that are enrolled in the Keyser Practice School.

The newly organized divisional program of the college is moving along very splendidly. Although it is early in the school term, we are beginning to see good results from this divisional setup. We are expecting a visit from the Evaluation Committee sometime during the month of November. The overall program of the college seems to be moving forward satisfactorily.

The faculty and students join me in commending you on the very excellent workshop, as indicated by Mrs. Francis who represented the College.

My family, the faculty and students of Bethune-Cookman College join me in best wishes to you. We eagerly await your return to the campus.

Sincerely yours,

Richard V. Moore

RVM-T
Enclosures

MARY McLEOD BETHUNE
Founder - President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

October 19, 1948

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

Albert has just written me something regarding Lionel Hampton and his band coming to Daytona Beach. May I advise that you do not permit one of these public dances on the campus. It will not do. We have had our experiences with that. I think we talked about this. If they want to have it, let them take it somewhere else and guard well your girl students.

I am glad to know that the boys are doing so well with the football games. I am pulling for them.

We had a grand conference. The women were here from all over the United States and Canada. Mrs. Francis was very much a part of our entire convention.

I am not well and cannot give the kind of help I once gave. After the middle of November, I may come down for five or six weeks. I like to be near so that I can give you all the help that I can. I am so happy to know that things are going so well. I hope that the decision for the Bethune Manor will continue until the end of the year as it stands if it is satisfactory to you. Your income will be increased.

My love to everybody.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

November 12, 1948

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

The weather is beautiful and warm here and we hope it will remain that way until you return to the campus and continue after you are here. We are looking forward with great pleasure to your arrival in the next few days. Your presence and your nearness serve as a stimulant to all of us.

Our Homecoming was a very gala occasion. A large number of the graduates and former students returned for this celebration and the Annual Meeting of the Alumni Association. It was gratifying to see such a large number here and to have them express a desire to go all-out for a strong, functional alumni organization. At this meeting the group voted to employ a person who would travel, constantly, throughout the State and other sections setting up alumni chapters. I think this is very important, for more and more we feel the need of a strong alumni association.

The initial report has been received from the John Price Jones Corporation, setting forth recommendations and suggestions for our proposed fund-raising campaign. A copy of the report will be available for you when you return to Daytona Beach, as we have requested that they prepare several copies in order that each member of the Executive Committee and others may have a chance to make a thorough study of the findings and recommendations.

I have just received a telegram from the Executive Director of the United Negro College Fund, regarding a special meeting of the Board of Directors to be held in Atlanta November 22. It seems as if they will have to vacate the space now occupied by Headquarters in the near future and they are thinking in terms of purchasing a building.

Our radio programs are going forward in a very interesting and pleasing manner. Many favorable comments have been received regarding them.

Your family is well and getting along fine. Everyone here joins me in best wishes to you.

Sincerely yours,

RVM-T

Richard V. Moore

ST. AGNES' CHURCH
(EPISCOPAL)

VEN. JOHN E. CULMER, RECTOR
1732 N.W. THIRD COURT

Archdeacon for Colored Work in the Diocese of South Florida

P. O. BOX 2743
MIAMI, FLORIDA

November 16,1948

REC'D. PRES. OFFICE
NOV 17 1948

Mr. Richard V. Moore, President
Bethune-Cookman College
Daytona Beach, Florida

Dear President Moore:

I was very sorry I missed seeing you on my recent visit to Daytona Beach; but I had a very delightful visit with your good wife- the woman behind the man behind the gun. I think you have an admirable family.

No doubt, Mrs. Moore told you of the purpose of my visit. My wife, Leome, plans to return to Bethune-Cookman College in time to register for the Second Quarter in order to complete her studies for the B.S. degree at the close of this Academic Year.

Mrs. Culmer will appreciate it immensely if you could reserve room accommodations for her in Curtis Hall. She prefers Curtis Hall for its privacy, and would be glad to share, if possible, her room with Mrs. Grace Edwards.

Your cooperation in this will be greatly appreciated by my wife as well as by myself.

With all kind regards and best wishes, I am

Very gratefully yours,

John E. Culmer

December 15, 1948

Mrs. Mary McLeod Bethune, President
National Council of Negro Women
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

The weather here is very warm, pleasant and beautiful. Everyone seems to have the Christmas spirit and are making preparation to go to their various homes for the holidays. The students will leave Saturday, December 18 and return January 3, 1949.

Enclosed is a letter from the Veterans Administration with reference to a change in the operation of our Advisement Center from Plan A to Plan B. It is indicated in the letter why they recommend this change.

If we operate on Plan B, the services of Mr. Rodrigues and Mr. Bethune, Jr. would be terminated and Mr. O'Connor T. Clark, who has charge of the testing, would be retained in his present position. A copy of my reply to Mr. Greene is enclosed.

In case we make the change in operation from Plan A to Plan B, we plan to use Mr. Rodrigues as Director of Student Welfare and will give him the office that is now being used by Dr. York-Critchley and he can also assist us with our publicity and promotion work. Mr. Bethune, Jr. will serve as Assistant in the Library. His services are needed there, as Mrs. Borders, the Assistant Librarian, will be on a leave-of-absence for the next six or more months. I have talked with both Mr. Rodrigues and Mr. Bethune and they are agreeable to working in the capacities indicated.

We hope you are well and all goes well with you. We miss you here and regret that you will not return for the Christmas Season. The Bethune-Cookman family joins me in wishing for you a Merry Christmas and a Happy and Prosperous New Year.

Sincerely yours,

Richard V. Moore

RVM-T

21 December 1948

Miss Lucille L. Habersham
1849 W. 5th Street
Jacksonville, Florida

Dear Miss Habersham:

We acknowledge receipt of your letter of December 17 and also your donation of $5.00. A receipt for this amount is enclosed.

It is encouraging to know that our friends, such as you, are thinking of us at this yuletide season. We are indeed grateful to you for your continued interest and support of your Alma Mater.

The Bethune-Cookman College family joins me in wishing you a joyous Christmas and a prosperous New Year.

Sincerely yours,

Richard V. Moore

RVM-O
1 Enclosure

January 13, 1949

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

Though belated, I am grateful for the opportunity to write you in this New Year and extend best wishes for all the joys that life affords—Health, Contentment and Loyal Friends.

Everything is moving along smoothly here. The students returned to the campus January 3 and entered whole-heartedly into the Religious Emphasis Week Program. The religious services were very inspiring, stimulating and strengthening to all of us. Mrs. Nellie Francis has probably sent you a copy of the program. Nevertheless, I am enclosing another copy.

We are now in the process of getting out new leaflet to be used in connection with Race Relations Day which is scheduled for February 13. We will send you a copy of the leaflet as soon as it has been released from the press.

Plans are under way for the Carol Brice Concert. A meeting of the Advisory Board will be held Monday, January 17, at which time the tickets will be distributed and placards and other publicity materials put in hotels and other business places.

The weather is very beautiful and warm here. We have not had more than three or four cold days this winter. Really, we can hardly tell the winter from the summer in Florida.

Miss Divers seems to be getting along fine. She is the type of person I would like to see on our Faculty. I have offered my services in connection with the YWCA work.

Little Albert is enjoying his work in the Library. Mrs. Rodrigues is still working at the Advisement Center until we get some definite word from the Veterans Administration regarding the Plan under which the Center will operate.

Mrs. Francis has just informed me that you are not very well. I am sorry to hear this and hope you are feeling better at the present. When are you coming home? It is much too cold for you to be up there, and let this good sunshine go to waste here.

With love and best wishes

MARY McLEOD BETHUNE
Founder- President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc.
and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

REC'D. PRES. OFFICE
REC'D. PRES. OFFICE
Jan
~~27 1949~~

January 25, 1949.

President Richard V. Moore,
Bethune-Cookman College,
Daytona Beach, Florida.

My dear President Moore:

I am very glad to inform you that I have secured the services of Honorable Helen Gehagan Douglas for the dedicatorial address of the Cynthia Ramslow Lodge for March the 9th. I shall be very glad if you will decide to hold this meeting either at three or four o'clock in the afternoon, whichever you decide. I would suggest that the address be given in the auditorium and the dedicatorial prayer and benediction be given in the building itself, everybody marching over to the building directly after the address. I would suggest that whatever preliminaries or statements you have to make be made before the address.

I would also suggest that you have some small envelopes with cards for names and addresses on the inside to be used for contributions by those who may attend. Upon the card I would have written: "My memorial or love gift to the upkeep of the Cynthia Ramslow Lodge." I would have them well distributed with a little pencil in every envelope if you can find some pencil company that will give you, say, five hundred or one thousand pencils. I would speak of this, and have the cards taken up, before the address.

I would use for my ushers, not only for that day but for all of your public meetings where visitors attend, young men like Edward Rodriquez and your registrar and men of that type who would be able to know the approach to people. I would use Van Poole for the proper airing of the room, adjusting of lights, and of course, seeing that everything is in order for the meeting.

I would suggest that you get the full cooperation of your city in the receiving of Congresswoman Douglas, and be sure that the Mayor himself is there.

She is going to remain overnight. I would suggest that this be presented to the women of the Advisory Board, possibly Mrs. Phillebrown or Mrs. Butts, or some of those women who would enjoy taking her, otherwise please secure a stopping place for her at one of the best hotels.

I would advise that my house be opened up for a cup of tea immediately after the dedication for visitors and out-of-town guests. It would be right there and very convenient.

I will send you the mat for a statement concerning Congresswoman Douglas in due time.

I am approaching, this afternoon, Senator Pepper, informing him that she will be there, and possibly that evening he may want to arrange some meeting with the Democratic women somewhere in the county for her. I am going to leave that to them, but I do want the ladies to be in a position to show her any of the courtesies that would be helpful.

As to Joe Lewis, I have not been able to make any other contact. I have asked Albert to see the manager and if possible make arrangements to take him on the terms that you may be able to get him. Any terms will be advantageous to the college.

The Inauguration Week was wonderful. I am gathering the papers and sending them down. I hope that you will have them filed away in the library for further reference.

Miss Aremia Mallory of the Saints Industrial School of Lexington, Mississippi, is very anxious to receive the honorary degree of Doctor of Humanities from our college. I have reasons to believe that Mrs. Margaret Bowen, the wife of Bishop Bowen, is most anxious to receive the degree of Doctor of Laws from our college. I do not know what you have in mind this year or how far you can go in this line, but I am offering these women to you for the time that will be convenient for you to give any consideration to them that you and your Committee will permit. Miss Mallory will be sending to you her background and her status for your observations so that you might know whether or not she would be worthy of such recognition from our college. In my judgment, from the work that she has done and in the section of the country where she has done it, there is no woman more worthy of your consideration. You know the Bishop's wife very well.

I am writing this as a personal letter for your observation. You can take from it what you might feel inclined to accept. I am sending a note to the President of the Advisory Board notifying her of the coming of Congresswoman Douglas and giving to them a few suggestions.

I am feeling very well. Love to all.

Sincerely yours,

Mary McLeod-Bethune

Mary McLeod Bethune
Founder-President-~~Emeritus~~

MARY McLEOD BETHUNE
Founder- President

National Council of Negro Women, Inc.
*(Affiliated with the National Council of Women of the United States, Inc.
and International Council of Women of the World)*
NCNW
1318 Vermont Avenue Northwest
Washington 5, D. C.
Telephone COlumbia 4491

File

REC'D. PRES. OFFICE
JAN 28 1949

January 26, 1949

President Richard V. Moore,
Bethune-Cookman College,
Daytona Beach, Florida.

My dear President Moore:

Rackham Holt, the writer of my book, will be in Daytona Beach for a very close-up study sometime after the 2nd of February. How long she will be down there I don't know, but it is necessary for her to be there and get some real cooperation from your office and from Mrs. Mitchell and those who really know about the school, that she might get the work done in connection with the book. She needs to see through the old files, contact the correspondence I've had, and the people that we have contacted and get the information that is needed. I hope it will be possible for you to allow Eloise, Mrs. Mitchell and any of those who may know to give her every assistance possible. I will be in Daytona Beach a good bit of the time myself.

I am writing also to ask if you will retain one of your guest rooms in Ranslow Lodge for her continuous use during her stay there, and if the school will be kind enough to let her use that room gratituously and have her pay for her board in the dining room. She is of such a temperment, a writer's temperment, who must be to herself and must not be disturbed. My house is of such a nature, as you know, that those who are coming in and out at all times and the temperment of my housekeeper, that it would not warrant her staying there. If you can do this I will deeply appreciate it.

I will be down as soon after the second of February as possible. It may be that I may be held in New York until the 12th, but I am trying my best to evade that.

I am feeling well. Love to all.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

MARY McLEOD BETHUNE
Founder- President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
NCNW
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

File

January 31, 1949

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

The Inauguration went off in a wonderful way. Sorry you were not here.

I shall leave here Saturday, February 5th, for Daytona Beach.

I am enclosing a request that has been sent to you.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

MMB:rw

14 February 1949

Mr. William M. Cooper, Secretary-Treasurer
Conference on Adult Education and the Negro
Extension Division
Hampton Institute
Hampton, Virginia

Dear Mr. Cooper:

Your letter of January 8 addressed to Dr. Bethune has been referred to me.

We have completed the forms and are returning them to you.

If we can be of any further assistance to you do not hesitate to let us know.

Cordially yours,

Richard V. Moore

RVM- co
1 Enclosure

P.O.Box 6055.

Station B.

Miami 36, Florida.

February 25. 1949.

Mr. R.V.Moore,

Bethune-Cookman College

Daytona Beach, Florida.

Dear Sir:

The following is report from Churches of The South Florida Conference Budget.

Final report for Conference Year.

Enclosed Check : Amount -- $434.00

Sincerely,

O A Burns Sr

O.A.Burns, Conf. Tres.

March 11, 1949

Rev. O. A. Burns,
Conference Treasurer
P. O. Box 6055 - Station B
Miami 36, Florida

Dear Rev. Burns:

The trustees, faculty and student body join me in expressing sincere gratitude for your generous check in the amount of $434.00, from the South Florida Conference Budget, of the Methodist Church. Please extend our thanks to the ministers, members and friends of this conference who helped to make this contribution possible.

It is through the thoughtfulness of friends like you that our financial burdens are made a little lighter, at Bethune-Cookman College.

Our institution is rapidly growing. The enrollment for this year is well over one thousand. We have a faculty and staff of one hundred and twelve.

We were happy to have you witness the dedication of the Ranslow Teachers Lodge. The ceremony was a very impressive one.

With every good wish for your continued health and happiness, I am

Very cordially,

Richard V. Moore

1 March 1949

To the Manager
Eli Witt Company
245 Marion
Daytona Beach, Florida

Dear Sir:

Bethune-Cookman College closed its Annual Student-Teacher-Alumni Community Drive for funds Saturday, February 12, with a total of $3,052.52.

This drive was made successful through the gifts and cooperation of friends like you. We are very grateful to you for your contribution in support of this undertaking and appreciate it as an evidence of your interest in the growth, maintenance and development of Bethune-Cookman College.

An official receipt for the amount contributed is enclosed.

With best wishes for your continued success, I am

Cordially yours,

Richard V. Moore

RVM-O
1 enclosure

Mrs. FERRIS J. MEIGS
BRONXVILLE
NEW YORK

REC'D. PRES. OFFICE

MAR 14 1949

CHECK NO. 6293 -

3/29/49

March 11, 1949

Chg a/c no. 260- 2,000.00
a/c " " 682— 70.00

To President,
Mr. Richard V. Moore,
Bethune-Cookman College,
Daytona Beach, Florida.

Dear Mr. Moore:

Check to

May I bring to your attention that on April 1, 1949, a payment is due from Bethune Cookman College to Mrs. Louise L. Meigs in the sum of $2,070.00. This is one half of the loan of $4,000.00 made by Mrs. Meigs to the College about a year ago, plus interest on that half for one year @ 3½%, as per your agreement with her, signed March 30, 1948.

Thanking you for your attention to this matter,

I am,

Yours very truly,

Margery Meigs Clifford
secy

MMC:MM

2000
3½
6000
1000

2431
23.70
81

BETHUNE-COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

RICHARD V. MOORE, President

MARY McLEOD BETHUNE
Founder President-Emeritus
MATTHEW S. DAVAGE
Chairman, Trustee Board

Office of the President

HERBERT M. DAVIDSON
Chairman, Executive Committee of the Trustee Board
BERTHA L. MITCHELL
Secretary-Treasurer

March 24, 1949

Dear

The trustees, faculty and students of Bethune-Cookman College join us in expressing gratitude to you and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00 --

Contributions from Chapters - - -	$ 3,160.00
Additional Contributions - - - - -	511.00
	$ 3,671.00

At this time when private, unendowed Institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong and outstanding organization. We are most grateful for the contribution of $ made by your chapter. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

Bethune-Cookman College is your Institution, and we hope you will request any information you desire. We want you to know more about the College, its program and activities. You are on our mailing list and will receive literature, announcements and publications of the College from time to time.

We hope those of you ~~who have~~ children will send them to Bethune-Cookman College and encourage others to attend. The College continues to grow and offers a three-fold training in head, hand and heart. It is fully accredited as a four-year "A" rated Institution by the accrediting agencies, which rating places Bethune-Cookman on the level with other leading Colleges throughout the country. The enclosed literature will give you additional information regarding the growth and development of the College and its program.

Again, we thank you for your continued interest and your financial support.

Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President.

Enclosures
MMB:RVM-T

First contribution in Pres. Mary Booker [illegible] make folks for the Dorman

42 Prescott Avenue
Bronxville N.Y.

March 31 - 1949

Dear Miss Mitchell,

The check from Bethune Cookman College for $2070.00 for one half the loan plus interest, made by Mrs. Meigs for the College, a year ago, was received.

contribution [illegible] 1944

Thank you for your prompt attention to this matter.

I know Mrs. Meigs is glad to have some small part in furthering your splendid work - May you have the greatest success in your new drive for funds - I am enclosing a small gift, which I wish could be more -

Sincerely yours
Margery M. Clifford

April 8, 1949

Mrs. Margery Meigs Clifford
42 Prescott Avenue
Bronxville, New York

Dear Mrs. Clifford:

May we express our sincere appreciation to you for your recent contribution of $25.00 which has been referred to my office by Mrs. Bertha L. Mitchell, our Secretary-Treasurer. A receipt for this amount is enclosed.

We are grateful for this manifestation of your interest in the continued growth and development of our Institution. Through the cooperation and support of friends like you who know and understand the importance of the service we are rendering, we are able to continue this program of Christian education for our youth.

With deep appreciation and best wishes, I am

Sincerely yours,

Richard V. Moore

RVM-T
1 enclosure

April 13, 1949

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington 5, D. C.

Dear Mrs. Bethune:

It is always a great inspiration for us to have you on the campus, and we were especially happy to have you here during the Florida State Teachers' Association. Your presence added a great deal to the success of the meeting and at the same time afforded an opportunity for a large number of your friends to chat with you.

I do want to take this opportunity to express my sincere appreciation for the contributions that have come to the college through your efforts. The contributions of $3,671.00 from the Alpha Phi Omega Sorority and the $4,000.00 from the radio broadcast and other sources are very helpful to us.

The work on the apartment for Albert Bethune, Jr. is progressing nicely and will be completed in the near future.

We have invited Dr. Charles S. Johnson of Fisk University to deliver the commencement address. If he cannot accept, we will extend an invitation to Dr. John Reed Miller, President of Knoxville College. Since Bishop Short will not be available to deliver the Baccalaureate Sermon, we are thinking in terms of inviting one of the outstanding white methodist ministers to render this service.

No further progress has been made on the proposed campaign that is to be sponsored by the John Price Jones Corporation. We had a long distance call from Mr. Wilde, a representative of the corporation, yesterday. He expressed a desire to begin immediately, if we can be sure of the necessary funds. We are waiting to hear from Dr. Davage regarding the $10,000 from the Board of Education.

The Regional meeting of Alpha Phi Alpha Fraternity is convening on the campus this weekend and we anticipate a large number of college presidents and other leaders from all over the country.

We are thinking tenderly of you at this Easter Season and hoping for you continued strength, health and happiness. The Bethune-Cookman College family joins me in love and best wishes to you.

Sincerely yours,

Richard V. Moore

RVM-T

MARY McLEOD BETHUNE
Founder-President

National Council of Negro Women, Inc.
*(Affiliated with the National Council of Women of the United States, Inc.,
and International Council of Women of the World)*
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

REC'D. PRES. OFFICE
APR 23 1949

April 23, 1949

✓ ✓

Tuskegee Institute
c. Facts Regarding

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

I was glad to have had a conference with you and to pass on anything that I could for the betterment of our School.

My trip to Tuskegee was wonderful. I spoke to 3200 people there. They started off their program for the United College Fund with a bang. I am enclosing their program for your observation.

I am enclosing a letter from Wiley College, which I am sure was intended for your office.

I am doing all I can to spread the coming of the chorus on the 28th, at Asbury. It seems to me it would have been a wise thing for your office man to come ahead to get things arranged and worked the program. I am not very well, but I am doing all I can.

Best wishes to you all.

Sincerely yours,
Mary McLeod Bethune
Mary McLeod Bethune
Founder-President

MMB:rw
Enclosures.

April 26, 1949

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

This is to acknowledge with thanks your letter of April 23.

I am always delighted to have an opportunity to counsel with you and appreciate the suggestions and guidance you give me in my efforts to carry forward the work of Bethune-Cookman College.

We are happy to have the leaflet, "Facts Regarding Tuskegee Institute". It is similar to the information sheet we have here for our guides entitled "Facts Concerning Bethune-Cookman College." From this leaflet, we shall revise our Facts Concerning Bethune-Cookman College leaflet and include certain information we do not have listed.

Enclosed is a copy of my letter to Dr. Ferebee, extending her an invitation to deliver our Commencement Address May 30, 3:00 p.m.

Our Florida Campaign for the United Negro College Fund is progressing nicely. Campaign Committees have been setup in Miami, Jacksonville and Daytona Beach. Other sections of the state will be organized in the near future.

The faculty and students join me in extending best wishes for your continued health and strength.

Sincerely yours,

Richard V. Moore

RVM-T

1 enclosure

MARY McLEOD BETHUNE
Founder-President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc.,
and International Council of Women of the World)
NCNW
1318 Vermont Avenue Northwest
Washington 5, D.C.
Telephone COlumbia 4491

Dictated 4/28

May 3, 1949

President, Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

Dear President Moore:

The students reached here this morning and have just come in to call on me. They looked well and seemed happy.

I was disappointed that Huger did not let me know when they were coming or give me an idea about their itinerary. All I knew was what Reverend Williams told me. I had arranged for the girls to stop here and save that money. I had also arranged for the boys to stop at the YMCA for $1.00 each. I thought surely they would have called me first to find out if I had made any arrangements for them but when I knew anything, they were in the city and all settled. I had arranged for the young people to have their dinner at the Church, served by one of our Council members who would do it at a minimum cost. We finally got them to take their dinner at the Church.

I am going to speak in Philadelphia Friday afternoon for a Presbyterian meeting of white women and I shall arrange to have our students sing for them. I shall arrange to stay for their meeting that night so as to give all the push to it that I can. We are going to have a little party for them here tonight after the program.

I hope you are getting your College Fund program well lined up. Love to all.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

May 4, 1949

Mrs. Claribell P. Fisher
One Waban Street
Wellesley, Massachusetts

Dear Mrs. Fisher:

This is to acknowledge with deep appreciation your letter including your check in the amount of $5.00. An official receipt is enclosed.

We are always happy to have you visit our campus. Our community services are well attended by friends who come to Florida for the winter. It is gratifying to know that your interest has been stimulated in our program at Bethune-Cookman College.

With best wishes for an enjoyable summer, I am

Sincerely yours,

Richard V. Moore

RVM-O
1 enclosure

One Waban Street
Wellesley, Mass
April 23, 1949

Treasurer,
Bethune-Cookman College
Daytona Beach, Florida

Dear Sir,

I was privileged to attend one of your Sunday afternoon services this winter.

I am enclosing a check of $5.00 in small appreciation of the spirit I enjoyed there.

Yours truly
C. P. Fisher

444

PHONE 3596

CAMPBELL STREET HIGH SCHOOL
308 SOUTH CAMPBELL STREET
DAYTONA BEACH, FLORIDA

OFFICE OF THE PRINCIPAL

May 4, 1949

Mr. R. V. Moore, President
Bethune Cookman College
Daytona Beach, Fla.

REC'D. PRES. OFFICE
MAY 5 1949

Dear Mr. Moore:

Attached herewith please find a check for $69.95 to be applied on the Bethune Cookman Drive Fund which ended in March.

As per agreement, we issued a postdated check for $100.00 to be cashed on May 5th. This check was authorized on the basis of a faculty quota of $3.85 per teacher. I am sorry that the shortage is due to the individual circumstances as reflected in the attached list of doners.

Yours very truly,

L. D. Land

L. D. Land
Principal

LDL:je

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CAMPBELL STREET HIGH SCHOOL
308 SOUTH CAMPBELL STREET
DAYTONA BEACH, FLORIDA

OFFICE OF THE PRINCIPAL

May 5, 1949

Mr. R. V. Moore----2----

1.	L. D. Land	$ 3.85
2.	Julia Graham	3.85
3.	M. L. Stone	3.85
4.	Martha Holmes	3.85
5.	F.. L. S mall	3.85
6.	Dorothy Burton	3.85
7.	M. A. Anderson	3.85
8.	E. Sager	3.00
9.	E. T. Pratt	3.85
10.	D. W. Reeves	3.85
11.	J. D. Williams	3.85
12.	E. D. Hill	3.85
13.	R. A. Cargle	1.50
14.	T. R. Faircloth	3.85
15.	J. B. Robinson	3.85
16.	C. R. Thompson	3.85
17.	T. E. Small	3.85
18.	A. C. Roberts	3.85
19.	E. O. Brown	3.85
		$69.95

1. L. P. Blount
2. G. Brown
3. R. M. Butler
4. Edith Colden
5. Aletha A. Royal
6. Beatrice Keys
7. Lucien Lewis
8. Olive Thompson

MARY McLEOD BETHUNE
Founder - President

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc.,
and International Council of Women of the World)
1318 Vermont Avenue Northwest
Washington 5, D. C.
Telephone COlumbia 4491

May 5, 1949

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

I am enclosing a letter to you for your careful perusal. I have written to Mr. Hayes asking him to interest other lawyers in Bethune-Cookman College. He now wants historical data of the College. Have your secretary look through the files and send him whatever you have that will give him the information he wants. I have answered his first question.

Sincerely yours,

Mary McLeod Bethune
Mary McLeod Bethune
Founder-President

Official Organ: "THE AFRAMERICAN WOMAN'S JOURNAL"

May 11, 1949

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

This is to acknowledge with thanks your letters of May 3 and 5.

Thank you for the letter from Mr. Mays and a copy of your reply. We have written him and sent the historical data on the College.

We regret to learn that you did not receive any information regarding the itinerary of the group. It was my understanding that this had been taken care of by the individual in charge. It just indicates that we cannot be too careful in checking and rechecking on matters of this nature.

Enclosed is a letter from Veterans Administration regarding the contemplated conversion of the Bethune-Cookman Guidance Center. After a conference with the officers in charge here, we replied in the manner indicated by the attached letter to Mr. M. M. Greene.

We feel that Mr. Edward Rodrigues and Mr. O'Connor T. Clark can be worked into our regular College program. I will write you more definite information about this later.

We have secured Rev. Paul J. Wagner, First Methodist Church, Tampa, Florida, to deliver the Baccalaureate Sermon and Dr. Furches accepted the invitation to deliver the Commencement Address. An announcement of all commencement activities will be mailed to you in a few days.

Mrs. Annette Smith has been secured for the position of Dean of Women during the 1949-50 school term. She was very highly recommended for the position and we feel that she is capable of rendering the type of service we need here. I showed you a photo of her during your recent visit to the College.

The Projection Machine that was given you during your visit in California has been received. Upon your return to the campus, we hope to get a picture of you presenting it to the faculty and students. When will you return to the campus?

The faculty and students join me in best wishes for your continued health and happiness.

Sincerely yours,

Richard V. Moore

RVM:g
E

May 15, 1949

Mr. L. D. Land, Principal
Campbell Street High School
Daytona Beach, Florida

Dear Mr. Land:

This is to acknowledge with deep appreciation your letter of May 4 including your check in the amount of $69.95, to be applied on the Bethune-Cookman College, Drive Fund which ended in March. Our official receipt is enclosed.

We wish to thank everyone of your faculty members who helped to make this contribution possible. This donation helped mush toward our current expenses.

With best wishes to you and the faculty and student body, I am

Sincerely yours,

Richard V. Moore

RVM-O
1 enclosure

June 3, 1949

Rev. O. A. Burns, Treasurer
South Florida Annual Conference of the
Methodist Church
P. O. Box 6055
Station B.
Miami 36, Florida

Dear Rev. Burns:

This is to acknowledge with deep appreciation your check of $1,676.00 from the South Florida Annual Conference, representing Methodist Conference Collections. An official receipt for this amount is enclosed.

We wish to thank each person who helped to make this contribution possible.

It inspires us to carry on knowing that we have your staunch support and spiritual guidance behind us as we try to accomplish the great task of educating the youth of today. In providing higher education, in head, hand and heart; for these young boys and girls we are preparing for a better America for all. It is these people who will be our leaders of tomorrow.

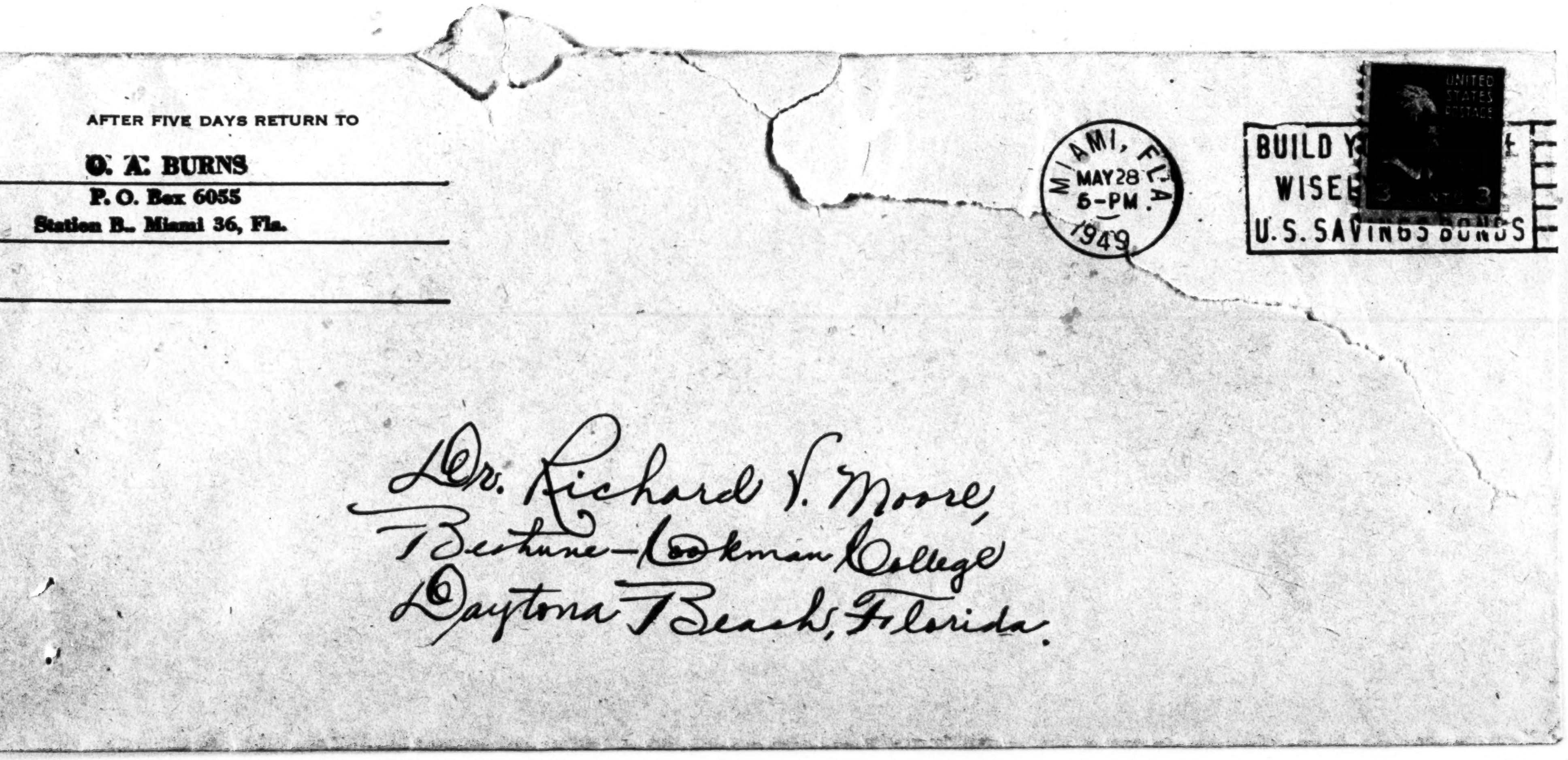
Our Commencement Activities were very successful and we received many complimentary remarks regarding them. All services were well attended by both local and out of town guests, parents and friends.

Wishing you a very pleasant and profitable summer, I am

Sincerely yours,

Richard V. Moore

RVM-O
1 enclosure



AFTER FIVE DAYS RETURN TO

O. A. BURNS
P. O. Box 6055
Station B., Miami 36, Fla.

MIAMI, FLA.
MAY 28
5-PM
1949

UNITED STATES POSTAGE
3 3

BUILD Y
WISE
U.S. SAVINGS BONDS

Dr. Richard V. Moore,
Bethune-Cookman College
Daytona Beach, Florida.

June 18, 1949.

Mr. James C. Evans
3533 Warder Street, N. W.
Washington, D. C.

Dear Mr. Evans:

This is to acknowledge with thanks your recent donation of $500 to Bethune-Cookman College, sent to us by Mrs. Dennison, Mrs. Bethune's secretary. An official receipt is enclosed.

We deeply appreciate the interest shown which is evidenced by your gift to the Institution.

With best wishes, I am

Sincerely yours,

Richard V. Moore

RVM-O
1 Enclosure

June 21, 1949

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

It is always an inspiration to talk with you, and especially was I happy to talk with you over the telephone a few days ago and to learn that you were feeling much better. All of the inservice teachers who are here for the summer session have inquired as to your whereabouts.

I hope Mr. Charles G. Muller, representative of the John Price Jones Company, had an opportunity to visit with you. He and Mr. A. J. Wilde, a representative of the same Company, held several conferences with the Executive Committee members. They secured information that will be helpful in compiling or developing the key statement, which will define our needs and case and will be used in enlisting leadership and sponsors. It will also be used as the base for writing the major pamphlet which will be our solicitation piece. Our first step here is to set up a file of Preferred, Special and General donors.

Preferred --------	$25,000 and up
Special ---------	1,000 to $25,000
General ---------	Under $1,000.00

We have had the cards for this purpose printed and are in the process of setting up the files.

Our formal opening exercises for the summer session were held Wednesday, June 15. We have an enrollment of 678 students—

College Veterans ------	124
Vocational Veterans ---	179
Non-Veterans ----------	280
Florida A & M Workshop --	95
	678

From all indication, we will have a very pleasant and profitable summer session.

We have extended Dr. John O. Gross of the Board of Education an invitation to deliver the Commencement Address August 13; and have invited Dr. and Mrs. Davage to visit with us at that time.

We are planning to have a large number of friends here for your birthday celebration July 10. A well planned program is being worked out and we hope it will be possible for you to be here at that time.

Our faculty for the 1949-50 school term has been completed. We feel that we have secured some very strong and capable women for the dormitories and some strong and well trained persons for the instructional staff.

We have raised $5,000.00 of our $10,000.00 quota for the State of Florida. The committees in the various cities are still at work and we hope to have the other $5,000.00 by July 30.

We received two autographed copies of the book "MAN OF COLOR." It is well written and I am sure it will be inspirational and helpful to everyone who reads it. We are encouraging our summer school teachers and students to purchase a copy of this book. The list of donors requested by Mr. Lorrin L. Morrison has been compiled and sent to him.

As you probably, Mr. Alvis Lee resigned as Director of the Vocational Shop, and Mr. Albert Bethune, Sr. has been assigned to this position and Mr. Robert K. Wright will serve as his Assistant. We are now in the process of getting our Trades and Industrial work accredited by the State Department of Education, and we are making application for certification of our evening elementary and secondary program for veterans. Mr. George W. Marks and Mr. Charles R. Hale of the Mary Karl Vocational School are working with us on this matter. A letter from you to Mr. George W. Marks, DeLand, Florida, will be helpful and greatly appreciated by me.

Little Albert is in his apartment, and the other apartment is nearing completion. Dr. Braggs is giving up his work here and going into the Armed Forces. This means that he will not use the apartment. Mrs. Braggs is not working with us this summer because of illness, but she plans to begin her work here September 1, 1949. When you return, we will discuss prospective tenants for the other apartment.

The faculty and students join me in best wishes for a restful summer. We shall look forward with great pleasure to your visit here in the near future.

Sincerely yours,

Richard V. Moore

RVM-T

REC'D. PRES. OFFICE
AUG 30 1949

HOTEL SHERMAN
1700 ROOMS 1700 BATHS
Randolph, Clark, Lake and La Salle Streets
Chicago 1, Ill.

August 27, 1949

President Richard V. Moore
Bethune Cookman College.
Daytona Beach, Florida

My dear President Moore:

I was happy to hear your voice this morning. I have been wanting to write, but I have no secretary and it is difficult for me to do it myself.

We are getting our plans set up here in a very satisfactory way. Things look very promising. We are not permitting any discouraging ideas to confront us. The work must be done and it will be.

My prayers are for you there in the setting up of the program for the year's work. Be cautious, yet courageous. Gather all of the advice that you can. Team your people up around you. Know that you cannot do it by yourself. Set up your departments. Place confidence in your leaders and give them the authority to go forward and do their work. Set up a good group of strong women and men for procedures there at the college; hours of closing of buildings, etc., so that you can work out your plans and they can help you carry them out.

I have many things to discuss with you upon my return to the college. I know you are doing everything to conserve. Money is hard to find out here in the field. Just know that I am going to stick by you to the end.

I realize what your responsibilities are. Mr. Stevens is a fine man with whom to work We are doing a good team job here. God bless you.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune

September 2, 1949

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

My dear Mrs. Bethune,

I have just returned to the campus from Florence, South Carolina where I attended the meeting of the Area Council of the Atlantic Coast Area August 30 to September 1. The meeting was very interesting and inspiring. Dr. Adams and Rev. Fair accompained me.

It was gratifying to find your good letter upon my return to the College. Words are inadequate to fully express my gratitude for your wise counsel, sympathetic understanding and cooperation. It gives me strength and encouragement to carry forward the work in the face of difficulties when I know I have your cooperation and support.

We seem to be getting off to a good start here. Mrs. Mitchell checked out officially Wednesday, August 31. The new accountant, Mr. William E. Lafayette, began his work September 1. I had a conference with Mr. Huger, and Mr. Derby, our auditor, and discussed at length the importance of keeping a close check on the bookkeeping records until we are definitely sure that the individual is well acquainted with our system of bookkeeping. Mr. Derby assured us of his unlimited cooperation and offered his assistance in helping to reorganize the work in the Business Office.

We wrote Dr. Davage last week in an effort to secure the services of Mr. Lynn, the auditor for the Board of Education. We will have Mr. Derby and Mr. Lynn to work with Mr. Huger and the new accountant and we will get out a monthly financial report, in order that we may know how we stand from month to month.

As you know, while Dr. Davage was on the campus he promised to give us the down payment on a truck. We sent him the quotations on the truck from two dealers and in order to take advantage of the carrying charges, he sent us a check today for $1,871.35 to pay in full for the truck. This amount was taken out of our conditional appropriation which amounts to $1,500 for the year and the balance of $371.35 was added as a special appropriation. We are indeed grateful for this special consideration given us.

We are now in the midst of our Pre-Planning Workshop. Dr. Seware of Stetson University is our consultant for today. Tomorrow

Dr. Myron F. Wicke, Secretary, Department of Higher Education, Board of Education of the Methodist Church, will meet with us. I am highly pleased with the looks of our new teachers, that is they look more matured and not too much on the girlish or boyish side. The future looks bright and encouraging. With all of us uniting and working for one cause, I am sure this will be a banner year for Bethune-Cookman College.

I am delighted to know that the campaign activities are progressing nicely in Chicago and that things look promising.

I had a conference with Albert Bethune, Jr. yesterday. He is still making plans to enter Atlanta University as planned. He states, however, the he will need some aid for a while. I shall try to help him in that respect. He is still working in the Library and will remain there until he leaves for Atlanta.

Albert Bethune, Sr. has returned from California and assumed his duties at the Vocational Shop. Everything seems to be in line. Our proposal for Evening Session for Adult Training has been approved by the State Department of Education and these classes will begin in the near future.

When do you plan to return to the campus? Several of the teachers have asked about you. We hope it will be possible for you to be in this section during our formal opening September 13.

You may rest assured that we will keep you informed as to the business operation of the College.

The Bethune-Cookman family joins me in best wishes for continued strength, health and happiness.

Sincerely yours,

Richard V. Moore

RVM-T

MARY McLEOD BETHUNE
Founder-President

JEANETTA WELCH BROWN
Executive Director

National Council of Negro Women, Inc.

*(Affiliated with the National Council of Women of the United States, Inc.,
and International Council of Women of the World)*

1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

File

September 1, 1949

Mr. Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

I am enclosing an answer to the letter I sent to Washington concerning our housing plans in connection with Mr. Neilson. I do not have his address with me and he is anxious to know what the contents are. Please get the information to him, keeping a copy of the letter in your office.

I am back in my office in Washington, finding my hands very full. The Council work and the work of our campaign give me more than I can think about.

I hope all goes well there.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder-President

WOMEN UNITED - - - "A Magazine Dedicated to all Women Everywhere"

BETHUNE-COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

RICHARD V. MOORE, President

MARY McLEOD BETHUNE
Founder President-Emeritus
MATTHEW S. DAVAGE
Chairman, Trustee Board

HERBERT M. DAVIDSON
Chairman, Executive Committee of the Trustee Board
BERTHA L. MITCHELL
Secretary-Treasurer

Office of the President

September 7, 1949

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore -

I have read your letter with great interest. I am delighted to know that you have a satisfactory set-up for the opening of the school year. My prayers are that things will run smoothly.

I know that money is hard to get hold of now. We are finding it so out in the field. People are away for vacations and we do not find the opportunity to see those we want to. I shall probably be back in Chicago, next week. I am feeling well and will continue to do my best.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune

MMB/d
Encl. (check)

September 8, 1949

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

Pursuant to our telephone conversation, I am enclosing herewith a list of individuals living in or near New York who have made contributions to Bethune-Cookman College.

Miss Helen B. Warner is the donor who has made an annual contribution of $1,000.00 to the College over a period of years. Our records indicate that from 1940 through 1941 her mailing address was Wilson Park, Tarrytown, New York. Last year she sent in her contribution of $1,000.00 in January or rather I should say this year as her contribution came in January of 1949. Her address at that time was Hudson House, Ardsley-On-Hudson, New York.

I am glad to have had an opportunity to talk with you over the 'phone and hope this information will reach you before you leave for New York.

We are moving off with faith in God and a determination to make this a banner year for the College.

With best wishes from the Bethune-Cookman College family, I am

Sincerely yours,

Richard V. Moore

RVM-T

P. S. Under separate cover we are sending several catalogs and leaflets.

MARY McLEOD BETHUNE
Founder - President

Reply

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)
1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

September 13, 1949

RECD PRES. OFFICE
SEP 16 1949

President Richard V. Moore
Bethune Cookman College
Daytona Beach, Florida

Dear President Moore:

I have just returned from Keuka College where I spoke to a very exclusive group of college women yesterday and had a very fine conference with Mrs. Henry Strong. I think a real job was done for Bethune Cookman yesterday. I shall know definitely about November.

I am sending you the name and address of a friend who has promised to send us all of the slides we need for Biology, Parasitology and Zoology. He will give them to us free. His name is Mr. Warren F. Morrison - 2537 East 73rd Street, Chicago (49) Illinois. Please write to him and have the head of your Science Department do so. Any any rate inform him as to what your needs are and as President, please send him a letter of thanks so that you can keep in touch with him.

I hope you are having a fine opening. Please let us know what Mr. Neilson has done regarding the housing. We are very anxious to find out what more we can do from this end.

Please give my love to all. I am working hard and do not think I should spend my strength just to come down for the opening. God bless you, the staff and student body.

Sincerely,

Mary McLeod Bethune
Mary McLeod Bethune

Official Organ: "THE AFRAMERICAN WOMAN'S JOURNAL"

September 14, 1949

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

This is to acknowledge with thanks your letters of September 1 and 7.

Immediately upon receipt of your letter of September 1, I sent the information to Mr. Neilson and kept a copy of the letter in our office. You probably have heard from Mr. Neilson by this time, as he indicated that he would communicate with you.

I appreciate your sending me a copy of your letter to Mr. Huger. I am sure the sound advice given will prove helpful to him in his efforts to carry forward the work in the Business Office. So far, everything seems to be moving along smoothly in this area of the program.

Thank you for the contributions in the amounts of $5.00 and $10.00. An acknowledgement and official receipts have been sent to the donors.

The Formal Exercises for the 1949-50 school term will be held today. Enclosed is a copy of the program. The students have returned in large numbers. Many of them have inquired of you and expressed a wish for you to be here for the Formal Opening. Although you cannot be here, we realize that you are there doing bigger and better things for the institution. What you are doing in that section will make it possible for thousands of students in years to come to assemble here for the Formal Opening of School.

I am highly pleased with the way things are going forward. I feel that we have a very strong dormitory personnel and that they will do much to strengthen our program in that area.

Little Albert is leaving Sunday for Atlanta. We will miss him here, but we are happy to have him go and complete his work in Library Science.

Owens, the boy who worked with Miss Georgia, did not return to Bethune-Cookman College this year. Nevertheless, we are giving her another student whom we feel will render the same type of services.

The Bethune-Cookman College family joins me in best wishes for the best that life can afford.

We are now trying to work out some plans for our Founder's and Benefactors' Day. The official date for this celebration is October 3. We note they are having the inauguration of Harry V. Richardson of Gammon Theological Seminary on Monday, October 3, and I have received a notice stating that the Annual Meeting of the members of the United Negro College Fund will be held in Atlanta October 4 at Atlanta University.

Dr. Richardson informed me that Bishop Oxnam will be in Atlanta at that time and will participate in the program. We have been thinking of the possibility of moving the date for our Founder's and Benefactors' Day up to October 5, with the hope of getting Bishop Oxnam to deliver the Founder's Day address for us. Does it meet with your approval to have the celebration on October 5? As soon as I hear from you regarding this proposal, I will contact Bishop Oxnam and try to get him to visit with us at that time.

Sincerely yours,

Richard V. Moore

RVM-T
1 enclosure

September 21, 1949

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Mrs. Bethune:

Our Founder's Day celebration is being planned for October 3, 10:00 a.m. Will it be possible for you to come to the College for this celebration? So many of the students, especially the freshmen and new teachers, have expressed a desire to see and meet you. I know you are busy in that section and we do not want to request too much of your time here. However, we feel the need of your presence and the inspiration that only you can give us as we pass through this period of transition, in some phases of the work, and begin our journey for the 1949-50 school term. We hope you can come down, if only for one or two days.

Everything is moving along smoothly. Mr. D. E. Williams and his committee will hold a meeting here Saturday morning.

We will have our first football game Saturday evening, September 24; Bethune-Cookman vs Alabama State. The spirit is high among the student body and we are looking forward to a thrilling and victorious season. Enclosed are several football schedules.

There is a possibility of our team playing the Florida A and M College boys in the Gator Bowl, Jacksonville sometime during the month of October. As soon as plans are developed along this line, we will let you know more about it. If it goes through, it will help us a great deal financially, as well as other ways.

The Bethune-Cookman College family joins me in best wishes to you.

Sincerely yours,

Richard V. Moore

RVM-T

MARY McLEOD BETHUNE
Founder-President

JEANETTA WELCH BROWN
Executive Director

National Council of Negro Women, Inc.
(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)

1318 Vermont Avenue, Northwest
Washington 5, D. C.
Telephone: COlumbia 4491

REC'D. PRES. OFFICE
NOV 28 1949

November 25, 1949

President Richard V.Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore -

I am very sorry that you could not be present at the great public meetings of our Convention, here, last week. We are sending you programs to look over and of course you have seen the papers. You may not, however, have seen all the Northern papers. I have not seen all of them, myself, but those that I have seen have been highly commendatory to both me and to the Council.

This week I am trying to adjust myself and to get the new president adjusted to her desk. I have an engagement in Chicago, Sunday evening and will report to New York, Monday morning to do what I can to help realize the funds we need, through our campaign.

It will be impossible for me to be in Daytona Beach on December 2. I cannot get away from New York and do the other things that I am geared to do. But I will try my best to be in Daytona Beach for the banquet on the ninth. If that date is not correct, please advise me, immediately.

It is difficult for me to get away from the New York office in mid-week. I have to take the week-ends. I know that you are in need of money, there. I feel it as keenly as you do, and am doing all I know how to, to help. When you have your educational meeting, place David Jones and his wife, of Bennett, at my house, if you will be so kind. They will come in on Wednesday afternoon, the seventh. If Dr.Davage is there and you care to place him at my house, I shall be pleased to have him, also. I hope that you will be able to find comfortable places for all of those people. I have spoken to Georgia about this. She had a grand time, here.

I am holding Nellie Francis over to help me in my office, here, this week. Then she will return to Daytona Beach.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder, President-Emeritus

MMB/d

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19, [illegible]

[illegible]

Adams & Brown [illegible]

[illegible], descriptive [illegible] glamour

[illegible]

[illegible]

[illegible] Dec 2 [illegible]

[illegible] Dec 7, 8 & 9

Banquet 7:30 Thursday Dec. 8

[illegible]

[illegible] Cam. [illegible]

[illegible] $1,000

[illegible]

November 28, 1949

Mrs. Mary McLeod Bethune
Friends of Bethune-Cookman College
237 Madison Avenue
New York 16, New York

Dear Mrs. Bethune:

This is to acknowledge with thanks your letter of November 25. I, too, regret exceedingly that I could not be present at the great public meetings of your Convention. I have followed with interest and deep appreciation the reports through the newspapers of the various activities and they have all been commendatory to you and your great work.

Thank you for sending us copies of the program. We have placed them in our trophy case, Main entrance of White Hall, where they will be seen and read by our faculty, students and friends.

The members of the Mary McLeod Bethune Circle of Jacksonville visited with us Sunday, November 27. During the community services Mrs. Julia Walker Brown of the Walker's Business and Vocational School, made a very dramatic report on the various sessions of the Convention.

Mr. and Mrs. Learned asked about you. They are here for the winter and will see you upon your arrival here in December. The banquet is scheduled for Thursday, December 8, 7:30 p.m. We are expecting you and certainly hope it will be possible for you to be here. The meeting will last three days, December 7, 8 and 9. We anticipate a very large attendance and are working hard to secure adequate housing accommodations.

I have just had a long talk with Miss Georgia. She is thrilled over her trip and the activities of the Council. I am glad she could be there and witness this outstanding occasion.

She, Miss Georgia, was chairman of the Women's Day program at her church and I think they raised $1,000. She was filled with joy when I talked to her this morning over the success of this program.

I regret very much that you cannot be here for December 2. The Testimonial Dinner and Program have been centered around you. However, we realize that you cannot do everything and be everywhere, therefore, we shall try to carry on here.

The Bethune-Cookman College family joins me in best wishes to you.

Mrs. Mary McLeod Bethune
New York City
#2 - November 28, 1949

As requested, we will be happy to place Dr. David Jones and his wife at your home. Dr. Davage has indicated that he cannot be here, due to a previous commitment.

With best wishes,

Sincerely yours,

Richard V. Moore

RVM-T

Newtown Heights P.O.
Sarasota, Florida
December 4, 1947

Pres. Richard Moore
Bethune-Cookman College
Daytona Beach, Florida

Dear sir:

I have done my best in this city. I am sending $47, and a list of the persons who contributed.

Yours truly,
(Miss) Darathye Griffin

Rev. Fair District

Mailing address: Newtown Heights P.O.
Sarasota, Florida

Miss Dorothy Griffin - Chairman	$19.15
Mr. Neil Humphery (Graduate)	$10.00
Mr. Roland Rodgers (Principal)	$1.00
Miss Ceola Evans (Graduate)	$5.00
Mr. Clarence McKnight "	$1.10
Mrs. Mc Cleary	$1.00
Mrs. Grimes	$1.00
Mrs. Potts	$2.00
Mrs. Riley	$1.00
Miss Geraldine Williford	$.50
Mrs. A. Faulk	$1.00
Mrs. Anderson	.50
Mrs. Alvin Johnson	$1.00
Miss Hazette Jewett	$2.00
Mrs. Siplin	.25
Mrs. Rodgers	.50
	$47.00

December 14, 1949

Dr. E. A. Graham
608½ Second Avenue
Daytona Beach, Florida

Dear Dr. Graham:

This is to acknowledge your recent donation of $25.00 to Bethune-Cookman College. An official receipt for this amount is enclosed.

We are indeed grateful to you for your continued interest and support of our Institution. Without the aid of friends like you, it would not be possible for us to keep the doors of this school open.

The Bethune-Cookman College family joins me in wishing for you and your family the choicest blessings during this Yuletide Season.

Cordially yours,

Richard V. Moore

RVM-Q
1 enclosure

Bethune-Cookman College
DAYTONA BEACH, FLORIDA

RICHARD V. MOORE, President

MARY McLEOD BETHUNE
FOUNDER PRESIDENT-EMERITUS
J. W. E. BOWEN
CHAIRMAN, TRUSTEE BOARD

HERBERT M. DAVIDSON
CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
JAMES E. HUGER
BUSINESS MANAGER

OFFICE OF THE PRESIDENT

December 20, 1949

Mrs. Mary K. Banks
Alpha Theta Chapter
Alpha Phi Omega Sorority
St. Joseph, Missouri

Dear Mrs. Banks:

Again we wish to express our gratitude to you, and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00 in support of the program of Bethune-Cookman College.

At this time when private, unendowed institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong, outstanding organization. We are most grateful for your contribution of $ 50.00 toward your pledge of $100. Most of the chapters have paid the balance due on their pledge and I know we can count on receiving the balance of $ 50.00 due on your pledge. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

Bethune-Cookman College is your Institution, and we hope you will request any information you desire. We want you to know more about the College, its program and activities. You are on our mailing list and will receive literature, announcements and publications of the College from time to time.

We are grateful for your interest and your financial support. You have our best wishes for [redacted] the choicest blessing of the New Year.

Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

Enclosures
MMB-RVM-T

December 29, 1949

Rev. and Mrs. Robert E. Brown
Olds Hall
340 South Ridgewood Avenue
Daytona Beach, Florida

Dear Rev. and Mrs. Brown:

This is to acknowledge with thanks receipt of your kind note and your check for $50.00. Official receipt for this amount is enclosed.

It is gratifying to know that we have the interest and support of friends like you, in our efforts to carry forward this much-needed program of education for the training of our youth. Never before has there been greater need for the work of the smaller Institution, the Christian Institution, the Institution dedicated to the rounded training of youths in Head, Heart and Hand. Young people themselves are fully aware of this urgent need for preparation. However, pitifully few of them are able to pay their tuition and fees, and the need for Scholarship aid is acute.

During this turbulent age, when private Institutions like Bethune-Cookman College, with their limited endowments, no federal or state support, are struggling to survive, it gives us inspiration and a determination to press forward when we have friends like you express in a tangible way their interest and confidence in what we are doing.

We are delighted to have you and Mrs. Brown and your friends visit with us on Sunday afternoons. Your presence and influence mean a great deal to us.

May God's sweet benediction guide and direct you in all your endeavors during the New Year.

Sincerely yours,

Richard V. Moore

RVM-T
1 enclosure

Special Correspondence: Moore, Richard 1950-1955

Bethune-Cookman College
DAYTONA BEACH, FLORIDA

RICHARD V. MOORE, PRESIDENT

MARY McLEOD BETHUNE
FOUNDER PRESIDENT-EMERITUS
J. W. E. BOWEN
CHAIRMAN, TRUSTEE BOARD

HERBERT M. DAVIDSON
CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
JAMES E. HUGER
BUSINESS MANAGER

OFFICE OF THE PRESIDENT

January 9, 1950

Dear Mrs. Thomas:

Again we wish to express our gratitude to you, and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00 in support of the program of Bethune-Cookman College.

At this time when private, unendowed institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong, outstanding organization. We are most grateful for your contribution of $50.00 toward your pledge of $100.00. Most of the chapters have paid the balance due on their pledge and I know we can count on receiving the balance of $ 50.00 due on your pledge. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

Enclosures
MMB-RVM-O

Bethune-Cookman College
DAYTONA BEACH, FLORIDA

MARY McLEOD BETHUNE
FOUNDER PRESIDENT-EMERITUS
J. W. E. BOWEN
CHAIRMAN, TRUSTEE BOARD

RICHARD V. MOORE, PRESIDENT

HERBERT M. DAVIDSON
CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
JAMES E. HUGER
BUSINESS MANAGER

OFFICE OF THE PRESIDENT

January 9, 1950

Dear Mrs. Leona Cartwright

Again we wish to express our gratitude to you, and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00 in support of the program of Bethune-Cookman College.

At this time when private, unendowed institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong, outstanding organization. We are most grateful for your contribution of $____toward your pledge of $100.00. Most of the chapters have paid the balance due on their pledge and I know we can count on receiving the balance of $______ due on your pledge. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

Enclosures
MMB-RVM-O

Bethune-Cookman College
DAYTONA BEACH, FLORIDA

MARY McLEOD BETHUNE
FOUNDER PRESIDENT-EMERITUS
J. W. E. BOWEN
CHAIRMAN, TRUSTEE BOARD

RICHARD V. MOORE, PRESIDENT

HERBERT M. DAVIDSON
CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
JAMES E. HUGER
BUSINESS MANAGER

OFFICE OF THE PRESIDENT

January 9, 1950

Mrs. Frances Shepard
Phi Zeta Nu Chapter
Alpha Phi Omega Sorority
Columbia,

Dear Mrs. Shepard:

Again we wish to express our gratitude to you, and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00 in support of the program of Bethune-Cookman College.

At this time when private, unendowed institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong, outstanding organization. We are most grateful for your contribution of $____ toward your pledge of $100.00. Most of the chapters have paid the balance due on their pledge and I know we can count on receiving the balance of $______ due on your pledge. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

Bethune-Cookman College is your Institution, and we hope you will request any information you desire. We want you to know more about the College, its program and activities. You are on our mailing list and will receive literature, announcements and publications of the College from time to time.

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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

Enclosures
MMB-RVM-O

Bethune-Cookman College
DAYTONA BEACH, FLORIDA

RICHARD V. MOORE, PRESIDENT

MARY McLEOD BETHUNE
FOUNDER PRESIDENT-EMERITUS
J. W. E. BOWEN
CHAIRMAN, TRUSTEE BOARD

HERBERT M. DAVIDSON
CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
JAMES E. HUGER
BUSINESS MANAGER

OFFICE OF THE PRESIDENT

January 9, 1950

Dear Mrs. Banks:

Again we wish to express our gratitude to you, and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00 in support of the program of Bethune-Cookman College.

At this time when private, unendowed institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong, outstanding organization. We are most grateful for your contribution of $25.00 toward your pledge of $100.00. Most of the chapters have paid the balance due on their pledge and I know we can count on receiving the balance of $75.00 due on your pledge. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

Enclosures
MMB-RVM-O

January 9, 1950

Dear Mrs. Gadsen:

The trustees, faculty and students of Bethune-Cookman College join us in expressing gratitude to you and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00--

Contributions from Chapters - - -	$ 3,160.00
Additional Contributions	511.00
	$ 3,671.0

At this time when private, unendowed Institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong and outstanding organization. We are most grateful for the contribution of $100.00 made by your chapter. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

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We hope those of you who have children will send them to Bethune-Cookman College and encourage others to attend. The College continues to grow and offers a three-fold training in head, hand and heart. It is fully accredited as a four-year "A" rated Institution by the accrediting agencies, which rating places Bethune-Cookman on the level with other leading Colleges throughout the country. The enclosed literature will give you additional information regarding the growth and development of the College and its program.

Again, we thank you for your continued interest and your financial support.

Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

MMB-RVM:C
Enclosures

January 9, 1950

Dear Mrs. Smith:

The trustees, faculty and students of Bethune-Cookman College join us in expressing gratitude to you and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00--

Contributions from Chapters - - -	$3,160.00
Additional Contributions - - - -	511.00
	$3,671.00

At this time when private, unendowed Institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong and outstanding organization. We are most grateful for the contribution of $175.00 made by your chapter. May God bless each of you and may yourchapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

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Again, we thank you for your continued interest and your financial support.

Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

MMB-RVM-c
Enclosures

January 9, 1950

Dear Mrs. Muller:

The trustees, faculty and students of Bethune-Cookman College join us in expressing gratitude to you and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00--

Contributions from Chapters	$ 3,160.00
Additional Contributions	511.00
	$ 3,671.00

At this time when private, unendowed Institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong and outstanding organization. We are most grateful for the contribution of $100.00 made by your chapter. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in services.

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Again, we thank you for your continued interest and your financial support.

Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

MMB-RVM-C
Enclosures

January 9, 1950

Dear Mrs. Robinson:

The trustees, faculty and students of Bethune-Cookman College join us in expressing gratitude to you and the members of Alpha Phi Omega Sorority and Fraternity for your generous contributi[illegible] $3,671.00--

Contributions from Chapters - -	$3,160.00
Additional Contributions - - - -	511.00
	$3,671.00

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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

Enclosures
MMV-RVM-O

January 9, 1950

Dear Mrs. Gadsen:

The trustees, faculty and students of Bethune-Cookman College join us in expressing gratitude to you and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00--

Contributions from Chapters	$ 3,160.00
Additional Contributions	511.00
	$ 3,671.00

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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

MMV-RVM-C

ENCLOSURES

Bethune-Cookman College
DAYTONA BEACH, FLORIDA

RICHARD V. MOORE, PRESIDENT

MARY McLEOD BETHUNE
FOUNDER PRESIDENT-EMERITUS
J. W. E. BOWEN
CHAIRMAN, TRUSTEE BOARD

OFFICE OF THE PRESIDENT

HERBERT M. DAVIDSON
CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
JAMES E. HUGER
BUSINESS MANAGER

January 9, 1950

Dear

Again we wish to express our gratitude to you, and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00 in support of the program of Bethune-Cookman College.

At this time when private, unendowed institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong, outstanding organization. We are most grateful for your contribution of $_____ toward your pledge of $100.00. Most of the chapters have paid the balance due on their pledge and I know we can count on receiving the balance of $_______ due on your pledge. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

Enclosures
MMB-RVM-O

January 9, 1950

Sadye's Beauty College
Xi Omega Chapter
Alpha Phi Omega Sorority
4330 South Parkway
Chicago, Illinois

Dear Madam:

Again we wish to express our gratitude to you, and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00 in support of the program of Bethune-Cookman College.

At this time when private, unendowed institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong, outstanding organization. We are most grateful for your contribution of $50.00 toward your pledge of $100.00. Most of the chapters have paid the balance due on their pledge and I know we can count on receiving the balance of $50.00 due on your pledge. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

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Founder-President Emeritus

Richard V. Moore, President

Enclosures
MMB-RVM-C

January 10, 1950

Dear Mrs. Harden:

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Additional Contributions	511.00
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Again, we thank you for your continued interest and your financial support.

Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

[illegible]:RVM:O
Enclosure

January 10, 1950

Dear Mrs. Bryant:

The trustees, faculty and students of Bethune-Cookman College join us in expressing gratitude to you and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00--

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Additional Contributions - - - -	511.00
	$3,671.00

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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

MMB-RVM-C
Enclosure

January 10, 1950

Dear Mrs. Trimble:

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Additional Contributions - - - - - - -	511.00
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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

MMB-RVM-O
Enclosure

January 10, 1950

Dear Mrs. Young:

The trustees, faculty and students of Bethune-Cookman College join us in expressing gratitude to you and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00—

Contributions from Chapters ———	$ 3,160.00
Additional Contributions ———	511.00
	$ 3,671.00

At this time when private, unendowed Institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong and outstanding organization. We are most grateful for the contribution of $225.00 made by your chapter. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

MMB-RVM-O
Enclosure

January 10, 1950

Dear Mrs. Brown:

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At this time when private, unendowed Institutions like Bethune-Cookman College are having a desperate struggle to survive, despite the fact that their services are more needed than ever before, it is encouraging and gratifying to know that we have the support of your strong and outstanding organization. We are most grateful for the contribution of $100.00 made by your chapter. May God bless each of you and may your chapter and the entire organization of Alpha Phi Omega Sorority and Fraternity continue to grow in number and in service.

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We hope those of you who have children will send them to Bethune-Cookman College and encourage others to attend. The College continues to grow and offers a three-fold training in head, hand and heart. It is fully accredited as a four-year "A" rated Institution by the accrediting agencies, which rating places Bethune-Cookman on the level with other leading Colleges throughout the country. The enclosed literature will give you additional information regarding the growth and development of the College and its program.

Again, we thank you for your continued interest and your financial support.

Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

[illegible]
Enclosure

January 10, 1950

Dear Mrs. Lewis:

The trustees, faculty and students of Bethune-Cookman College join us in expressing gratitude to you and the members of Alpha Phi Omega Sorority and Fraternity for your generous contribution of $3,671.00--

Contributions from Chapters - - - -	$ 3,160.00
Additional Contributions - - - - -	511.00
	$ 3,671.00

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Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

MMB-RVM-O
Enclosure

January 10, 15

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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

Enclosures
MMB-RVM-O

January 10, 1950

Dear Mrs. Ward:

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Contributions from Chapters - - -	$ 3,160.00
Additional Contributions	511.00
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Sincerely yours,

Mary McLeod Bethune,
Founder-President Emeritus

Richard V. Moore, President

MMB-RVM-C
Enclosure

Dewar

Sheridan, Missouri
March 27, 1950

Dr. Richard Vernon Moore, President
Bethune-Cookman College
Datona Beach, Florida

Dear Sir:

My daughters, Mrs. William D. Easley and Mrs. Edwin J. Crane, and I have had it in our minds to make a small gift to some Christian negro college. It is concerning this matter that I am writing to you.

We wish to do this in memory of our husband and father, Francis Asbury Freeland. The amount is $300.00, and we have no stipulations as to how the money shall be usedother than it fill some need of the school or the student body.

Sincerely,

Mrs F A Freeland

Mrs. F. A. Freeland

Kindly let me hear from you.
Thank You -
Mrs F A F

April 4, 1950

Mrs. F. A. Freeland
Sheridan, Missouri

Dear Mrs. Freeland:

We wish to acknowledge with deep appreciation the contribution of $300.00 from you, your daughters--Mrs. William D. Easley and Mrs. Edwin J. Crane--in memory of your husband and father, Mr. Francis Asbury Freeland. Official receipt is enclosed.

It is gratifying to know that we have the interest and support of friends like you in our efforts to continue this much-needed program of Christian education for the training of our youth. Never before has there been greater need for the work of the smaller Institution, the Christian Institution, the Institution dedicated to the rounded training of youths in Head, Heart and Hand.

During this age, when private Institutions like Bethune-Cookman College, with their limited endowments, no federal or state support, are sgruggling to survive, it give us inspiration and a determination to press forward when we have friends like you express in a tangible way their interest and confidence in our program.

Whenever you are in this section, we hope you will visit with us at Bethune-Cookman College. We will be delighted to have you and your friends.

The enclosed leaflet will give you factual information regarding our program and the development of the College. Under separate cover, we are sending you one of our recent publications which tells the story of the College in a very concise forum.

Sincerely yours,

Richard V. Moore

RVM-T
Enclosures

July 25, 1950

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

Dear President Moore:

After talking with you over the telephone, I want to send this little note to you before I leave the campus. I am dictating it to your secretary so that it may go directly to you and no one else will know its contents.

First of all, I want to withdraw the suggestion I made regarding Mrs. Higgins, based upon your own personal feeling and knowledge. Personally, I think that with her training, her character, her personality and the importance of her settling down now to some important position, she would make, in my judgment, a very good person for the position of Dean of Women. My plan was to work very closely with her and give all the guidance and help that I could. However, I shall forget it and still hope that we may find the person that will be satisfactory to you, and at the same time be able to do what is needed to be done at Bethune-Cookman College. We definitely need a strong, matured woman on our campus. I shall keep my eyes open and will refer to you anyone I feel can fill the position.

A Mrs. Beasley came in to see me Sunday evening. She seems to be a very find person. I talked with her for an hour or more. She is a matured woman of great experience, having worked in some of the wealthiest people's homes. She is a great churchwoman, well versed in the activities of women and is accustom to real, hard work. I feel that she will make a very good Matron for Curtis Hall. She could take the place of Mrs. Joyner. I must confess that Mrs. Joyner does not fit our bill in Curtis Hall. She has nothing to offer the girls and she is too much absorbed in her personal affairs. I hope you may see the wisdom of having her relinquish her connection with the Institution at the expiration of her present contract. I hope also that after you investigate and observe Mrs. Beasley, she will be acceptable to you.

I agree that Mrs. Evans has something to contribute. She is a very fine woman, cultured and has good character. Once she organizes her forces with the type of leadership that the right kind of Dean of Women should give, she ought to make a very good head Matron for Cookman Hall. Mrs. Evans has worked very closely with you and I think she may be able to give a good opinion regarding the work of Mrs. Simms without any expression of mine.

I have been thinking very carefully, President Moore, about the work of our boys, and the program that has been set up by Dean Brown. In my opinion Dean Brown has done a satisfactory job. In thinking of a person who has the training and experience necessary to hold together and improve upon what has been done by Dean Brown, who has resigned, I thought of C. Leroy Hacker. I believe that Hacker would make a wonderful Dean of Men. With his training, experience and influence, I feel that he could do a better job than any other man we could find for this position. Having served as Chaplain in the Army, where he reached the rank of Major, I feel that he has the organizational and leadership ability to satisfactorily fill this position. I highly recommend him for your consideration.

Now, please, President Moore, accept these suggestions as suggestions— knowing that I realize that you are President and what you want and need you know better than I could know. My interest in trying to help make your administration sound and rounded and my interest in the continuous growth of our institution prompted these suggestions and recommendations. Nothing of selfishness would cause me to make suggestions. The successful operation of the college is first and uppermost in my mind. My prayers are for great guidance in the selection of our staff, and for the tying of the spirit of unity among them all that our work may go forward.

Sincerely yours,

Mary McLeod Bethune

P. S.

I believe Hacker can set up a program for our boys that will be superior to that of any man we may find. If you have any respect or confidence [illegible] or in me, I hope you will give him an opportunity to prove his ability to do the job.

File

Bethune-Cookman College
DAYTONA BEACH, FLORIDA

MARY McLEOD BETHUNE
FOUNDER PRESIDENT-EMERITUS
J. W. E. BOWEN
CHAIRMAN, TRUSTEE BOARD

RICHARD V. MOORE, PRESIDENT

LEE NICHOLS
CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
JAMES E. HUGER
BUSINESS MANAGER

OFFICE OF THE PRESIDENT

July 25, 1950

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Daytona Beach, Florida

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July 27, 1950

Mrs. Mary McLeod Bethune
1619 R Street, Apartment 503
C/o Mrs. Sadie Mills Franklin
Washington, D. C.

Dear Mrs. Bethune:

First of all, may I thank you for the letter I found on my desk and for the many suggestions and recommendations regarding our staff and program for the 1950-51 school term. This manifestation of your interest in the continuous growth of Bethune-Cookman College and successful operation of my administration is greatly appreciated.

As indicated in our telephone conversation today, I have had a conference with Mrs. Beasely. I am greatly impressed with her and feel that she will do a good job. Mr. Hackey will let me know tomorrow what his decision is regarding the position of Dean of Men. I hope you will get in touch with Mrs. Higgins and have her contact me regarding the Dean of Women position.

Enclosed herewith is the check from Mr. Rockefeller, Jr.

Everything is moving along smoothly and we are setting up plans for our commencement activities.

With best wishes for a pleasant and enjoyable trip, I am

Sincerely yours,

Richard V. Moore

RVM:f
2 enclosures

MARY McLEOD BETHUNE
Founder, President-Emeritus

JEANETTA WELCH BROWN
Executive Director

DOROTHY B. FERBEE
National President

File

National Council of Negro Women, Inc.

(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)

1318 VERMONT AVENUE, NORTHWEST
WASHINGTON 5, D. C.

Telephone: COlumbia 4434

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MRS. ALICIA PARKER
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Chaplain
MRS. OLIVIA HENRY
Philadelphia, Pa.

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Baltimore, Md.

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MRS. MABLE HAWK
Atlanta, Ga.

Region IV
MISS ARENIA MALLORY
Lexington, Miss.

Region V
MRS. ELEANOR CURTIS DAILEY
Chicago, Ill.

Region VI
DR. VADA SOMERVILLE
Los Angeles, Calif.

July 28, 1950

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

Dear President Moore:

Thank you for your letter which reached me this morning. Mr. Rockefeller was very gracious to think of me this way. I appreciate it more than I can tell you.

I am glad you had a conference with Mrs. Beasly. I believe she will be a good person for us. She seems to have the strength and character we need. I hope Hacker will accept the position as Dean of Men. In my judgment I think he can do a good job with the boys and set up a program for them that would be a credit to the institution and to himself.

I have not approached Mrs. Higgins as yet. Somehow it may be wiser to see if we can find someone else. You keep your eyes open and I will keep mine open. I think Mr. Graves ought to do a good job as Registrar but who is going to head up your business department? I think that is a very important department. You have not thought in terms of good secretarial help with a Dean-Registrar as one person. Charlotte feels that if she had good secretarial help she could do the whole thing. The Registrar is an important person, so is the Dean. I hope you are going to hold the school down to the 610 you decided upon.

I will be back in Washington next week. If you need me you may reach me at 406 Delta Avenue, Atlantic City, New Jersey, in care of Mrs. Jennie Goens.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder, President Emeritus

WOMEN UNITED - - - "A Magazine Dedicated to all Women Everywhere"

August 12, 1950

Mrs. Mary McLeod Bethune
631 Pearl Street
Daytona Beach, Florida

Dear Mrs. Bethune:

Enclosed is a copy of the "Resolutions concerning capital Funds", which were approved by the Executive Committee of the United Negro College Fund.

It has been requested that this information be sent to the members of the trustee boards of the participating institutions. Will you read through the enclosed copy and come prepared to discuss same at the Executive Committee meeting Friday, August 18, 3:00 p. m.?

Sincerely yours,

Richard V. Moore

RVM-P
1 enclosure

MARY McLEOD BETHUNE
Founder, President-Emeritus

JEANETTA WELCH BROWN
Executive Director

DOROTHY B. FEREBEE
National President

National Council of Negro Women, Inc.

(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)

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Region V
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Chicago, Ill.

Region VI
DR. VADA SOMERVILLE
Los Angeles, Calif.

September 22, 1950

Mr. Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Moore:

I hope everything is going along on an even keel and that your staff is rounded out and that your program for 1950-51 is well on the way. You had an excellent opening.

It is my plan to go from here to Chicago before I return to Florida. I am writing to ask if you will kindly talk with Nichols and make some definite arrangement as to the date in March we will wand Madame Pandit to come to Daytona Beach so that I may inform her.

The United Negro College Fund has asked me to go to Cleveland for a meeting in December. What are your plans for your group traveling in the north? When do you plan to leave? What places do you plan to visit? I am enclosing a letter from John Price Jones for the attention of the Executive Board. I think it is in answer to the invitation you extended to them to come to Daytona Beach this fall to talk over the question of continuing the endowment campaign.

If there is anything I can do while I am away, please inform me. Love to the college family.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune

TELEPHONE MONUMENT 2-1700

CABLE ADDRESS "TRESAHOTEL"

Reply

WM. H. BROWN
MANAGER

PRIVATE OFFICE

HOTEL THERESA

SEVENTH AVENUE
AT 125TH STREET

NEW YORK 27, N.Y.

November 4, 1958.

My dear President Moore,

I am very happy to know that things are going so well at the College.

My thoughts and my Prayers have been constantly of you and for you.

I am very happy that we had representation at Howard for the Dean & Registrars Workshop.

My trip to California was a very very interesting one. My plan is to spend the month of April there in behalf of the College.

Will you please have Eloise

send at once to Mrs. John Dewey literature on the College and any information we can give her. Address it 1158-5th Av. NY 29, NY — and also send some to Mrs. Mary Simkovitch, 27 Barrow Street - NY Greenwich Settlement } Send some to Mrs. Mabel Farrell of Hotel Theresa - (818) 2090 7th Av. NYC and to our Lou Swarz also at the Hotel.

It is my plan to get home about the 18th of November. I will go to Washington for a rest next week and will remain there during the Convention.

I wrote Bessie that she may come to Conference in Washington if she found it convenient so to do.

TELEPHONE MONUMENT 2-1700

CABLE ADDRESS "TRESAHOTEL"

WM. H. BROWN
MANAGER

PRIVATE OFFICE
HOTEL THERESA
SEVENTH AVENUE
AT 125TH STREET
NEW YORK 27, N.Y.

3

Eloise may transfer these addresses for this Literature to Bessie and have her send them out.

How is Dr. Grover getting along with the Leaflets. I am glad the Homecoming was a grand success. Sorry our Boys lost but they need not effect to always win.

I am wonderful.

Love to all,

Mary McLeod Bethune

November 9, 1950

Mrs. Mary McLeod Bethune
Hotel Theresa
Seventh Avenue At 125th Street
New York 27, New York

Dear Mrs. Bethune:

We were delighted to get your letter of November 4 and to know that you are getting along fine. You certainly are covering a lot of territory. We have been reading with interest and appreciation the reports of your activities in the newspapers and magazines.

Dr. Grover has done an excellent job in setting up the materials for the leaflet and the advocate. The article that appeared in the Collier Magazine has been condensed, in order to have it reprinted on eight small pages. The reprint of this article will certainly make good publicity for the College. Both the leaflet and advocate are on the press and should be released sometime in the near future. We have placed an order for 10,000 copies of each.

The Homecoming activities here were very colorful and enjoyable. More than 8,000 friends and alumni members were here to witness the game. Yes, the Wildcats lost the game, but we feel confident they will bounce back like a rubber ball. We are playing Johnson C. Smith University here Saturday, November 11—Armistice Day, and we are scheduled to play Maryland State in Tampa—TILT OF THE MAROON AND GOLD—Saturday, November 18.

We are happy to know that you plan to come home around the 18. The Executive Committee meeting has been scheduled for the 22 of November instead of the 15, in order that you may be present.

Dean Clark and Mr. DeBose report that the Dean's and Registrar's Workshop was most interesting and informative. I, along with other representatives from the College, attended the special meeting called by the State Department of Education, the Annual Conference of Supervisors and Principals and the Inauguration of Dr. Gore. The Inauguration was very revealing and stimulating. In connection with all of these activities, they also had the homecoming event at Famcee Saturday, November 4.

The program in general is going forward splendidly. The morale of the faculty and student body is good. The circular driveway on the campus has been paved, new shrubbery has been placed here and there and a bird bath has been set up by one of the campus organizations. These additions enhance the beauty of the campus a great deal.

Mrs. Mary McLeod Bethune
#2 - November 9, 1950

We are happy to know that a campaign for the endowment fund will be conducted in California during the month of April. Our local depository account for the Endowment Fund stands as follows at the Present:

Cash on Deposit in Commercial Bank as of November 9, 1950	$ 9,868.71
79 Shares Union Carbon & Carbide Common Stock	3,400.00
	$ 13,268.71
Assured contribution from the Davella-Mills Foundation	25,000.00
TOTAL	$ 38,268.71

Miss Georgia and other members of your family are fine and I am sure they would join the Bethune-Cookman College family in love and best wishes to you.

We shall look forward to your arrival here November 18.

Sincerely yours,

Richard V. Moore

RVM-T

Bethune-Cookman College
DAYTONA BEACH, FLORIDA

RICHARD V. MOORE, PRESIDENT

ARY McLEOD BETHUNE
OUNDER PRESIDENT-EMERITUS
J. W. E. BOWEN
CHAIRMAN, TRUSTEE BOARD

LEE NICHOLS
CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
LOWRY G. WRIGHT
BUSINESS MANAGER

OFFICE OF THE PRESIDENT

28 December 1950

Dr. Richard V. Moore, President
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

I shall be away from my desk from time to time. Please know that I appreciate very much the courtesy of the College in affording me a Secretary for my office.

I shall be very happy to have you understand that I have requested my secretary to give the same time and conscientious service to this office as you have given in your own. She understands that the hours are from 8 AM to 5 PM daily, with one hour for lunch. If at any time an overpressure of duty should come to your office that would need her services, please feel free to call upon her. If any question should come up in my office that would require your judgment, she would call upon you for such help.

It may be possible President Moore, that I shall be out of my office more than I had expected, but please understand that the untireing efforts for Bethune-Cookman College will continue to go forward. I am sending out another letter following up our pledges and I will get as many new contributors and contacts as I possibly can.

I want you to feel, as I think you do, that the money spent for secretarial services in my office is well expended.

I am sending a copy of this letter to my secretary.

Sincerely yours,
Mary McLeod Bethune
Mary McLeod Bethune

MARY McLEOD BETHUNE
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DOROTHY B. FEREBEE
National President

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Telephone: COlumbia 4434

1318 VERMONT AVENUE, NORTHWEST
WASHINGTON 5, D. C.

Reply

January 23, 1951

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore -

I can't tell you how much I regret not having been able to be in Daytona Beach, Monday. I hope that Mr. and Mrs. Bunting are there and that they are absorbing the philosophy and ideals that we have been trying to build through the years.

I would have flown in, yesterday morning, but money is getting scarce and responsibilities more grave. Please write to me here, andlet me know whether the Bunting's visit was what you had hoped it would be. I also want to say that in my judgement I would like to see the Mary McLeod Bethune medal go, this year, to Miss Edith Sampson for her work in the international world.

I am very well and very busy. I will talk some things over with you when I return. If you have not already secured a speaker for the Baccalaureate, it might be well to invite Miss Sampson. I think that you have already invited someone for Commencement. Otherwise she would be ideal for that. Let me here from you.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune

WOMEN UNITED - - - "A Magazine Dedicated to all Women Everywhere"

January 25, 1951

Mrs. Mary McLeod Bethune
National Council of Negro Women
1318 Vermont Avenue, Northwest
Washington 5, D. C.

Dear Mrs. Bethune:

Thank you for your letter of January 23. We are delighted to hear from you and to know that you are getting along fine.

Mr. and Mrs. Earl Bunting were here Monday. They were greatly disappointed in now being able to see you. However, we had everything in good order and from all indication they had a delightful and impressive visit on our campus. They did not have too long to stay and we made use of every moment of their time here.

They arrived around 9:45 a.m. We called a special assembly at 10:00 o'clock. The auditorium was filled to its capacity. Every student enrolled in the institution was present and all the faculty and staff members. While the students were assembling, we contacted the News Journal and secured a reporter. The enclosed paper carries a write-up of his appearance or visit here. Enclosed also are excerpts from his address. They went to the Retreat and made a brief tour of the campus. They seemed so pleased and highly impressed with what they found here.

A letter from Dr. Charles S. Johnson indicates that it will not be possible for him to deliver our commencement address, as his commencement is scheduled for the same date. Therefore, we will be happy to have you extend Miss Edith Sampson an invitation to deliver the commencement address here Monday, May 28, 10:00 a.m.

We can think of no other person who would be more worthy and more qualified to receive the Mary McLeod Bethune Medallion for 1951 than Miss Sampson. Therefore, if it meets with her approval, we will be happy to present her the Mary McLeod Bethune Medallion, in recognition of her outstanding contribution in national and international affairs.

Our campaign to raise $15,000 during the month of February is progressing nicely. The faculty and students are working hard and we hope to reach our quota.

Plans are materalizing for our Honors Convocation March 21 and the annual meeting of the Board of Trustees March 21-22. Notice of the meeting has been sent to members of the Board, in order that the dates may be placed on their calendars.

Mrs. McLeod is getting along fine. She called yesterday and indicated that she has received $250.00 from the Florida Power and Light Company toward our campaign to raise $15,000.

The Bethune-Cookman College faculty, staff and student body join me in best wishes to you for continued health, strength and happiness.

Sincerely yours,

Richard V. Moore

P. S.

Enclosed is a clipping the students have posted on practically all of the bulletin boards. Have you seen it?

File

FROM THE DESK OF
MARY McLEOD BETHUNE

Executive Committee meeting

February 4, 1951

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

I have looked over very carefully the condition of the buildings in the Bethune-Cookman College Manor, and I would like to suggest, if it would meet the approval of the Executive Committee, that we take the amount necessary for the repairing and repainting of those buildings from our Endowment-Building Fund. And, as rapidly as the repair money from the monthly net-income of those buildings should come in, that money be refunded to the Endowment-Building Fund.

It seems to me that this is very, very important and necessary at this time. I believe this can be done without ever touching the $25,000 that you hope to invest.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder President-Emeritus
Bethune-Cookman College

631 Pearl Street
Daytona Beach, Florida

February 8, 1952

Mrs. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington 5, D. C.

Dear Mrs. Bethune:

Pursuant to our conversation concerning the possibility of our Business Manager, Mr. Lowry G. Wright, coming to Washington for a few days, in the interest of the College, I talked with Rev. Nichols and he was wholeheartedly in accord with the proposal.

In a conference with Mr. Wright, he indicated that the week of February 18 would be more convenient for him. Therefore, we are making arrangements for him to be in Washington around the time indicated. We hope he will have an opportunity to check with VA on our contract and other business transactions.

If his visit there during the week of February 18 is contrary to any of your plans, please let us know immediately.

Everything is moving along smoothly here. It is very cold in this section of Florida today.

The Bethune-Cookman College family joins me in best wishes for the choicest blessings that life can afford.

Sincerely yours,

Richard V. Moore

RVM-T

MARY McLEOD BETHUNE
Founder, President-Emeritus

DOROTHY B. FEREBEE
National President

National Council of Negro Women, Inc.

(Affiliated with the National Council of Women of the United States, Inc., and International Council of Women of the World)

1318 VERMONT AVENUE, NORTHWEST
WASHINGTON 5, D. C.

Telephone: COlumbia 4434

Rep'd

February 14, 1951

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Moore:

Thank you for your letter. The week of February 18 will be fine for Mr. Wright to come to Washington, I will be here that week and will do all I can to be of service to him.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Founder, President Emeritus

April 10, 1951

Mrs. Mary McLeod Bethune
2503 Twenty-first Avenue
Tampa, Florida

Dear Mrs. Bethune:

I am enclosing a copy of a letter I received from the United Negro College Fund. In the second paragraph, we have under-lined for emphasis that portion which will give us an opportunity for following certain previous commitments.

I am enclosing, also, the addresses of Mr. Paul Hudson, of the Davella Mills Foundation, whom I wish you would send a letter in the form of an application requesting a $200,000.00 grant for our gymnasium. Any other facts that you will need, I will be happy to furnish them. I thought your letter could be a feeler. I believe that he is ready to help us.

I am sending, also, the address of Mr. Dwight B. Harris, who gave us $5,000.00 last year, and it is my feeling that if you write him, he will make a similar contribution to the College this year.

Due to the pressure of work here, I shall not be able to come to Tampa for a conference with you until you return from California. I have written Reverend James, inviting him to be our commencement speaker and to be the recipient of an honorary degree at our Spring Commencement. I have not heard from him, as yet.

We have directed the Balfour Company to change the name on the plaque to Mrs. Marjorie Stewart Joyner for the Mary McLeod Bethune Medallion.

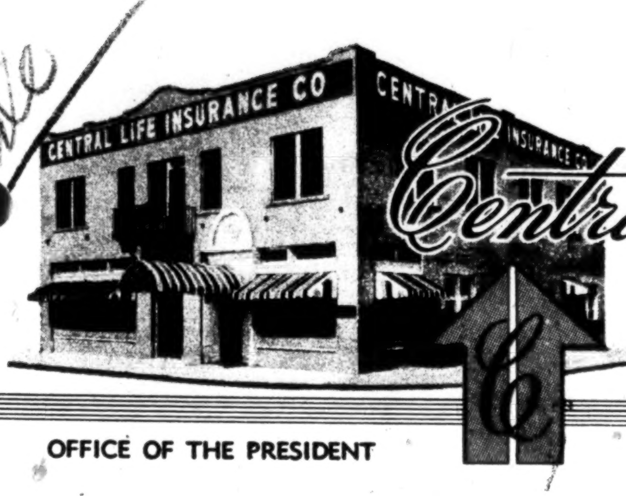
Our work seems to be moving along splendidly. However, we are trying to reorganize and gird ourselves after the loss of Mrs. Thompson.

Sincerely yours,

Richard V. Moore
President

Enclosures

File



Central Life INSURANCE Company
OF FLORIDA

OFFICE OF THE PRESIDENT

TAMPA (1) FLORIDA

April 13, 1951

Dr. Richard V. Moore, Pres.,
Bethune-Cookman College,
Daytona Beach, Florida

Dear President Moore:

I am dictating letters to Paul Hudson and Dwight Harris but sending them back to the office to be put on school stationery. I have asked that they send me some material that I might have some on hand and also some enclosures that may be sent out in letters.

The statement in letter concerning the United Negro College Fund is still very important. What I shall be doing will not be following up people who have made pledges but people who are going to make pledges. That is the thing that has gotten me uneasy for fear of doing something that would disturb the harmony of Bethune-Cookman College with the College Fund program. I assure you that I shall be very careful.

I am very happy that Marjorie Joyner can come to us. I am sure Rev. James will come to Commencement for he assured me of that. Go right on arranging for it.

I shall be leaving on the 18th for Minneapolis and will do my best to be with you on Monday night in Orlando to help get the campaign started there.

Lots of love to all.

Sincerely yours,
Mary McLeod Bethune
Mary McLeod Bethune
President

MMB-t

April 17, 1951

Mrs. Mary McLeod Bethune
2503 Twenty-first Avenue
Tampa, Florida

Dear Mrs. Bethune:

I was certainly happy to see you last night in Orlando, and you were marvelous, as per usual. I realize we did not get as much money as we should have, but sometimes we have to take a somewhat laissez faire attitude toward certain committees in certain counties, and that happened to be one of the cases. However, in other communities we work just a little differently.

Enclosed you will find a picture of Mme. Pandit and yourself from Mrs. Friend, and the address of Mrs. Gorden Poteat's brother. Mrs. Poteat is a member of our Advisory Board here at the College. She learned that you were going to California and she wanted you to be sure to get in touch with Dr. John F. Carruthers.

Things are moving along fairly well here. However, this proposes to be one of our most difficult months financially, due to the fact that we will have no income coming in from tuition. But, we will survive.

Wishing you a very successful trip, I am

Sincerely yours,

Richard V. Moore
President

Enclosures (2)

May 9, 1951

Mrs. Mary McLeod Bethune
Central Life Insurance Company
1416 North Boulevard
Tampa, Florida

Dear Mrs. Bethune:

The Faculty and Student Body join me in congratulating you on your recent honor of being appointed to the National Civilian Defense Committee. We were very proud to learn of your appointment in the Sunday's News Journal. Many of your friends and admirers and well-wishers here in Daytona Beach have been calling concerning same. We indicated to them that they might write you at the address of the Central Life Insurance Company.

Our work is moving along very splendidly here, and we are putting forth every effort in order that we might reach our United Negro College Fund quota. Our prospects for commencement are very bright. The teachers and students morale is very high.

I have just had a long-distance telephone call from Dr. Hamilton, who is Chairman of the United Negro College Fund Campaign in St. Petersburg, and Mr. Perkins, who serves as Co-Chairman, asking if you could speak for them at the white Community Church there in St. Petersburg on May 24, at 7:30 P. M. They are desirous of having our College Choir furnish the music for them. Our showing last year in St. Petersburg was so poor that I trust you will be able to accept this invitation so that you may be able to stimulate them toward reaching their quota. The Committee indicated that they would take care of your expenses.

When are you coming home? We have been having many inquiries concerning this. The organ is being installed upon the rostrum as we discussed it, and we have placed the Rockefeller Organ in the Living Room in Curtis Hall. I would appreciate it very much if you would word an appropriate message that we might have placed on a metal plaque to place on the wall over it.

Cordially yours,

Richard V. Moore
President

Reply

CENTRAL LIFE INSURANCE CO
CENTRAL LIFE INSURANCE CO

Central Life INSURANCE OF FLORIDA Company

OFFICE OF THE PRESIDENT

TAMPA (1) FLORIDA

May 9, 1951

Dr. R. V. Moore, Pres.,
Bethune-Cookman College,
Daytona Bwach, Florida

My dear President Moore:

May I thank you for your very instructive and informing letter sent out May 4. It is very hard for me to realize that we are moving steadily forward.

I can never tell you how I feel over the death s of Mr. Rogers and our beloved Eloise. Our loss is heaven's gain.

I am very happy that you are having a five weeks' summer school in order that much of the needed work on the campus can be done and that the teachers might find their way to the summer school for refresher courses.

I feel very sure that $15,000.00 or $20,000.00 will be raised through the United Negro College Fund. The Central Life Insurance Company has just given $250.00. I am hoping all insurance companies will do likewise or give even more according to their abilities.

Ask Bessie to see how she spelled "McLeod". Tell her she must not let such things go out from your office. I am sure she will give you good service.

I will run in just as soon as I can but my hands are very full during May and June.

Love to all.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
President

MMB-t

June 1, 1951

Mrs. Mary McLeod Bethune
Central Life Insurance Company
1416 North Boulevard
Tampa, Florida

Dear Mrs. Bethune:

I attended the meeting at the Union Congregational Church in West Palm Beach last night. There was a capacity crowd, and they were very disappointed because you were not there. They were told that your plane had been grounded.

However, Mrs. Stecher did a beautiful job. She gave a descriptive narrative of your work from a magazine you gave her some fifteen years ago. It was a non-segregated audience, and the people were very cordial and appreciative. Our offering was approximately $339.04. Mrs. Higgins and Mrs. Moore accompanied me to Palm Beach.

The United Negro College Fund will take care of your travel expenses for the various speaking engagements that you have made. I hope to be in Tampa sometime in the near future and I trust I will have the privilege of talking with you then.

Things are moving along very splendidly and all evidence points toward a successful summer session.

All join me in best wishes for your continued success.

Cordially yours,

Richard V. Moore
President

Reply

CENTRAL LIFE INSURANCE CO
CENTRAL
INSURANCE CO

Central Life INSURANCE OF FLORIDA Company

OFFICE OF THE PRESIDENT

TAMPA (1) FLORIDA

June 6, 1951

Mr. Richard V. Moore, Pres.,
Bethune-Cookman College,
Daytona Beach, Florida

My dear President Moore:

I am very happy to know the meeting went well in W. Palm Beach. I did my very best to get there. I had an accident in Miami trying to reach you. I fell down the steps of the plane and bruised my leg and knee not too seriously. I was taken to a hospital and had an X-Ray. Everything that could be done was done for me.

There was no plane to get into Palm Beach and it sould have taken more than two hours to come by auto so I took a plane back to Tampa.

The commencement address at Hampton was marvellous. I want to again congratulate you on the fine commencement we had at Bethune-Cookman and the forward step the college is taking.

I wish you would think in terms of Mrs. Anne Hedgeman who is in a very high ranking government position in Washington, to come to Daytona Beach for some of your meetings during the summer school session. Mrs. Hedgeman's expenses are borne by the Government and I should be very happy to have you invite her. If you will do this, I will send you her address when I get to Washington this week-end. It may be that you would like for her to deliver the commencement address or speak to some session during the summer school.

I shall be glad to see you and talk about many things.

Love to all.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune,
President

MMB-t

June 11, 1951

Mrs. Mary McLeod Bethune
Central Life Insurance Company
1416 North Boulevard
Tampa, Florida

Dear Mrs. Bethune:

This is to thank you for your letter of June 6. I am very glad to know that things are going well with you. It was a very disappointed audience at West Palm Beach, however, I explained to them your delay.

We are happy to know that you had a successful commencement at Hampton, and we know that you did a marvelous job. The Faculty and students were so proud that you could be with us here at our commencement. We continue to hear fine echoes about the exercises. I had a long letter from Dr. James, expressing his sincere appreciation for the honors he received while he was here. He said he had no idea that your dream had come into such full fruition.

We will be delighted to invite Mrs. Hedgeman to visit with us and speak to our group here. I hope to be in attendance at the conference in Clearwater, and I trust I will have an opportunity to visit with you while I am on the West Coast.

The United Negro College Fund Committee of Duval County is desirous of you being their guest on Sunday afternoon, June 24, at 4:00 P. M., at their scholarship activity and culminating exercises of the United Negro College Fund. I will discuss this matter further when we meet.

Registration begins today for our summer session, and all indications point toward a large enrollment and a successful summer school. Things are moving along very smoothly. Continue to pray for us, and may God continue to bless you in all of your endeavors. All join me in extending our best regards.

Cordially yours,

Richard V. Moore
President

June 11, 1951

Mrs. Mary McLeod Bethune
Central Life Insurance Company
1416 North Boulevard
Tampa, Florida

Dear Mrs. Bethune:

I do hope that this letter will find you well, and enjoying the very best of health and everything. I was very disturbed when I heard of your accident in Miami. Please be sure that your leg is all right, and please take extra special good care of yourself for we love you dearly and want only the best of everything for you.

I am enclosing herewith a check for your signature: It is one of the checks that we turned in before Eloise died, and it should have been credited to the Continuation Fund for the Cookman Hall Lounge instead of to our Friends of Bethune-Cookman College Fund. However, it needs your signature. We had already sent a letter to Mr. Englestein.

Charles had his first funeral on Sunday, June 3, and it went quite smoothly. We are still struggling along. We now have our own ambulance -- not a late model, but it will suffice for a start. Please continue to give us your blessings and wish for us every success.

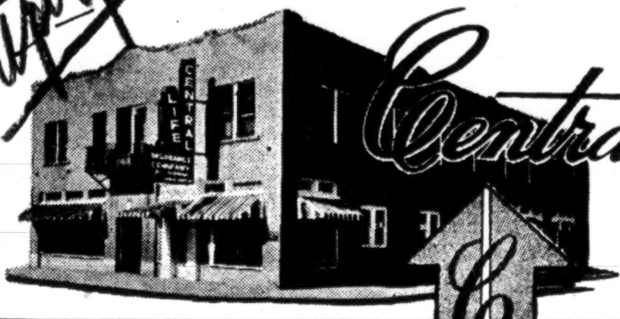
I do hope that we will be seeing you soon. We see far too little of you now. Things are moving along very well here at the College. We are kept more than busy. I think we are going to have a record summer school enrollment.

My prayers are always with you, and please take very good care of yourself.

Lots of love,

Enclosure (1)

File



Central Life INSURANCE of FLORIDA Company

OFFICE OF THE PRESIDENT

TAMPA (1) FLORIDA

June 13, 1951

Dr. R. V. Moore, President
Bethune-Cookman College,
Daytona Beach, Florida

Dear President Moore:

Thank you very much for your letter of June 11. I am very happy to know that things are going so well there.

I have seen through the papers where Edward Waters College is needing you and requesting you. In fact, Bishop Gregg spoke to me about it some time a go. I am sure you will use your own discretion concerning this opportunity. I hope that your work at Bethune-Cookman College grows and grows at the days go by. It seems to me that you have much to be grateful for in your success there. I hope Bishop Gregg will think in terms of Mr. Williams at Miami. I think he will do a good job there for him.

I have just received a letter from a Mrs. Pauelyn Garner, 440 North Westmoreland Dr., Los Angeles, 4 California, stating that you have considered her for the post of music at Bethune-Cookman College. I think you will find her a wonderful person. She is very capable and a lovely person, fine, mannerable and interesting. I have known her through the years. I met her in Europe when she was over there studying. I think it will be wise for you to give her some suggestion as to what salary she will receive as the salaries in Florida are so different from the salaries in California. I think she would like to know what you have as your best offer to her. If you will write her at once making statement, it will be well. Also find out whether she will come to you in the summer or next fall.

I wrote to you in regards to Mrs. Ann Hedgemen. Her address is 1752 - 17th Street, N, W. Washington, D. C. Please ask her if she will come and if she can come at the Government's expense. Be sure to find out this before she leaves.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune,
President

MMB-t

June 21, 1951

Mrs. Mary McLeod Bethune
Central Life Insurance Company
1416 North Boulevard
Tampa, Florida

Dear Mrs. Bethune:

First of all, I would like to express my sincere gratitude for your presence here during our Summer Honors Convocation. I have had several letters from some of the participants, expressing commendations for our progressive program here. They were somewhat amazed at the way we do things. May I congratulate you? Moreover, I was happy to have the conference with you and to receive your communication of June 13. You may rest assured that I will always give my best to Bethune-Cookman College and the philosophy on which it is founded.

Our summer school enrollment has reached a new high of 1,072. Enclosed, is a memorandum from the Registrar's Office indicating the enrollment as of June 19. Our applications for the school year 1951-52 are far ahead of last year, and from all indications we will have a record enrollment.

We had a very excellent Executive Committee meeting on yesterday with the following persons present: Dr. Wells, Dr. Rutter, Reverend Jack Davis, Mrs. Friend, Mr. Herbert Davidson, Reverend Bartley, Mr. Dana Steele, Dr. Poteat, Dr. Adams, Attorney Perkins, Mr. Wright and myself. However, Reverend Nichols was unable to be present and Mr. Davidson presided.

On Tuesday afternoon I met with the Jacksonville Committee of the United Negro College Fund. They are expecting you on Sunday, July 1, at 4:00 P. M., at the Ebenezer Methodist Church on Ashley Street. They have sent letters and announcements to all ministers and churches in Jacksonville, both white and colored, and the newspapers will give banner stories of you speaking in their [illegible] efforts for the Jacksonville Committee. All ministers have pledged themselves to have a large interracial audience present to hear you. I hope that you will be able to make it. In the event you need transportation or assistance from me, please notify me.

Our summer school is moving along splendidly. Little Albert and Big Albert have buckled down to the task of doing a good job, and I am proud of the contribution they are making. Mrs. Bailey is right on the job, and she is doing marvelously in the office with me here. I have asked her to continue to follow through in the notifying of the friends who made pledges during the recent Friends of Bethune-Cookman College Campaign, which she will do in the evenings after leaving this office.

Due to the heavy enrollment and the number of our prospective graduates needing twelve (12) semester hours for graduation this year, we are having a nine (9) weeks session, which will make our summer school end on August 11. Baccalaureate has been set for Sunday, August 5, 1951, at 3:00 P. M., and Commencement is Saturday, August 11, 1951, at 10:00 A. M. Bishop Bowen has consented to be our Baccalaureate speaker, and we have invited Mrs. Anne Hedgeman to be our Commencement speaker. In the event she is not available, I would like to invite Mr. Percy Julian of Chicago, who is another outstanding American of color. In the event you have any suggestions, please inform me concerning same.

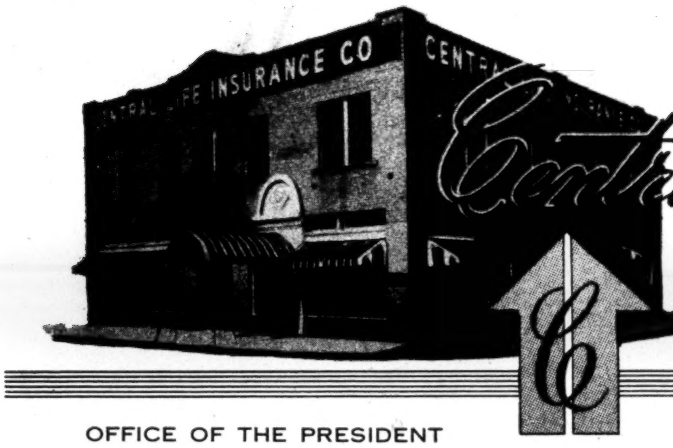
Our Committee in Miami is still clamoring for a visit from you. I hope to discuss that with you when we meet and get an opportunity to talk together. Our students and Faculty have already reminded me of your birthday on July 10, and I certainly hope that you will plan to be home with us on that occasion.

All join me in best wishes.

Cordially yours,

Richard V. Moore
President

Enclosure



Central Life INSURANCE Company
OF
FLORIDA

OFFICE OF THE PRESIDENT

TAMPA (1) FLORIDA

June 28, 1951

Dr. Richard V. Moore, Pres.,
Bethune-Cookman College,
Daytona Beach, Florida

Dear President Moore:

I am writing to find out if you will be interested in purchasing some Central Life Insurance Company stock. I know of some that can be bought at $125.00 per share. If you are interested, please let me know.

Sincerely yours,

Mary McLeod Bethune
J-

Mary McLeod Bethune
President

MMB-t

Ans. 7-14-51
Thanks; glad to have them.

JOHN B. STETSON UNIVERSITY
DELAND, FLORIDA

HUBER WILLIAM HURT, PH. D.
PROFESSOR OF EDUCATION

July
12
1951

My dear Mrs Bethune:

When last I visited your *expanding* campus, I went into the new Library — and had an "*idea*."

I have nearly 1,000 "Research studies" — "Term Papers" — similar to *Master's Degree Theses* — some *fully* that good. It occurred to me that I might loan those to you (perhaps permanently). They cover a wide range of topics related to the Educational courses I've been giving here. Once carded and indexed they would make excellent reading assignments for students in various courses there.

(Over)

Fundamentally, they represent a winnowing from many sources and should be equivalent to several thousand source volumes.

If this sounds interesting, let me hear from you and I'll bring over a "bunch" of them to show you and President Moore.

I hope Time deals kindly with you in your great work.

Cordially

H. W. Hunt

P.S. They've put the Promotion job on me here "Director of Admissions" which is a busy task these days.

H

Reply

14 July 1951

Dr. H.W. Hurt
John B. Stetson University
Deland, Florida

Dear Dr. Hurt:

Thank you very much for your kind letter. We shall be most happy to have the group of research studies for our library. I have talked with President Moore and he too, is happy that you have thought of us in so interesting a way.

I am now a great deal of the time in Tampa Florida, at the Central Life Insurance Company. Whenever you are in Tampa, I hope you will take time to drop in to see me.

Congratulations to you on your promotion.

Sincerely yours,

Mary McLeod Bethune
Founder-President Emeritus

Referred
to
Pres. Moore

JUL 25 1951

Acknowledgment
sent by M.M.B

WILLIAM BINGHAM, 2ND
A. L. WALTERS, M. D.

The Ritz Carlton
Boston, Mass.
July 21, 1951

Mrs. Mary McLeod Bethune
Bethune-Cookman College
Daytona Beach, Florida

Dear Mrs. Bethune:

Mrs. Bolton forwarded your letter to me here in Boston, where we have been delayed by Mr. Bingham's recent illness. We will leave here in a few days for Mr. Bingham's home in Bethel, Maine.

Mr. Moore was kind enough to show me over the college this Spring and I think you have done wonderful work in building up the college from such a humble beginning. I can also see where you need considerable help in putting the college into better physical condition.

Mr. Bingham has not committed himself as to whether he is intending to aid you, but I feel quite sure he will not be able to do anything this year as his other charities and the proposed new taxes will naturally deplete his income.

After the beginning of next year, when we will have a better knowledge of his finances, I will bring your needs to his attention again.

Very sincerely yours,
A. L. Walters
A.L.Walters, M.D.

ALW/flt
cc: Hon. Frances Bolton

File

July 28, 1951

Dr. H. W. Hurt
Stetson University
DeLand, Florida

Dear Dr. Hurt:

Mrs. Bethune has referred your letter of recent date, concerning your proposed gift of Research Studies to the College, to me.

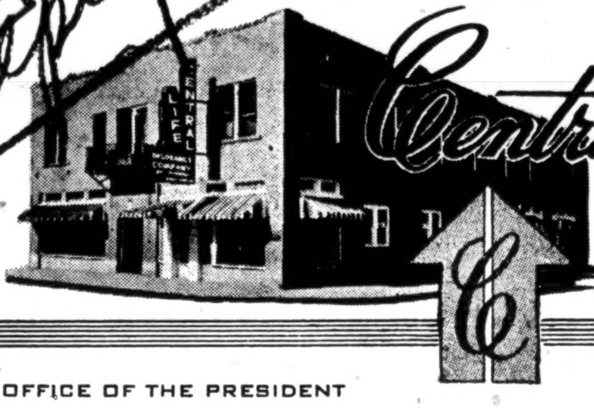
May I take this opportunity to thank you for you consideration of us in this instance. Please know that we will be more than glad to receive these papers for our Library.

Best wishes for your continued success.

Cordially yours,

Richard V. Moore
President

Reply



Central Life INSURANCE
OF
FLORIDA Company

OFFICE OF THE PRESIDENT

TAMPA (1) FLORIDA

August 14, 1951

Dr. R. V. Moore, Pres.,
Bethune-Cookman College,
Daytona Beach, Florida

My dear President Moore:

I am enclosing a check for $400.00 that I have just received from my friend, Mrs. Harriet E. Hale. I solicited her in behalf of the college and this is what has come in.

If you write her immediately you may write her at the address on the check. If you do not write her immediately her address is the State College at Houston Texas. She is working there with Dr. O'Hara Lanier.

She is a Negro and is the widow of Dr. Hale who was at one time President of the college at Nashville, Tennessee. She has great means and I have solicited her for Bethune-Cookman College. You may place it where you need it most.

Lots of love.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
President

MMB-t

August 16, 1951

Mrs. Harriet E. Hale
1414 East 59th Street
Chicago 37, Illinois

Dear Mrs. Hale:

Your check for $400.00 to Dr. Mary McLeod Bethune for the benefit of the College was referred to me.

The Trustees, Faculty and students join me in expressing our sincere gratitude for this contribution. It is through individuals like you that we receive the inspiration to continue the task of Christian education. Dr. Bethune is always on the alert, working to aid us in carrying on this educational enterprise.

We would be delighted to have you visit with us and observe us in our work. We have just closed a very successful summer session, and all evidence points towards a record enrollment for the winter term.

I never shall forget the inspiration given me by your husband, the Late Dr. Hale, while he was President of Tennessee A and I College, and I was a student at Knoxville College. I visited with him informally and the impressions and the advise that I received from him as a college student have meant much to me down through the years.

I am enclosing a receipt for your generous check. In the event you are able to visit Florida, please be our guest here on the campus. Best wishes for your continued success.

Cordially yours,

Richard V. Moore
President

cc: Dr. Bethune

Enclosures

Bethune-Volusia Beach, Inc.
America's Natural Air Conditioned Year-Round Resort
HOME OFFICE 805 SECOND AVENUE
P. O. BOX 805
PHONE 5022
DAYTONA BEACH, FLORIDA

August 16, 1951

Dr. Richard V. Moore, President
Bethune-Cookman College
Daytona Beach, Florida

My dear Dr. Moore:

I wrote you in mid-July, inviting you to visit with us at Bethune-Cookman College, on September 8, 9, and 10, 1951, for the purpose of discussing our Beach project, and inspecting the Beach property.

A number of the business and professional men whom I invited to this conference can spend only one day with us, and we are revising our plans in order that we may complete discussions and inspection in one day. We have selected Saturday, September 8, 1951, as the most desirable date.

Will it be possible for you to spend this day with us? We need your thinking and your presence.

Please let me hear from you at your earliest convenience.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune,
Founder and Chairman, Board of Directors,
BETHUNE-VOLUSIA BEACH, INC.

MMB'M

August 18, 1951

Mrs. Mary McLeod Bethune
Central Life Insurance Company
1416 North Boulevard
Tampa, Florida

Dear Mrs. Bethune:

Thank you for your kind letter of August 16, in which you give me the new plans for your conference regarding discussion of the Beach project.

I shall be happy to be with you on Saturday, September 8, 1951. I shall arrange my itinerary so that I may spend the entire day with you.

May I, again, thank you for your kind consideration in inviting me to participate in this meeting.

Cordially yours,

Richard V. Moore
President

September 14, 1951

Mrs. Mary McLeod Bethune
Central Life Insurance Company
1416 North Boulevard
Tampa, Florida

Dear Mrs. Bethune:

Mr. Bethune, Sr., informed us about your illness. We are very happy to know that you recovered sufficiently and you are back on the job, again.

We had a very excellent convocation on Wednesday. It was largely attended by the local members of the Advisory and Trustees Boards. We had other visitors from Jacksonville and West Palm Beach. Reverend Nichols and Dr. Rutter addressed the group, and we had words of welcome from many other visitors who were present with us.

Our outlook for a good year is very bright. The work is moving along in Cookman Hall. However, we are a little behind schedule.

Many inquired about you on Wednesday, and your name was mentioned quite frequently, as is always the case on public occasions in connection with the College. We are looking forward to you coming home and greeting the students on next Wednesday, September 11, at 11:00 A. M., in our Assembly. The Executive Committee Meeting is at 3:00 P. M.

Things are moving along splendidly here. Best wishes for your continued success.

Cordially yours,

Richard V. Moore
President

Central Life INSURANCE OF FLORIDA Company

OFFICE OF THE PRESIDENT

TAMPA (1) FLORIDA

September 24, 1951

President R. V. Moore,
Bethune-Cookman College,
Daytona Beach, Florida

My dear President Moore:

Enclosed please find check for $25.00 from a Mrs. Lula Dunn Hinton for the college. Let's add this to "Friends of Bethune-Cookman College" Fund and send on to her a receipt. I sent her a little note and told her that you would write her and send official receipt.

All of these checks make new friends for Bethune-Cookman College and give us a yearly contribution. Please have Bessie chart all names with the proper addresses on our list so that we can keep in touch with them.

The dedication at Miami yesterday was a very wonderful and outstanding occasion. Dade County is certainly moving forward in educational work. I am at my desk now in Tampa trying to help make things here go.

It was a real experience to visit the chapel assembly last Wednesday. May God give you, your sfaff and the students the blessings you so richly deserve.

Hope you are welland that all goes well with you.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune,
President

MMB-t

September 26, 1951

Mrs. Mary McLeod Bethune
Central Life Insurance Company
1416 North Boulevard
Daytona Beach, Florida

Dear Mrs. Bethune:

This is to acknowledge, with thanks, your kind letter of September 24, and the check for $25.00 to be credited to the Friends of Bethune-Cookman College Fund. Mrs. Bailey will execute same as you directed.

We are happy to know that you are getting along splendidly and that you were able to take part in the dedication exercises in Dade County. I had a long letter from Mr. B. M. Hindman, Supervisor of Negro Schools in Dade County, indicating you did a marvelous job, as per usual.

Things are moving along very smoothly, and our enrollment has reached the peak of 1,025 -- 525 of these are in the College Division. I am enclosing a comparative analysis of the 1950-51 enrollment in relation to the 1951-52 enrollment to-date.

I have just received the clearance from Miss Ann Tanneyhill, of the National Urban League, stating that Mr. Winthrop Rockefeller has consented to be our keynote speaker on Thursday, October 18, at 9:00 A. M., during our Career Conference. I am replying to him, indicating that you will introduce him. Moreover, a copy of my letter to him is being enclosed.

As you so well know, Wednesday, October 3, is our Founder's Day Celebration. I have invited Dr. J. A. Long of Palatka to be our Founder's Day speaker at 11:00 A. M., in the College Auditorium. We will be delighted to have you home at this time.

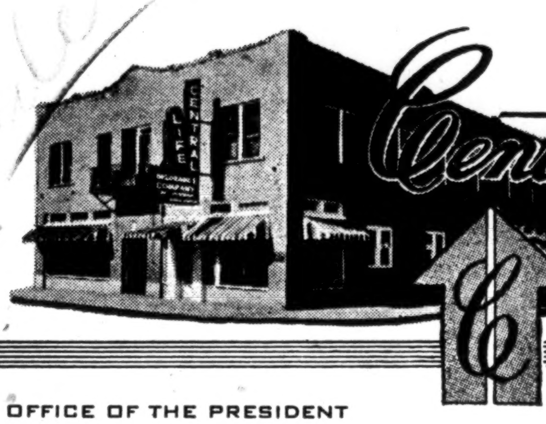
Several members of the Trustees Board, headed by Reverend Nichols, plan a Luncheon after the exercises on Thursday morning, October 18, for Mr. Rockefeller, if he is able to remain. I am securing this information.

Mr. Bethune and Albert, Jr., are on the job, and the entire College family seems to be geared for the work that we have ahead. Best wishes for your continued success.

Cordially yours,

Richard V. Moore
President

Enclosures



Central Life INSURANCE Company
OF FLORIDA

OFFICE OF THE PRESIDENT

TAMPA (1) FLORIDA

October 11, 1951

Mr. Richard V. Moore, Pres.,
Bethune-Cookman College,
Daytona Beach, Florida

My dear President Moore:

I note that the Southern Regional Educational meeting will be held in Daytona Beach October 21-24. I have just received a letter from Prairie View, Texas, asking that Doctor Evans, President of Prairie View College stop at my house. I have sent a letter on stating that we shall be happy to have him. I have sent a letter on to Georgia.

Now, I am giving this information to you so that you may see that arrangements are made for the preparation of meals for him that you make for the others.

The $50.00 that I sent to you was not for the Continuation Fund. I sent that on the Bus. I hope that the money needed will come in for the bus. If there is something else that I can do, I shall be happy to do so.

Hope all goes well there.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune,
President

MMB-t

October 27, 1951

Mr. S. Henry Grillo
Washington Representative
Cuban-American Goodwill Association
1019 - 8th Street, N. W.
Washington 1, D. C.

Dear Mr. Grillo:

This is to acknowledge with thanks your kind letter of October 10, and your contribution of Five ($5) Dollars on our new bus. It is a credit to any institution.

The students, faculty and friends of the College raised approximately $11,000 in cash and pledges. When your name was read and the amount of the contribution made by you, many of the friends who knew you in the past were happy to hear your name.

Best wishes for your continued success.

Very cordially yours,

Richard V. Moore
President

RVM/j

Havana, Cuba - Baltimore, Md. - Chicago, Ill. - New York, N. Y. - Washington, D. C.

CUBAN-AMERICAN GOOD WILL ASSOCIATION

S. HENRY GRILLO
Washington Representative
1019 8th Street, N. W., Washington 1, D. C.
STerling 3168

10/10/57

Mr. Richard V. Moore, President
Bethune-Cookman College
Daytona Beach, Fla

Dear President Moore:

With my mind full of the many memorable rides I had in the 'Ol School Bus I could not help but answer this appeal. Wish I could do more.

I have wanted to write for a long time in regards to my pet idea of encouraging Students from Cuba to come to B.C.C. We continue to work on this. We are very much encouraged with the wonderful results you have achieved with young Pedro Portuondo. I saw him in Washington this Summer and his progress amazed me. Congratulations to you and your staff.

Thanks for the football schedule. May see you before the Winter is over. Regards to all.

Sincerely, S. Henry Grillo

Bethune-Cookman College
DAYTONA BEACH, FLORIDA

RICHARD V. MOORE, PRESIDENT

MARY McLEOD BETHUNE
FOUNDER PRESIDENT-EMERITUS
J. W. E. BOWEN
CHAIRMAN, TRUSTEE BOARD

LEE NICHOLS
CHAIRMAN, EXECUTIVE COMMITTEE OF THE TRUSTEE BOARD
LOWRY G. WRIGHT
BUSINESS MANAGER

OFFICE OF THE PRESIDENT

November 25, 1951

My dear Mr. Moore:

I know that the College Choir is to appear in New York on December fifth. Mr. Bunting said to me when he was making plans for this engagement, that he wanted me to be there at that time.

I should like to know your desire in this matter. We note that that they are planning to have a meeting of women on December sixth and feel that it will be a fine opportunity for us to make some contacts. According to the announcement, the Musical group is to appear at the luncheon on the fifth. I do not wish to go to New York unless you feel that I am needed.

Mrs. Wilson felt a condition of numbness in her hand and some distress in her legs, and when she consulted a physician he placed her in the Florida Sanitarium. We do not know just how long she will have to remain there, but I am sure she will communicate with you. She is in perfect agreement with the plans for the car and expense fund. She is registered as Mrs. Hazel T. Wilson, Florida Sanitarium, out from Winter Park.

With best wishes,

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune.

Mr. Richard V. Moore, President,
Bethune-Cookman College,
Daytona Beach, Florida.

November 29, 1951

Mrs. Mary McLeod Bethune
Central Life Insurance Company
1416 North Boulevard
Tampa, Florida

Dear Mrs. Bethune:

Thank you for your kind letter of November 25. We are most happy to know that you will be able to attend the Annual Meeting of the National Association of Manufacturers in New York City on December 5, and most especially since our Choir will sing at the Luncheon.

I certainly hope that you will be able to attend the Women's Meeting on December 6, for I know that if there is anyone who can stimulate their interest in the College, it is you.

The group left today at 1:00 P. M., and I told them that you would be present, and they are looking forward to seeing you. Enclosed, you will find a complete itinerary of the Choir's engagements while they are in that area.

All goes well here, and we hope to see you when you come to the campus. We have not secured the car for Mrs. Wilson, as yet. However, we can conclude the arrangements whenever she comes to Daytona. We are writing her a get-well letter today.

We will finance the trip to New York from our budget. I will discuss this with you when you return to Daytona.

Best wishes for your continued success.

Cordially yours,

Richard V. Moore
President

Enclosure

Love to the Bethune-
Cookman family!
Had a grand trip.
Inaugural ceremonies
most interesting.
Liberia is wonderful.
I am thrilled!

Sincerely,

Mary McLeod Bethune

American Embassy
Monrovia, Liberia
January 10, 1952

MARY McLEOD BETHUNE
Founder-President, Emeritus

Telephone, COlumbia 4434

DOROTHY B. FEREBEE
National President

National Council of Negro Women, Inc.
1318 VERMONT AVENUE, NORTHWEST
WASHINGTON 5, D. C.

Affiliated with
(THE NATIONAL COUNCIL OF WOMEN OF THE UNITED STATES and INTERNATIONAL COUNCIL OF WOMEN OF THE WORLD)

January 21, 1952

President Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear President Moore:

My trip was marvelous. I am now in Washington where I became ill last Friday night and had to be placed in a hospital. I am not seriously ill. I am sure Mrs. Wilson will explain it to you. I will be glad to rejoin you and the entire College family again. Remember me tenderly to all of them and let them know how much the experience meant to me.

Please say to the members of the Advisory Board that I must stop and rest a while. Please give Mrs. Wilson all the cooperation possible. Things will work out.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune

WOMEN UNITED - - - - - "*A Magazine Dedicated to all Women Everywhere*"

January 25, 1952

Dr. Mary McLeod Bethune
1318 Vermont Avenue, N. W.
Washington, D. C.

Dear Dr. Bethune:

This is to acknowledge with thanks your kind letter of January 21. We are most happy to know that you are not seriously ill, and that you have taken time out to rest awhile.

We read about the marvelous contribution you made, and the delightful trip to Africa. We also have here in our display case copies of the February, 1952 issue of Reader's Digest with the grand story of an illustrious Negro by Dorothy Walworth. The College Family Congratulates You!

Your letter sent from Liberia was read to the faculty and students. However, we have been a little confused by the daily press articles regarding your illness, but your letter somewhat calms the troubled waters.

I had a long conference with Mrs. Wilson, and we have another scheduled for this afternoon at 2:00. You may rest assured that she will have my wholehearted support in this undertaking.

The Advisory Board and the Executive Committee at their meetings asked questions about your condition, and when you would return to the College. The Executive Committee unanimously approved the honorary degree for Mrs. Hale, and the presentation of the Mary McLeod Bethune Medallion to Miss Ethel Waters. The Medallion is to be presented on Monday, May 26, 1952 at 10:00 in the forenoon. Will you please notify Miss Waters concerning same? You will find enclosed a copy of the letter to Mrs. Hale.

We are looking forward to your return to Daytona Beach. I am sure you know that if I can be of any assistance, I expect you to let me know. Best wishes for your continued success.

Very cordially yours,

Richard V. Moore

Enclosure

Founder, President Emeritus
BETHUNE-COOKMAN COLLEGE
Daytona Beach, Florida

Founder, President Emeritus
NATIONAL COUNCIL OF NEGRO WOMEN
Washington, D. C.

Mary McLeod Bethune
631 Pearl Street
Daytona Beach, Florida

[illegible] meeting)

File

May 2, 1952

Mr. Richard V. Moore, President
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Moore:

In recognition of the necessity for streamling the procedures incident to the receiving of all funds for Bethune-Cookman College, according to the regulations of the United Negro College Fund, and according to the feeling of the President and Executive Committee of the College, I feel that it is wise to transfer to the office of the President and his Business office, all pledges and literature pertinent to fund-raising of the College.

I shall apply my time to the assembling, collating and organizing of materials concerning my own life and work, using efficient secretarial assistance for that purpose. In order to do this, it is necessary for me to have funds with which to finance this important work.

I am requesting that the contributions made by my Beauty School Owners and Teachers be used for this purpose. The maintenance of adequate secretarial assistance will insure the completion of the work, for the benefit of those who will come after me. My Beauty School Owners and Teachers have agreed to do this job, and I am now submitting the proposal to you and the Board, for your approval.

This group has presented to me a proposition that they would like to have instituted at Bethune-Cookman College, with your consent, that of your Board and the Business officers. They desire to set up a Savings Bank in connection with the Business office, starting on the basis of having approximately one thousand members of their group to deposit from fifty to one hundred dollars. They feel that a Savings Bank may be a medium whereby our students may be taught to save, systematically, or for special projects, Christmas or whatever they may desire to include in a savings plan. The Beauty School Owners and Teachers feel that such a project may well serve as a laboratory for the Business Administration Department of the College. They will seek to have their members deposit at least one hundred dollars per year, each, for savings. Their only requirement would

Founder, President Emeritus
BETHUNE-COOKMAN COLLEGE
Daytona Beach, Florida

Founder, President Emeritus
NATIONAL COUNCIL OF NEGRO WOMEN
Washington, D. C.

Mary McLeod Bethune
631 Pearl Street
Daytona Beach, Florida

be the proper bonding of the officers handling the funds. They would not seek to give any management to the project, for this is out of their scope of service. It is their opinion, however, that this would be a splendid joint venture, and certainly an excellent fund-handling laboratory for the College students to receive training benefit. They feel also that such a plan might provide a security basis that would benefit Bethune-Cookman College.

In connection with the agreement of this group to have their annual gifts applied to my research and writing project, I am asking that the three thousand dollars paid this year be turned over to me, in order that I may seek the assistance I need without any intrusion upon the regular funds of the College.

I hope that you will give to this matter good, clear thinking and will let me have a reply from you as early as possible. I am suggesting that definite provision be made in your office or that of Mr. Wright, to take care of all of the pledges and material connected with fund-raising. I am sure you will want to take advantage of these pledges and new names which may be a valuable supplement to your regular contributors' and prospects' files.

I am sure this procedure will relieve any tension that might exist now in the securing of financial aid for Bethune-Cookman College.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune.

MMB'M

July 7, 1952

Mrs. Mary McLeod Bethune
c/o Mr. Collington

Dear Mrs. Bethune:

Enclosed is a copy of the letter I have just received from Mr. L. I. Alexander, concerning your insurance.

We were able to contact Dr. Gross, Bishop Bowen and Bishop Branscomb and Reverend Nichols for our Executive Committee Meeting of the Board of Trustees and Trustees for Tuesday, July 15, 1952, at 7:30 P. M., in Faith Hall. I will discuss this with you upon your return home.

Cordially yours,

Richard V. Moore
President

Enclosure

FOUNDER, PRESIDENT EMERITUS
BETHUNE-COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

FOUNDER, PRESIDENT EMERITUS
NATIONAL COUNCIL OF NEGRO WOMEN
WASHINGTON, D. C.

File Trustee

Mary McLeod Bethune
631 Pearl Street
Daytona Beach, Florida

October 8, 1952

Mr. R. V. Moore, President
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Moore:

I have just received a letter from Rev. K. D. Reddick, Sr. now of New York, asking me to send you a letter of endorsement for him.

I have known Rev. Reddick for a number of years. He worked in our State, both in school and in church. He has served the Government, I think, as Chaplain in the Army. He is a very capable, upstanding man with clean character and always a desire to serve. It will be an addition to the list of good workers in our State to have him return to Florida. I believe that any position given him in line with his training will be ably filled. I solicit for him your interest.

Sincerely yours,
Mary McLeod Bethune
Mary McLeod Bethune.

MMB-ww

~~Dupl~~ ~~File~~

FOUNDER, PRESIDENT EMERITUS
BETHUNE-COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

FOUNDER, PRESIDENT EMERITUS
NATIONAL COUNCIL OF NEGRO WOMEN
WASHINGTON, D. C

Mary McLeod Bethune
631 Pearl Street
Daytona Beach, Florida

April 10, 1953

President Richard V. Moore
  and the College Family
Bethune-Cookman College
Daytona Beach, Florida

My dear Friends:

It was so lovely of you to think of me at Eastertime. I appreciate the beautiful flowers more than I can ever tell you. It was so thoughtful of you to send them.

May God bless all of you.

Sincerely yours,

Mary McLeod Bethune
Mary McLeod Bethune.

MMB-ww

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

WESTERN UNION

W. P. MARSHALL, PRESIDENT

(37).

SYMBOLS

DL=Day Letter

NL=Night Letter

LT=Int'l Letter Telegram

VLT=Int'l Victory Ltr.

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination

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DE.MIA010 DL PD=MACKINAC ISLAND MICH 3 423P ME=

PRESIDENT RICHARD V MOORE AND COLLEGE FAMILY=

BETHUNE-COOKMAN COLLEGE DAYTONA BEACH FLO=

FIFTY YEARS AGO TODAY GOD BREATHED LIFE INTO OUR COLLEGE. MY PRAYERS, MY HEART ARE WITH ALL OF YOU. MAY HE GRANT US EVEN GREATER BLESSINGS IN THE YEARS TO COME. DEDICATE WITH ME YOUR LIVES TO THE BUILDING OF A NEW WORLD OF PEACE AND UNITY=

MARY MCLEOD BETHUNE=

Dr. Smith read in Chapel B.F.R.

THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE

November 8, 1954

Mrs. Mary McLeod Bethune
Founder President-Emeritus
Bethune-Cookman College
Daytona Beach, Florida

Dear Mrs. Bethune:

Pursuant to our conversation on yeaterday, I am sending over post cards, the book, THE COLLEGE BUILT ON A PRAYER, and your post office box number is 14.

Please have your secretary check the box combination with Mr. Cook who is in charge of the College post office.

In the event I can be of further assistance, please notify me.

Very cordially yours,

Richard V. Moore
President

RVM/h

Enclosures

December 21, 1954

Dr. Mary McLeod Bethune
631 Pearl Street
Daytona Beach, Florida

Dear Dr. Bethune and
Members of the Advisory Board:

The College family joins me in expressing our sincere gratitude to you and Members of the Advisory Board for the contribution of $1,000 toward our current operating funds. Enclosed is our official receipt.

I am sure you realize just what this contribution means to us at this season of the year when we have two payrolls to meet in one month (December). Moreover, we appreciate the untiring efforts of the Advisory Board in our behalf, and in the event the College facilities can be of any service to you in any way, please do not hesitate to call on us.

We trust that you and each member will have a most joyous Yuletide season.

Very cordially yours,

Richard V. Moore
President

RVM/h

Enclosure

January 15, 1955

Dr. Mary McLeod Bethune
President
Mary McLeod Bethune Foundation
631 Pearl Street
Daytona Beach, Florida

Dear Dr. Bethune:

Pursuant to our telephone conversation, regarding my membership on the Board of Trustees of the Mary McLeod Bethune Foundation, I am herewith tendering my resignation from the Board of Trustees of the Foundation.

It is my belief that in light of the restrictions that are placed upon the member colleges of the United Negro College Fund, concerning solicitation policies, it would be wise for me to do this so that my name as President of the College will not be associated with the Foundation in any nation-wide solicitation appeal. As you perhaps know, on two occasions, I have had to appear before the Executive Committee of the United Negro College Fund with reference to violations of the solicitation policies of the Fund. I am afraid that should any materials with my name on them appear soliciting funds, the College would be penalized.

I have enjoyed serving as a member of the Trustees Board of the Mary McLeod Bethune Foundation, and hope that when the United Negro College Fund lifts its present solicitation policies, after the capital funds' campaign is over, my name will be reconsidered for Trustees Board membership.

Very cordially yours,

Richard V. Moore
President

cc: Bishop J. W. E. Bowen
Reverend Lee Nichols

Reply

File

Mary McLeod Bethune Foundation
Incorporated

631 Pearl Street
Daytona Beach, Florida

TELEPHONE 2-3519

OFFICERS AND TRUSTEES
Mary McLeod Bethune, *President*
Roy S. McWilliams, *Vice-President*
Julius Davidson, *Treasurer*
Paul W. Harvey, *Legal Advisor*
Maxwell W. Saxon, *Curator*
Bertha L. Mitchell, *Secretary*
Albert M. Bethune, Sr.,
Marjorie S. Joyner
Richard V. Moore
John Sengstacke

April 18, 1955

Dr. Richard V. Moore
Bethune-Cookman College
Daytona Beach, Florida

My dear Dr. Moore:

Since I must limit my activities, due to my physical condition, I have no alternative but to resign from the Volusia County United Negro College Fund Committee. I shall always do all that I can, but must relieve muself of special committee work as much as possible.

I do not want to be a bona fide member of a committee if I cannot give the kind of assistance that is necessary to carry the work forward.

Sincerely yours,

Mary McLeod Bethune
Mary McLeod Bethune

B/c

2660 California Street
San Francisco, California

My dear President Moore,

Just a line to let you and the college know that I had a safe trip to California and that I am having a delightful rest, and I feel very happy in the thought that the work of the college goes forward under your guidance and direction.

Please remember me most tenderly to the entire staff and the faculty. Tell them my prayers are for them and my heart beats with theirs.

The weather is wonderful and I am having a grand rest. Mrs. Mary Lawson of Paletka, Florida is my traveling companion.

We will be here until August 11th, and then we go to Los Angelos. We will be stopping at

697 East 46th Street
Los Angelos, California.

I hope your family is now with you at Daytona, and that all goes well.

I fear I shall not be back in time for commencement.

God bless you,

Love to all,

Mary McLeod Bethune

(O.T.)

Special Correspondence: Simpson, Abram L.

Faculty

September 20, 1937.

Mr. Benjamin L. Taylor,
Bethune-Cookman College,
Daytona Beach, Florida.

My dear Mr. Taylor,

I am notifying Miss Singleton that students will be admitted to the Dining Room only by the presentation of Meal Tickets, starting at breakfast on September 21, 1937.

It becomes imperative that we make this check-up immediately, giving temporary admission tickets for those who have had credit extended to them. The idea is to have Miss Singleton know the students eligible to eat in the Dining Room on a temporary or permanent basis.

The announcement of this procedure should be made to the resident students in order that any unpleasantness may be avoided.

Very truly yours,

Acting President.

AMS-blm

Jasculus
crowded
condition

Student

214 Stuart st.
Jacksonville Fla
Sept 26. 1937

Dear Mr Simson,

I dont Know whether you have met my daughter Bussie Lee Miller or Not, but she registraed there on Monday which was the 20 and I have recieved two letters from her complaining of her sickness due to the food she eat dont agree with her And I had a little accident and wont be able to pay $17.00 a month by any means. Will you please consider the matter at once and give her permission to move to Mrs Haze right off from the campus not quite a block. Dean bonds know her well please have her come in your office and converse with. if there are any futher questions write me at once

Truly Yours Frank Love.
214 Stuart St.
Jacksonville Fla.

Please do this at once,

BETHUNE-COOKMAN COLLEGE
ARCHIVES

MISS LUCY M. CLIFTON
102 SOUTH PENINSULA DRIVE
DAYTONA BEACH, FLORIDA

Donor

February 3rd. 1938

Scholarship
Donation
to help
a- Earl Jackson
b- Isaac Royal

Mr Abram L. Simpson.

Dear Sir.

I have had very little success in interesting my friends in the two boys, whom we hoped to help. I am enclosing a check which I wish was larger, but my income is small and I have many demands.

I am interested in the College

and always glad to help when possible.

Sincerely,

Lucy M. Clifton

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Donors

Daytona Beach, Fla.

Feb. 14th, 1938

Mr. Abram L. Simpson
Bethune Cookman College
Daytona Beach, Fla.

Dear Sir,-

If you will kindly excuse me, I shall appreciate it. What I have done for the College and the students, I would like to feel had been done for no purpose or recognition of any kind, other than to be of use to them.

Sincerely yours

George F. Johnson

Donors

February 18, 1938.

President C. S. Long,
Edward Waters College,
Jacksonville, Florida.

My dear President Long,

It was a great pleasure to be with you and to serve you on last Sunday. May I congratulate you again upon the work that is being done at Edward Waters College.

We have entered the ten dollars contributed as a gift to our Annual Students and Teachers Rally. This is a traditional effort, on the part of students, teachers, alumni and friends of Bethune-Cookman, to share in the responsibility of the College maintenance. We are most grateful to you for this aid toward the effort, and enclose official receipt for your gift.

With best wishes for your continued success, I am

Sincerely yours,

Acting President.

als-m
1 enclosure

Donnie

February 18, 1938.

Mr. R. E. Niven, Sr.,
First Atlantic National Bank,

Daytona Beach, Florida.

Dear Mr. Niven,

May we express deep gratitude to you for your continued interest in Bethune-Cookman College. We value your friendship and the confidence that you have given our program.

It was so kind of you to share in the efforts of students, teachers, alumni and friends in the Annual Students and Teachers Rally. This effort is traditional, you know, and seems a very fine expression of those who receive first benefits from the service of the College. We are grateful for your gift of five dollars, receipt for which is enclosed.

With best wishes,

Sincerely yours,

Acting President.

als-m
1 enclosure.

Davis

March 17, 1938

Mrs. Edgerton Parsons,
15 East 69th Street,
New York City.

Dear Mrs. Parsons,

Through Mr. Gerald Allen we have received your contribution of five dollars to our general maintenance needs and we express sincere gratitude for this help.

Mrs. Bethune is in New York today and will, no doubt, see you and talk with you concerning Bethune-Cookman College. We are doing our very best to secure funds and to make retrenchment in order that we may close the year's work without a deficit. Please know that we shall be grateful for your continued interest and the use of your influence in behalf of the school wherever possible.

We enclose official receipt for your gift, which is gratefully received at this time.

Sincerely yours,

Acting President.

als-m
1 enclosure

N. E. DERRICK
R. R. FINCH

DERRICK & FINCH
CERTIFIED PUBLIC ACCOUNTANTS
COLUMBIA, S. C.

Donor

March 17, 1938

Dr. Abram L. Simpson, Acting President
Bethume-Cookman College
Daytona Beach, Florida

Dear Dr. Simpson:

Your letter of sometime ago received, also " The Advocate," I wish to thank you very much for them and ask that you pardon us for not replying sooner. I am sure that you realize that for the last 60 days it has been a rush and at this time we are trying to catch our breath.

It is with pleasure to note that you have been very well situated in your line of work, we hope that you are going along well and will be very successful in your new field. We are here-with enclosing a small check. You may use it for the benefit of your school. Wish we could do more, and no doubt in the future we might be able to make further contributions.

With very best wishes we are,

Yours very truly,

Derrick & Finch

By N. E. Derrick

NED:LA
Encl.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Rally Donation - N. E. Derrick
(Mr. Simpson)

E. L. HODGKINS, President M. MATHER, Vice-President H. B. HODGKINS, Secretary-Treasurer

MATHER-HODGKINS, INC.
HOUSE FURNISHINGS
Phone 916 133 Orange Ave.
DAYTONA BEACH, FLA.

March 19, 1938,

Donor

BETHUNE-COOKMAN COLLEGE
ARCHIVES

President Simpson,
Bethune Cookman College,
City.

Dear Sir:

You will please find enclosed herewith our check in the amount of $10.00.

We wish to offer our deepest apology for the delay in forwarding this donation to you.

With best wishes for the future success of your School, we are,

Yours very truly,

MATHER-HODGKINS, INC.

H.B. Hodgkins.

H.B. Hodgkins.

HBH.c

Enc:1

G. D. ROGERS
PRESIDENT

C. BLYTHE ANDREWS
SECRETARY-TREASURER

N. H. MARTIN
COMPTROLLER-MANAGER

CENTRAL LIFE INSURANCE CO
CENTRAL LIFE INSURANCE CO

CENTRAL LIFE
INSURANCE COMPANY
TAMPA, FLORIDA

HOME OFFICE: 1416 N. BOULEVARD
BOX 1092
TELEPHONE H 3035

Simpson

March 23, 1938

Dr. Abraham Simpson
Acting President
Bethune Bookman College
Daytona Beach, Florida

My dear Dr. Simpson:

Through Mr. A. R. Jones, one of our trustees and also President of the Bradenton Tourist Club, we have arranged for Bethune Cookman singers to appear at the city pier at Bradenton on their last program for the season Thursday March 31st at 3:00 PM. I had to accept this engagement without first getting your consent with the understanding that if It was impossible for the group to make the engagement why they would get someone else. I hope this will meet your approval and I would like for you to write me confirming the engagement.

I trust that things are going well at the College. Remember me kindly to Mrs. Simpson, the boy, Eleanor and the student body, also the faculty.

Sincerely yours,

G D Rogers
G. D. Rogers
PRESIDENT

GDR-ha

Donor

March 25, 1938

The Walk Over Shoe Store,
South Beach Street,
Daytona Beach, Florida.

Gentlemen,

May we express our deep gratitude for your interest in Bethune-Cookman College, recently manifested in your gift of $2.00 to the Annual Student-Teacher Rally. We enclose official receipt for this amount.

We solicit your continued interest in our work, for we are very much in need of friends to stand by us at this time.

Sincerely yours,

Acting President.

als-m

March 26, 1938

Miss Margaret Rhodes,
426 South Beach Street,
Daytona Beach, Florida.

My dear Miss Rhodes,

We do want to thank you for your unfailing consideration of and graciousness to the school. I can understand how Mrs. Bethune has been able to keep her courage and her faith, despite conditions, during all of these years, for she has had friends like you to stand closely by.

You realize fully the extent of help that your gift of one hundred dollars brings to our situation at this time. We are so grateful to you for it and for the warm interest which prompts it.

We enclose receipt for this contribution.

Sincerely yours,

Acting President.

als-m
1 enc.

Atlanta,Ga.Mar.30,1938

Dr. Abram Simpson,
Actg.President,
Bethune-Cookman College,
Daytona Beach,Fla.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

My dear Dr.Simpson:

In this communication I shall try to introduce myeelf to you .We have never met that I know of,altho I do know when you were a teacher at Morris Brown College in this city.

It is my duty to select the time and place to hold the Regional or final Oratorical Contest for the Order of Elks after the States of my district,North Carolina,South Carolina,Georgia,Florida hold their State Contests. I have been at the head of the Educational Department of the fourth district for 13 years,and more than 16 young Men and Women have been awarded scholarships under my direction. Two years ago,1936, I held the Regional Oratorical Contest in the auditorium of Bethune-Cookman College with great success.At that contest, Jocille Warren from Mims,Fla. won a four year scholarship aggregating $1,000.00 and is now studying at Talladega College at Talladega,Ala. It is my custom to notify my State Directors when they hold their State Contests of the time and place where the Regional Contest is to be held. The States in my districe will hold their contests aproximately as follows: Florida,the 17, of April;South Carolina,Apr.22nd. Georgia,Apr.25th and North Carolina May,30th or thereabouts.

I always make it convenient to hold the Regional Contest where a summer school is held so as to let the teachers who attend these summer sessions see what our Order is doing in the way of assistance to our boys and girls. I am seeking such a place this year,and I may say to you that I have turned down an offer to go to a city in North Carolina because there is no Lodge there of our Order.Our plan is this: Wherever we carry the contest the school treats my State Directors,and Contestants the same as would be done by a foot ball team or base ball team-take care, without expense about 15 people for not more than one night and furnish them about four meals and sometime not so many meals. I am the only one that has to be cared for longer,as I must be on hand at least two days ahead of the others in order to complete all arrangments for the contest.

Our final contest is usually held the third Monday night in June. This year it will come June 20th provided the fight of Joe Louis and Smeling is not set for that date, in which event, we will take Tuesday night, or Friday night,depending on whether you wish us to have it any special night if you allow us to come there. I will be glad if you will consider this provided you are to have a summer session, and since our Florida contest will be held there in April, I will be glad if you will make known your decision to me in advance of that time in order that I may notify my Fla.State Director to make the announcement during his contest that we will hold the final contest there. Thanking you, I am,

Yours truly,

R. E. Pharrow

Donor

March 31, 1938

Mrs. Veva W. Rees
Holly Hill, Florida

My dear Mrs. Rees,

We are deeply grateful for your continued interest and for your continued thought of the work of Bethune-Cookman College. I can thoroughly understand how this Institution has made such great strides when I note the unfailing loyalty of its friends.

It was so generous and gracious of you to make a contribution of $34.55 to the school, to relieve the Advisory Board account of the necessity of taking care of this portion of Annual Bazaar expense. We enclose receipt for this amount.

There are few words that we may use to express the gratitude we feel for your help; just know, however, that the seeds that you are sewing will bring forth an abundant harvest.

Sincerely yours,

Acting President.

als-m
1 enc.

April 11, 1938

My Dear Dr. Simpson:

Your letter received requesting material and also concerning the choir. I had already written to Mrs. Bethune stating that my activities with this group is at an end. I wish to assure you that my work ended with the school as of Feb 8, 1938. I am enclosing a letter authorizing me to raise funds for the school and I am gathering to-gether other material which was given to me of the school of an educational value which I will send Parcel Post.

There are contacts in New York which I shall compile in typewritten form and will give to your committee here in New York which I am certain will help. I have already informed them that they may feel free to call upon me to assist them in what ever capacity they may see fit.

I will be living here in New York and I hope you will feel free to call to see me or communicate with me any situation in which I can be

BETHUNE-COOKMAN COLLEGE ARCHIVES

2/ [illegible] service to the school or yourself.

I am planning, as soon as I can secure a position to write my dissertation for my Ph D degree selecting a subject here in New York for investigation.

I was happy to know that the balance of my check would be received soon because it will enable me to clear up personal and other obligations and make possible the relief of a mental strain. I am sending this letter air mail special so that you can hurry the business office order that if possible I may receive it by Monday. If you will send it air mail special you may add this to my expense.

You understand that it will be necessary in my effort to secure employment to refer to the school for reference. It is sincerely hoped that such recommendations will be most favorable. It may be that I can be of a service to you at some future date. Wishing you the best of health I am,

Sincerely yours
Gerald E. Allen

351 W. 114 St. apt 2E
N.Y.C.

Donors

April 5th, 1938

Rev. George O. Sumner, Pastor,
New Mount Zion Baptist Church,
Second Avenue at Weaver Street,
Daytona Beach, Florida.

My dear Rev. Sumner,

May we express deep gratitude to you and to the members of New Mount Zion Church, for your cooperation with our Student-Teacher Rally effort. Your contribution of four dollars, representing the gift of the church on Bethune-Cookman Appreciation Sunday brings encouragement as well as material help to us. We enclose official receipt for this amount.

We solicit your continued interest in our work and your help whenever it is possible for you to give it to us.

Sincerely yours,

Acting President.

als-m
1 enclosure

Donor

April 6, 1938.

Mrs. E. P. Stengle,
The Geneva Hotel,
Daytona Beach, Florida.

Dear Mrs. Stengle,

Once again we wish to express our deep gratitude to you for your cooperation with the program of Bethune-Cookman College. It was so gracious of you to permit the singers to appear again before the guests of the Geneva Hotel on last Sunday evening.

We cannot tell you how much the collection of $83.65 meant to us in helping to meet urgent maintenance needs. During these rather difficult days we need our friends as never before.

We enclose official receipt for the amount of the collection. Please extend our gratitude to all of the guests who so kindly contributed.

Sincerely yours,

Acting President.

als-m
1 enclosure

April 6, 1938

Mr. A. L. Lewis,
The Afro-American
Life Insurance Company,
105 East Union Street,
Jacksonville, Florida.

My dear Mr. Lewis,

Some weeks ago Mrs. Bethune assured us that we might expect a donation from the Afro-American Life Insurance Company, covering gifts from the various employees at the Home office. We wish to express our gratitude to you for your influence in making such material cooperation possible, as well as for your personal interest and help.

Just at this time we are facing real difficulty in meeting maintenance needs, and if the Company can make its gift at this time it will help us immeasurably. We are experiencing especial difficulty in securing funds to meet teachers' salaries.

Whatever assistance that your group may be able to give at this time will be greatly appreciated. We are putting forth every possible effort to help ourselves, and to reduce our program to the point of minimum expenditure. Beyond these efforts, however, we need the help of our friends.

With best wishes for the continued success of your splendid work, I am

Sincerely yours,

Acting President.

als-m

Donors

April 8, 1938.

Mr. R. J. Longstreet,
Central Office,
High School,
North Grandview Avenue,
Daytona Beach, Florida.

My dear Mr. Longstreet,

May we express our deep appreciation to you for your recent contribution of $2.50, which has been credited to the Annual Rally, with designation for use on the purchase of a motion picture projector. We enclose official receipt for this gift.

We are deeply grateful for your continued interest in Bethune-Cookman College.

Sincerely yours,

Acting President.

als-m
1 enclosure

Donor

April 8, 1938

Mr. and Mrs. Ferris J. Meigs,
716 South Ridgewood Avenue,
Daytona Beach, Florida.

My dear Mr. and Mrs. Meigs,

We wish to express our sincere gratitude to you for the contribution of the beautiful bookcase to our Boys' Dormitory. It fills a real need there, and will give cultural enjoyment to our boys for many years go come.

We are so grateful to you for your continued thought of every phase of the College. Please know that we regard your friendship as one of the greatest assets of the school.

Sincerely yours,

Acting President.

als-m

Donors

April 9th, 1938

Dr. T. A. Adams,
560 Second Avenue,
Daytona Beach, Florida.

Dear Dr. Adams,

May we express our deep gratitude to you for your recent contribution of two dollars, which has been credited to the Annual Rally, with designation for use on the payment of the motion picture projector. We enclose official receipt for this gift.

We are deeply grateful for your continued interest in Bethune-Cookman College.

Sincerely yours,

Acting President.

als-m
1 enclosure

Donors

April 11, 1938

Mrs. Alzena G. Melville,
Women's Association of the
Tourist Church,
715 North Peninsula Avenue,
Daytona Beach, Florida.

My dear Mrs. Melville,

May we express, through you, to the Women's Association of our Tourist Church, the deep gratitude we feel for your continued interest and good-will. They mean more to Bethune-Cookman than we can ever express. We are having a rather difficult time to meet maintenance needs, and it is most encouraging and helpful to have our local friends to stand so closely by us.

The contribution of twenty-five dollars from the Women's Association meets a real need in our maintenance budget. In going over the records of the college I find that you have been kind enough and generous enough to direct such a donation to us each year.

May God bless each one of you for helping us to carry the load.

Sincerely yours,

Acting President.

Donors

April 14, 1938.

Riverside Packing Company,
Riverside Drive,
Allendale,
Daytona Beach, Florida.

Attention of Mr. Parker.

Dear Mr. Parker,

May we express our sincere gratitude to you for your continued interest in Bethune-Cookman College. Your recent contribution of twenty dollars to our Student-Teacher Rally Fund brings great encouragement as well as material aid to us here. We enclose official receipt for this amount.

We solicit your continued interest and cooperation.

Sincerely yours,

Acting President.

als-m
1 enclosure

Daines

April 14, 1939.

Miss Miriam C. Reyer
614 Portage Avenue
South Bend, Indiana

My dear Miss Reyer:

May we thank you for your letter of April 10, and for your check for $17.00, general scholarship donation for the third quarter of the school year. We enclose official receipt for this amount.

I cannot tell you how much we appreciate this tangible evidence of your interest in our work and in the training of our Negro boys and girls. The little girl - Margaret Ellems - who is benefitting from this aid this year - is so grateful for the help. She is such a bright, ambitious girl, so willing to make her contribution to public programs in recitation or song - so eager to improve herself and her living conditions.

You may be assured that every dollar you are investing here will bring wonderful dividends in the lives of these students. Both the boy and the girl whom you have helped, are promising students. Louis Stevens have been working all of this year and will be able to re-enter school in the Fall. We hope that Margaret may be able to go on also, but if she has to work for a year and then re-enter, it will not be too serious a handicap.

Bless you, Miss Reyer, for your gifts, and for your friendship.

Sincerely yours,

Mary McLeod Bethune.

mmb-blm
1 enc.

Donors

April 15, 1938

The Pastor and Members,
St. Marks A. M. E. Church,
Milwaukee, Wisconsin.

Dear Friends,

We have received, through Mrs. Bethune, your gift of twenty-three dollars to the maintenance budget of Bethune-Cookman College.

May we express deep gratitude for this evidence of your interest in our work here. I am sure Mrs. Bethune has told you of our great need for maintenance funds at this time. We need friends who will stand by us and help us carry forward the school's program .

We greatly appreciate your interest and your friendship. Please use your influence that other friends of your section may know of our service and our needs at this time.

Sincerely yours,

Acting President.

Donors

April 20, 1938.

Mrs. C. M. Ranslow,
Holly Hill, Florida.

My dear Mrs. Ranslow,

We wish to express our deep gratitude to you for your contribution of $1.00 solicited by Mrs. Rees for a Poultry Fund.

We enclose receipt for this amount. This amount is regarded as just another evidence of your interest in all phases of Bethune-Cookman's work.

Very truly yours,

Acting President.

t

Donors

April 21, 1938

Mrs. Veva W. Rees,
Holly Hill, Florida.

My dear Mrs. Rees,

Your splendid effort, in behalf of securing poultry for the Farm, is entirely characteristic of your friendship for, and confidence in the work here. May we express our gratitude for you and for all that you are doing to foster the program of Bethune-Cookman College.

I note that the total of your solicitation has reached $19.20. This will be a real help in replenishing the poultry stock. We wish to express our appreciation for the total and for your personal gift of one dollar, receipt for which is enclosed.

With best wishes,

Sincerely yours,

Acting President.

als-m
1 enclosure

April 25, 1938

Poinsettia Dairy Products,
123 North Charles Street,
Daytona Beach, Florida.

Gentlemen,

The students and teachers of Bethune-Cookman College join with me in expressing deep gratitude to you for your generous contribution of twenty dollars to the Annual Rally. This brings us great encouragement as well as help.

Please continue thoughtful of us, and use your influence in our behalf whenever and wherever you can.

Sincerely yours,

Acting President.

als-m
1 enclosure

Donors

April 26, 1938

Mr. William Snodgrass,
Clermont, Florida.

Dear Mr. Snodgrass,

Mrs. Bethune has told me of your initial visit to the College last year, and your favorable impression of our program. Your generous contribution of one thousand dollars indicated your confidence in our service,

We are seeking at this time, the friendship of men of your calibre, and we are so happy to know that you are already listed with our group of close friends.

Mrs. Bethune states that you could not have helped us at a more opportune time than in June of last year. As you know, our fiscal year closes on June 30th and at the time of your gift every effort was being put forth to close the year without a deficit. We came nearer to that goal last year than we had for five previous years. We brought over into the new year just a little more than fifteen hundred dollars.

The greater portion of Mrs. Bethune's time is being given to the National Youth Administration and we are trying to carry on in her absence, the ideals of this Institution.

During this year you have very kindly contributed one hundred fifty dollars to our maintenance needs. We sincerely hope that it will be possible to bring the total of your gifts this year to the figure of last year. It would mean so much to us to receive your check in June of this year which, with your donations already made this year, will bring your total to one thousand dollars. Will you consider giving us this aid this year?

Please know that we are grateful for your interest and the aid you have given to us. Please plan to visit us again whenever it is possible.

Sincerely yours,

als-m

Acting President.

Donors

April 28, 1938

Mrs. Bessie Rayford,
4344 Indiana Avenue,
Chicago, Illinois.

My dear Mrs. Rayford,

May we express deep gratitude to you for your contribution of one dollar to our Annual Students and Teachers Rally, through Mrs. Ruth W. Carter.

We are grateful for this gift for we consider it as a vote of confidence in our efforts here. We hope that your interest in the work will continue and that you may use your influence in our behalf with others.

With best wishes,

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

President.

April 28, 1938.

Donors

Mr. Edward R. Rodriguez,
Edward Waters College,
Jacksonville, Florida.

My dear Mr. Rodriguez,

It was so kind of you to cooperate with the efforts of Mrs. Carter, of our staff, and Mrs. Davis, of the Alumni Unit, in their work for the Students and Teachers Rally. Mrs. Carter has, no doubt, sent you an official receipt for your gift to her group. We enclose receipt for the donation sent through Mrs. Davis. May we express our deep gratitude for this material aid.

The Rally will close May second. The groups are especially busy this week, making last-minute contacts and appeals. Wherever you may use your influence to swell the total, know that we shall deeply appreciate anything you may do.

With best wishes,

Sincerely yours,
BETHUNE-COOKMAN COLLEGE,

President.

1 enclosure

Donors

May 6, 1938

Mr. G. D. Rogers, President
The Central Life Insurance Company,
Postoffice Box 1092,
Tampa, Florida.

Dear Mr. Rogers,

We have just received, through Mr. James, your generous contribution of one hundred dollars to the Student-Teacher Rally. This amount has been credited to Mr. James' group, and gives a most encouraging "swell" to the Rally Total. We are grateful to your entire organization for your interest and confidence in our work, and for the material help you have given over a period of years. Mrs. Bethune will be gratified to hear of this additional evidence of your good-will toward us.

We solicit your continued interest and the use of your influence as you have always given it.

With sincere gratitude, we are

Very truly yours,

BETHUNE-COOKMAN COLLEGE,

Acting President.

s-m
1 enclosure

Donors

May 13, 1938

Mrs. Ferris J. Meigs,
716 South Ridgewood Avenue,
Daytona Beach, Florida.

My dear Mrs. Meigs,

We received today the check for $525.00 from the Bethune-Cookman Association of New York. Acknowledgment and official receipt have been mailed to them.

May we again express our appreciation for this contribution, and for the countless gifts of interest, influence, confidence and money that you have made to Bethune-Cookman College. Your close friendship makes you understand just how welcome this check is at this time.

We are sending a note of thanks to Mrs. Hilliard. It is so good of her to think of us also.

Sincerely yours,

Acting President.

als-m

Donor

May 20, 1938

Miss Margaret Rhodes,
426 South Beach Street,
Daytona Beach, Florida.

Dear Miss Rhodes,

It is heartening to think of the full understanding and loyal support of the ladies of our Advisory Board.

May we express our gratitude to you for your continued interest and confidence. Your contribution of one hundred dollars to general maintenance which has just been received, brings to us both help and encouragement. We enclose receipt for this amount.

We hope that it will be possible for you to attend as many of the Commencement events as possible.

With deep gratitude,

Sincerely yours,

Acting President.

als-m
1 enclosure

Donors

May 20, 1938

Mrs. Albert F. Wilson,
127 Riverside Drive,
Ormond Beach, Florida.

Dear Mrs. Wilson,

May we send you this note of gratitude for the oranges furnished our Boarding Department from your grove some days ago. This gift brought relief to our budget and a most enjoyable treat to students and teachers alike. We appreciate this evidence of your continued interest in our Institution.

Mr. Taylor has told us that you you will be kind enough to give us some grapefruit if any are on your trees just prior to your leaving the city. Please know that we shall also be most grateful to you for this fruit.

Sincerely yours,

Acting President.

als-m

May 27, 1938.

Miss Carl Dora Ross,
Bennett College,
Greensboro, North Carolina.

Dear Miss Ross:

We wish to acknowledge receipt of your letter making application for a position on the staff of Bethune-Cookman College.

We are filing your letter and should a vacancy occur in the department in which you are qualified to serve, we will give you every possible consideration. In the event we have need of your services, we will communicate with you.

Thank you for calling to our attention your qualifications and availability.

Very truly yours,

Acting President

als-t

Donors

May 28, 1938

Mrs. Nettie Pinkard,
234 South 9th Street,
Mount Vernon, New York.

My dear Mrs. Pinkard,

Mrs. Norman has told us of your help in fostering the program of Bethune-Cookman College, and of your contribution of $16.90 to our current budget this year.

May we express sincere gratitude to you and to the friends whom you have influenced to help us, for this vote of confidence in our efforts. We value your interest and your help and earnestly request their continuance.

With best wishes,

Sincerely yours,

Acting President.

als-m

Donor

May 28, 1938

Mrs. Rachel McClendon,
152 Clinton Street,
New Rochelle, New York.

Dear Mrs. McClendon,

Mrs. Norman has told us of your help in fostering the program of Bethune-Cookman College, and of your contribution of $7.00 to our current maintenance budget.

May we express sincere gratitude to you and to the friends whom you have influenced to help us, for your vote of confidence in our efforts. We value your interest and your help, and earnestly request their continuance.

With best wishes,

Sincerely yours,

Acting President.

als-m

File

faculty

June 10, 1938

My dear Dr. Simpson:

I received your letter and was very happy to hear from you. I also received one to day from Mrs. Bethune an encouraging one. I certainly appreciate your continued interest and your wish for my success. I can assure you such messages are very timely at this time.

I am quite certain that a close check of money paid to me and money owed will indicate that the amount stated is about correct.

While most of my letters have ~~been~~ been most pessimistic this one is not quite so. Mrs. Allen secured an appointment just recently and I am to go to work on the 1st of July on a part time assignment

BETHUNE-COOKMAN COLLEGE
ARCHIVES

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which will be made permanent later. The grind has been very tough but such is life.

Mrs Allen and myself are terribly pressed for funds and will be for a little while to meet current obligations until we can draw a pay. We are so weighted down with personal obligations from some of our Genuine friends who have kept faith not to speak of absolute necessities Mrs Allen has been one of those wonderful wifes you read about.

I fully realize that your financial situation at the school is none the best and therefore can't expect my check in full. If you could send me ~~25.00~~ $25.00 or $35.00 so I can get it by Monday or Tuesday it will

(over)

told us until Mrs.
Allen can draw
a pay. The balance
could be sent,
part at a time.

It is not for
me to state how
important it is
to both of us that
we have funds to
tide us over.

I want you to
know I am deeply
appreciative of
past sacrifices and
shall always remember
them.

If you are planning
to come to New York
kindly let me know,
our humble home is
open to you.

A favorable
response to our
urgent request at this
time will be more
than appreciated.

I have not received
a statement from the
Consumers office as
yet. Kindly send air
mail. Sincerely your

Israel E. Allen
351 W. 114th St. apt 2E
New York City

June 1, 1938

My Dear Mrs. Bethune:

I regret that I must again call your attention to the fact that the school still owes me nearly $200.00 as per contractual agreement entered into with good faith. The balance owed to was submitted to Dr. Simpson immediately after the contract was terminated in Feb. 1938. This balance was never questioned and Dr. Simpson in several of his letters to me promised to send a check for the amount.

I have felt that I should write to you because of your reputation for honesty and fair dealings. It is possibly that you are not aware of the above situation

Certainly if the whole amount can not be sent at least a part - send.

I feel that I am entitled to a reply to my many letters and telegrams to the College.

If you will give this matter your immediate attention I shall appreciate the same.

Sincerely yours
Harold E Allen
351 W. 114th St.
N.Y. City.

Simpson

Faculty release

June 11, 1938

Miss Rosalie I. Singleton,
408 South Dearborn Street,
Mobile, Alabama.

My dear Miss Singleton,

In the reorganization of our program for next year we find that the position that you held, as coordinator of Women's Activities in the Foods Departments, will be merged with another position that will require training in addition to what you already possess. We are indeed sorry that this circumstance forces us to release you from any further connection with Bethune-Cookman College.

May we take this opportunity to thank you for the effectiveness of the job which you did for us during the past year. If it were not for the fact that this plan of reorganization must be effective this year, your position would have been assured for the academic year 1938-39.

We trust you will be able to locate a position suitable for your qualifications for the coming year. Anything that Bethune-Cookman can help you do to assist you in this endeavor, will be done.

With every good wish, we are

Very truly yours,
BETHUNE-COOKMAN COLLEGE,
By:
Acting President.

als-m

June 11, 1938.

Mr. Willard C. McCleary,
924 East Third Street,
Oklahoma City, Oklahoma.

Dear Mr. McCleary:

We wish to acknowledge receipt of your letter making application for a position on the staff of Bethune-Cookman College.

We are filing your letter and should a vacancy occur in the department in which you are qualified to serve we shall be happy to give you every possible consideration. In the event we have need of your services, we will communicate with you.

Thank you for calling to our attention your qualifications and availability.

Very truly yours,

Acting President.

als-t

Faculty

819 North Sapodilla Street
West Palm Beach, Florida
June 17, 1938.

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson:

It is a real pleasure to write you at this time. Having passed three days of continuous contacts with ministers, professional and business people, I can see emerging from our Campaign roster unusual results.

Our campaign headquarters are with the Central Insurance Company, located at 819 North Sapodilla Street. An article regarding our set-up will appear in this week's "Florida News", a W. Palm Beach weekly. I shall send you a clipping of the same.

I spent a most interesting day with the women of the Florida State Federation Clubs, on Wednesday. I secured addresses of the group and paved the way for a grand reception of our program when visiting their several localities. Mrs. Mickens has given me the right hand of fellowship and assures me that I might lean heavily upon her. It sorter look like that already.

Mr. George P. Coleman, president of the Bethune-Cookman Club here did not return to the city until Thursday night, immediately on arriving he telephoned me. He mentioned having conferred with you ere leaving Daytona Beach. Pointers indicate success. However, it is going to require strenuous work to do the job, due to numerous conventions convening here recently. Our platform is far-reaching and is a challenge to the masses. Interest is growing by leaps and bounds. The reaction of the movies is most pleasing, comments are still pouring in. I think that you will be justly proud over the returns from this project.

I cannot tell you now just how long it will require to close in this effort but just remember I am going to do my best. I shall write you more fully next week. Mr. Coleman, Mrs. Mickens, Dr. Terrell, Dr. Collie, Mr. Alexander, Manager of the Central Insurance Company, and Rev. Burnes, pastor of the Methodist church constitute the Campaign Advisory Board. We are holding our first meeting Saturday, June 18th, in the home of Mr. Coleman at 11:00 a.m.

Kindly remember me to Mrs. Mitchell, Eloise and any one inquiring about me. Ask Mrs. Mitchell to forward my mail to my office address. I shall write her when my office set-up is completed.

I remained at Grace Monroe home. I did not find it necessary to move. They are making it quite comfortable for me.

Sincerely yours,

Ethel L. Richardson

June 20, 1938

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson:

Thank you for your letter regarding the practice school. I would advise that unless we can get a good creditable building, suitable for our work in the modern way, that we do not attempt to do it. I know, too, that there is no money in our treasure for the sponsoring of such a project at this time.

I would advise that any cooperation you can get on material or labor that may be used for the extension of a work shop for the boys. I think with the vocational training in the state and what we can get in government aid, a good project for boys can be worked out and put into motion there. You and Dean Bond have a conference with Mr. Williams, the vocational director of the state, and try to set up some sort of project. There will be some additional money this year for some specific work through the National Youth Administration, such as the library training projects they had last year at several of the colleges. I would advise that you get busy on this and see what can be accomplished. Talk it over with Mr. Youngblood, Mr. Rodriguez and Mrs. Sprinkle. The stream is flowing now and only those who are on the alert can direct things their way.

It might be wise to select from the field, some good students of music and any of the other arts and we will see if we can get some additional aid to help them. There are so many fine students who need help to get in. I am quite sure that Bethune-Cookman will have the help it had last year with possibly an additional amount, that will warrant your setting up such projects.

I hope to reach home about the 11th or 12th of July and will remain until after the close of the summer school. I am anxious to have something worked out. We are hoping that our student body next year will reach 225 or 250.

Sincerely yours,

June 21, 1938.

Mr. John A. Ross,
2244 Venue Avenue,
Jacksonville, Florida.

Dear Mr. Ross,

Permit me to thank you for your letter of June 13, directed to Mrs. Bethune, in which you make application for a position in Bethune-Cookman College.

Your qualifications - training and experience - are very interesting to us. Our plans for staff personnel for the ensuing year are not entirely complete and I wish to assure you that we will give all possible consideration to your application in the event of a vacancy. Have you any experience in Accounting? In Institutional Bookkeeping?

With best wishes,

Sincerely yours,

Acting President.

als-m

June 27, 1938

Miss Blanche C. Gipson
130 Adams Street
Clarksdale, Mississippi

My dear Miss Gipson;

We want to thank you for making application for a position at Bethune-Cookman College. We have looked carefully over your qualifications and want to congratulate you on your accomplishments.

At the present time, however, we do not have any vacancies in the field in which you applied. Your application, however, will be filed, and if any unexpected vacancies occur, we will be only too glad to give your application consideration. I am again thanking you for your letter of applications.

Very truly yours,

Abram L. Simpson

ALS:nhd

application

June 27, 1938

COLLEGE

Miss Daisy E. Booker
435 S. Street, N.W.
Washington, D. C.

Dear Miss Booker:

We want to thank you for making application for a position at Bethune-Cookman College. We have looked carefully over your qualifications and want to congratulate you on your accomplishments.

At the present time, however, we do not have any vacancies in the field in which you applied. Your application, however, will be filed, and if any unexpected vacancies occur, we will be only too glad to give your application consideration. I am again thanking you for your letter of application.

Very truly yours,

Abram L. Simpson

ALS:nhd

MARY McLEOD BETHUNE
PRESIDENT

ABRAM L. SIMPSON
Acting President

WILLIAM M. COBB
TREASURER

BETHUNE-COOKMAN COLLEGE

faculty

West Palm Beach, Florida
June 27, 1938.

Mrs. Bertha L. Mitchell
Bethune-Cookman College
Daytona Beach, Florida

My dear Mrs. Mitchell,

Thanks very much for your letter of June 23rd, and the contents which it contained. However, it did not reach me before the 27th.

I doubt seriously that I will be able to even make a partial report by June 30th. As you know, things are very slow in this section during the Summer months. I shall do my best to make a report by Thursday. If you fail to hear from me by that time, you will know that I was not successful in carrying out my plans.

I received the package containing stationery and literature that you sent me.

I want to thank you most kindly for calling my attention to laxity in phraseology. Enclosed you will find copies of appeal letters sent to friends and prospects living in West Palm Beach and adjoining localities. Under separate cover I have sent you two of "The Florida News". Our articles are indicated by pencil mark.

Our week's schedule of activities is very heavy. Each sponsor is vieing for Miss Bethune-Cookman Crown. The campaign set-up is as follows:

Unit #1. Miss Alveta Lightbourne, Sponsor
Mr. George P. Coleman, Co-sponsor

Unit #2. Miss Grace Monroe, Sponsor
Mrs. S. L. Priestley, Co-sponsor

Unit #3. Miss Christine Bowe, Sponsor
Nurse Rosa L. Brown, Co-sponsor

Unit #4. Mrs. Cecil Taylor, Sponsor
Rev. O. A. Burns, Pastor
Trinity M.E. Church

Unit #5. Miss Cora E. Brown, Sponsor
"Graduate of Fessenden Academy"
Dr. W. H. Collie, Co-sponsor

application

June 27, 1938

Miss Lucyle Bivens McAlister
2320 North 26th Street
Omaha, Nebraska

My dear Miss McAlister:

We want to thank you for making application for a position at Bethune-Cookman College. We have looked carefully over your qualifications and want to congratulate you on your accomplishments.

At the present time, however, we do not have any vacancies in the field in which you applied. Your application, however, will be filed, and if any unexpected vacancies occur we will be only too glad to give your a pplication consideration. I am again thanking you for your letter of application.

Very truly yours,

Abram L. Simpson

ALS:nhd

BEST AVAILABLE COPY

application

June 27, 1938

The Bureau of Appointments
Boston University
Boston, Massachusetts

Dear Sir:

Frank Veal, a student of Boston University, has made application for appointment at Bethune-Cookman College this year. He states that he did work this year at Boston University. We are considering him for appointment. We would like, however, to have a list of the courses that he took while in residence at the University.

Very truly yours,

Abram L. Simpson

ALS:nhd

Society

June 28, 1938

Mrs. Ethel Richardson
830 Sapodilla Street
Central Life Insurance Company
West Palm Beach, Florida

Dear Mrs. Richardson:

Inclosed please find check of fifty dollars ($50) for the month of June. If you will send in your voucher for expenses for the period you have been in Palm Beach, we will see that you get immediate remittance for same.

With every good wish for the success of the drive, I am

Very truly yours,

Abram L. Simpson

ALS:nhd

application

June 28, 1938

Miss Marie D. Baker
Florida A. & M. College
Tallahassee, Florida

My dear Miss Baker:

Please get in touch with me immediately. I am sending this letter to you at Florida A & M with the hopes it will be forwarded to you. Send me a snap of yourself and let me know how soon you would be available for possible employment.

Very truly yours,

Abram L. Simpson

ALS:nhd

June 30, 1938

Mr. B. L. Taylor
Business Manager

Dear Mr. Taylor:

Inclosed please find two vouchers for $15.30 covering the room and board for Mrs. E. L. Richardson for the period from June 14 to June 28. This will be charged up to expense for promotion. You can draw a check after the first of the month to cover this.

Very truly yours,

Abram L. Simpson

ALS:nhd

C.C. Mrs. Mitchell

June 30, 1938

Mrs. Ethel Richardson
819 North Sapodilla Avenue
West Palm Beach, Florida

My dear Mrs. Richardson:

Your interesting letter of the 27th was received. I want to congratulate you on the form that you have set up for the Drive. It is our sincere wish that you will be as successful in raising the amount of money you have set as your goal as you have been in the outlining of your work and the securing of people to work with you.

I have turned the voucher over to the Business Office, and we will see that a check covering same will be forwarded to you at the earliest moment. In the emantime I hope you have received the other check of fifty-dollars ($50).

Please do not hesitate to call upon us for any assistance we may render you which will help to make the Drive a success.

I shall expect the date that you asked me to come down at a later period. With every good wish, I am

Sincerely yours,

Abram L. Simpson

ALS:nhd

June 30, 1938

Mr. H. M. L. James
Librarian

The budget for the fiscal year from July 1, 1938 to June 30, 1939 has been tentatively adopted. We are giving you a summary of your position of last year and the amount allocated to your department for the ensuing year. In 1937-38 your department was allotted $580.85 which was spent as follows: $472.27 for books, $116.66 for periodicals, and $35.46 for supplies. This over spent your budget by [illegible]. Your budget allowance for this year is as follows: books, $400.00, periodicals, $120 and supplies, $40.00

Very truly yours,

Abram L. Simpson

ALS:mhd

application folder

July 5, 1938

Mr. Edward D. Davis
Howard Academy
Ocala, Florida

Dear Mr. Davis:

The letter addressed to President Bethune regarding Mr. Griffin has been turned over to me. At the outset, we do want to acknowledge our awareness of the effort on the part of the Florida State Teachers Association in its fight for equal salaries of the colored and white teachers of Florida. We likewise feel that it might be a tendency on the part of those in authority to strike back at those in the vanguard of the fight. That is one of the penalties that a leader must expect.

With regards specifically to Mr. Griffin, we shall let your letter be an application of his for a position on our faculty. We do not have, nor do we anticipate any time soon, a vacancy that we feel Mr. Griffin can fill. If such an opening should develop, please rest assured that we shall consider Mr. Griffin for the opening.

With every good wish, I am

Very truly yours,

Abram L. Simpson

ALS:nbd

application

July 5, 1938

Miss Ruth E. Scott
210 Auburn Avenue, NE
Atlanta, Georgia

Dear Miss Scott;

There is an anticipated vacancy in the office of the bookkeeper of Bethune-Cookman College. We wonder would you be interested to the extent of filing an application for the position. If so, please state the financial consideration you would expect and give us your qualifications. The work is purely bookkeeping.

Very truly yours,

Abram L. Simpson

ALS:nhd

application

July 6, 1938

Miss Emma Campfield
Box 303
Tuskegee Institute, Alabama

Dear Miss Campfield:

There is an anticipated vacancy in the office of the bookkeeper of Bethune-Cookman College. We wonder would you be interested to the extent of filing an application for the position. If so, please state the financial consideration you would expect and give us your qualifications. The work is purely bookkeeping.

Very truly yours,

Abram L. Simpson

ALS:nhd

/

application

July 6, 1938

Miss Sophia Sullivan
1048 Mayson Turner Avenue, S.W.
Atlanta, Georgia

Dear Miss Sullivan:

There is an anticipated vacancy in the office of the bookkeeper of Bethune-Cookman College. We wonder would you be interested to the extent of filing an application for the position.. If so, please state the financial consideration you would expect and give us your qualifications. The work is purely bookkeeping.

Very truly yours,

Abram L. Simpson

ALS:nhd

appli.

July 11, 1938

Miss Theola Spigner
70 Dickson Street
Orangeburg, S. C.

Dear Miss Spigner:

We want to take this opportunity to thank you for your application for secretarial work at Bethune-Cookman College.

Perhaps we did not make ourselves clear to Pres. Whittaker as we are looking for a bookkeeper rather than a stenographer. We did want someone who had had experience either as bookkeeper or one who had worked in the bookkeeping office. However, if a vacancy should occur in the field in which you applied, please rest assured that we will give your application consideration.

Very truly yours,

Abram L. Simpson

ALS:nhd

Application

July 11, 1938

Mr. Granville, C. Smith
Wilberforce University
Wilberforce, Ohio

Dear Mr. Smith:

We want to thank you for forwarding an application for a position to work at Bethune-Cookman College. We have looked carefully over your qualifications and want to congratulate you upon your accomplishments.

At the present time, however, we do not have a vacancy in the field in which you applied. Your application will be filed, and if a vacancy should occur, we shall be glad to give your application consideration.

Very truly yours,

Abram L. Simpson

ALS:nhd

BETHUNE-COOKMAN COLLEGE
ARCHIVES

843 N. Pleasant Street
Gainesville, Florida
July 11, 1938

President A. L. Simpson
Bethune Cookman College
Daytona Beach, Florida

Mr. Simpson:

I have arranged to have Graduating Class of 1938, to be at the school Auditorium Thursday July 14, 1938. 3 O'clock P.M. I hope that this isn't too short a notice for you to Come. If so I would like to hear from you before Thursday.

Yours Truly,
Lee Calvin DeBose

13:00

Davis

BETHUNE-COOKMAN COLLEGE
ARCHIVES

July 12, 1938

Snow's Paint and Glass Company,
409 Volusia Avenue,
Daytona Beach, Florida.

Attention of the Manager.

Dear Friend,

May we express our deep gratitude for your continued interest in the work we are trying to do in Bethune-Cookman College. For many years you have shown this interest through your courtesy and consideration and in discounts and contributions.

We are especially grateful for your recent contribution of $10.00, which brought encouragement as well as aid to us at a most strategic time.

We solicit your continued interest in the work of our Institution.

Sincerely yours,

Acting President.

als-m
1 enclosure

July 14, 1938

Miss Maude E. Johnson
2310 Stark Street
Columbia, S. C.

Dear Miss Johnson:

Thank you very much for your application for a position at Bethune-Cookman College this year. We want to congratulate you on your achievement in the field of your election. We would be extremely desirous of having you with us this year, but at the present time there is no vacancy in your chosen fields. Please rest assured that if an opening should occur in the near future in your field, we shall get in touch with you immediately.

Please extend to your family my best wishes.

Very truly yours,

Abram L. Simpson

ALS:nhd

MARY McLEOD BETHUNE, President
ATTY. WILLIAM M. COBB, Treasurer

BETHUNE - COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

July 18,1938.

File

Acting Pres. A. B. Simpson
Bethune-Cookman College
Daytona Beach,Fla.

My dear President Simpson;-

In considering the position as Domestic Science Instructor for the year 1938-'39 at Bethune - Cookman College I have decided not to accept the work.

Please accept my sincere thanks for the confidence that you have had in me; and for the praise that you have given for the type of service that I have rendered in this institution.

Very truly yours,

Georgia J. Taylor

application folder

July 18, 1938

Miss Josie Roberts
State A. & M. College
Orangeburg, S. C.

Dear Miss Roberts:

There is a vacancy in our Music Department for next year. Mrs. Bethune has spoken of the effectiveness of your work, both vocal and instrumental, here at the College in former years.

We are wondering if you would be interested in returning to work with us starting about the first week in September. If you will let me know your reaction on the matter, we will be only too glad to tell you about salary and all.

Very truly yours,

Abram L. Simpson,
Acting President

ALS:nhd

Faculty

July 18, 1938

Mr. H. M. L. James
Librarian

My dear Mr. James:

At the close of school, Bethune-Cookman College extended you an invitation to continue your work as Librarian with the institution for the ensuing year. Your failure to accept the proffered invitation has caused us to seek the services of another Librarian for the ensuing academic year, 1938-39. Your services with the institution have been highly appreciated, and your work has been of a very fine character. We sincerely trust that the years ahead of you are fraught with great possibilities and your aims and objectives be realized.

Very truly yours,

Abram L. Simpson

ALS:nhd

application
folder

July 18, 1938

Miss E. A. Colston
Booker T. Washington High School
Miami, Florida

Dear Miss Colston:

The other day when you were up we talked about your plans for the future. Would you be interested in coming to Bethune-Cookman College? If you are please file an application setting forth your training and experience and a possible salary.

Very truly yours,

Abram L. Simpson

ALS:nd

High Springs, Florida
July 18, 1938

Dear Mr. Simpson:

I received your letter of July 12 and I wish to say that I did answer your letter of June 22. Why you did not get it I do not know. but what I said in that letter I am saying again.

I left Bethune-Cookman College with the understanding that the baland which I owed in the offic ($35.00) would be paid by the Vocational Rehabilitation board.

I had applied to this board for aid and it had been granted. I had a receipt from the business offic of Bethune-Cookman College stating the same thing.

If you will please consult Mr. Benjamin Taylor and Dean Bond they will show you a copy of the letter which was reseived from Mr. Rebkey, an agent for the Rehabilitation board. Will you please let me know of your findings as soon as possible? Sincerely yours,
Jesse Hall

H. A. HUNT, PRINCIPAL

L. R. BYWATERS, TREASURER

The Fort Valley Normal and Industrial School
INCORPORATED

REFERENCES
RT. REV. H. J. MIKELL, D. D.,
108 17TH ST., N. E., ATLANTA, GA.
MR. GEORGE FOSTER PEABODY,
SARATOGA SPRINGS, N. Y.

ACCREDITED CLASS "A" JUNIOR COLLEGE
Southern Association of Colleges and Secondary Schools
for the Training of Colored Youth
POST OFFICE BOX 822

REFERENCES
MR. A. J. EVANS,
FORT VALLEY, GA.
MR. THEODORE J. LEWIS,
1500 WALNUT ST., PHILADELPHIA, PA.

Fort Valley, Georgia

BETHUNE-COOKMAN COLLEGE
ARCHIVES

[illegible] 1938

Prof. A. L. Simpson
Bethune-Cookman College
Daytona Beach, Florida.

My dear Prof. Simpson:

Mrs. Jane S. Williams of Cleveland, Ohio has applied here for a position as director of our Home Economics Department and as a teacher of cooking. She has named you as a reference and I am writing to ask you to please give us a free and frank expression concerning the applicant on any point that seems to you revealing of her nature and fitness for this work, and especially on the following points:

1. Do you know of any special weakness that may operate against the applicant's success in this work?
2. Does she cooperate with others?
3. Does she show tact in what she says and does?
4. Is she punctual and efficient in the performance of her work?
5. Is she theoretical or can she do a good job in practical cooking and sewing?

What you write will be held in strict confidence and I hope you will feel free to give me a frank expression of your opinion on the points mentioned or on any others that will help us in making a decision.

Yours very truly,

G. A. Towns

G. A. Towns
Ass't. to the Principal

GAT:w

The Florida Agricultural & Mechanical College

J. R. E. LEE, PRESIDENT

Tallahassee, Florida

OFFICE OF THE PRESIDENT

BETHUNE-COOKMAN COLLEGE
ARCHIVES

July
21
1938

Dr. Abram L Simpson
Bethune-Coökman College
Daytona Beach, Florida

My dear Dr. Simpson:

Mr. M L James has sent me your letter of recommendation which I esteem and appreciate very much. Evidently Mr. James is a very worthy man, but as you will see from the enclosed correspondence we have not been able to engage him.

With appreciation and best wishes, I am

Yours very truly,

J R E Lee, President

JREL:ACB

Faculty

July 22, 1938

Mrs. Ethel L. Richardson
819 North Sapodilla Avenue
West Palm Beach, Florida

My dear Mrs. Richardson:

Thank you for your letter of July 19, and for the checks totaling $72.00, representing the results, to date, of the West Palm Beach Campaign.

We send receipt for this amount, issued to you, as we did not know the names of individuals or organizations contributing. I presume all of this information will appear in your complete report, which we will look forward to receive.

We thoroughly understand the obstacles which must be encountered in any kind of field promotion work. We hope, however, that the other Projects you have listed, will be successful.

Mrs. Bethune is leaving Sunday for Tuskegee; Dean Bond, Mr. Dyett, Mr. Hill and I are leaving early Tuesday for Tuskegee. We will all attend the meeting of the National Teachers' Association.

With best wishes,

Sincerely yours,

Acting President.

als-m
enc

July 23, 1938

Mr. Clarence E. Williams
272 Manhattan Avenue, Apt. 8
New York, New York

Dear Mr. Williams:

We want to thank you for forwarding an application for a position to work at Bethune-Cookman College. We have looked carefully over your qualifications and wish to congratulate you upon your accomplishments.

At the present time, however, we do not have a vacancy in the field in which you applied. Your application, however, will be filed and should an unexpected vacancy occur, I shall be glad to give your application consideration.

Again thanking you for your application, I am

Very truly yours,

Abram L. Simpson

ALS:mhd

July 23, 1938

Mr. W. M. Freeman
University of Denver
Denver, Colorado

Dear Mr. Freeman:

We want to thank you for forwarding an application for a position to work at Bethune-Cookman College. We have looked carefully over your qualifications and wish to congratulate you upon your accomplishments.

At present, however, we do not have a vacancy in the field in which you applied. Your application, however, will be filed and should an unexpected vacancy occur, I will be glad to give your application consideration.

Again thanking you for your application, I am

Very truly yours,

Abram L. Simpson

ALS:nhd

July 23, 1938

Miss Josephine J. Dorsey
917 Cedar Street
Chattanooga, Tennessee

Dear Miss Dorsey:

We want to thank you for forwarding an application for a position to work at Bethune-Cookman College. We have looked carefully over your qualifications and wish to congratulate you upon your accomplishments.

At the present time, however, we do not have a vacancy in the field in which you applied. Your application, however, will be filed and should an unexpected vacancy occur, I will be glad to give your application consideration.

Again thanking you for your application, I am

Very truly yours,

Abram L. Simpson

ALS:nhd

July 25, 1938

Mrs. Ethel L. Richardson
819 North Sapodilla
West Palm Beach, Florida

My dear Mrs. Richardson:

By now you have received receipt for $72.00 in our letter of the other day. I want to congratulate you on the effectiveness of your work there. We would be only too glad to be with you on the third of August, but as our plans are now, we will leave for the East about that time. Mrs. Bethune is also going East and it will be impossible for her to be with you.

I am suggesting that you close out your drive in West Palm Beach at the earliest possible moment. You are to be the better judge of that. If you feel there is worth while money still to be had, continue your work, but there are other communities that we would like to have you touch. With your Style Show coming off on the third of August you might be able to get together your odds and ends at least by the 10th of August - if not before. That would give you a fairly good time to go into Tampa or Jacksonville and do some work. Have you thought of the next point that is desirable to touch? We are leaving here today for Tuskegee - returning Friday. I hope to have a letter from you on my return.

With best wishes,

Very truly yours,

Abram L. Simpson.

als.-t

Simpson

N. W. COLLIER, PRINCIPAL
G. B. LAMAR, TREASURER

FLORIDA NORMAL AND INDUSTRIAL INSTITUTE
ST. AUGUSTINE, FLORIDA

July 26 ,1938

President A. L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

Dear President Simpson :

Mr. H. N. Johnson tells me that he is an applicant for position in Bethune-Cookman College . Because of compulsory retrenchment along financial lines we are reluctantly releasing Professor Johnson for the coming year for work elsewhere . He has done good work here in his several departments . I think you will make no mistake in giving him an opportunity to serve in Bethune-Cookman College .

I most cheerfully commend him to your favorable consideration , believing he will give splendid satisfaction therein.

Sincerely yours

NWC/F

N. W. Collier

N.W. Collier, Principal

Mrs. M. L. Rogers, Pres. Mrs. Geneva Burley, Sec. Mrs. Julia C. Holmes, Treas.

Colored Women's Club of Bradenton

BRADENTON, FLORIDA

Committee Chairmen
Membership
Mrs. Ada Potts
Sick Committee
Mrs. S. E. Thompson
Entertainment
Mrs. Ozepher Harris
Finance
Mrs. M. L. Rogers
Program
Mrs. Willie B. Turner
Rules and Laws
Mrs. Margurite Blake

July 29, 1938

General

BETHUNE-CO[illegible] COLLEGE
ARC[illegible]

Dr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

Dear Dr. Simpson:

You wrote me some time ago about showing the picture of the school down here. I did not answer your letter because my father said that he wrote you concerning the picture, telling you that anytime would be convenient here. You have not come, and I wondered if you received the letter. You may come here at any time you can, if you write and tell us when you are coming. The principal's address is

Mr. Carlos E. Haile
211 Ninth Avenue
Bradenton, Florida

Our school is open now, and the term will end in Denember. Because of that, there are some graduates who will be entering school the second or third quarter. I am suggesting that when you come, you make it a point to show the picture to the present seniors as well as the class already graduated, who will enter in September. The picture has been well talked about by those who have already seen it, and everyone is anxious that it should come here.

Give my best regards to Mrs. Simpson and Walter.

Very truly yours,

Eleanor E. Rogers

Eleanor E. Rogers

Referred to Mr. Simpson

student

Bethune-Cookman College
Daytona Beach, Florida
July 31, 1938

Mrs. B. L. Mitchel
Bethune-Cookman College
Daytona Beach, Florida

Dear Mrs. Mitchel;

It has been my purpose for the past two months to find some way to settle my account with the Institution; unfortunately, I have been unable to do this completely. I cleared up a portion of my bill by working here on the campus for the past month and am still working to try to clear up the other portion before the School year begins.

It is understood that I graduated in May and has been searching for a Teaching position. The very fact that I do not have my Graduate-State certificate has been a tremendous handicap to me in trying to find work.

In view of the former fact, I would like to know if it is possible for me to secure my transcript in order that I might secure my certificate. I am willing to work as long as the School is able to furnish me work and will pledge to pay the balance whenever I am employed.

I respectfully ask your immediate consideration of my request.

Respectfully yours,
Cornelius Norton

Faculty

819 North Sapodilla Avenue
W. Palm Beach, Florida
August 2, 1938.

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson:

In acknowledgement of your letters dated July 25, and July 30th, I wish to advise that it will be impossible to close our campaign here before Wednesday night, August 10, 1938. The Style Show was moved up to this date in order that participants would have more time for practice, This does not conform with my wishes, however, it is just another one of those unavoidable conditions.

The Ten Virgins Play nor the Baseball game netted very much. Reports on these projects will be cleared during this week. I am gleaning for the next few days. I shall be in Daytona Beach not later than the 12thof August. I must go home as shortly thereafter as possible.

Kindly forward my salary check, if this has not been done. I can arrange for expense items and I will submit vouchers for the same at the time of making my report. I feel rather enthusiastic about the Style Show due to the pressure that is in evidence.

From the tenor of your letter dated July 25, you will be heading Eastward around August 3rd. I would like very much to talk over affairs in general . Names of persons contributing to the campaign will be submitted at the time of making my report. I did not overlook this but my time is quite limited during my last days here.

I shall be pleased to hear from you on receipt of this letter.

Sincerely yours,

E. L. Richardson

Faculty

August 3, 1938.

Mrs. E. L. Richardson,
819 North Sapodilla Avenue,
West Palm Beach, Florida.

My dear Mrs. Richardson:

Thank you for your letter of August 2. It will be perfectly all right for you to come home as soon after August 10 as is possible. By all means try to be in by the end of that week.

I have changed my plans, and as I see it now, I shall not leave -- if I go at all -- before this same time next week. I would like to talk over with you affairs in general, so that we may know how to govern our future actions from the experiences you have gained. I am asking that your salary check be forwarded to you, and when you return your vouchers may be made. It is my hope that your Fashion Show may come up to your expectations, and that you will be satisfied with the outcome.

Very truly yours,

Abram L. Simpson

ALS/fb

Daily

August 4, 1938.

Mrs. E. L. Richardson,
819 North Sapodilla Avenue,
West Palm Beach, Florida.

Dear Mrs. Richardson:

Enclosed please find check for fifty dollars ($50.) for your pay from the thirty-first of June to the thirtieth of July.

Very truly yours,

Abram L. Simpson

ALS/fb

21 Council St.,
Sumter, S.C.
August 7, 1938

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Capt. A. Simpson, Pres.
Bethune-Cookman College,
Daytona Beach, Fla.

Dear Sir:

Please consider me an applicant for the position of music teacher at Bethune-Cookman College for the year 1938-39.

I am an honor graduate of Wilberforce University, holding a B.S. degree in Education with a major in music and a teaching minor in English. During my last two years at Wilberforce I served as an assistant music teacher, thereby earning my [illegible].

I have had considerable experience in accompanying [illegible] [illegible] with the female trio which gave weekly programs over stations WKRC (Cincinnati) and WSMK (Dayton). During the winter months I did concert work in Canada, New York and adjoining states.

For recommendations I refer you to:

Mrs. A. N. [illegible], Dean of Music Dept.,
Wilberforce University, Ohio;
Mr. E. C. [illegible], Dept. of [illegible],
Wilberforce;
Miss [illegible], Dean of Women,
Wilberforce.

I shall appreciate any consideration given.

Respectfully,

[illegible] E. [illegible] (Miss)

MARY McLEOD BETHUNE
PRESIDENT

ABRAM L. SIMPSON
Acting President

WILLIAM M. COBB
TREASURER

BETHUNE - COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

Simp.

August 8, 1938

BETHUNE-C [illegible] LLEGE
AR [illegible]

Dr. Abram L. Simpson,
239 West 131st Street,
New York City.

Dear Dr. Simpson:

You told me to have the plumbers to lay off a while after they finished in Curtis Hall, and this I shall do. However, I think it is quite necessary for them to continue, so I may get that work done before the opening of school.

Everything is going fine. I hope you have had a pleasant trip.

Respectfully yours,
E. Van Poole
E. Van Poole.

MARY McLEOD BETHUNE
PRESIDENT

ABRAM L. SIMPSON
Acting President

WILLIAM M. COBB
TREASURER

BETHUNE - COOKMAN COLLEGE

DAYTONA BEACH, FLORIDA

Simp. File

August 10, 1938

Dear Mr. Simpson:

We thought about you yesterday evening and last night, and hoped that you would have in your audience a VERY rich lady, who would be so impressed with the movies, Mrs. Bethune and you that she would - immediately - get in touch with her attorneys and have transferred to Bethune-Cookman College, about two or three hundred thousand dollars. It really doesnt hurt to have a vivid imagination, does it?

The work here continues to move along smoothly. Mrs. Davis has not been well for two or three days and is still in the bed. Her sister-in-law is doing the work of helping in the kitchen, directing Carson and the boys. Mr. Stanton has gone, after doing a beautiful job of getting Mr. Ross oriented. They worked out the entire July report, set up the accounts for the new year, and he gave Mr. Ross instructions as to the work as he wanted it done. This gives Mr. Ross a fine start.

My attention is called to the fact that the gross amount of the water bills is $96.70 and the net amount $87.04. The latter will prevail until August 17. If we pay the bill by that time, we will save a discount of $9.66. Please let me know if this is to be paid. The bill for Trailsend, not included in the above is $4.90 gross and $4.41 net. Let me know if this should also be paid to save the discount, and charged to your account.

There is obvious need of funds on the part of some of our monthly employees and I am suggesting that we be paid for the first two weeks in August, on August 15th. This will bring relief particularly to two of the folks - (Ross and Gramling) - and will be welcomed by us all. This procedure was followed on one or two occasions before. I made up the payroll for your signature, since it is not the usual procedure. We have checks enough to do this, and it will help the general personal situation.

The Monday morning Cash report is enclosed. There is no change today, with the exception of $1.00 received, and the petty cash check issued. The Petty Cash is being used for about everything, you know. I asked Mr. Ross for the recapitulation, covering today's check, and it is also enclosed.

I am forwarding some letters to you direct, to the New York address. I am holding the information re French-English candidates until all has come in and will send it all at one time for your selection.

Sincerely,

MARY McLEOD BETHUNE
PRESIDENT

ABRAM L. SIMPSON
Acting President

WILLIAM M. COBB
TREASURER

BETHUNE - COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

Simp
Aub 3-7527

August 10, 1938

My dear Mr. Simpson,

Mr. Poole is now in the office. He has been talking with me concerning the importance of having the farm land turned in order that the planting may go forward. It seems that the man who was repairing the tractor went back to his job in the Chevrolet garage, stating that whatever work he did on our tractor would have to be done at night. He has not come back since. Mr. Poole says he tore out the engine and was trying to run the tractor with a little motor he brought out. He has not put the tractor in running shape yet. Meanwhile, the ideal weather for turning the land is here and things are at a standstill.

Mr. Poole went today to McDonald's farm and found a man who could be secured, with his tractor, for the work of turning the land. This man will charge $18.00 a day or $75.00 for the full job of turning all of the land of the 12 acres. Mr. Poole says this is a bargain, and is very eager for your approval, in order that the planting may be done and something ready for the boarding department when school opens.

Please let me hear from you on all of these matters - this and those indicated in the other letter of today - by air-mail, special delivery. I do not want to use my judgment on this, for it is not good enough. On the other things I am doing so, but with an item this large, I would like for your personal approval to be given.

With best wishes,

Sincerely yours,

File

Donors

HERBERT M. FILLEBROWN
BASS RIVER, CAPE COD
MASSACHUSETTS

August 10th., 1938.

Bethune-Cookman College.
Daytona Beach, Florida.

My dear Mr. Simpson:-

I am enclosing you my check in payment of my pledge due before the close of your school year. I am very sorry that I could not see my way clear to send this in before. I made this pledge against my better judgement as I did not see how I could make payment on same as required but was over pursuaded by your solicitor. I hope I will have better sense at another time. Mrs. Fillebrown always says that I am "always pledged far beyond any prospect of income to pay, and I must stop it." I will.

We are all very well and hope this finds you so also. We are entertaining guests and have more coming to keep us going untill we migrate South with the other Geese. We hope to be able to get up into Vermont before we go South.

We all send our best to our friends in the College.

Very Sincerely.

H. M. Fillebrown.

August 12, 1938

Mr. Baldwin W. Burroughs,
1124 Judson Avenue,
Evanston, Illinois.

Dear Mr. Burroughs:

Your recent communication to Mr. Simpson, in which you filed personal data to be combined with the statement of your professional qualifications, in connection with your application for a position in Bethune-Cookman, has been received in his absence from the College.

As Mr. Simpson will want to give attention to these matters immediately upon his return, I suggest that you send your new address for his convenience.

With best wishes,

Sincerely yours,

Office Director.

MARY McLEOD BETHUNE
PRESIDENT

ABRAM L. SIMPSON
Acting President

WILLIAM M. COBB
TREASURER

BETHUNE - COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

File

Simpson

August 15, 1938

My dear Mr. Simpson:

I have received both of your letters and thank you for the information and instructions.

The enclosed cash report will indicate that we have paid the water bill and the salaries. I think I told you of paying $50.00 to the Poinsettia Dairy. They seemed to be so urgent. I also faced an emergency for Mrs. Bethune, for which I had to get $35.00, as you will note. All in all, there are no new bills, and these payments do not deplete the treasury too seriously. We received some payments on old student accounts, included in the lot the money from the State Rehabilitation Board for closing the accounts of Thelma Boynton and Edna Stone. Also, Mr. Fillebrown sent $100, to close his pledge.

Upon the receipt of your letter I talked with Mr. Poole and let him know that you felt the outlay of $75.00 for the tractor work too much. He went all around Saturday and this morning and has found a man - a Mr. Beverly, of the Buckeye Dairy, who will do the entire 32 acres for $30.00. He can start the last of this week, or Monday. This looks very much better, doesnt it? Mr. Poole does not intend to do all of the seeding now, but he felt it best to have all of the land turned now, to avoid any future delays.

I enclose the financial report for July 31st. I have gone over it and find it all right, with one exception. The salary of the publicity director is charged to salary of President's secretary, in Administration, and will have to be transferred by journal entry in August. I have made a note of this for Mr. Ross.

Mr. Browning eludes me - I havent been able to get him over telephone yet. I will continue trying, however, and will let you know as soon as I receive the information, the amount of our bill there. Of course, we are doing nothing until this information is in hand and sent to you.

Mrs. Richardson arrived last night. Her report shows total receipts in the amount of $152.78. Her expense total is $44.11, plus the $100.00 for two months' salary. There is a little margin on the right side. She will go to Jacksonville this afternoon, returning Saturday morning. I shall leave Sunday afternoon, the 21st and return Sunday morning, September 4th.

About NYA. We have worked up a circular letter to those who are writing for blanks now, see enclosed "a". In special cases (football or music) we do not send this letter, of course. There has been a perfect avalanche of applications within the last eight days. We are sending the letter "b" to those whose applications are approved, and a postal card "c" to those whose applications are rejected. The four factors in the letter are made up from the type of notice that Howard University sends out. I shall leave the list complete for your information - in the event you should need it while I am still in Kentucky.

Just one more thing. Our counter-signed checks are out. I did not know, of course, that they were so low, but Mr. Ross, being new, did not notice until this morning. We had to issue a check to Mrs. Richardson for her last expense report - in order that her cash report might be complete - and he discovered then that there were no more counter-signed by you. I am sending 18, and I think they will be enough for the wages and petty cash, until you return. Mr. Poole is letting the carpenter off and putting the plasterer on. He will not use both at the same time. I enclose stamped, self-addressed envelope for the return of these checks. Please see that they are registered, as they will be valuable after you sign them.

You did not answer me about Mrs. Hines, of the Laundry, and the application of Elcee Lucas for the Rees Loan. Please let me know if you care to give approval on either of these matters.

What did Mr. Jackson Davis say? I hope you were able to convince him of our great need for a Library. By the way, we still need a Librarian, Domestic Science teacher, final action on the French-English Teacher and Director of Women. Miss Paige, Mrs. Davis' sister, has called to our attention the fact that Miss McGuinn's sister (D. W. at Tallahassee - Miss McGuinn, I mean, not the sister) is available for this work. She has had special training in this work. Miss Paige is writing her to make application for the work here. I am writing Mrs. Bethune about this also. You will not make final decisions on these matters, in all probability, until you return. I just want to keep them before you.

"BUST" is right.

How is Walter? Love to him and to Mrs. Simpson.

Sincerely yours,

Bertha L. Mitchell

enclosures

Faculty

239 W. 131st St
N.Y.C.

August 16, 1938.

Dear Mrs. Mitchell:

Is it hot in Washington or is it hot!!!! Of all of the places I have been within the last thirty years Ithink this is the hottest. And then when I think of how cool it was around Big Wolf I get hotter. Know you are thinking about your vacation starting this week end.

We had a good meeting in New York with an excellent crowd. Dr. Poweel told me that he would send the money from the collection to the school. They were very cordial in their reception of the pictures and the crowd sat patiently thru the showing and would have taken more had we had them. I do not think that the collection was so much as there did not seem to be mcuh in the baskets when they passed me. Mrs. Mallory of Mississippi was in attendance at the meeting.

Will go down and see Mrs. Bethune in a few moments and will get corroboration for our next week end trip. Enclosed please find money order for FORTY DOLLARS from the New York branch of the Bethune Cookman Club. We showed them the pictures on Friday night and then they anonounced their collection for the school. Saw the other lady and she had lots of plans but no money. You can forward any necessary mail to 1210 Fairmont Street that can reach here before saturday noon. This is written poorly on one of these baby Underwoods.

Sincerely yours,

Abram L. Simpson

Bethune Cookman Club New Y

August 16, 1938

Miss Sadie Merchant
2524 West Chestnut Street
Louisville, Kentucky

My dear Miss Merchant:

Thank you very much for your letter of August 11th, in which you make application for a position on the staff of our Institution.

We regret to state that we have no opening for which you might be considered at this time. We are, however, filing your communication for consideration should an unexpected opening occur in the near future.

With best wishes,

Sincerely yours,

Acting President.

ALS:m

MARY McLEOD BETHUNE
PRESIDENT

ABRAM L. SIMPSON
Acting President

WILLIAM M. COBB
TREASURER

BETHUNE - COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

August 17, 1938.

My Dear Mrs. Mitchell:

Received the special package with all of the materials. Have run over and checked the letters and think they are very good. Before I forget Mrs. Bethune informed me that there was a possibility of getting fifteen students for fifteen dollars each on a training project working in the Cabin, Dining Room and Domestic Science Departments. The fifteen dollars a month would be about all that could be collected from the people as they would not participate fully in the academic program but would only take a little work. The fifteen dollars might have to be cut down to twelve dollars per month that the school would receive in order that the children would have three dollars per month for spending change. It would mean mostly and addition of about one hundred eighty dollars per month to our general income. Hence in the application of those seeking aid we might look out for fifteen boys and girls who would be interested in this work.

Mr. Youngblood has been informed of the project by Mrs. Bethune and all that will be necessary for us will be to submit a project for the same. In our projects submitted I think we have one that covered that particular phase of work. If we have please send it immediately to Mr. Y oungblood so we will have a few days on it before the opening of school.

I do not approve of lending Lucas money from the Rees fund as it will be putting to sleep the money toolong and it will be contrary to a policy - lending of money by one school for a student to attend anotherschool. It is'nt being done. I have racked my brain about a former reference to Mrs. Hines and can't recall it. Your judgement can be releid on to meet that.

Just talked with Mr. Wright over the phone as he is also leaving this monring on his vacation. This is a terribly time for people to come to the East in the hopes of seeing the foundation people as they are all on their vacation. I wish that you would send by special delivery the applications you have for librarian, French and English teacher and Home Economi teacher. We are leaving here noon Saturday and we can talk a about them on our way East.

MARY McLEOD BETHUNE
PRESIDENT

ABRAM L. SIMPSON
Acting President

WILLIAM M. COBB
TREASURER

BETHUNE - COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

Has Mr. Ross been able to get out the final report for the summer school. I wanted to see the final return from the school. Have not had time to completely check the financial report submitted but will look over it from time to time. Yes, the thirty dollars for plowing certainly beats that $ 72.00. I am enclosing a belated check from Mrs. Meigs for ten dollars. It will at least help us on our expenses. If we do as good as Mrs. Richardson in meeting our expenses we will be doing fine. Of course one can't tell about the intangible things. Told you in the other letter that Dr. Powell would be sending his money directly to the school.

Our plans for the following week: leave here Saturday noon, arriving in Ticonderago Sunday sometime. Sunday night we put inour first appearance at Lake George. We will be staying in Ticonderago and will return there each night. I do not think we will be with Mrs. Wilson until Wednesday night. She is to try to finish out the week for us but if not then we will return to Washington the last part or the week. Tell Mr. Poole if he has finished the roof on the boys building and started on the plastering2to let the plasterer go this week and he with the boys should be able to finish the plastering and the water painting that has to be done. It is easy to spend money but it is like the devil getting it. It is so hot here that most of the offices have closed . In Mrs. Bethune building yesterday all of the people quit as was true in all of the government offices.

Walter and Mrs. Simpson are doing nicely and join in wishing you a pleasant vacation.

Sincerely yours,

Abram L. Simpson.

If you have to reach us it can be done from Sunday to Wednesday thru Mrs. Wilson.

Simp

Bethune-Cookman College

Daytona Beach, Florida

MARY MCLEOD BETHUNE, *President*
ABRAM L. SIMPSON, *Acting President*
WILLIAM M. COBB, *Treasurer*

August 18, 1938

My dear Mr. Simpson:

I received your letter of August 16, with money order enclosed - $40.00 from the New York Bethune-Cookman Club. To whom should I sent receipt? Arent we the most prosperous organization!

We received $61.19 from Abyssinian Baptist Church, and have already sent receipt. Mr. Cobb sent in $25.00 from the Holly Hill tenant, for August. The Board of Education sent in an additional $600.00 for repairs. This came in today.

I have received Mr. Browning's itemized statement for the work done August 1-14, and the total is $501.12, for material and labor. I shall not send the itemized bill, but will place it in your folder for study when you return. What about the other work?

The enclosures are self-explanatory. Isnt the Advocate beautiful? I ran out of letterheads, too, and as Mr. Burgman told me that you had talked with him on the possibility of printing 5,000 letterheads, I just asked him to make 500 "on account." We furnished the paper, of course. Nice, arant they?

The Coach came down and talked with us about the football. For those whom we already have listed for NYA, he asked that I have them report September 1st. He is bringing four fellows with him and we have provided for them under NYA.

Our NYA allocation, as you know, is $645.19 monthly. We have a total for approved applications, of $604.50. This will leave you a little margin for other football fellows, or for any others who may be "potential" assets to the school. (Note Mrs. Richardson's word.)

Obviously you did not receive my air-special sent to Tupper Lake, on August 8th, for you have not answered the questions I asked. 1 - What about Elcee Lucas' loan of $16.50 from the Rees Loan Fund? 2 - Do you approve paying Mr. Lucas weekly - should his work be closed with the releasing of The Advocate? I suggest that he start putting the additional names on the list after you return and we can discuss the strain on our Publicity budget. 3 - What is your reaction to Mrs. Hines' (Laundry) request for a $30 advance on her next year's wages, refundable weekly by the retention of one-half of her wages? She comes to see me every day about this.

Please let me hear from you on these matters by return air-special, as I want to close out everything Saturday. I shall leave the correspondence from prospective teachers, NYA and General Scholarship lists, etc. with Elouise. She will forward all mail that looks important and hold all that looks unimportant. Or, since you are moving around rapidly, hold it all unless you request her to do otherwise.

Please return the checks and send answers to my questions, Mr. Simpson.

It is very hot here, too, so I know that Washington is terrible.

I shall be so glad to get home, though I know it will be very hot there also.

With best wishes,

Sincerely yours,

Simp

Bethune-Cookman College
Daytona Beach, Florida

MARY MCLEOD BETHUNE, *President*
ABRAM L. SIMPSON, *Acting President*
WILLIAM M. COBB, *Treasurer*

August 19, 1938

My dear Mr. Simpson :

I have read your letter of August 17th with care.

I have noted the statements concerning the Cafeteria and Domestic Science Project. This is very good, and in our "stack" of NYA applications rejected, we will, no doubt, find 15 people to benefit from this. The selection of 15 and the correspondence incident to finding out if they want such training, replies, etc. are too much for me now. It will have to be held in abeyance for these few days, and when you return, and I return, we can go over the applications and get this work set up. Meanwhile, I am sending copy of the Project to Mr. Youngblood (I have sent it once, you know) and copy to you, so you may refresh your mind on it.

I note your statement regarding Lucas. I just wanted to be sure of your feeling in this matter. The reference I made to Mrs. Hines was in the letter I sent you to Tupper Lake. I have referred to it since in subsequent letters. I hope my judgment is fair on this. At any rate, I shall have her sign a statement for the advance.

Mr. Poole states the plastering that is being done requires a plasterer. There is, of course, no doubt that he and the boys can do the calsomining. He needs the plasterer this week and the balance of, or rather three days next week. He is paying him $4.50 a day. Mr. Poole's idea is to get the buildings in shape for the opening of school. I have stated to him that we must compromise in this, because of the financial situation. $600.00 more came in for repairs yesterday. I told you that Mr. Browning's bill is already over $500.00. Poole has let the carpenter go this week, in order to use the plasterer. I shall be sure of the Advocate release next week, and Mr. Lucas can close his work then. We have to make up this outlay from Publicity and Promotion somehow.

I sent Mrs. Bethune a letter from an applicant for Domestic Science work. She will discuss this with you. I send the correspondence with the three people you are considering for French-English. I shall have Elouise pick out the general applications for Library, and for Domestic Science and send them to you (Monday) to the Rogers Rock address.

Thelma Nixon is away and Mr. Ross is unable to make up the report for the summer school without her cooperation in the matter of paid bills from the files, etc. I can only say that the cash balance according to the check book, is $397.58.

Mr. Simpson -

You will soon be here and can personally direct this repair work. I feel that we have to rely a great deal on Mr. Poole's judgment and experience - always keeping him impressed, however - with the fact that we have a limited amount to spend. Everything will be suspended, more or less, during the interval following my leaving and your returning. I dont approve of having the plumbing resumed until you do return. These bills can jump so rapidly, you know.

Marcia is very much excited over the prospect of her "vacation." I wish I shared her enthusiasm.

Sincerely,

Bertha S. [illegible]

enclosures

File

NATIONAL YOUTH ADMINISTRATION
DYAL-UPCHURCH BUILDING
JACKSONVILLE, FLORIDA

JOE A. YOUNGBLOOD
State Director

General

August 31, 1938

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dr. A L Simpson
Bethune-Cookman College
Daytona Beach - Florida

My dear Dr. Simpson:

As soon as is convenient, will you please send us Catalog for the current school year for our files?

Thanking you for this, I am

Very truly yours,

Edward R. Rodriguez

Edward R Rodriguez
State Supervisor of Negro Work
Edward Waters College

September 1, 1938.

Mr. Marshall Robinson
Tuskegee Institute
Tuskegee Institute, Alabama

My dear Mr. Robinson:

We acknowledge with deep appreciation your application for employment at Bethune-Cookman College this year. Your application ranks favorably with those received for similar employment but there are one or two factors that determine the employment of one in favor of the other.

We will keep your application on our file and in the event a vacancy occur along your line, we shall only be too glad to get in touch with you. Meanwhile, if we are apprised of the possibility of your securing employment elsewhere, we shall likewise acquaint you with details leading to the same.

Very truly yours,

Acting President.

BETHUNE-COOKMAN COLLEGE
Daytona Beach, Florida
September 3, 1938.

Mr. Delbert W. White

Pleasanton, Kansas

My dear Mr. White

We thank you very much for filing your application with Bethune-Cookman College for the position of teacher in Physical Education or Coach. We are indeed sorry that your application reached us late. It happens that we have employed in both of these fields for this year.

We want to congratulate you on your achievement in the field of Sports. We have kept up with you and your activity in this field.

It is our sincere wish that you will be fortunate in securing employment this year.

Sincerely yours,

Acting President.

als:clr

appli

September 6, 1938.

Miss Hazel W. Harrison,
6632 E. Marquette Road,
Chicago, Illinois.

My dear Miss Harrison:

We want to thank you for filing an application for Librarian at Bethune-Cookman College. We are only too sorry that your application arrived when it did -- just two days before, we had secured the services of Miss Cleveland. May we congratulate you for your experience in this field and services in the Library of Chicago.

We shall keep your application on file, and should a vacancy occur we shall give your application consideration.

Very truly yours,

Abram L. Simpson

ALS/fb

Donors

September 8, 1938.

Mr. Stanley Benton,
94 Crofut Street,
Pittsfield, Mass.

My dear Mr. Benton:

I have been in the east the past month in the interest of the school; just returned the other day from that trip. On my return I found, as per your promise, three boxes of athletic equipment for the college. I do not know how to thank you for your interest in us. I can say this, that this means that we will be able to carry on quite an athletic program without the expenditure of very much money. The equipment you sent us is very much better than our equipment, as carried over from last year.

Such help makes it possible for Bethune-Cookman College to carry on, and without such help our difficulties would be increased a hundredfold. This gift will be accepted in due time by the Executive Board. The students are elated and the administration is thankful to you for your kind remembrance. Please convey to Mrs. Jones and to your wife our best wishes, and tell them that I am looking forward to seeing them this winter.

Sincerely yours,

Abram L. Simpson

ALS/fb
Enc. 1

September 8, 1938.

Miss Edith C. Boyd,
1605 West Fifth Street,
Jacksonville, Florida.

My dear Miss Boyd:

Thank you for your letter of application. I am sorry to advise that we have made other adjustments at the present, but should a vacancy occur we shall be glad to give your application consideration.

Very truly yours,

Abram L. Simpson

ALS/fb

September ~~11~~, 1938.

Mrs. Ethel L. Richardson,
704 Broad Street,
Jacksonville, Florida.

My dear Mrs. Richardson:

I am glad to know that you are happily located with the Jacksonville Negro Welfare League Office. To be happily located means a lot in work of this kind. We have been anticipating everyday, letters from those whom we wrote with reference to better managing of negro businesses. As soon as these letters have been received, I shall forward them to you.

Mrs. Mitchell has been notified to send you fifty letterheads and envelopes. Keep me informed as to your plans and how they are working and so forth, as I might run up at any time. I hope that you will have a successful campaign in Jacksonville.

Sincerely yours,

Abram L. Simpson

ALS/fb

September 14, 1938.

Mrs. Ethel L. Richardson,
704 Broad Street,
Jacksonville, Florida.

My dear Mrs. Richardson:

Here are the suggested details of scholarship to be offered during your campaign in Jacksonville: Any person, club, or group organization raising two hundred and fifty dollars ($250.00) can name any person who can fill the requirements of Bethune-Cookman College for Admission, for a scholarship. That is, if any group raises two hundred and fifty dollars, that group is entitled to name a student for Bethune-Cookman College, and the money raised shall cover the students expenses for a year.

If the organization raises five hundred dollars, it can name two students and so on. In the case of individual prizes; to the person raising two hundred fifty dollars or more, that person will be permitted to name a student for a scholarship. One raising a hundred dollars or more, will be permitted to name a student for a hundred dollar scholarship. Any individual raising sixty dollars or more, will be permitted to name a student for a tuition scholarship. I think that would cover the gamble of scholarship possibilities and prizes awards.

We have no agreement with regard to a campaign setup between you and the University, as your setup is the same as if you were on the campus. I am glad to know that your meeting was a success and hope to hear more of your plans and actions as the days go by. As I plan now, I will be in Jacksonville on Sunday afternoon at the laying of the corner stone of the Y. W. C. A. Mrs. Bethune might be there also, and if so, we will be glad to see you and talk to you about the campaign.

Sincerely yours,

Abram

September 26, 1938

Mrs. Ethel Richardson
704 Broad Street
Jacksonville, Florida

My Dear Mrs. Richardson:

I wish that you would go to a supply house immediately and order ten (10) yards of ironing board padding and nineteen (19) yards of ironing board top covering. Have them send it down immediately because we need it before Wednesday.

I trust that things will develop nicely with you.

Sincerely yours,

Abram L. Simpson

ALS/lmm

THE POSTAGE METER COMPANY

PITNEY METERED MAIL BOWES

DISTRIBUTORS OF
PITNEY-BOWES MAILING EQUIPMENT

HOME OFFICE AND FACTORY
STAMFORD, CONNECTICUT, U. S. A.

General

BETHUNE-COOKMAN COLLEGE
ARCHIVES

September 27, 1938

Mr. Abram L. Simpson, Act. Pres.
Bethune Cookman Collegiate Inst.
Daytona Beach, Florida

Dear Mr. Simpson:

Thank you kindly for the return of our Advance Reservation Card and the notation indicating your desire to purchase a Postage Meter Machine.

We are referring this matter today to our Atlanta Office by airmail, asking our Manager, Mr. W. R. MacDonald to arrange to have a representative call on you at the earliest possible date.

You may expect to hear from our Atlanta Office very soon.

Very truly yours,

W R Greenwood

W. R. Greenwood
GENERAL SALES MANAGER

WRG:LS

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Copy to -
Dean Bond
Mr. Ross
Mrs. Mitchell

Bethune-Cookman College
Daytona Beach, Florida
September 29, 1938

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

Dear Mr. Simpson:

After the election of Miss Bethune-Cookman yesterday, September 28th, the votes for each dandidate were officially reported by Mr. Ross, the Bookkeeper, as follows:

Miss Willie Bell McKnight --- 147
Miss Alice Ayer ------------- 92
239

This morning, September 29th, there is a notice on the bulletin board as follows:

Miss Will Bell McKnight ----- 97
Miss Alice Ayer ------------- 83
170

Mr. Simpson we wish you would talk with Mr. Ross and investigate this matter. The election is not fair and we are not satisfied with it. We are asking you, as Acting Bresident of Bethune-Cookman College, to see that each individual is given justice.

Thanking you for any consideration given to the above matter.

Very truly yours,

THE STUDENTS OF BETHUNE-COOKMAN

P. S.
After the election Miss Lightbourne asked Miss Thelma Nixon to type the results of the election for the bulletin board - Enclosed is a copy of the notice typed by Miss Nixon, in the presence of Mr. Ross.

Faculty

704 Broad Street
Jacksonville, Florida
September 29, 1938.

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson,

I hope the Ironing Board Sets reached you in due time and were satisfactory. Your letter was not received until 2:32 P.M. Tuesday. I immediately set out to contact wholesale companies and department stores.

I shipped you 12 sets of Ironing Board padding and covering @ 69¢ per set. I could have gotten the material but I found the best value according to prices quoted in the sets. If you are not entirely satisfied with them you are privileged to return them for exchange. I had quite a bit of difficulty putting the order through without having at least one third of the total cost to apply on the order, but after pulling a few strings I succeeded in entering it.

The initial meeting of the campaign last Thursday night was quite encouraging. I found it necessary to make application to the CHARITY SOLICITATIONS COMMISSION here for permit to launch the campaign, after setting up a complete roster of the same, which has been done. I am working on details pertinent to the operation of campaign units while waiting for permit. I shall write you fully on receipt of approval of our Campaign Agenda by the Charity Solicitations Commission.

The following persons were present at our organizational setup: Messers. A.L. Lewis, J.S. McLane, Gardner Samms, Dr. Arthur Wall Smith, Dr. S. S. Campbell. Mr. Joe H. James, Attorney D. W. Perkins, Mrs. Inez B. Walden, Mrs. Rosa B. Davis, Mrs. Thelma Livingston, Mrs. Thelma Roberts, Mrs. S. L. Baxter, Mrs. S. M. Starke, Mrs. Maudestine Richardson, Miss Christine Moorhead and Dr. J. P. Patterson.

Kindly include amount for expense when sending my salary check. It is requiring a bit of concentration, time and finance to get things in hand. Your immediate consideration of this situation is asked.

I shall send you a roster of our campaign setup at my next writing.

Sincerely yours,

E. L. Richardson

r

File

NATIONAL YOUTH ADMINISTRATION
1734 NEW YORK AVENUE NW.
WASHINGTON, D. C.

September 29, 1938

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson:

I hope things continue to go well at the school and that the student body is increasing. I am anxious to know something of the projects. How are they working out? What seems to be the general attitude of the staff? Have you heard from Dr. Holmes? Have you noticed that the General Education Board is going out of business? They still have $7,000,000 to be designated. What can we do to get some of it? This is the time for us to use our influence if we have any, and get them to see our way. I am to have a conference with Mr. Henry Hunt sometime today or tomorrow.

Are we having an increased number of boys to come in? I am wondering if the school is tending toward the building up of a fine four-year college for girls and women in that section of the country. That is the thing I have had in the back of my head for a long time. The small number of boys coming in has given me the idea that this is going to eventually happen. I plan to take it up with the Board in March and see what they think about it. I have felt that with Spelman at Atlanta and Bennett in South Carolina, Bethune-Cookman might do the same thing for Florida. I am thinking about it. You may talk it over with the Board there and see what is passing through their heads.

I am busy every monent here and will be interested in any news regarding the school. Love to the faculty and students.

Sincerely yours,

Mary McLeod Bethune

Mary McLeod Bethune
Director, Division of Negro Affairs

mmb.d

Copy to -

Dean Bond
Mrs. Mitchell
Carl Hall

To the Petitioning Students
Bethune-Cookman College

I have thought through very carefully your letter of September 29th, im which an appeal was made to this office for a re-consideration of the election of Miss Bethune-Cookman for the year 1938-39. I have talked with Mr. Ross to assertain his official position in this matter and have been informed that he was requested by the representatives of the Student Council, solely to read the ballots. Under the circumstances an official relation between Mr. Ross and the contest is not seen.

One, therefore, deduces that this entire matter was and has been in the hands of the Student Council, with its President, Carl Hall, the chief executive officer. One wants to feel that discrepances or mal practices would not be countenanced by this, the highest organization on the campus. The inevitable conclusion, therefore, is that an appeal for re-consideration should be made directly to the Student Council. They are just as desirous of being fair and of seeing that justice is rendered as anyone else on the campus. Make your claim, therefore to them. They are your representatives - elected by you.

Very truly yours,

Abram L. Simpson.

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Bethune-Cookman College
Daytona Beach, Florida

Mary McLeod Bethune, *President*
Abram L. Simpson, *Acting President*
William M. Cobb, *Treasurer*

October 1, 1938

Mrs. Mary McLeod Bethune
1812 Ninth Street, Northwest
Washington, D. C.

My dear Mrs. Bethune:

We have just received word from Mrs. Thelma Livingston, through Mrs. Margaret Bethune, that the young lady who has been considered for the WPA instruction in Cafeteria Management of our Project, is having difficulty in having her case re-opened.

We have, therefore, had a conference with Mrs. Shaw and although she expresses a willingness to do the job, her preference is for the continuance of her dormitory work. She enjoys the work and would regret the necessity of having to give part time to it and part time to the Cafeteria management. In addition, she has brought up the matter of the transfer of her certification from Duval to Volusia County. Should this transfer be made, at any subsequent date when she might wish to have the certification in Duval County again, she would have to wait for a period of six months or a year. Added also to this fact is the lack of definite and specific knowledge of cafeteria management from all angles. To offset any deficiency in this particular, we have written for outlined courses in Institutional Management as it applies to cafeteria work. We are registering Mrs. Mitchell for this course in order to receive the instructions and these instructions will then be turned over to the person in charge of the work. This will overcome any lack of technical knowledge in the course that we will give.

Mrs. Livingston has suggested the name of Mrs. Beauty Bass of Sanford, for the work. She is certified for Home Economics. Her educational qualifications are not known by me. Do you think it would be just as effective for Mrs. Bass to do the work, since she is certified? Would you give your approval to Mrs. Livingston's recommendation, with the understanding that in case of emergency we can use Mrs. Shaw? In addition, we can have a degree of control over the technical side through the course in Institutional Management that we hope Mrs. Mitchell will take. She wont actually take it, but she will be the person who will sign up for it.

Mrs. Margaret Bethune has just come in, with the statement that she has talked over telephone with Mrs. Livingston just a while ago. Mrs. Livingston now states that if we accept Mrs. Bass, it will just be a temporary arrangement until Mrs. Thelma Roberts is certified. She (Mrs. Livingston) is still desirous of having Mrs. Roberts teach the work but she and Mrs. Sprinkle do not feel it wise to wait for her certification to come through, to get the actual instruction under way. It is for this reason that they want Mrs. Bass to do the work temporarily.

With best wishes,

Sincerely yours,

Abram Simpson

Acting President.

als-m

CITY OF DAYTONA BEACH
DAYTONA BEACH, FLORIDA

DEPARTMENT OF POLICE
JOHN A. DAVID, Chief

October 3rd.1938.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Bethune-Cookman College,
Daytona Beach,Fla.

Attention Abram L.Simpson
Acting President.

Dear Sir:

This will acknowledge your letter of September 29th. wherein you request that Lieutenant Oliver Holbert be permitted to accompany your football team to Fayetteville October 22nd.,and Jacksonville November 11th.

He has my permission to do so,and I am very glad to grant your request.

Very truly yours,
J.A. David
J.A.David,
Chief of Police.

JHS

704 Broad Street
Jacksonville, Florida
October 7, 1938.

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson,

Kindly have the following order filled AT ONCE:

[illegible]	Letterheads
250	Envelopes 6½ X 5½ (plain)
500	Contribution Cards 5½ X 5½ (Copy of cards enclosed)
500	Leaflets showing interior of Faith Hall

B. L. Richardson

October 8, 1938

Mr. Arthur Young
P.O.Box 139
Milledgeville, Georgia

My dear Arthur:

I was indeed glad to hear from you. It is rather encouraging to know that you will soon receive your Masters Degree from Fisk and there is no need for me to urge you, but I will state that as soon as you get your masters degree, start working on your doctorate. The higher you go in securing a formal education the greater will be the opportunities that will be opened to you. Your application will be placed on file for our consideration. Keep in touch with me and anytime that I can be of service to you do not hesitate to call upon me.

Thank you for that flattering sentence that you would like to treat some of my essays but you will have to be more definite concerning what you want.

Extend to your wife my sincere regards.

Cordially yours,

Abram L. Simpson

ALS/lmm

Eloise

Rehabilitation

17 - 11

October 8, 1938

Mr. Claud M. Andrews
Supervisor Vocational Rehabilitation
Department of Public Instruction
Tallahassee, Florida

Dear Mr. Andrews:

A letter addressed to Dean Bond was turned over to me relative to Jessie Hall's tuition and necessary training supplies from last year. In this letter it was stated that no statements for tuition were received from your institution last year. Jessie Hall's tuition and necessary training supplies from the time of approval of his rehabilitation to the close of school amounted to thirty-five ($35.00) dollars. He has entered school this year and your office notified us to permit him to register. His expenses so far this year are $20.00 for registration and $20.00 tuition for the first quarter. His necessary training supplies for the first quarter amount to $6.60.

Last year we had another student on the rehabilitation plan who had been approved by your office. Her name is Thelma Boynton. There is a bill against her for tuition and necessary training supplies from last year of $32.50. She reentered the other day for the Fall quarter on the strength of a communication from you. Her registration fee is $20.00 and her tuition for the first quarter is $20.00. She has not submitted to the office as yet her expenses for the necessary training supplies.

I am sending under separate cover a copy of our Bulletin. It sets forth our fees and expenses. Our registration fee is $20.00 for the year and our tuition is $20.00 per quarter.

We trust that your office will give these matters immediate attention.

Very truly yours,

Abram L. Simpson

ALS/lmm

[illegible]

[illegible]

704 Broad Street
Jacksonville, Florida
October 8, 1938.

where the fraternities

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson,

Enclosed you will find a copy of the Bethune-Cookman Campaign Roster for your information. I received word of approval from the Charity Commissions, through its chairman, Mr. L'Engle granting me the privilege to officially launch the campaign, which is now under way.

The Campaign Operation Committee is composed of the following: Att . D. W. Perkins, Messers. Joe H. James, Edward R. Rodriguez, Leroy Washington, Dr. Arthur Wall Smith, Mrs. Inez B. Walden, Mrs. Thelma Livingston and Mrs. Thelma Roberts. The committee does not think it feasible to have a campaign luncheon at the beginning of the campaign but we should let the sponsors work sufficiently long to ascertain the tempo of their spirit.

I have met with several civic clubs during the past few weeks in the interest of the campaign. I addressed a prominent group of white friends at Snyder's Methodist Episcopal Church last Wednesday evening and I was received graciously. I feel that this contact will prove beneficial during our effort here.

Kindly send me the list of names we talked about when you were here . I plan to do extensive contacting here in the white business districts. It happens that a Mr. Evans, representative for the Southern College of Lakeland is launching a campaign here for a Building Fund in the amount of $10,000.00. So I have got to work much harder to get contributions from our white friends.

Will it be possible for the Bethune-Cookman Chorus to render a program here in the interest of the campaign on Sunday afternoon, October 30th at 4:30 P.M. , If you prefera a week night, let it come on Monday or Friday. We hope to have you accompany the group whenever they come.

I received my salary check but amount in lieu of my room and board was not included. Please send me this amount. It is my plan to send out at least 250 local letters and possibly 200 notices of special meetings and other important occasions. I will need at least $$6.00 for this purpose. I am having a rubber stamp made to use on letters and envelopes instead of having letterheads made. The stamp is costing $1.10.

I shall expect to hear from you on receipt of this letter. Kindly have the enclosed order filled at once. I am getting my letter out as soon as I receive the order.

Respectfully yours,

E. L. Richardson

r

2 enclosures

October 10, 1938

Mrs. Ethel L. Richardson
704 Broad Street
Jacksonville, Florida

Dear Mrs. Richardson:

Let me congratulate you on the work that you have been successful in doing up to this point. From your line-up, it appears that you have things pretty well in hand. In your list of units I see where you have the sororities, but I do not see the fraternities represented. This might have been an oversight; on the other hand, there is the possibility that you were not able to get them to work with you.

Your request for materials has been approved and the materials are being sent immediately.

May I make the following suggestions to you: - You have set your goal for $2,500, with the Drive terminating on October 30. This gives you a little better than two and a half weeks. Unless you have selected the capatins for the teams and the members to work, and have done very effective pre-organization work, dont you think it advisable to extend the period of closing until say, the 15th of November? Just as a suggestion, we play Edward Caters College in Jacksonville on November 11, Armistice Day. A Bethune-Cookman College Dance on that night will bring in quite a deal of revenue.

Just as soon as we can get up the list of people with whom we do business in Jacksonville, I will send it to you. Offhand, I can think of the Thompson Restaurant people, Knight Brothers Paper Company. Other names will be furnished you as soon as we can list them.

We enclose check for $7.10 - $6.00 for postage and $1.10 for your rubber stamp. I am wondering about a program on Sunday, October 30, at 4:30 o'clock. We do not feel that our singing aggregation - either quartet, octet or chorus, is ready for a presentation on that day. We could arrange for a couple of solos, but could not furnish a full program. If the solos would be acceptable, please let me know and we can look forward to that arrangement. If you feel that my presence there at any time prior to this date will be of advantage to you, let me know and I shall come up and work with you.

Everything at the school is going well. We are having an excellent year. We played Georgia Normal last Saturday and won by a score of 47 - 0. We are looking forward, after this Drive, to having you get back to the campus for a couple of weeks, to help in making the Thanksgiving Day celebration a success.

I am also enclosing check for $10.00 for one-half month's expenses, from October 4th to 18th. You have received $20.00 for your expenses for the period from September 4th to October 4th.

Sincerely yours,

Acting President.

als-m
enclosures

Mrs Mitchell

[illegible]

704 Broad Street
Jacksonville, Florida
October 14, 1938.

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson,

Thank you for your approval of order for materials and issuance of checks. I have not received the materials to this date. I am expecting the order daily.

Your suggestion to extend the time for the closing of campaign is timely. November 15th has been fixed as the closing date for the campaign.

I did not setup fraternities because no word of acceptance of representation in campaign has been received from members of this unit. I feel however, that fraternities will be represented in campaign. We are meeting with committees and sponsors of the campaign Friday evening, in the Jacksonville Negro Welfare League Office.

I regret exceedingly that the chorus group will not be able to appear here on Sunday evening, October 30. I would certainly appreciate it if you could bring pressure to bear and see if the quintet or octet could appear. The hour has been moved up to 8:00 P.M. If this can be arranged send me an outline of the numbers they will sing, and we will get busy and get other talents here to make up the program. We will have to act quickly as the date is fast approaching. Rev. McLeod has already conferred with Dr. Smith, Dr. Redmond and Mr. Joe H. James, trustees of Ebnezer M. E. Church, regarding this program and the suggestion was highly sanctioned. For several reasons I would like to see this request carried out. Personally, I feel that the Bethune-Cookman singers would aid greatly in indelibly stamping the objectives of the college upon minds of the masses. There are divers campaigns in progress here now: T-B, Red Cross, and just last week President Collier stationed a Mr. Thomas here to campaign for Florida Normal. I feel that we will get our share but you can appreciate how judicious I MUST be at this time. We do not feel that the appearance of the solists would draw sufficiently strong. I must depend upon you to see me safe through in carrying out certain requests. Give me a final word on this matter at your earliest convenience.

I had a long conference with Superintendent Rutledge of the Jacksonville District. He is supposedly working out a plan to have each of the churches of the district represented in the campaign. It certainly takes a lot of steaming to get M. E. Ministers to click, that is why it is so hard to stimulate the thinking of other groups. I am not losingany time time waiting on their action, but in building our program I am trying to bring them into the setup unaware.

I note what ou said about our boys playing Edward Waters on November 11. That will be a swell time for a big Bethune-Cookman Hop. I have begun contacts on this matter. I will let you know my plans regarding this matter soon. It is among things possible that I will invite you up to a special meeting of committees and sponsors soon. You will hear from me early next week.

Sincerely yours,

E. L. Richardson

r

Application folder

October 1[illegible], 1938

Mrs. Estella M. Bullard,
623 Gallatin Avenue,
Nashville, Tennessee.

Dear Mrs. Bullard:

You have been recommended to us as a person well trained for teaching Home Economics.

We have a vacancy in our Institution in the Home Economics Department. We need a teacher for the Domestic Science Department.

Will you be kind enough to let us know if you are available to consider possible affiliation with this Institution? If so, kindly give us a statement of your training and experience. We desire a person who can give particular emphasis on foods.

With best wishes,

Sincerely yours,

Acting President.

als-m

6.

October 19, 1938.

Mrs. H. J. Allen,
2410-17th Avenue,
Tampa, Florida.

My dear Mrs. Allen:

I have just paid, out of my own pocket, $3.00 to permit Anderson to go to the dining room and return to his classes. We are allowing him $15.00 a month for his work here at the school, which leaves only $3.00 a month to be paid by him. It is rather embarrassing for him to be made to stay out of class and out of the dining room. I will appreciate it if you will send remittance covering the same immediately.

Very truly yours,

Abram L. Simpson

ALS/fb

application

October 26, 1938.

Mrs. V. E. Virgo,
381 Rockspring Street,
Henderson, N. C.

My dear Mrs. Virgo:

May we thank you for filing application for a position at Bethune-Cookman College. We are only too sorry that at this time there is no vacancy, and we are unable to take advantage of employing you. May we congratulate you on the amount of work that you have done. We hope that you may be able to find a position commensurate with your training. We will keep your application on file for a year.

Very truly yours,

Abram L. Simpson

ALS/fb

October 27, 1938.

Mr. Claud M. Andrews,
Supervisor Vocational Rehabilitation,
Department of Public Instruction,
Tallahassee, Florida.

Dear Mr. Andrews:

As per your request, I am returning two copies of the bill of Jessie Hall with Bethune-Cookman College. In my last letter I stated a willingness to cooperate with the State Department of Rehabilitation in the matter of equality in the cost of education for these students as between State A. and M. and Bethune-Cookman College. Our registration fee and tuition for the first quarter is $40.00. Tuition for the winter and spring quarter would be an additional $40.00, making a total of $80.00 for registration and tuition.

In view of my willingness to cooperate with the State Department of Education, I am asking what are the charges at State College, Tallahassee, for registration and tuition for the year? Then, on a years basis we will adjust our account for Jessie Hall for registration and tuition. May we assume that last years tuition charge of $20.00 for the third quarter for Jessie Hall will remain as it is?

Very truly yours,

Abram L. Simpson,
Acting President.

ALS/fb

General

JERRY McAULIFFE,
MANAGER

162 ROOMS EACH WITH BATH

HOTEL Thomas Jefferson
Tampa, Florida

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Oct. 27, 1938

Mr. Abram L. Simpson, Acting President,
Bethume-Cookman College
Daytona Beach, Fla.

Dear Mr. Simpson: It is with real regret that Have delayed so long in contacting you. It was however unavoidable and at this time it seems that I shall be held here in Tampa for some time. So I am going to take this means to go into the matter of Metered Mail with you.

This system will be of great advantage to you from the stand-point of Time & Labor savings by virtue of less time being spent in the actual operation of adherring the postage stamps and sealing the mail, the machine does both these operations as well as postmarks and audits the mail in one operation in fifty percent less time that now employed. In money savings, you naturally discontinue the purchase of the adhesive stamp which calls for several denominations and purchase in a bulk amount the postage you desire and this is set up in the Meter and thru the selector dial you spend this sum for any classification or amount of postage. By this I mean first class, third class or parcel post. Thia machine can also be used on the students mail if you so desire. Savings effected thru the elimination of all postage losses and increased efficiency will I am certain prove, as it have to many other users, that the meter will more that be a paying proposition if installed in your school.

There are two parts to this machine; the machine is purchased outright by yourself at a price of $114.00 fob Stamford Conn., a die to fit this machine which will read 'Mailed by Bethume-Cookman College, Daytona Beach, Fla.,' which will enable you to use same for handling the students mail costs $12.50. The Meter, because of Federal Law, is not sold but is issued on a Service Lease Contract which is $5.00 minimum and/or $10.00 maximum per month, based on 5% of the postage used. This would mean that for the first $100.00 or part thereof used per month the minium charge would apply, between $100.00 and $200.00 postage used a month you would be billed under the5% basis, and should the monthly expenditure exceed $200.00 the maximum charge would prevail. This is however billed on a quarterly basis which, should you be on the dividing line, allow the maximum impressions at the minium charge. This charge coveres replacement of the Meter in the event of breakage, theft of fire as well as an insurance against loss of postage in the event of either of these

JERRY McAULIFFE,
MANAGER

162 ROOMS EACH WITH BATH

HOTEL Thomas Jefferson
Tampa, Florida

as well as service on the equiptment every sixty to ninty days.

I am taking the liberty of enclosing purchase orders and contracts for your execution should you decide to place the System in operation. It will take about two weeks to effect delivery and installation. Either I on my service man will come in with the equiptment and install and teach as many persons as you deem necessary to operate same.

Trusting that I shall have the priveledge of installing this equiptment, I am

At your service,
James T. Cooper
James T. Cooper
Sales Division
The Postage Meter Co.,
75 Poplar St.,
Atlanta, Ga.

P.S. Retain the yellow copies for your files.

October 27, 1938.

Miss Leona O'Neil,
Road Town, Tortola,
Virgin Island, U. S. A.

My dear Miss O'Neil:

Your communication to Mr. Stevens has been forwarded to me by Mrs. Bethune. We have written the Emigration Authorities at St. Thomas, setting forth the status of Bethune-Cookman College in educational circles of America. We sincerely hope that it will be possible for your sister to keep her arrangements relative to her student stay in America, and that the authorities will sanction Bethune-Cookman College for foreign students. If you have any difficulty, or if there is any question we can help you solve, please do not hesitate to write to me.

Very truly yours,

Abram L. Simpson,
Acting President.

ALS/fb

October 27, 1938.

Attorney Hope R. Stevens,
209 West 125th Street, Room 202,
New York City, N. Y.

My dear Attorney Stevens:

Your letter of October 15 to Mrs. Bethune has been referred to me for reply. Needless to say, we are anxious to have the young lady mentioned as a student in Bethune-Cookman College. We have written the Emigration authorities at St. Thomas, Virgin Island, stating our standing in educational circles. We are members of the Southern Association of Secondary Schools and Colleges, The Regional Accrediting Agency for the Southern States, and also hold membership in the American Association of Junior Colleges.

The School is recognized by the State Department of Education, and those graduated from the Teacher-Training Department are all certified to teach. We will appreciate any services you may render this young lady on her arrival in New York.

Very truly yours,

Abram L. Simpson,
Acting President.

ALS/fb

Faculty

October 28, 1938.

Mrs. E. L. Richardson,
704 Broad Street,
Jacksonville, Florida.

My dear Mrs. Richardson:

I was glad to get your letter of October 25, and to know that you feel optimistic about the outcome of the campaign. The two engagements that you mentioned might be fraught with great possibility, and I trust that will be the outcome.

I must again call your attention to what I think is to be the successful procedure there in Jacksonville. As we talked in our conversation there the other day, I think it is going to be a matter of personal solicitations, rather than united effort. Where united effort can be secured, so much the better. However, there in Jacksonville, it is my opinion that personal solicitations will prove more satisfactory and yield desired results.

The alternative, then, is the procedure of personal solicitations. Visiting the people there in Jacksonville who are able to contribute from one dollar up; visiting the business firms there in Jacksonville in the interest of the school, in the light of your permission from the Chamber of Commerce. There will be involved a solicitation of from eighteen to ten people a day, with a probable average of success in from one to three cases. That must be your strong hold in Jacksonville, I feel. Acknowledgement has been made of the $5.00 contributed by Mr. Youngblood.

If I can be of any additional services to you, I will be only too glad to come up.

Sincerely yours,

Abram L. Simpson

ALS/fb

November 1, 1938

Mr. S. P. Rutledge
District Superintendent
1531 W. Fifth Street
Jacksonville, Florida

Dear Mr. Rutledge:

May we thank you for your check for $3.00, covering individual contributions to Bethune-Cookman College.

The Church at Starke has been credited for same, and receipts for individual contributions are enclosed. Please know that we are indeed grateful for this amount and for the manifestation of your confidence in the type of service we are rendering.

We hope you will continue to be thoughtful of us and use your influence in our behalf whenever and wherever possible.

Very truly yours,

Abram L. Simpson

OFFICERS
JAS. T. CARTER, PRES. & GEN. COUNSEL
EDW. STEWART, VICE-PRES.
B. A. CEPHAS, VICE-PRES.
A. WASHINGTON, VICE-PRES.
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SOUTHERN AID SOCIETY OF VIRGINIA INC.
LIFE, HEALTH AND ACCIDENT INSURANCE
HOME OFFICE: THIRD & CLAY STREETS
RICHMOND, VA.

Donor

November 2, 1938

Mr. Abram L. Simpson, Acting President
Bethune- Cookman College
Daytona Beach, Fla.

Dear Sir:

Replying to your letter of October 29, requesting a contribution to your college for the purpose of rebuilding McLeod Hall, we inform you that the Company has so many appeals from organizations and institutions in the limited territory in which it operates that we are rarely ever able to donate to the many worthy causes in other sections of the country. We, however, have knowledge of the splendid work you are carrying on in Florida, and appreciate the great effort and sacrifices you are making in rendering a distinct service to the youths of our race by having a well equipped college to aid them in their thirst after knowledge; therefore, the Executive Committee of our Company has decided to make a small contribution of $5.00 to your rebuilding committee, and we trust that this will be of some help in bringing things back to normalcy on the school grounds.

Assuring you that this small contribution does not represent the esteem which we have for the school and your well known and well thought of president, and believing that you will thoroughly understand the circumstances facing us relative to the several requests from many sources, we are,

Very truly yours
SOUTHERN AID SOCIETY OF VA., INC.

J. E. Hall, Jr.

J. E. Hall, Jr.
Assistant Secretary

EHP

November 4, 1938.

Southern Aid Society,
c/o Mr. John E. Hall, Jr.,
Assistant Secretary,
Richmond, Virginia.

Gentlemen:

Bethune-Cookman College accepts with heartfelt thanks, the contribution of the Southern Aid Society of Virginia for its rebuilding program. We wish you to express the eppreciation of our administration to your executive committee. An official receipt will be forwarded you immediately.

Very truly yours,

Abram L. Simpson,
Acting President.

ALS/fb

November 5, 1938

Mrs. Mary McLeod Bethune
4406 Indiana Avenue
Chicago, Illinois

My dear Mrs. Bethune:

I want to take up with you today the matter of the services of Mrs. Harrold for our work in Home Economics. A week or more ago we wrote her trying to outline the position as it has been interpreted in the past, the working theory and the actual practice for our sales, etc. We likewise asked her about her training and her experience as a matter of record for the Southern Association. Following your suggestion we made the offer on a month to month basis. Awaiting a reply from Mrs. Harrold, we have not made any contact with any other teachers, nor have we any one whom we anticipate putting in a position.

In making an offer of seventy-five dollars per month, we were in error and I am hastening to inform Mrs. Harrold that we were in error. This offer of seventy-five dollars was done on the recommendation of those of us who felt that should the position pay that much it would be a matter of a month or two before we would have to increase the salary in the corresponding position in Home Economics to the same amount. The metter of the salary can be easily corrected although we thought of the one thousand dollars in terms of one of more recent formal training. I am enclosing a copy of her letter to me as of November 3. We are carrying on the work of the department with Mrs. Shaw. Mrs. Davis' sister has not returned to help out with the dormitory. The work in the department is going along very well under the circumstances. I want you to look over the letter addressed to Robert L. Vann and give me your reaction to it. We are receiving money right along for the building and had thought of this method of touching more people. If you react favorably to it we will take it up with our planning committee and go to work on it at once.

I read your article in the Opportunity Magazine and think it an excellent statement of optimism and encouragement for us.

Very sincerely yours,

Abram L. Simpson
Dictated to and transcribed by an N.Y.A. Student.

Re: Position
Home Economic

November 5, 1938

Mrs. Ella H. Harrold
Fort Valley Normal and Industrial College
Fort Valley, Georgia

Dear Mrs. Harrold:

Imagine my surprise when I received your letter of November 3. I had been looking forward to receiving a letter from you stating that you would join us soon. In my letter I tried to set forth the situation in the department of Home Economics as it has been interpreted to me and as I have interpreted it. An error was made in the amount that the position would pay. That was due to the fact that the position last year paid only seventy-five dollars per month while this year the position has been stepped up to pay one hundred-eleven dollars and eleven ($111.11) cents per month.

As I have understood it, the person in charge of the Home Economics department does the work of the department and likewise handles what we call our sales department. While it is true that the offer was made on a month to month basis this is a procedure that we have found it necessary to adopt. Only unusual circumstances have caused us to invoke this stipulation.

We have not secured a teacher for the position as when Mrs. Bethune notified us of the offer of the position to you, we immediately stopped other arrangements that we had made. A copy of your correspondence and of this letter is being sent to Mrs. Bethune.

Very truly yours,

Abram L. Simpson,
Acting President.

Enc:

Dictated to and transcribed by an N.Y.A. Student

11/9/38 Placed on card in Card file

THE TAMPA DAILY TIMES
TAMPA, FLORIDA

DAVID E. SMILEY
EDITOR AND PRESIDENT
RALPH NICHOLSON
GENERAL MANAGER
VICE PRES.-TREAS.

WDAE
COLUMBIA NETWORK

BETHUNE-COOKMAN COLLEGE
ARCHIVES

November 7, 1938

President Simpson
Bethune-Cookman College
Daytona Beach, Florida

Dear President Simpson:

We received several news items from Bethune-Cookman College last school term and we have received several this term, but we are anxious for more. We desire to be given equal consideration on the basis of news items to the Jacksonville papers.

You have Bethune-Cookman alumni . We belive that the Tampa group will appreciate knowing about activities there.

Herbert Henderson

November 7, 1938.

Mrs. Ella M. Harreld,
Fort Valley Normal & Industrial School,
Fort Valley, Georgia.

My dear Mrs. Harreld:

We have studied closely your last letter, even since I wrote you Saturday. We have decided that under the existing circumstances, since the year is so late and we operate on the quarter system, that we will continue our temporary arrangements until after the first of the year. Later on, if we find that our situation here warrants the employment of an individual, we will get in contact with you. May we thank you for the interest you have manifested and the cooperation you have given us in trying to solve our problem.

Very truly yours,

Abram L. Simpson,
Acting President.

ALS/fb

Faculty

Mrs. Mitchell

Bethune-Cookman College

Daytona Beach, Florida

MARY McLEOD BETHUNE, President
ABRAM L. SIMPSON, Acting President
WILLIAM M. COBB, Treasurer

November 14, 1938.

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson,

Tuesday, November 15th marks the closing date of our campaign activities here. We have a meeting set for 7 P. M. on this date, at the Jacksonville Negro Welfare League Office, 704 Broad Street, and I am looking forward with greag anticipation to receiving good returns from sponsors of the campaign. I shall report the result of our activities Wednesday or Thursday.

Our crowning program for the campaign will be a MUSICALE, Monday, November 15, at 7:30 P.M. in Ebenezer M. E. Church. Mr. C. M. Shaw, prominent undertaker of Jacksonville will preside on this program. Mr. Shaw is inviting the Bethune-Cookman quintette or some of our singers to participate on this program, along with you being present to give air to the occasion. Will this be possible? If so, let me know what group will appear and the numbers they will render. This information should reach me not later than Thursday, as we are getting up a program for the papers which must be submitted not later than Friday noon.

I did not write you last week as I have been quite busy trying to close in on contacts and a hundred other incidental matters. The Sunbeam Minstrel did not net anything. I think the many activities on during the week largely accounted for this.

Best wishes to Mrs. Mitchell and the Bethune-Cookman Faculty. I received my salary check all right. Thank you for the same.

I shall expect to hear from you on receipt of this letter.

Sincerely yours,

E. L. Richardson

r

Nov. 23-1938.

Answered

MRS. HARLEY E. JONES
93
PITTSFIELD, MASS.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dear Dr. Simpson:-

A few days ago, I received the Bethune-Cookman Advocate, and among other items it stated that the Williamsburg College had sent foot-ball equipment. It was a very nice article, and I was glad to see it, but in the next issue, I would like to have it stated that it was Williams College of Williamstown, Mass, instead of Williamsburg College.

Letters from Mrs. Ranslow have come, telling me how well you are managing the financial situation, and how well things are moving along. It was good news to me, for I am deeply interested, but cannot do as much to help financially as formerly.

I hope to be at Daytona Beach in January.

Sincerely yours.

Libbie H. Jones.

(Mrs. H. E.)

Donors

December 7, 1938.

Miss Margaret Rhodes,
C/o Fifth Avenue Bank,
New York City.

Dear Miss Rhodes:

Mrs. Ranslow has passed on to us your check for one hundred dollars, a very welcome donation to our maintenance budget at this time. May we express our warm appreciation for this gift, and for your continued interest in Bethune-Cookman College.

You will be interested to know that the work has gone forward successfully and harmoniously during this school year. Problems have arisen, of course, and we have had some financial worries but when all things are considered, the year, so far, has been successful. Our efforts to secure funds have been doubled, for we do not want to fall too far behind. We have a splendid enrollment and the teaching staff seems conscientious and efficient. We have fewer workers than last year but the program has not suffered as a result of combination in many departments.

We shall be so glad to welcome you and Miss Henry back to Daytona Beach and Bethune-Cookman. Your active interest and friendship, your valuable advice and suggestion, mean so much in this work. The College, Mrs. Bethune and all of us who are connected here are blessed to have your confidence.

Again, may we thank you for your contribution. We enclose official receipt.

May the Yuletide season bring you joy, health and continued well-being.

Sincerely yours,

Acting President.

als-m
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ROLLINS COLLEGE
WINTER PARK, FLORIDA
HAMILTON HOLT, PRESIDENT

DEPARTMENT OF SOCIOLOGY

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dec.10,1938.

Mr.Abram M. Simpson,
Bethune-Cookman College,
Daytona Beach,Fla.

Dear Mr. Simpson,

I thank you for your recent letter. We are expecting for 1939 the best conference which we have ever had.

It is fine that you wish for BCC membership in the Cooperative Book Club. I enclose application blank and check to cover costs. You may wish to designate the college or the library as the member,so I leave it to you to fill out the blank.

Cordially yours,

Edwin L. Clarke

Bethune-Cookman College
Daytona Beach, Florida

Mary McLeod Bethune, President
Abram L. Simpson, Acting President
William M. Cobb, Treasurer

December 13, 1938.

Mrs. Mary McLeod Bethune,
1812 Ninth Street, N. W.,
Washington, D. C.

My dear Mrs. Bethune:

Much has happened since we separated at Birmingham, and many things have required attention. We returned from Birmingham after a very fine trip there, and immediately on the return we called a faculty meeting and Mr. Hill and Mr. Dyett made a report of our trip and I supplemented it. We had a very excellent faculty meeting and everyone was in the best of spirits. It was there that we took up the student and teacher drive for this ensuing year. Taking the approach that you had suggested, we took up the matter of developing the proper attitude on the part of the student and faculty. We took the position that "as was the school, so must the teacher be." From the platform of the chapel, speeches will be made by the administration and by the student body, urging the students that when they go home during the holidays to try to solicit at least five dollars for the school. The drive toward the proper attitude is then to be carried on through the respective teachers and employees in their meetings with the students. In the meantime, letters are to be sent to all the parents asking them to support their children; asking them to help them secure this money when they come home.

As yet, we have not organized the drive from the angle of direction. We are hoping to do that as soon as we have heard from you. It has been felt that perhaps a dual control would be better than just the direction of one individual. We are hoping to have another meeting of the general staff before the Christmas season, in the hope that they might be stimulated to do some of their work on the drive during the Christmas holidays. If no untoward circumstances develop, the drive will be off to an auspicious start.

You would have enjoyed being here to the Prayer Meeting of the other evening and to have heard the speeches of the student body at the meeting. It was a thanksgiving meeting, and expressions were asked of the students in a thankful vain. There was consecration in their statements; appreciation for you and the school, and a seriousness of religious purposes that was extremely gratifying.

At the faculty meeting of the other day, I invited any member who wanted to to go with me to the meeting at Tallahassee. Unfortunately those who wanted to go were tied up in classes. All felt that the matters at home required their attention. The case of Bethune-Cookman College was presented to the Southern Association, and our plea was advanced for an A rating. We talked very freely about some of the problems of the school, and they gave me a statement of some of the things that we would have to do. The things that they took up with me would be better explained personally than through mail. There was some changes that they felt should soon be made with regard to our work before we would be able to be accredited in the A group. Despite that fact, it is my hope that Bethune-Cookman College presented a favorable enough impression as to receive an A rating. We will not know until March; however, there are some problems that will have to be adjusted according to their conversation, for us to do the type of work that they feel that we are capable of doing.

The Southern Association, like all other organizations, is making a change this year. Mr. McCuistion will not be the rating agent any more. The committee composed of Dr. Jack, Dr. Highsmith, and Dr. Ivery will rate the schools. Each state or group of states will have a committee for their immediate survey work to refer to this committee. There were quite a few expressions of regret at the closing out of the work done by Mr. McCuistion. It is understood that he is to go to the general education board to take the place of Mr. Fabrot who is retiring. It was likewise brought out at this meeting that the State Director of Negro Education, and the Superintendents of Education of the states had been invited to New York on the 16th of this month to determine whether the states would assume responsibility in the future for the paying of the negro agents. It is the understanding, unless the state departments take over the financial responsibility for these agents like Mr. Williams and others, that their services will be terminated. The meeting at Tallahassee was a very good one, and had quite a representative group of educators there. I saw Mr. Lanier, and your exhibit which was displayed in the lobby of an administrative building.

On our return, we took up with the committee the idea of the payment of teachers, and it was suggested that we pay them one-half of their salary as of December 10. This salary is due on January 6. It has usually been customary to pay all or one-half of the January salary before the Christmas holidays. It has been possible to keep up our payments on our general bills, on our bus, along with the general payment of employees.

We look forward to receiving this month from outside sources, the quarterly installment from the Cleveland Trust Company of $675., and the monthly installment of $200. from the M. E. Board for the matched money of Mrs. Fifer. We submitted a list totalling over $2000. We look forward to receiving this in January. Our registration for the second quarter was reported as being two hundred and nine (209) students. We have not received as much cash from the students for the second quarter as we did for the first quarter, which is normal. Would you suggest, if we are able, to pay the other half of the teachers salaries due on January 6 before they leave for the Christmas holidays?

President Belle of Alcone and President Atwood of Kentucky State spent three days here going over the plant and resting.. They were very highly pleased with the situation, and regreted your absence. President and

Mrs. Daniels stopped over Sunday night. They made a tour of the school on Monday morning, just before leaving for Miami. Dr. Daniels told us that you were being presented at the auditorium at Durham on the day he was visiting your school. We have been able to secure the services of Mr. Booker and the local W. P. A. band for our Sunday meetings. It adds quite a deal to the occasion. Our crowd on Sunday was very encouraging, our music well received, and the audience left very satisfied with their visit. Many come in anticipation of seeing you and one of the first questions is, "Is Mrs. Bethune here?" or "When will Mrs. Bethune return to the campus?"

We have not been able to get our carpenter or farmer from the W. P. A. pay roll; nor have we, up to last night, been able to have Mrs. Bass certified. Margaret and I had a conference on yesterday afternoon with regard to Mrs. Bass, and then I had a conference with Mrs. Bass. Margaret informs me that Mrs. Livingston assures her repeatedly that Mrs. Bass will be certified. Our position is that we would like to know whether Mrs. Bass is to be certified or not. If she is not to be certified, then the department should notify us and send some one who is to be certified. If the department is not going to send us someone, and Mrs. Bass is not to be certified, then we will have to make some arrangements to carry Mrs. Bass or relieve the situation. Mrs. Belton's situation has been adjusted and in a conference with her just a couple of days ago, points of difficulties were working out all right.

Quite a few of the fellows at the meeting at Tallahassee spoke of your conference to be held in Washington. They expressed the desire that they would be invited to attend the conference, and was somewhat envious of those who had all ready been notified of the meeting. Among those who expressed the desire to be invited, although it might have been just a talk before the group, was President Lee. Everyone there felt that this conference you were calling was again to be the significant one of the year. Though this is a belated letter, I think it is a fairly inclusive one. The advisory board anticipates an entertainment of the faculty and student body before school is out for the holidays.

Arrangements have been definitely settled for Lillian Evanti to appear here on the twenty-first. The Home Economics department opened its sales this past Sunday, and for the first time the returns were fairly encouraging. I think this is all for this time.

Sincerely yours,

Abram L. Simpson

Abram L. Simpson

ALS/fb

Cash balance Dec 12, 1938 — $1,394.63

Donors

December 13, 1938

Dr. Will W. Alexander,
United States Department of Agriculture,
Farm Security Administration,
Washington, D. C.

My dear Dr. Alexander:

We are deeply grateful for your interest in our Institution, and for your contribution of ten dollars to help us rebuild McLeod Hall. We enclose official receipt for this contribution.

We are hoping to rebuild McLeod Hall in the very near future. There is great need for such a building, to provide adequate space for the Industrial departments. Our friends have been very generous in helping us meet this goal.

With gratitude for your continued friendship and with warm Yuletide greetings, we are

Sincerely yours,

BETHUNE-COOKMAN COLLEGE,

Acting President.

als-m

Daniels

BETHUNE-COOKMAN COLLEGE
ARCHIVES

December 15, 1938.

Rev. J. B. Cook, District Supt.,
Gainesville-Ocala District,
347 West Boundary Street,
Gainesville, Florida.

Dear Rev. Cook:

May we express deep appreciation to you and the pastors of your District, for the contributions, totaling $32.00, recently received. We are grateful also for your personal contribution of $5.00, included in this total, and for which we send official receipt, enclosed.

We are sending, according to your instruction, the receipts which have been issued to the individual pastors, with the charges indicated. We understand that you will distribute these receipts.

Bethune-Cookman's progress and expansion are dependent upon the kind of help and cooperation that you are giving to us. Please be assured of our deepest gratitude.

May the Christmas Season bring to you and to our staunch Methodist friends of your District the blessings of joy and continued service.

Sincerely yours,

Acting President.

als-m
enclosures

UNE-COOKMAN COLLEGE

December 20, 1938

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson:

Your letter of December 13 was very full and informing. I am glad that things are moving on well.

Whatever you can do in the payment of the teachers' salaries, I am sure they will appreciate it. Personally, I have no suggestions to make regarding it. You are there with first hand information regarding the budget etc. and are in better position to know what to do. I hope the visitors to our campus received a good impression.

I am hoping our NYA project will go along smoothly. It will be necessary for the administrative heads try to get those students properly integrated into the spirit and atmosphere of the college. I shall not be there for the Christmas season but hope to get there in time for some of the spring activities. I hope much interest will be put into the working up of the program for the Evanti recital. Since she is appearing there, let us try to make it a success.

I wrote you a very definite and explicit letter regarding the financing of the institution. I am still awaiting a reply to that letter.

Please remember me tenderly to the faculty and students. May you all have a joyous and peaceful Christmas. I want to thank you for all the interest you are manifesting in the cause of Bethune-Cookman.

Sincerely yours,

Mary McLeod Bethune

BETHUNE-COOKMAN COLLEGE
ARCHIVES

General

December 22, 1938.

Rev. A. Clayton Powell, Jr.
The Abyssinian Baptist Church
132 West 138th Street
New York City

My dear Rev. Powell:

Your letter to Mrs. Bethune has, in her absence from the college, been referred to my office.

We are very happy to know that it is possible for you to come to Bethune-Cookman College. We will be so happy to include you on our assembly program on January 27th, and invite you to remain with us for our Sunday afternoon community meeting on January 29th. This Sunday meeting is a very outstanding experience and we would be honored to have our friends and students to hear you. Mrs. Bethune will be at the college at that time.

Please let us know if you will remain for these three days with us, as the guest of the college.

Sincerely yours,

Acting President.

als-m

Special Correspondence: Simpson, Abram L. (Rep

Report — [1938]

It is with pleasure that this, my first report as acting president of Bethune-Cookman College, is made. One of the most important factors in the progress and development of Bethune-Cookman College has been the functional and co-operative relationship existing between all elements interested in its development - the administrative group, faculty, executive board, advisory board and student body. The achievements of this and former years are the results of the activities and spirit of the president and founder, Mrs. Mary McLeod Bethune, and the interchange of reflected thinking and planning of all the agencies upon whose shoulders and actual carrying out of the details have been placed.

The position of Bethune-Cookman Junior College as an outstanding institution among institutions is assured, and its great value to the social order and society in which it exists is acknowledged. In the educational order in which Bethune-Cookman College finds itself it is among the youngest - the history of sister institutions dating back to 1854. Against ages varying from ninety-four years and less must be measured this institution, only thirty-four years of age. The element of age plays an important part in the development of most institutions, yet in its seeming youth Bethune-Cookman is representative of better practices among educational institutions.

Geographically, Bethune-Cookman is located in an area of scattered probable student possibilities. The college, because it is the outpost of education along the South Atlantic Seaboard, is favored, in view of the hundred thousand people to the South. The continued growth and development of "the people's college" throughout this area with the change in the socio-economic status of our constituency presages the continued normal growth of the college.

Bethune-Cookman College is one of four colleges - three junior and one four-year agricultural and mechanical institution offering higher education in Florida. Florida is the only one of the seventeen Southern States where there is not a four year college in addition to the land grant institution. To surrender Higher Education to one interest is to invite an incomplete type of educational offering. The private college, because of its position, can enter into those fields of disputed control and, of far greater value, interpret, introduce and offer curricula more in harmony with the aims and ideals of the social order. The lack of a pressure group in the private liberal arts college opens a vista that only the proponents of the four year college can see down and enter.

In addition, the recent trend in the development of educational areas of graduate study, approved by state organizations and more important, philanthropic educational agencies, means that there must be developed acceptable and accredited liberal arts colleges to serve these institutions. Our academic area for an approved and supported graduate school is centered in Atlanta University. The offerings at Atlanta University are outside the fields of major interests of land grant institutions; they are in the field of the arts and sciences. It should be of prime importance to develop institutions from which students could enter the graduate school without being penalized and subjected to the additional expense of being an "out of state student" for two unnecessary years at some other college. There is a definite place for the four year college in the scheme of education in the state.

More than 90% of our students use this institution as a terminal one, going into the most favored open field, the teaching profession. The two-year normal graduate prospective teacher is on the way out as it is becoming the accepted pattern to require at least four years of work of college grade before being granted the certificate to teach. It is becoming increasingly difficult for the two-year graduate to maintain her equilibrium in the teaching profession. The upgrading of teachers is proceeding at a rapid rate and will before long vitiate the program of colleges offering only the two years of college work.

Since our two year teacher-training program receives the greatestemphasis it might be worth while to consider some trends in teacher-training institutions. Quoting from Dean Bond's report we find "practically all of the teacher-training institutions are giving a four year course. Now obviously it is impossible within the span and scope of two years to provide prospective teachers with a broad, general education, adequate professional preparation and supplementary cultural contacts; or to give them not only the professional training but also the cultural training. Then, since it is evident that the institutions are aware of an approaching over supply of teachers in many sections of the country and Florida in particular, it would appear that the time has now arrived for the upward extension of the teacher-training curriculum of all two year institutions."

The place of Higher Education for Negroes in Florida should be analyzed to determine educational developments and needs, how they will be met and what part Bethune-Cookman College is to play in this development.

Bethune-Cookman College, if it is intended that it remain a Junior College, must widen its operations in the different types of curricula offered. At the present time our offerings fall into two groups: terminal and transfer. Our terminal group embraces teacher-training and secretarial work. Of these teacher-training receives the greater emphasis. Our transfer group embraces the two year general college. This might also be terminal since only about twelve per cent of our graduates to to senior colleges.

For the greater number of our students this is a terminal institution. As such we hope to incorporate in our offerings more of the fields for which the junior college as a terminal institution prepares. Among these fields would be the full two-year course in domestic science and domestic arts; journalism, business administration, two year course in agriculture, mechanical arts and the trades.

Membership in Regional Associations

Bethune-Cookman College has been a member of the Southern Association of Colleges and Secondary Schools, a regional accrediting agency, for the past five years. In the report of

1936-37 President Bethune stated "We have been warned by the Southern Association that unless our financial resources are increased, there is danger of losing our official rating as a Standard Junior College." Bethune-Cookman College was placed on the probationary list in 1937.

A presentation of our position was made at the meeting in New Orleans in December, 1937, and the school was assured, by communication from the Executive Secretary, that the removal of probationary status would be recommended to the Executive Board of the Association at its March, 1938, meeting. This brings us to the position of asking for an "A" rating at the next meeting of the Association as our academic and financial position should warrant the highest rating.

Bethune-Cookman is accredited also by the State Department of Education of Florida. This accreditation secures for its graduates the graduate State Teachers Certificate.

The Faculty and New Employees

Bethune-Cookman feels it has a representative faculty, well prepared and equipped to work in the several appointed divisions. Our teachers are from the most representative Universities in America - Harvard, Chicago, Columbia, University of California, Michigan, Cincinnati and others. Of the teachers 50% have earned their master degree, the other 50% having the baccalaureate degree. Of those having only the bachelors degree 25% are doing literary courses and 75% are engaged in vocational work.

There were few changes in personnel last year, and they were made necessary by the return of teachers from advanced study.

Mrs. Wilhelmina Colston returned to the College after a year's absence at Howard University where she received her graduate degree in History. Mr. Henry F. Coleman, of the English Department, spent the year 1936-37 in Atlanta University where he earned the Master's degree, awarded at the June Convocation. Miss Laetitia Williams, teacher of Art, spent the first semester of 1937-38 at Columbia University doing graduate work in her field.

Lyra Robinson ✓

New appointees for the year include Clarence R. White, Mathematics - Dean of Men, A. B. Amherst, A. M. Howard University, University of Southern California; Harold W. McCoo, director Vocal Music, A. B. Fisk University, formerly director of Music Alabama State Teachers College.

Others added to the administrative staff are Mrs. F. L. McDowell, A. B. Allen University, secretary; Miss Rosalie Singleton, A. B. Talledega College, co-ordinator and purchasing agent, Foods Department; and Mrs. Ellyce Y. Simpson, Bradley "Tech," director of the Cafeteria.

Student Selection

Students at Bethune-Cookman College are selected who appear to be in harmony with the aims and purposes of the institution. We place a value on the cultural development of the child and in our selective process we attempt to secure students interested in this particular type of program. We are interested in the preparation of teachers for the public schools and hence, have incorporated in our admission procedure those elements designated to select those best fitted for public school work.

Over all of this our institution lays primary stress on religious cultivation, christian service and christian ideals. We make certain that the students admitted have qualifications that will not conflict with this objective. We attempt in every possible manner to coordinate our requirements of admission with institutional aims and objectives. Using these as bases, we add the influence of constructive association with others of like desires, of the well prepared academic instructor and well developed associations and deep seated religious attitudes.

Student Religious Affiliations

Though Bethune-Cookman is denominational in control it is non-denominational with regard to its student body. An analysis of the student body of 1937-38 reveals the facts as set forth below:

Baptist ---------------------- 38.6%
African Methodist Episcopal -- 24 %
Methodist Episcopal ---------- 22.2%
All Others ------------------- 6.2%
No Information --------------- 9 %

A fraction under one-fifth of our student body holds membership in the M. E. Church, while the Baptist lead in students with the A. M. E's second.

Enrollment

Our offerings, up to this year, have been on three levels; elementary, secondary and junior college. We have not incorporated the enrollment of our Keyser Practice School in the general pattern since this school was closed this year. The graphical representation covers only the high school and college enrollment from the year 1925-26 to the first quarter 1937-38. While there might be an apparent drop in the enrollment for the year 1937-38 this is due to the fact that we have taken the enrollment of the first quarter only; the three quarters have not been equated in terms of full time students. When this is done the college enrollment for the year 1937-38 should show an increase over last year of eleven per cent, a little better than normal growth.

ENROLLMENT, 1925-1937

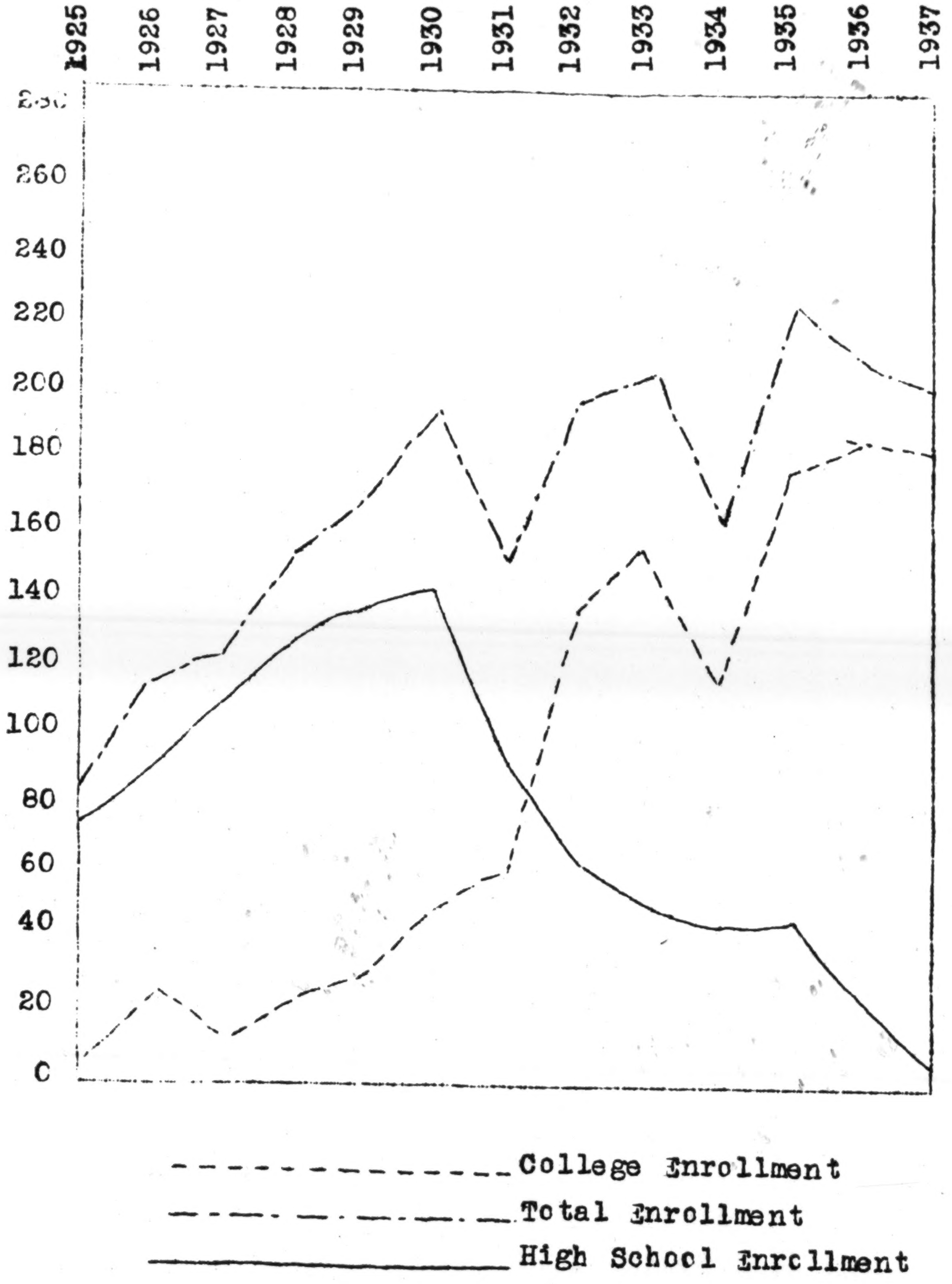


Table I below represents the total enrollment of the boarding and non-boarding students by units, divisions, classes, and sex of the college.

TABLE

I

Summary of Enrollment by Units, Divisions, Classes, and Sex, Boarding and Non-Boarding

Classification	Boarding		Non-Boarding			
	Men	Wom.	Men	Women	Total	
High School:						
Fourth Year	1	3	3	4	11	
Third Year	1	2	2	3	8	
						19
College:						
Freshman:						
General College	13	6	4	3	26	
Secretarial Training		4			4	
Teacher-Training	8	53	4	20	85	
						115
Sophomore:						
General College	12	3	3	1	19	
Secretarial Training	2	4			6	
Teacher-Training	15	30	5	16	66	
						91
Totals	52	105	21	47	225	

It will be observed that the total enrollment to date is two hundred and twenty-five; the current active enrollment is two hundred and two (202).

3. Geographic Distribution of Students:

TABLE III

Geographic Range of Students

1 to 50 miles	28%
51 to 100 miles	14%
101 to 150 miles	13%
151 to 200 miles	33%
201 to 300 miles	7%
301 to 400 miles	3%
Out of State, (Ala., N. C., and New York).	2%
	100%

This table revelas, among other things, that ninety-eight per cent (98%) of the student population comes from the state of Florida. This percentage comes mainly from four sections:

1. Daytona Beach and Volusia County
2. The East Coast
3. The West Coast
4. The Middle Central Area.

The data from which the table was built reveal student representation from vastly separated points -- Key West, on the south; Pensacola on the northwest; Live Oak on the north; Jacksonville on the north east; and Clearwater, on the middle west Gulf coast. Only 2% of the student population comes from without the state. This out of state territory represents, therefore, a rich and practically untouched field so far as Bethune-Cookman College is concerned. Even within our own state a better conceived and administered plan of student recruiting would result in a substantial increase of enrollment.

Summer School

For several years a Summer School has been maintained in connection with our academic program. We feel it has been successful because of the work accomplished and the continued support recdived in attendance. The operation of the school on the quarter basis has served the student body of the college in facilitating entrance and in withdrawal from the school, and has shortened the elapsed time to be spent in college.

The faculty of the Summer School is composed of the members of our regular season. This has served to co-ordinate the work of the Summer School with the year's activities. Only those courses were offered which were of pronounced advantage to the in-service teacher and necessary for a rounded program for the undergraduate student.

This summer, we hope to be able to establish a practice school of not more than thirty students to be used to demonstrate to the teachers enrolled in the Summer School the trend in child training. The students will represent the lower levels of training in the public school system and the curriculum offerings will embrace only a few basis subjects. There will be a simulation, as far as possible, of actual teaching conditions with an attempt to indoctrinate the teacher-student with the newer approaches in education and progressive education.

The Summer School budget is carried separately from our regular budget and we are asking the Board for its approval of the adoption of the Summer School budget as follows:

Income -

From Students	$ 3,435.00
Business Enterprises	1,866.75
	$ 5,301.75

Expenses -

Administration & General	$ 1,050.00
Operation and Maintenance	790.00
Instructional	1,395.00
Student Activities	245.00
Business Enterprises	1,821.15
	$ 5,301.75

This budget is based on the adoption of the eight weeks Summer School which is recommended to take the place of the twelve weeks Summer School we have been operating.

The approved budget for 1937-38 as of July 1st, 1937, was for $73,940.46. A better understanding of the situation, developed through the assembling of facts, called for a readjustment of the budget, effective January 1st, 1938, for the balance of the school year. The revised budget, which has been approved, called for an anticipated income and expenditure of $81,148.82.

The revised budget with our financial position as it stands January 31st, 1938, is shown herewith:

	Income Estimated to June 30, 1938	Income Received to Jan. 31,1938	Balance Expected
Students	12,884.00	10,033.60	2,850.40
Student Activities	3,050.91	2,424.59	626.32
Special Schools	544.00	283.84	260.16
Business Enterprises	26,822.66	17,488.47	9,334.19
Endowment Investments	749.75	142.00	607.75
Contributions, Grants,	37,097.50	12,044.91	25,052.59
	81,148.82	42,417.41	38,731.41

	Expenses Estimated to June 30,1938	Expended to Jan. 31,1938	Balance to be Expended
Administration and General	12,491.72	7,640.18	4,851.54
Operation & Maintenance	10,894.56	5,845.93	5,048.63
Instructional	20,937.75	12,404.36	8,533.39
Student Activities	1,544.93	1,219.35	325.58
Campaigns & Promotion	3,483.14	2,348.52	1,134.62
Business Enterprises	25,170.48	16,030.62	9,139.86
Losses in Estimated Income	5,078.15	3,638.01	1,440.14
Liabilities, 1936-37	1,548.09		
	81,148.82	49,126.97	32,022.85

Finance

The most serious part of the operation of an institution deals with its financial aspect. Financial security is desirable and important only as it is utilized to advance the aims and objectives of the institution. An excellent academic program without supporting financial stability will result in the failure of an institution. On the other hand too pronounced emphasis on finances for finance's sake would hinder the school in its proper development. The financial aspect of the institution should be considered only for the purpose of giving stability to the program, making possible the development and expansion of the work of the college and assuring an adequate academic program. For this purpose we offer the following picture of our major financial representations from 1931 to 1937.

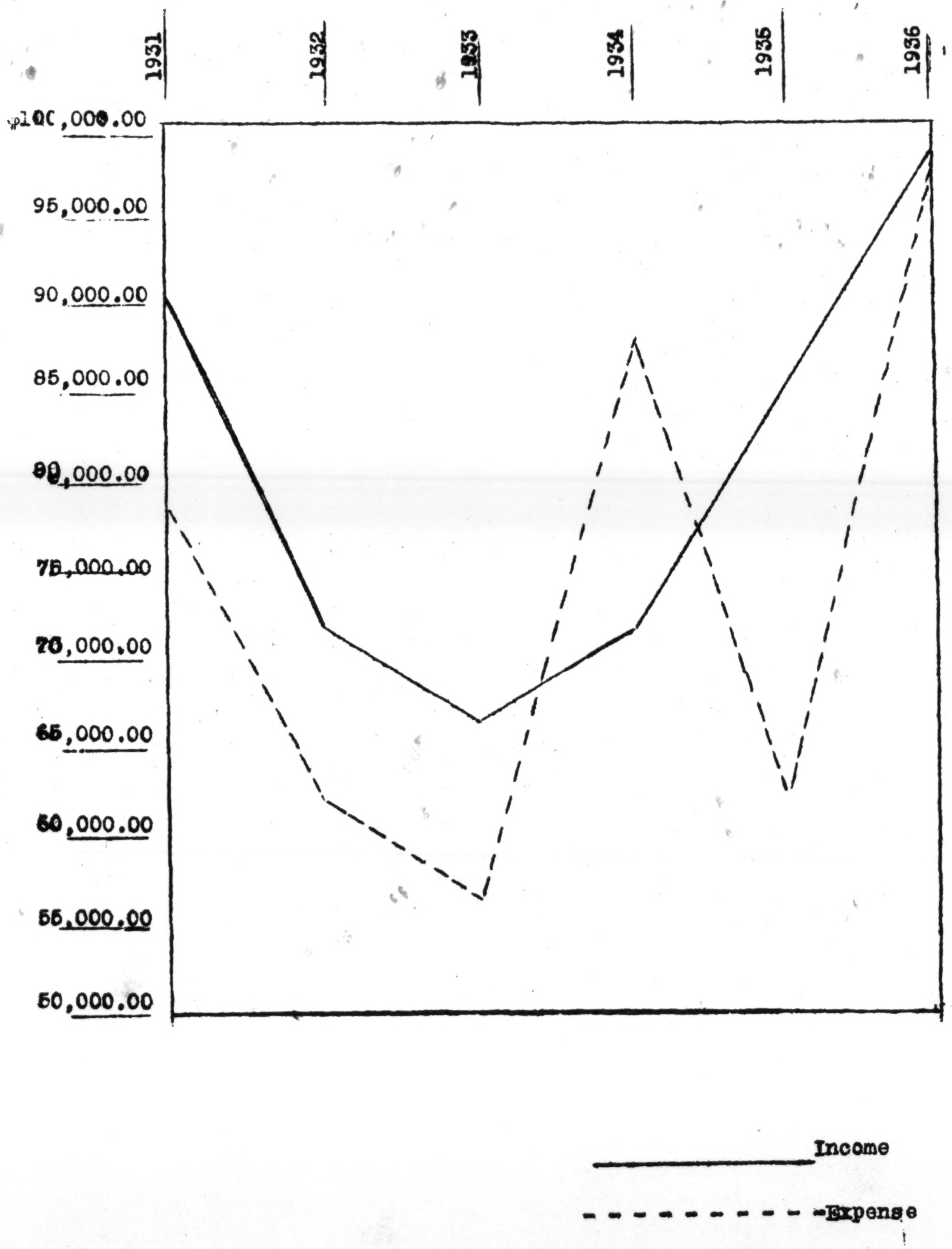
Our total income from all sources - general donations, contributions from the public and student income - during the six-year period from 1931-32 through 1936-37 was $483,768.10 or an average of $80,628.00 a year (Graph 1). Our peak year in income was reached in 1936 and our lowest year in income was in 1933. Our highest range of difference in income during the six-year period was $32,000,00. This instability in income brings about a fluctuation which makes it hard to measure expenses. The expenses, therefore, fluctuate accordingly. The expenses for the six-year period were $447,199.84, or an average of $74,533.00 a year.

In 1934 expenses exceeded by $16,000.00 our income. Retrenchment immediately set in and, in 1935, our expenses were $21,000.00 below our income. It becomes increasingly necessary that a plateau for expenses be reached in order that periods of large income and small income might not effect adversely, the situation.

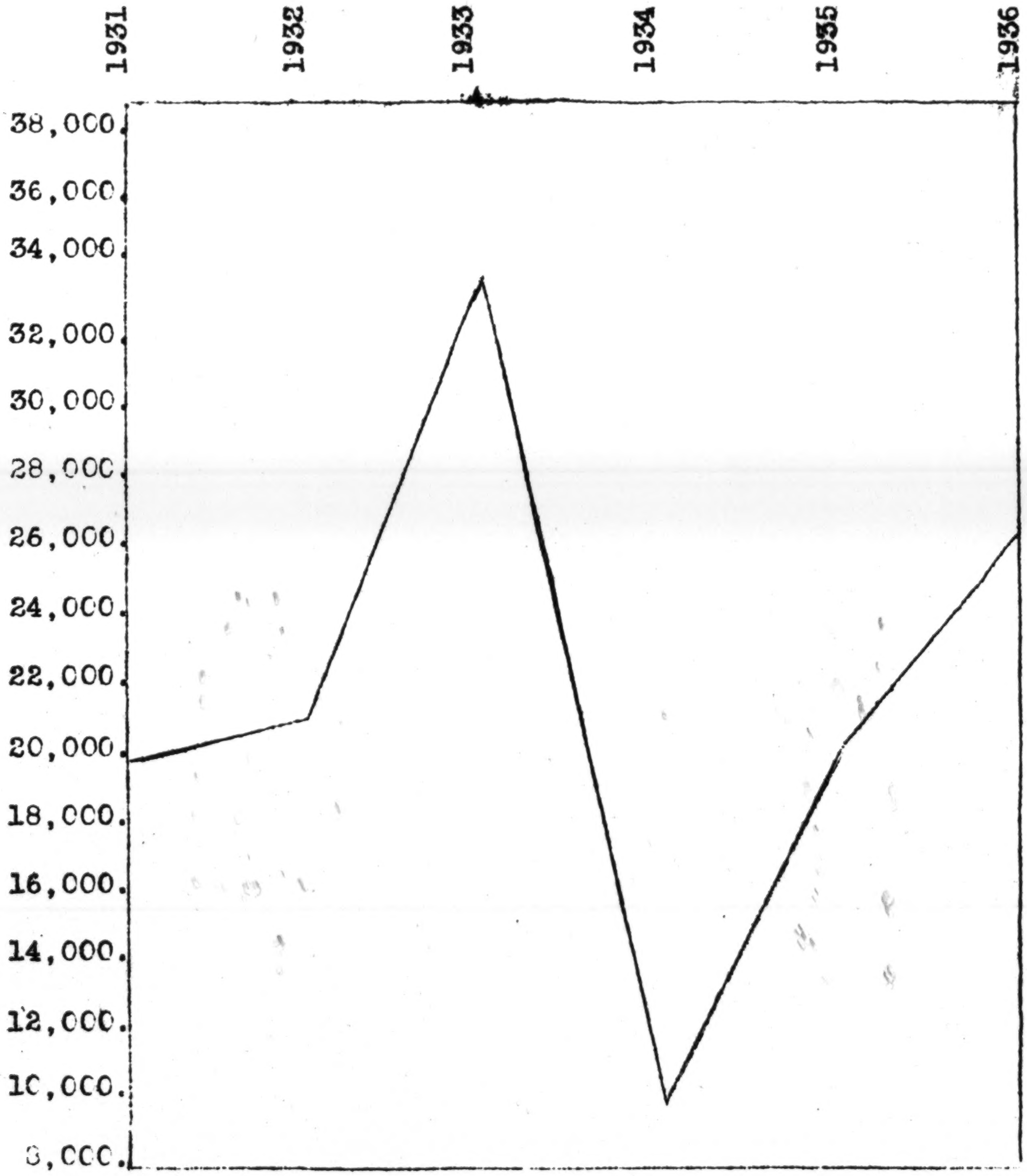
A plateau must be established in our expense account somewhere in the neighborhood of $60,000.00, based upon a safe margin below our lowest income year and that become the basis of operation to avoid the cycles of prosperity and depression.

Graph No. 2 shows the student income during the period of 1931-32. From the trends it appears that the student income will correspondingly play a larger part in the total income for the school.

INCOME & EXPENSE
1931-1936



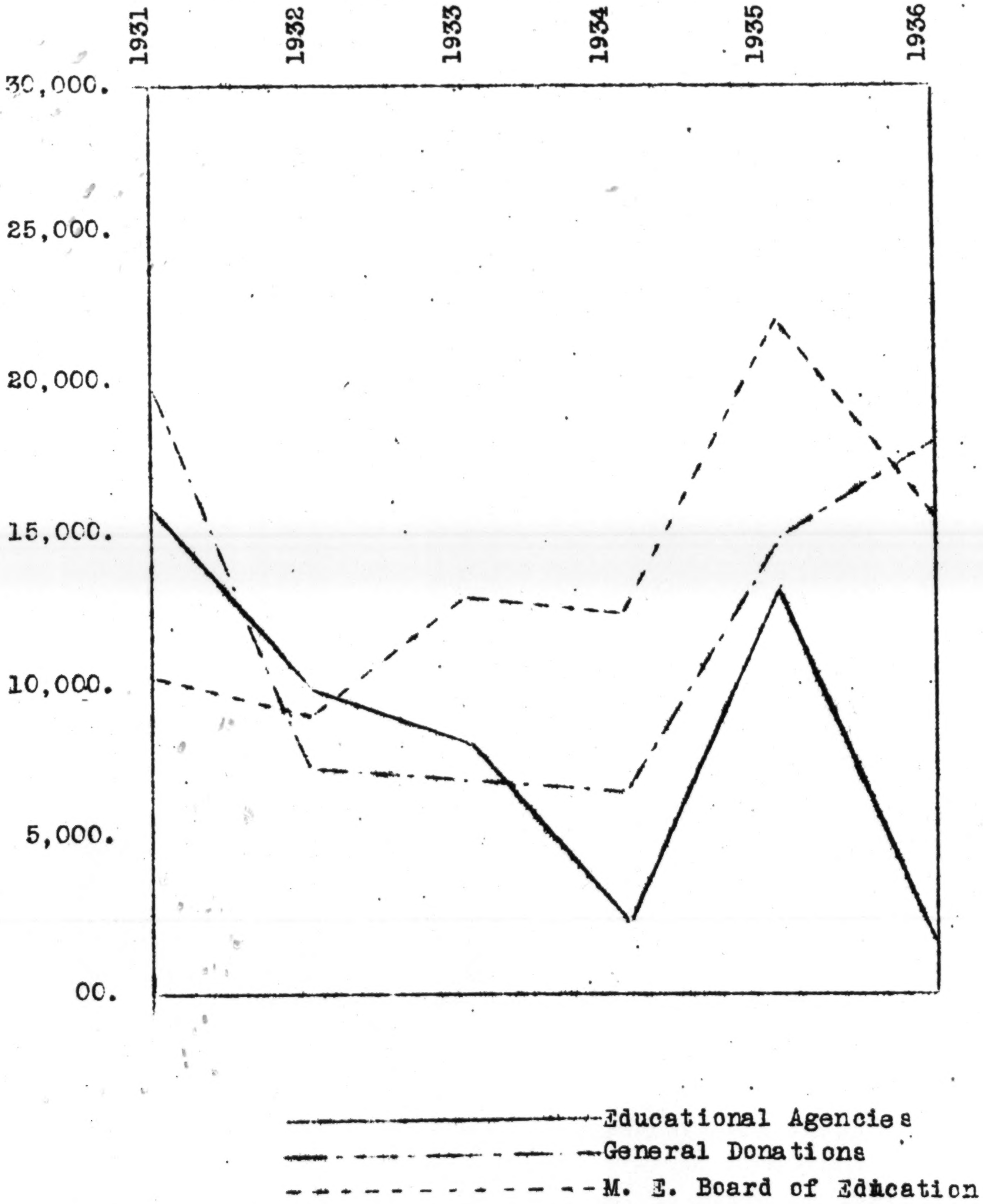
APPARENT CASH STUDENT INCOME, 1931-1936



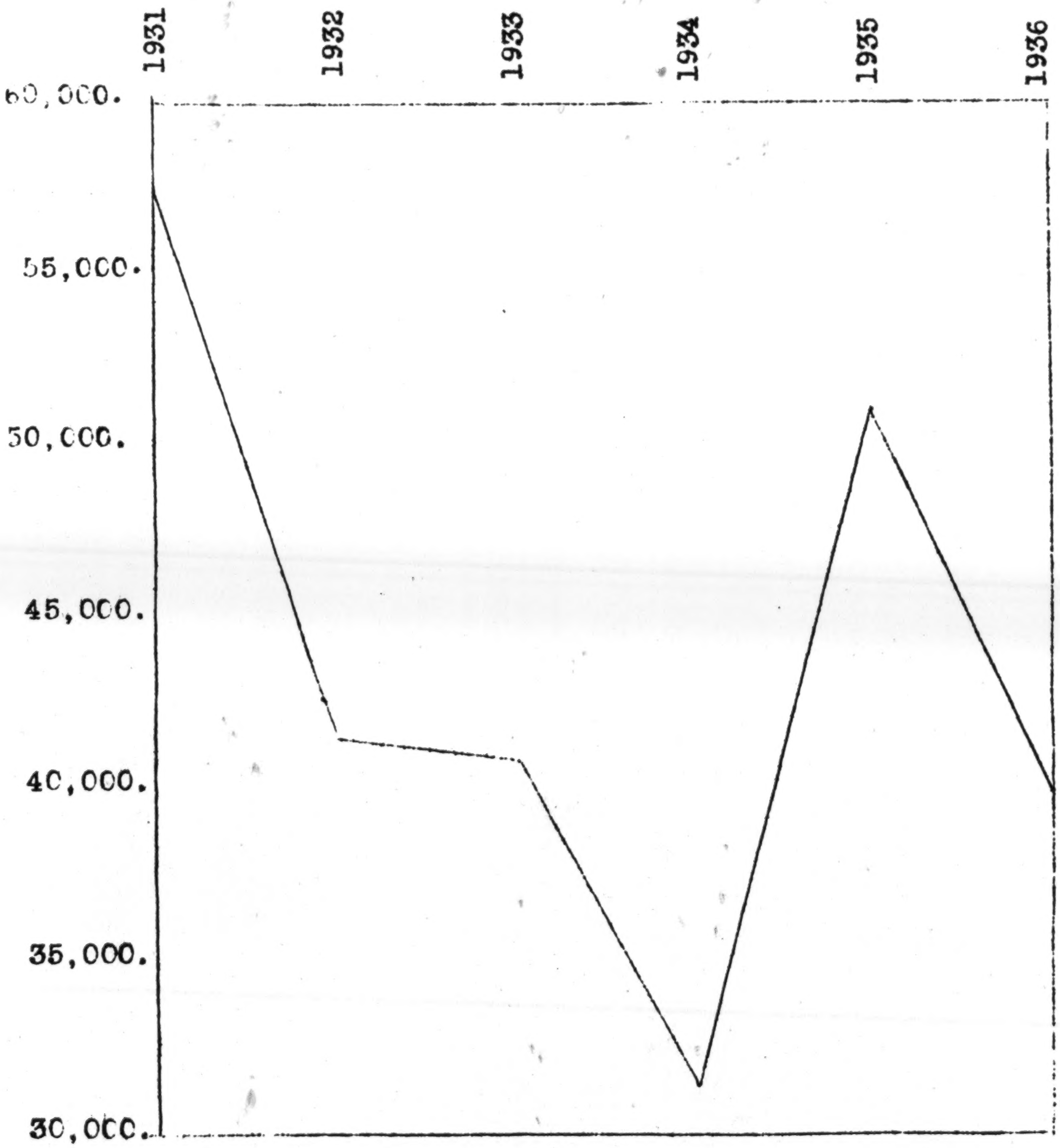
The contributions from the M. E. Board during the span 1931 through 1936 reached its peak in 1935 when it contributed $22,380,52, chart III. It reached its corresponding low in 1932 when $9,125.00 was contributed. The average contribution over this period of time has been $14,115.46. With variations in contributions from this and other sources it becomes a difficult matter to adjust a budget harmoniously. The total amount contributed by the church during this time was $84,692.79.

During the past six years through general contributions have come donations of $74,867.88, or an average of $12,477.98 per year. The largest amount of donations was received in 1931. when they totaled $20,170.53. The lowest amount of contributions came in 1934 when only $6,764.80 was received. There was a substantial upturn in 1935 and a still larger increase in 1936.

CONTRIBUTIONS FROM THREE SOURCES, 1931-1936



TOTAL CONTRIBUTIONS, 1931-1936



The total amount contributed, aside from a specific bequest for capital account, has reached $266,793.57 or an average of $44,465.59 per year. The peak year in contributions was reached in 1931-32 when $57,513.92 was contributed and the low point was hit in 1934-35 when $31,261.94 came into the institution from all outside sources.

The contributions from the philanthropic agencies have reached $47,150.00 during the past six years, a little more than 1/5 of the total of contributions during that period. This is exclusive of the $55,000.00 donation of the General Education Board for building purposes. The largest amount of contributions came in 1931-32 when $16,000.00 was given to the college. Since that period the contributions have been decreasing until 1935-36, when another upward move was noticed.

This was followed by the severest drop when in 1936-37 the total amount received from these agencies was $750.00. Of this total contributed during the period 1931-32 to 1936-37, the distributed proportions are as follows:

General Education Board	$ 26,000.00
Slater Fund	10,750.00
Phelps-Stokes Fund	400.00
Rosenwald Fund	10,000.00

The General Education Board did not make any contributions for general expenses in 1934-35 and 1936-37. In 1931-32 they gave $7,500.00. In 1935-36 they gave $12,000.00. The Phelps-

Stokes Fund gave one hundred dollars per year from 1931-32 to 1935-36. The Rosenwald Fund made contributions of $5,000.00 for maintenance in 1931-32, $3,000.00 for maintenance in 1932-33 and $2,000.00 for the same purpose in 1933-34.

GENERAL LEDGER TRIAL BALANCE

JANUARY 31, 1938

CURRENT FUND ASSETS -			
Cash - Operating Account	242.08	A	
Petty Cash Fund	50.00	B	
TOTAL CASH -	292.08		
Current Student Accounts Receivable	3,848.35	C	
Old Student Accounts Receivable	1,689.02	D	
TOTAL STUDENT ACCOUNTS -	5,537.37		
Endowment Interest Receivable	348.00	E	
Endowment Real Estate Expense	263.06	E	
Teachers Loan on Sabbatical Leave	300.00	E	
Maintenance & Other Accounts Receivable	95.50	E	
TOTAL OTHER ACCOUNTS RECEIVABLE	1,006.56		
TOTAL CURRENT FUND ASSETS -	6,836.01		
CURRENT FUND LIABILITIES -			
Accounts Payable		G	9,497.11
Notes Payable		H	1,728.37
Designated Donations		I	48.52
Accrued Student Wages		J	378.75
Accrued Salaries		K	5,150.20
LIABILITIES IN EXCESS OF ASSETS, JUNE 30, 1937	1,548.09		
TOTALS FORWARD -	8,384.10		16,802.95

From the first of February to February 25th there was paid on the Accrued Salaries of teachers $4,734.85. On our Accounts Payable there was paid $3,410.45. On our Notes Payable there was paid $1,240.24. During this period there was paid in cash on our obligations $9,385.54.

Respectfully submitted,

Abram L. Simpson.

Special Correspondence: Simpson, Abram L. 1939

BISHOP ERNEST G. RICHARDSON
PRESIDENT

EDWARD D. KOHLSTEDT
EXECUTIVE SECRETARY

WILLIAM J. ELLIOTT
TREASURER

THE BOARD OF HOME MISSIONS
AND CHURCH EXTENSION
OF THE
METHODIST EPISCOPAL CHURCH
1701 ARCH STREET PHILADELPHIA, PA.

BUREAU OF NEGRO WORK
W. A. C. HUGHES, DIRECTOR

File

Send memos to
Dean Bond
Mrs Davis
Mr Ross
Mrs. Carter.
Coach Johnson

January 4, 1939.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dr Abram L Simpson
Bethune-Cookman College
Daytona Beach, Florida

Dear Dr Simpson:

The district superintendents of the Florida and South Florida conferences have agreed on February 21 to March 1st as the time for our School of Methods. Will these dates fit in your schedule? I have canvassed the situation among the preachers and this seems to suit them. May I hear from you as to whether-or-not they will fit in your plans?

We have for a number of years brought these men to the college with the understanding that we would pay $1.00 per day per man for board and lodging and only those days would be counted when they were in actual attendance. I mean by this that some of the men come late and some leave Saturday to return Monday. Those days they are away the College has never charged us. May I ask a confirmation of this item?

Wishing for you a Happy New Year, I am

Sincerely yours,

W. A. C. Hughes
c

WACH:mvc

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Ralley Donation

Okeechobee Fla. Jan 23, 39

mr Simpson Dear Sir

I am Better glad you Except the Pay on Ralley as I were ill glad you Except in this way of Paying it still I Hate to send it this way But Pardon me this time on its For my Daughter miss Ionie L. Hunt give credit on Ralley

Here I Enclose a $1.00

from Clara Bryant
Okeechobee Fla
P O B 863

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Faculty

BETHUNE-COOKMAN COLLEGE
DAYTONA BEACH? FLORIDA
January 25, 1939

Mr. A.L. Simpson, Acting President
Bethune-Cookman College
Daytona Beach, Florida

Dear Mr. Simpson:

I wish to inform you that Mrs Carter has an oil stove in her room for which the School furnishes oil. This makes it possible for her to have heat when the building is not properly heated.

I also which to say that Mrs. Carter is a very hard person to satisfy, although I am doing my best to satisfy and to work with her.

Very truly yours,

(Signed) Edward Vanpool.

Copy

Bethune-Cookman College,
Daytona Beach, Florida.
February 21, 1939.

MEMORANDUM to

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr. Simpson
and
Dean Bond

1- In order that Mrs. Carter may get all of the work done in Cookman Hall during this busy week, we have asked Mr. Van Poole to let her use Eugene Crenshaw one of his Project boys, in the dormitory, until March 1st. This will give her the services of Alonze Stephens, Daniel McNair (NYA boys) Range (Indus. Schol.) and of Crenshaw.

2- Mrs. Elizabeth Taylor suggested that we request the services of Millard Nateal gratis for driving the Bus across the river on February 28th, to bring over folks for the "Spring Fete." She suggested also that we solicit gas without charge, to put in the Bus for this work, in order that it would not cost the Board anything.

I asked Nateal if he would donate his services that day and he stated that he would be glad to do so. I shall ask the filling stations for donations of gas, later on this week.

B. L. Mitchell.

NATIONAL YOUTH ADMINISTRATION
Clark Building
Jacksonville, Florida
February 28, 1939

Joe A. Youngblood
State Director

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr. Abram L. Simpson
Acting President
Bethune-Cookman College
Daytona Beach, Florida

Dear Dean Simpson:

I am in receipt of a copy of notes taken at a meeting attended by Mr. Rodriguez, Dean Bond, Mrs. Shaw, Miss Mitchell, and yourself, at Bethune-Cookman College. It appears that some doubt has arisen as to how the manuals on hotel training could best be used and correlated with the course the girls are already covering with their two textbooks, "Food For the Family" and "Art in Everyday Life."

The manuals as furnished the Bethune-Cookman College were copies of those used in a hotel training course in Palm Beach and the time allotted to covering these manuals was three weeks in Palm Beach. It would seem that it is unnecessary at this time to change the girls' course as two months time for covering these manuals would certainly be ample for the course at Bethune-Cookman College.

Mr. Youngblood and myself have discussed the situation and we feel it would be well to drop the English course about two months before school is out and substitute the manuals on hotel training for the time previously allotted the English work. We would not like to have either of the courses in foods or textiles given up. We feel that the combination course would make a very homogeneous course. We suggest, therefore, that the English be dropped and the manuals used at that period.

Hoping that this will clarify the situation and also asking that you refer any questions that are not clear to me for further conference, I am, with all good wishes

Very sincerely yours,

Mrs. Clara M. Estes
State Supervisor of Girls' Projects

CME/id

cc: Mr. Edward Rodriguez

March 10, 1939.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson:

We have had almost two years here together - you to study the Institution and we to study you and see if you were adapted to the work we have in hand to do here.

You have possibly rendered the Institution the best service you have been capable of rendering. Certainly, no person placed in the position in which you have been placed would do otherwise, unless it was felt that the position held no future. We have been very eager for your success here and have given every possible cooperation from the administrative offices of the College, to that end. I have given my own frank advice and counsel and have opened all possible doors to you. The faculty and student body were informed, without reservation, of your place, and I have not felt that you have had any handicap in the execution of your duties.

Your coming to Bethune-Cookman College was my own dream and request, and certainly no-one would be more eager for your success than I. I have given careful study to your administrative ability as it has been reflected in the Institution, to your business ability, as you have followed through the business program of the school. I have found, through unbiassed study, that your administrative ability, your business follow-up and your ability to check on the details of the school's operation, do not fit into the pattern of this Institution. They do not indicate that you are the person we are seeking here.

It would be hypocritical, therefore, for me to invite you to remain on our staff as Acting President for 1939-40. I have great appreciation for your efforts here. I shall give more time myself to the work of my office, beginning July 1, 1939.

Sincerely yours,

Mary McLeod Bethune.

B-m

Dennis

Receipt sent

BETHUNE-COOKMAN COLLEGE
ARCHIVES

608 E. Lloyd Street.
Mar. 17, 1939.
Pensacola Fla.

Mr Abraham Simpson-:

In reply to your letter of Feb. 17, please enclosed find P.O. money order for ($5.00) five dollars contributed to the student's Holiday rally.

I am indeed sorry that I did not send it in time to have Eugene's name placed on the golden book. yet I feel that it will serve in some helpful way.

Even though I have been slow in responding I want you to feel free to call on me at any time for what ever you desire, and I will do my best.

I want you to know that I am very grateful to all conserned in what you are doing for my sone Eugene.

I have a friend that is expecting to send their daughter to college next term I recommended B.C.. If you find it convienent send them a cattlogue or what ever you have to offer. they are Mr. & mrs. I.V. Boller 608, E. Lloyd st.

my husband joins me in those expressions. though stricken with High Blood Pressure.

Respectfully yours

Mrs. M.L. Crenshaw.

Board

BETHUNE-COOKMAN COLLEGE
ARCHIVES

March 17, 1939

Mr. Abram L. Simpson
Acting President, Bethune-Cookman College
Daytona Beach, Florida

Dear Mr. Simpson:

I have your letter of March 14 concerning plans for repairing and remodeling McLeod Hall. Since this matter did not come before the Board of Trustees for formal action, I assume that plans are being developed and action taken authorizing expenditures by the Executive Committee. Of course, the funds for these repairs may properly come from the Insurance Claim collected on the Hall and deposited with the Board of Education. As a basis for requisitioning payments from this Fund, we should have a transcript of the action of the Executive Committee and the action should include specifically the authorization to pay for these repairs from the Insurance Claim.

I do not think this office would wish to disburse funds from this source except on the basis of formal action by the Executive Committee of the College. When this action is in hand, we shall be glad to follow your suggestion as to procedure in remitting funds. All bills for materials and labor should be held in the College office. We should desire, however, to have the final summary of the expenses incurred as shown by the books of the College when the remodeling is completed.

Very sincerely yours,

MJH:W
CC President Bethune ✓ and
Miss May Getzendanner

BETHUNE-COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

March 18, 1939

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr. Abram L. Simpson
Acting-President
Bethune-Cookman College
Daytona Beach, Florida

Dear Mr. Simpson:

Last night, March 17, between the hours of one o'clock and two-thirty o'clock the telephone rang. While answering the telephone I heard a noise in the hall, so I went out to investigate the incident, and found Mr. Ellems the night-watchman standing on a chair looking through the transit of my room door.

I asked him what he was doing, and he said he heard that there was a woman in my room. I then let him in to investigate. Finding no one, he said that two boys told him that a strange woman was in my room. The two boys were found to be Otis Girardeau and William Davis.

I am asking that action be taken immediately, and these boys, if guilty be given the full penalty. If Mr. Ellems is guilty then I am asking that he be properly reprimanded.

It is useless for me to mention the extent of my uncalled for embarrassment.

Sincerely yours,

Johnson

H.N. Johnson.

Copy to:
Dean Bond
Mrs. Mitchell.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Bethune-Cookman College,
Daytona Beach, Florida.
March 27, 1939.

MEMORANDA to Mr. Simpson, Acting President.

From Mrs. Bethune's Conference of March 25th -

1 - Please carry no contract purchases into the new fiscal year except those for the Bus and the Ford, already purchased.

2 - See that no statement appears in the new catalog re the requirement of an hour-a-day work for each student.

Charge students enough to cover their expenses and pay them for whatever work they may do.

3 - Invite Dr. Clement, of Atlanta University, for Commencement speaker. Work with faculty group on selection of other speakers for commencement events.

Mrs. Bethune called together all members of the Social Committee available Saturday afternoon, and also Dean Bond, to discuss the procedure incident to the Jimmie Lunceford Dance here in April, and the Mummies-Zeniths' affair, where Andy Kirk will play.
Present: Dean Bond, Mr. Coleman, Miss Jackson, Mrs. Mitchell, Miss Roberts (late).

Decided that dormitory girls would not be permitted to attend Jimmie Lunceford Dance in Auditorium.

Decided that the Mummies-Zeniths might carry forward their annual affair, using the Andy Kirk Orchestra if they can secure them, and that their invitations might be sent out in the usual manner and our students permitted to attend. In the future, however, a faculty group will try to give more direction to these clubs, particularly in the matter of economy in decorations and in getting musical groups for their social events.

President Bethune assumed the responsibility for the decision in regard to the Mummies-Zeniths affairs.

B. L. Mitchell.

Bethune-Cookman College,
Daytona Beach, Florida.
March 27, 1939.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

MEMORANDA to

Mr. Simpson, Acting President
from
President Bethune

1 - Recommended by President Bethune that an amount sufficient to take care of Anderson Allen's deficit for this year be provided from the General Scholarship Fund, specifically from the Donation recently received from the Estate of Miss Lucy R. Beadle, deceased. Allen is to come back into the Boarding Department, and for his work is to be assigned to Mrs. Davis. It seems that she needs a boy in the kitchen.

2 - It is suggested that a Committee of three members of the staff be appointed to inspect the buildings to ascertain just what our needs will be for the summer session. This committee should include people who are not working in or with the buildings, and their report should include emergency and general needs as to building repairs, plumbing repairs, electrical repairs, equipment, shades and the like and service. Their work should be done particularly in the dormitories and their report should be in early enough for the Staff committee to see what can be done in the way of relieving emergency needs before the opening of summer school on June 5.

3 - Some urgent repairs are needed for the organ music rack. In view of the fact that Mrs. Evans is in Daytona Beach and may come out the college any day, it seems important that these repairs be made immediately.

B. L. Mitchell -

Mr. Simpson

Bethune-Cookman College,
Daytona Beach, Florida.
March 29, 1939.

Memorandum to

Mr. Simpson
and
Dean Bond

BETHUNE-COOKMAN COLLEGE
ARCHIVES

The Board of Education Loan Fund is allowing Bethune-Cookman $300 for loans to Methodist students this year.

I have received application from Alfrieda Prince, for a loan of $50.00. If you know of other needy Methodist students who might apply for loans, kindly direct them to this office for application forms, etc. The material should be sent to the Board in April.

One of the Martin boys talked with me concerning the securing of a loan but he seemed to have decided to make some other arrangements after talking with me about it.

B. L. Mitchell

GLENN STEELE BOWSTEAD
AUDIO — VISUAL AIDS CONSULTANT
PINE CASTLE, FLORIDA

REPRESENTING
BELL & HOWELL CO.
Filmo
ERPI FILMS
PHONE ORLANDO [redacted]

MOTION PICTURE CAMERAS
PROJECTORS, ACCESSORIES
CANDID CAMERAS
WESTON LIGHT METERS
FILM EDITING
TITLES

April 4, 1939.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr. Abram Simpson, Acting President,
Bethune-Cookman College,
Daytona Beach, Florida.

Dear Mr. Simpson;

I have enclosed two conditional sales contracts, one for 10 months and one for 12 months, you will notice that I placed a higher value on your silent machine that the figures show but thiught that by doing this and makeing it in round figures it would be easier for you.

You can fill in therequested information on the back and have it properly signed and returned, my suggestion is to use the 10 month form as the interest is less.

Hope your able to have this acted on at once as the time is almost up for the conversation to the sound equipment under these terms.

Very truly yours

G. S. Bowstead.

April 6, 1939.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

MEMO to

Mr. Simpson -

Mrs. Richardson has just talked with me about the deduction from her salary for the time she spent away from the office during March.

I know perfectly that this deduction was made in accordance with the Regulation set up by us at Mrs. Bethune's direction. I know also that the financial condition of the school is not conducive to the payment of salaries for service not rendered. I do feel, however, that there is a human element involved, and since we have been considerate of our people before we discussed this regulation and I feel that Mrs. Richardson needs consideration, we might use a little flexibility.

I am not thinking of this because she is an employee in the office here. Her being away was a definite handicap to our season's program, as you know. I feel that her salary itself is low enough on the scale to warrant our deduction of only one-half of March, rather than two-thirds. This will be much more humane, and we can make formal announcement of the policy regarding sick leave to all teachers and employees, giving a definite date when such a policy will be in force.

Please think about this angle of the matter.

BLM

April 11, 1939

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson:

Thanks for your letter and for the enclosed statement.

I looked it over, and I believe it will not be wise for us to make any new purchases, but hold to what we have until we can see ourselves in a clearer mirror financially. I will not be interested in signing any notes for anything at this time.

I do hope that all goes well at the school and that we are edging up a little in our receipts for our daily maintenance. I shall be interested to find out from you just what the financial situation is.

Very sincerely yours,

Mary McLeod Bethune

[illegible] Applications

May 2, 1939.

My dear Mrs. Smith:

I have just heard from Mrs. Bethune, from Kansas City, and will quote from her letter as it refers to your application of April 22:

"Please thank Rebecca for her good letter and say to her that we will have to work very slowly in the matter of placing someone in the office. Money for expenses is so hard to get. I have some plans that I will discuss with you when I come home. As I see it, we will have to do the best we can with the force we have until possibly the close of the fiscal year. Your financial report received just before I left Washington convinces me that we must think and work carefully. My office is returning Rebecca's letter and others about the College, for your file."

This seems to indicate that nothing immediate can be done. It will be very much better to talk with Mrs. Bethune here.

Sincerely yours,

Mrs. Rebecca Baker Smith,
Second Avenue,
Daytona Beach, Florida.

May 8, 1939

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr. Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson:

Thank you for the analysis of the financial statement that you have sent me. I am sincerely hoping that our students will pay up their bills in order that we may be able to take care of our creditors and wind up our year in the clear. Our donors have not been sending in as rapidly as we would like to have them do. I am trying to find new money all the time.

I shall be home in time for commencement. I hope everything will work out smoothly so that we may end our year in dignity. I shall be in Kansas City until about the 15th of May. My address there will be 2130 East 24th Street.

Sincerely yours,

Mary McLeod Bethune
Director, Division of Negro Affairs

BETHUNE-COOKMAN COLLEGE
ARCHIVES

memo

Bethune-Cookman College,
Daytona Beach, Florida.
May 19, 1939.

Mr. Simpson

Dean Bond

Mr. Succhors, of the Florida Power and Light Company has very generously offered the services of the SPRY MANUFACTURING COMPANY representative, who is conducting the Cooking School here at this time, for a demonstration in our Auditorium on Wednesday afternoon, May 24th. I told him that I would speak to you about the possibility of having the lady here, at 2:30 or 3:00 o'clock in the afternoon, and then call him.

The Florida Power and Light Company will furnish equipment (stove, icebox, etc.) and printed menu slips. There will be no charge whatever for services or equipment.

If this is agreeable with you, please let me know. If not - ditto.

B. L. Mitchell.

Bethune-Cookman College,
Daytona Beach, Florida.
May 19, 1939.

Memo

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr. Simpson

Dean Bond

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The Florida Power and Light Company will furnish equipment (stove, icebox, etc.) and printed menu slips. There will be no charge whatever for services or equipment.

If this is agreeable with you, please let me know. If not - ditto.

M

B. L. Mitchell.

Economics – Wed – 1:30 – 3:30 –
OK offer this hour, if Mr. Succhers
can make it –
[illegible] Bond

Memo

Bethune-Cookman College,
Daytona Beach, Florida.
May 19, 1939.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr. Simpson

Dean Bond

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The Florida Power and Light Company will furnish equipment (stove, icebox, etc.) and printed menu slips. There will be no charge whatever for services or equipment.

If this is agreeable with you, please let me know. If not - ditto.

Okay – N. Simpson

m
B. L. Mitchell.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Bethune-Cookman College,
Daytona Beach, Florida.
May 20, 1939.

MEMO to

Mr. Simpson

Mr. Succhors, of the Florida Power and Light Company just called to state that Miss Harris, Representative of the Spry Manufacturing Company, who has been conducting the Cooking school here for some days, will be available for a demonstration in our Auditorium on WEDNESDAY AFTERNOON, May 24th. Dean Bond called attention to the fact that Examinations will not close until 3:30 on that day. I have arranged, therefore, for the Cooking Demonstration to take place at 4:00 p. m. It will consume one hour and thirty minutes.

The Florida Power and Light Company will furnish equipment and see to connections. I suggest that your office notify the instructors of our Domestic Art and Domestic Science Departments, also the teacher of the NYA special Project girls, that announcement of the demonstration be made at the meeting tomorrow and that specific individuals of the staff who are interested in this work be asked to contact community folks regarding the demonstration. I am sending notice to the paper, via Mr. Coleman's page, and also notices to be read in the larger churches. I am also sending notices to Mrs. Ranslow and Mrs. Taylor.

Mr. Succhors will be out early next week to complete arrangements with you.

B. L. Mitchell.

COPY to Dean Bond, for Information.

Daytona Beach Chamber of Commerce

Daytona Beach, Florida

June 30, 1939

BETHUNE-COOKMAN COLLEGE
ARCHIVES

A. L. Simpson, Acting President
Bethune Cookman College
Daytona Beach, Fla.

Eloise

Dear Sir:

We will appreciate very much your making reply direct to the enclosed inquiry.

Thanking you for your cooperation, we are

Very truly yours,
DAYTONA BEACH CHAMBER OF COMMERCE

R. S. Dymond

R. S. Dymond, Secretary

RSD:ep

enc.

1531 W. Fifth St.,
Jacksonville, Fla.
July 25, 1939.

Mr. A. L. Simpson,
Acting President
Bethune-Cookman College
Daytona-Beach, Fla.

Conference Collection

Dear Sir:-
I am handing you herewith the report from our Church at Palatka for Bethune Cookman College as follows:

Rev. R. M. Thomas	$1.00	
Mrs. E. L. Thomas	1.00	
Mr. D. A. Boyd	1.00	
Mrs. M. L. Boyd	1.00	
Mrs Hannah Mixon	1.00	
Mrs. Alberta Swindell	1.00	
Miss Edith Swindell	1.00	
Mr. J. L. Griffin	.50	
Mrs Maggie Washington	.50	
Mrs. Jessie Bartley	.50	
Mrs Louvenia Robinson	1.00	
Mr. Fred Williams	1.00	
Total		$10.50

Other money raised for the College has been sent through the office of the Board of Education.

Kindly send individual vouchers to cover the above remittance.

Check for $10.50 is herewith enclosed.

Yours very Cordially
L. P. Rutlege,
Dist Supt. Jacksonville Dist.

OLD DUTCH LINE

Old Dutch Carbon & Ribbon Company

PHONE 5-3587 608 LAURA STREET
JACKSONVILLE, FLORIDA

November 3rd, 1939.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Bethune-Cookman College,
Daytona Beach, Florida.

Gentlemen:-

-- Attention Mr. A. L. Simpson --

We are writing to call your attention to balance outstanding since April of this year, and to solicit a continuance of your patronage. You will please find inclosed a complete statement of all transactions, which shows that you are indebted to us in the amount of $22.85.

Feeling that this is perhaps an oversight on your part, we will very greatly appreciate an early remittance to cover.

Mr. Don Dressner, who sold you the merchandise, is no longer connected with our firm, and we understand that he has entered the University of Florida. We bought out Mr. Dressner's interest, and assumed all of the firms obligations, and took over the assets, consisting of stock, accounts receivable, and good will. All accounts were considered as cash and Mr. Dressner paid on this basis in full.

We notice that on your order of January 4th, calling for 3 boxes of M-51, Black, 8½ x 11; 3 Boxes of H-53, Black, 8½ x 11, and 2 doz. Assorted #236 Typewriter Ribbons, that Mr. Dressner allowed you a discount of 15% on the carbon paper. We are pleased to advise that due to our increased business and purchases from factory they are now allowing us slightly higher discounts on carbon and we will be pleased to give you the benefit of this saving. Instead of 15% as you were allowed, on a purchase of 6 boxes (mixed if you desire), we will allow you a discount of 20%. The ribbons at $4.00 per dozen is our best price.

Wont you please write us at your first convenience and favor us with both your check for old balance and an order for your requirements for both carbon paper and ribbons. With many thanks, and hoping to hear from you soon, we are,

227
1/29/96

Very truly yours,

OLD DUTCH CARBON & RIBBON CO.,

By James Y. Marr

We do not wish to renew.

INTERCOLLEGIATE PRESS
BULLETINS

EDITORIAL OFFICES
102 FULTON STREET - NEW YORK CITY

MEMBER
AMERICAN COLLEGE PUBLICITY ASSOCIATION

April 1,1940.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr. Abram L. Simpson, Pres.,
Bethune Cookman College,
Daytona Beach, Fla.

Dear Mr. Simpson:

We never get perturbed at a person because he does not renew his subscription to the Intercollegiate Press Bulletins; but we do get a little impatient with ourselves.

Why? you may ask.

Because we fully realize that the only compelling force necessary to clinch a renewal order should be the content of the various issues.

Have we been falling down from your point of view? We, quite naturally, hope that we haven't because the Intercollegiate Press puts on plenty of pressure in order to give a service that is helpful to all those connected with higher learning.

But there is probably little excuse for me to go into a long dissertation on the merits of our weekly news-letters....... you've been reading them.......you know why you want to renew your subscription.

So, we would like to have you pass through the enclosed now--based on your own good judgement and appraisal, of course.

Very sincerely yours,

Frank P. Englander
Intercollegiate Press Bulletins

FPE/AG

The Weekly News Letter Devoted to Current College Events

MARY McLEOD BETHUNE
PRESIDENT

ABRAM L. SIMPSON
Acting President

WILLIAM M. COBB
TREASURER

BETHUNE - COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

Thursday
New York,

Dear Mrs. Mitchell:

Just dashing off a note to you from New York. We returned here Wednesday night from Tupper Lake. Had a wonderful time & an excellent audience & reception. No effort made to collect funds but $16.75 was dropt in a vase. Have an engagement this afternoon with Mr. Davis & expect to stay here until the Sunday engagement. Think we will all go back to Washington on Monday.

Had a letter from Mrs. Wilson this morning for four engagements starting Sunday, August 21st. Mrs Bethune plans to go back up with us for that engagement. Will give you the details of the trip latter. Have signed the slip for salaries; it is okay. Crossed out my name as I will wire if I need money. Now to answer your letter: pay the bills for water & electricity and take all discounts. Will give you a check for mine on return.

MARY McLEOD BETHUNE
PRESIDENT

ABRAM L. SIMPSON
Acting President

WILLIAM M. COBB
TREASURER

BETHUNE - COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

The last time Mr. Poole talked to me the tractor man had agreed to work for $1.50 an hour. Eighteen dollars a day is pretty high unless he is going to work twelve hours a day. If he has to get him there is nothing else to be done but I do not think I would attempt the plowing of the entire 12 acres. Plough as much as we had under cultivation last year & let the other go. Ask him to see the city people about borrowing a tractor for the work. Tell him that the City Manager has promised Mrs. Bethune anything she wants that he has. The question of seeding the entire twelve acres at one time is a rather heavy but he can go ahead.

He likewise asked me about the plumbing. I advised stopping until my return as I didn't want all cash to get out of hand before school opened. Find out from Browning our bill to date. The size of it might be shocking. Of course Browning will want but we will have it to pay sooner or later. I would like to keep a sizable amount on hand for the opening of school and to help us get started.

Shall go down to see Jackson Davis. All of the other G.E.B. men are out of town & he leaves tomorrow. Just know he is going to give us the library this year.

That must be the "Rich Lady" you spoke of in your encouraging letter. We will find a hen or a hive for the occasion. Must save money for the washing machine for the kitchen and our monthly payments of $250.00 on the "BUST."

Sincerely yours,
Abram L. Simpson

HOTEL STATLER CLEVELAND

Euclid Avenue at East Twelfth Street

Dear Mr Simpson -

We will be home about the middle of October and if I can be of any service to the school in the way of music advice or consultation - please call on me

Sincerely

Mrs Dan Tullis

STAY *Hotels* STATLER *in* BOSTON BUFFALO (also Hotel Buffalo) DETROIT ST. LOUIS
NEW YORK Hotel Pennsylvania

MARY McLEOD BETHUNE
PRESIDENT

ABRAM L. SIMPSON
Acting President

WILLIAM M. COBB
TREASURER

BETHUNE - COOKMAN COLLEGE
DAYTONA BEACH, FLORIDA

New York - Saturday.

Dear Mrs Mitchell:

Just a note as to our itinerary: Mrs. Bethune & I will spend next week in Washington returning to Rogers Rock for an engagement on Sunday, 21st. We will stay with her for about four days. Please forward my mail to 1210 Fairmont St., N.W., Washington.

Hope you get away on your vacation on the 20th. Don't let anything delay you. When your feet touch Kentucky soil tell that dark & bloody ground that an ex-patriot sends longings. Extend to your family my best wishes. More than likely I will be there by the 27th.

Sincerely yours,

Abram L Simpson

Special Correspondence

Stuart, Helen R

Slope House July 14 1930

51 Ridge St - Mailing address
Glens Falls, N.Y.

Dear Mrs Bellune

We have been here just two weeks I wish you might see it, it is most beautiful We have met such nice people from, N.Y. The people who come are Insurance men The President of the Ocean Insurance Co with family have the "Roost" The Roost is up on the Mt just a mile a large place. with an immense sitting room big fire place 3 large bed rooms with a bath: kitchen, with bed room every convenience Mrs Collins is interested in Com talks possibly can get her interested in all such things and the surprising part is she knows Mrs Hopkins of Richmond, Mrs H's niece comes to visit Mrs Collins, Mrs C was a Scientist but could not stand Mrs Eddy

So went to the Mother Church and investigated for herself. Sorry you could not make the Dinner trip work out. Had many things planned. And had talked some.

I am going to N.Y. for two or three weeks When do you expect to be there? I thought to go in August about the middle. If you are to be in Sept. would like to be there if I could help at all.

We have had quite a little rain.

Wish you would have your office write to Mrs Nelson at Rogers Rock L. George that you are not coming, ~~the~~ as she got up another Engagement for B.C.C. I never thought about my Birthday July 3d. Why not notify me more some other time. Hope to get the money for the Printing Press this summer

Much love to you.

Helen R. Stuart

July 17, 1930.

Mrs. J. Sutherland Stuart,
71 Ridge Street,
Glens Falls, New York.

Dear Mrs. Stuart:

Your letter of July 14, with its enclosure of check for $5.00 to be credited to the Birthday Club Fund, has been received in the absence of President Bethune, who is attending the convention of the National Association of Colored Women in Hot Springs, Arkansas, at this time.

Letter and check will have Mrs. Bethune's prompt attention upon her return to the offices about July twenty-seventh.

Very truly yours,

Bertha N. Loving, Secretary.

July 30, 1930.

Mrs. Helen R. Stuart,
71 Ridge Street,
Glens Falls, New York.

M M B

My dear Mrs. Stuart:

I have just returned home from three very informing and inspiring conventions, one the National Association of Colored Women held at Hot Springs, Arkansas, where met the outstanding Negro women of the country working on plans to help lift the masses of our people; the next the National Association of Teachers in Colored Schools held at Petersburg, Virginia, where met the leaders in educational work among Negroes in this country. This was a very splendid fact-finding conference regarding the status of educational work among our people. We were all made to feel that the years of effort we have given to this important issue is really just a "drop in the pail." Dr. Jones, of Fisk University and I were sent from this meeting to represent our Association at the laying of the corner stone of the headquarters of the National Educational Association, whose prime work is the education of all America, but with no special stress on the Negro work. Their meeting was held in Washington, D. C. I was the only Negro present at the impressive services.

I am now back at my desk, confronted with the beauty and loveliness and calm of Bethune-Cookman College, giving my best to the plans for our further development next year. I am realizing more and more each day that our supply is sure. My bookkeeper has just come into my office and notified me that we have just sixteen dollars in our treasury, but I am looking to the Hills, from whence cometh all help. Our Father will not fail us with material help, when we need it so badly just now. We must get students, we must send out publicity and propaganda for next year and we must keep the routine work of our offices going. Information must be circulated. Repairs must be made.

I wish I might have toured the watering sections this summer, in the interests of our institution, but Mrs. Stuart, the money just did not come and we could not carry out our plans. I am not going to become discouraged - we will make that section some day.

Please tell Mr. Stuart how grateful I am for the manifestation of his interest in us during last year. God has created in him a sincere feeling for us and I believe him to be a staunch advocate for Bethune-Cookman College and for our people, generally.

The question of the hospital for Negroes here is exciting our interest and effort just now. The people are not willing to give us a wing in the hospital that they have and they will not build a place for us. They refuse to pay us any rental for the continued use of our building and the time for the cessation of the work there is July thirty-first. I am trying to think through the matter, for it is of great importance. I am thinking, however, that things will work out all right.

Mrs. Ranslow came over yesterday afternoon. She is looking very well. It is possible that she may go away the latter part of the week, and on the other hand she may not go at all. She is wanting to go North for the furnishings for her cottage and since the Clarendon is selling out their furniture, she may purchase some of that. Mr. Mills of the Coquina has bought the Clarendon and is planning to re-furnish it for next winter.

Please let me thank you for your birthday gift. The receipt for the amount sent is enclosed herewith. See how many friends up there you may influence to join the Birthday Club. We will need so much scholarship money next year. So many, many boys and girls are applying for help.

Blessings upon you! We miss you so much, but we know that we have an ardent friend for our work wherever you are.

Sincerely yours,

Mary McLeod Bethune.

MMB-bl.
1 enclosure

71 Ridge St
Glens Falls N.Y.
Aug 3d 1930

My dear Friend;-

Your letter came, and God does move in a strange way. Mr Lomis said I should have sent this some time ago but possibley now was the time. I have his birthday members; and my sister will also join. Shes faithful said at the table Yrs back 45/600 from that. it: all came up here. Well my time is getting short I do want to work out some thing I have in mind. Am glad to hear the Clarendon move. Mt. am not so sure about him. I didnt write Mrs Knight as I did not know her address. This writing on my lap is not so easy

2

Mrs Loomis two grand children I wish you
might see. they are perfect darlings. Another
is almost here. I am at last learning
Contract: thought I had better
Just take lessons with the four hand
on the table. How wonderful your trip
must have been. And to think you and
Dr Jones were sent on the same Committee
Bandana O'Yore was to me as wonderful
as Green Pastures. I shall always think
so. It was done so quickly with so very
little money so very short time and so wonder-
ful with so many was. My heart goes out to them
Such fine people have been up to the Roost.
It is so lovely up on top of a little mountain
only a mile but going to different Insurance
people & friends. Mrs Colnes whose husband
of the Ocean Insurance Co. Mrs Welch whose
aunt is Mrs Hopkins of Illinois. It will
be nice to have a woman like Mrs Hopkins
on the board. Mrs Hopkins Mother & Father were

the Whites who educated Dr Hills
Things are given. Mrs Hopkins met
Mrs Hopkins at Pearl Point 50 years
ago. We lived there 21 years.
Mrs Welch. You will meet when she comes
to visit Mrs Hopkins as I am going
to bring her down. Some of Walter Haslands
relations are up here waiting. I am sure
he is the one you know so well.
If I can do anything in N.Y. let me
know. I expect to stay at the Martha W-
Do want to hear about Edwin and our
trip down. I am ashamed to send such
a letter but I must do it as I might
not get it done. Mrs Hopkins must be very
wealthy and a very fine woman. When
one gets under the skin there are so many
fine people trying to do his or her bit.
Would like to go down by Gettysburgh through
Charlottesville Va visit near Mrs Browns School.
Hope to hear Mr Burleigh in N.Y. and see Mrs K.

It has been a fine 4 or 5 weeks of clear weather
Some times cold and other times quite warm
I shall try some G. F. people on the Birthday
Club. We eat all of our meals out on the
Terrace many times 12 people sit down
4 or 5. A most beautiful spot.
Madam Sembrich is to give a concert for
the Blind Aug 16th at Lake George
Mr Oscar Seagle goes to Hollywood very soon
to teach voice culture for the movies
John Seagle marries a G. F. girl Aug 23.
and goes to Cal.
Had nice note from Mrs Davis
Would not try driving alone again

Yours affectionately

August 6, 1930.

Mrs. Helen H. Stuart,
71 Ridge Street,
Glens Falls, New York.

My dear Mrs. Stuart,

Edward Rodriguez's address is [illegible] West 151st Street, New York City. I think he is planning to come home within the next two weeks, and I would advise that you get in touch with him at once.

I am so happy to know that you are planning to come home again. There are so many things I would like to talk over with you.

Very sincerely yours,

Mary McLeod Bethune.

[illegible]

August 12, 1930.

Mrs. Helen R. Stuart,
71 Ridge Street,
Glens Falls, New York.

My dear, dear Mrs. Stuart,

You can't imagine how thankful I am for your recent letter, with enclosed check from Mr. Loomis. God bless you! We needed funds so badly. I have sent him a letter of thanks and our official receipt for the amount contributed. We have made out Birthday cards for the names that you sent in and have placed them in our Birthday file.

I know that your heart is in this work, and that you are planning and working just as I am. God will direct our paths and bring us help. We have just been informed that we have been made residuary legatee in the Will of the late Mr. Stedman, of New York. I know you will be happy to hear of this.

I shall be so happy when you come home. There are many things I want to talk over with you.

Very sincerely yours,

Mary McLeod Bethune.

MMB:J

71 Ridge St - Glens Falls.
Aug 17 1930

Send
letter &
thanks – advise
Tell her – do not
– know of anyone
to drive

Dear Mrs Bellinie;

So glad to hear from you. I have written Edward twice and no word. I wonder if he has gone back. Would you know of another boy? Did Alexander go North? The one who drove your big bus. → Birthday Club.

I am going to give you some more names
Mrs A. N. Hitchcock 68 Ridge St - G.F. N.Y. Dec 11th
Mrs John R. Loomis 71 " " " Oct 12th
Sutherland R. Stuart 68 Ridge St G F N.Y. Oct. 18th

I am anxious to go South and must have some one to help drive

Would like to go soon after Labor Day.

Cordially yours.

Helen R. Stuart

Aug 30 1931

[redacted]
71 RIDGE STREET
GLENS FALLS, N. Y.

My dear:- Mrs Bethune:-

I have wondered about you until I heard from Mrs Ranslow & she said you were in N.Y. *some* time since. We are waiting for the party and I can not leave until I know Betty is all right. I do *know* that any way & have Mr Rodwell *treating her* along with Mrs Hitchcock. he has treated H now for 6 weeks and she is much better but that old fear always crops up. She has her ups & *downs*. She wanted to read the little book.

2.

71 RIDGE STREET
GLENS FALLS, N. Y.

We spent two days at the Stone House with all 5 others being there and some of the grand children of Mrs Loomis (Alice) but I am so glad to stay in Glens Falls with Mrs Dix (Mum). It rained quite hard a few minutes ago. I am going out for a spin. haven't done much in work. But have had a nice summer the best in years. This is one sight you have never seen. I wish you might be here for the plums + grapes in the yard. + such corn + vegetables as we have had. I have been to church every Sunday as Dr Crosier was here for two

Jack is having a ^{3} good time at the Stone House. He has driven to Albany two or three times to take Mr Dix down. Saw Geo Foster Peabody twice at a Garden Party & in church; fine looking man. Betty is not feeling especially good to day. I would not be surprised now at any time. I hear Mr Long hasn't decided on the position you want. I will do all I can after I get down if you need me. Not on account of Sid I must stay. Quite a few more are reading Unity & miss mine so much as I gave it away. Your Boss goes to his school next week. Unity or Truth-is a wonderful Shadow feel knowing the Rock we are founded on I have had to use it very much as the other thought is adverse in all most every case I know it is best down in Fla. Had a nice letter from Miss McHarris A lot of snapshots from Mr Coleman & will pay him in Fla. soon. A card from Mrs Davis A nice note from Jon. A letter from Mrs R. and 2 letters from Mrs Webb. Etc

I am working on a very handsome silk quilt for Hannick. I wish you would write her if you can find the time as she thinks a lot of you & also your prayers. Much love

Helen R. Shoot

Abr. Bd.

September 6th, 1931.

Mrs. Helen R. Stuart,
71 Ridge Street,
Glens Falls, New York.

My dear Mrs. Stuart:

I am very happy to hear from you. I have been thinking of you constantly.

I had a very delightful trip to Bermuda and I came back by Boston, New York, Philadelphia and Washington. I found things in fine shape here and I am now at my desk, getting ready for the opening. I wish very much that you were here. There are so many things I want to discuss with you. I know, however, that you must remain up there until the great party for the Stuart family comes off. We are all praying that it will bring the blessing that your family so richly deserves. I know all will be well.

Mr. Long has consented to take charge of the business handling of our institution for the next year, provided we can secure funds to pay the outstanding bills. I am believing that we can get money for this purpose. We are sending out some letters today, trying to reach someone with means to help us. We realize that there is no limit to God's supply - He is able to take care of us.

I have been very thoughtful of Mrs. Hitchcock. I [illegible] she [illegible] better. I shall be happy to send her a few lines; I don't wish to tire her but I want to let her know that I am thinking of her.

Remember me tenderly to Mrs. [illegible]. I [illegible] Florida this year. I enjoyed her so much last year. [illegible] her to think kindly of the school and make all of the [illegible]

[illegible]

[illegible]

September 9, 1931.

Mrs. Helen R. Stuart,
71 Ridge Street,
Glens Falls, New York.

My dear, dear Mrs. Stuart:

Please allow me to congratulate you and Dr. Stuart and Mr. and Mrs. Sutherland Stuart upon the arrival of little John Bunyan Stuart. Blessings upon him and the mother who bore him. We are so happy that all is well.

We are looking forward to your coming to Florida with pleasure and anticipation.

I am sorry that we do not have anyone in mind to drive your car down. We have very few boys in the North this summer. I have been thinking and thinking, but I havent hit upon anyone. If I think of some boy, or hear of one up there, I will wire you. I hope that you may secure the assistance you need in this particular.

We are all well here and very busy. I called Mrs. Ranslow and told her about the baby. She is delighted.

Sincerely yours,

Mary McLeod Bethune, President.

mmb-bnl

September 28th, 1931.

Mrs. J. Sutherland Stuart,
71 Ridge Street,
Glens Falls, New York.

My dear Mrs. Stuart:

I am so disappointed that you are not coming earlier but I think it is fine that you may stay long enough for Dr. to come down with you. It would be so lonely for you to come down without him. Then, too, I know you want to stay with that baby as long as possible - dont you?

We had a very splendid opening on the 23rd and the program is going forward in a very gratifying manner. We are greatly pressed financially, but our courage and faith stand firm.

Hall is in school. Grillo has not arrived as yet - I am told that he is to be here next week. As you know, Mr. Long is here, in charge of our business office and it would be a great relief to me, from a business standpoint to have these scholarship matters before him. He is doing the buying along with the other things pertaining to that department.

How is the baby? I am so glad your daughter is doing so well. I wish to congratulate these young people again upon this great blessing which has come to them.

Mrs. Ranslow has been suffering with lombago but she is much better now.

Love to all.

Sincerely yours,

Mary McLeod Bethune.

mmb-bnl

Special Correspondence

Student Correspondence 1936-1938

September 16, 1936.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mrs. Corine Johnston,
1515 Tenth Street, Northwest,
Washington, D. C.

Dear Mrs. Johnston:

Thank you very much for your letter of September 14th.

We shall be delighted to have your daughter with us this year. School opens formally on Wednesday of this week and I hope that you will get her to us as soon after receiving this letter as possible. She will not be handicapped by entering a few days late.

Her entrance expenses will be as follows:

Total Fees for the year - - - - - - - - - -	$20.00
First Month's Board and Room - - - - - - - - - - - -	16.00
First Month's Tuition - - -	5.56
TOTAL - - - - - - - - - - - - -	$42.56

In addition, provide her with about $2 for her books.

For each month, after the first month, her charges will be:

For Board, Room and Laundry - - - - - - - - - - -	$17.00
For monthly Tuition - - -	5.56
TOTAL - - - - - - - - - - - - -	$22.56

The railroad fare from Indianapolis to Daytona Beach, is as follows:

Coaches - - - - - - - - - - - - -	$17.91
Pullman - $31.85, plus 7.25 for lower berth - -	38.10

I would advise you to check these figures with the railway companies there.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

#2 - Mrs. Corine Johnston - September 16, 1935.

Be assured of the fa[illegible] best of care of her if she comes to us. And I am sure she will enjoy Bethune-Cookman.

The storm did not damage us here but South and West Florida suffered greatly.

Sincerely yours,

Mary McLeod Bethune.

mmb-blm

Student
P

F S 4-36-16M

Nearly Three Quarters of a Millon Dollars Reserve for the Protection of our Members

A MILLION DOLLARS PAID IN SICK, ACCIDENT AND DEATH CLAIMS

JOHN B. HARRELL
Supreme President

P. | P. | B.

RUDOLPH T. HARRELL
Supreme Secretary

BRANCH OFFICE OF

Office of

The American Workmen

WASHINGTON, D. C.

INSURANCE THAT PAYS
IF YOU
LIVE OR DIE

Deputy H. F. Bouse
Street or Box No. R F D "A" Bx 96
Town and State Sanford Fla

Date July 21, 1937

Mrs Mary. M. Bethune
Daytona Beach Fla

Dear Mrs Bethune

I am Much interested in hearing from you relative to my letter sent you of some time ago.

Of Course, we realize that the College will not Be open with in the next few Months.

But I would like to send two children there. of course. I myself will Be over that way with in the near future and would certainly appreciate meeting any of you at the college.

F S 4-36-16M

Nearly Three Quarters of a Millon Dollars Reserve for the Protection of our Members

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Supreme Secretary

BRANCH OFFICE OF

Office of **The American Workmen**

WASHINGTON, D. C.

INSURANCE THAT PAYS
IF YOU
LIVE OR DIE

Deputy A. L. Ponce

Street or Box No. R F D "A" Box #96

Town and State Sanford Fla

Date 19

of course, I was thinking of Sending these childrens to an Jacksonville College. But if You are in a position to accept these kids advise I would Be glad to anytime have you visit our office here.

With Courtesy + Smiles I am,

A. L. Ponce

R P J

October 7 - 1937

Mr. Frank Love,
214 Stuart Street,
Jacksonville, Florida.

Dear Mr. Love:

Your letter of October 1st has just reached me, for I do not live on the campus. I am returning the American Express Money order to you, for you state that you are sending $25.00, and the money order is for $20.00. I do not know whether this is your error or the error of the Express Company, hence I am returning the order to you for correction.

In the future, it will be wiser for you to send your payments on your niece's account direct to the College Business office, in order that it may be credited promptly.

Sincerely yours,

(Mrs) C. M. Ranslow.

cmr-m

October 20, 1937

Mr. Frank Love,
214 Stuart Street,
Jacksonville, Florida.

My dear Mr. Love,

You must have misunderstood my letter of October 7, in which I sent back to you the Express money order for $20.00. I stated that the order was for $20.00, when your letter said that it was $26.00. That is the reason I sent it back to you for correction.

I have just received your letter of October 16, and you have sent an Express money order for $6.00, but YOU HAVE NOT YET RETURNED THE MONEY ORDER FOR $20.00. Please look at my letter of October 7th and you will see what I mean. Return the order for $20.00 so it may be credited along with this $6.00 that you have sent.

I hope you understand this situation.

Very truly yours,

(Mrs.) C. M. Ranslow.

P. S. I am holding the $6.00 order until I receive the $20.00 that was sent back to you on October 7th.

CMR

Road Town.
Tortola, Virgin Is.
July 18, 1938

Mrs. M. McLeod-Bethune
President
Bethune-Cookman Col.
Daytona Beach.

Dear Madam,

I am sorry that I am obliged to trouble you, but I wish to say that I have not received your official card of admittance, without which, I understand, no student should present himself at the College.

I am enclosing the official application form and hope that you will also send me the date of Registration for new students, as it is necessary for me to book early to secure a passage around the said date.

Hoping to receive your esteemed reply, I remain.

Yours truly.
Harriette O'Neal.

Acknowledged - 7/25/38

TALLAHASSEE, FLORIDA

Fla. A. + M. College
Tallahassee, Fla
Resident Training Project
July 20, 1938

Dr. Mary McLeod Bethune
Bethune-Cookman College
Daytona, Fla.

Dear Madam:

Presently I am here in the Resident Training camp at the Fla. A. + M. College. I sent an an application for a N.Y.A. College scholarship to the above named school. I received a letter stating that my name had been placed on file for the Scholastic yr. of '38-'39, if such scholarships were available. I am sincerely asking you to see that this promise is carried out please. I am very anxious to continue my education, but am unable to do so without aid. I only have a mother to rely on.

I am thanking you in advance for any favor that you can give me.

Yours sincerely,
Miss Ethel Lee Fobbs

Student

504-20 street
WEST PALM BEACH, FLORIDA

August 5, 1938

Mrs. B. L. Mitchell
B. C. College
Daytona Beach, Florida

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dear Mrs. Mitchell,

I am anxious to have my brother Willie Guiden, attend school there again this term but I do not have his entrance fee.

I begin working on September 15, and would like to have Bill borrow his entrance fee from the Student Loan Fund with the understanding that I pay it back monthly this term.

Your consideration as well as that of the committee will be very much appreciated.

Very truly yours
Alberta S. Guiden

1405 Cleveland Street
Jacksonville, Florida
August 8, 1938

Mrs Bethune
Bethune Cookman College
Daytona Beach, Florida

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dear Mrs Bethune:

I was informed that you have Complete jurisdiction over The N. Y. A. aid of the students personel at this (Bethune Cookman) college.

I am a high school June graduate of 37,' unfortunately I did Not go to College the past year, do to this fact, My Mother is a widow without a standard job, No sorce of income, and No one to help her. I am very much interested in This student aid, and would appreciate being placed on your list for The comming term, if you will give me an N. Y. A. scholarship here.

Will you kindly send me a pamplet of the school, and some information about The requirments and obligations (if there are any) of the students on the N. Y. A.

Respectfully yours,
McLendon Marion

Send circular Letter

1346 N. W. 4th Avenue
Miami, Florida
August 10, 1938

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mrs. Bertha Loving Mitchell
Bethume Cookman College
Daytona Beach, Florida

Dear Mrs. Mitchell,

I have just one term to finish my Normal. I would like very much to enter school in September, but owing to financial conditions I will not since my mother, and father are dead, and I have to support myself.

I would appreciate your kindness if you would help me secure N.Y.A. aid by sending an application blank. Please, help me because I really want to finish Normal, and this is my only chance.

Trusting, I will hear from you soon.

Sincerely
(Miss) Naomi Grant

Box file

Road Town.
Tortola, B.V.Is
Aug. 11, 1938

James A. Bond Esq.
Dean & Registrar.
Bethune-Cookman College.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dear Sir,

I was very much surprised when I read the contents of your letter. It happens that I have in my possession a letter from Mrs. Bethune, dated Feb. 16, which was sent through one of her office secretaries. Miss L. Rebecca Baker, wherein I was granted the privelege of entering Bethune-Cookman College as a full-time-Work Student.

To verify this I inclose a duplicate of the letter I received as I have sent the original one to a sister of mine who is helping me. I also was sent the College Bulletin, so I could prepare myself according to regulations.

I was moved to write for a card of admittance even though I had Mrs. Bethune's personal consent because I had read in the Bulletin that I should have a card of admittance from the Registrar.

It is very unfortunate for me that you have not been advised of the fact that I am to enter as a Full Time Work Student. I have prepared myself and I am still hoping I shall be able to sail on Sept. 12th. I sincerely hope that Miss Baker will be able to explain everything as I have been in contact with the President, Mrs. Bethune for some time before now.

As I feel very upset over this sudden turn of affairs, I shall be very grateful if you will kindly give the matter your personal attention. Awaiting a speedy reply.

I remain,

Yours truly.

Harriette O'Neal.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

BETHUNE-COOKMAN COLLEGE
ARCHIVES

1662-N.W. 8th Place
Miami, Fla,
August, 18th 1938

President H. Simpson
Bethune Cookman College
Daytona Beach, Fla,

My Dear Mr. Simpson:

Your letter of August fifteenth (15) received, regarding my wife's account.

I am forced to believe there has been some mistake made by the business manager or whoever is acting in that capacity.

I do not think its Customary for you all to allow students to take their final examinations until all bills have been settled, but Mrs. George took those tests

BETHUNE-COOKMAN COLLEGE
ARCHIVES

passed in them, and I have in hand her grades for the year, also her grades for the summer.

Mrs. George is of the opinion the person in charge has made or Confused her with another students whose name is Mrs. Pearl P. George and the letters you referred to in your letter, were not received by Mrs. George or either myself.

I am certain you will check this again, and please notify me if the error has been Corrected.

Yours for a successful year.
Robie George

BETHUNE COOKMAN COLLEGE
ARCHIVES

Sue Bailey Thurman
2465 SIXTH STREET, N.W.
WASHINGTON, D.C.

August 30, 1938

Acting President Abram Simpson
Bethune-Cookman College
Daytona Beach, Florida

My dear Mr. Simpson,

I am writing this letter in reference to the application filed by Mr. Robert Nolan for a place in your department of Music. If Mr. Thurman were here he would be eager for a chance to recommend him to your most favorable consideration because of the remarkable record he has made as a student of Music at Howard University.

Mr. Nolan is a brilliant concert artist, and along with this equipment carries a poise, bearing, restraint and culture unusual for one in his field.

General

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Our interest in him at Howard has centered around his many activities as exponent of "socialized music". He has always been the person called upon to lead the all-university-sings in Chapel, direct smaller impromptu choral groups and play for all solo artists needing a piano accompanist. Aside from this he has given piano lecture-recitals to many groups in the city from small music clubs to formal concert audiences. More than any recent graduate of this school he is regarded as a true apostle of musical art.

I am acquainted with the fine standard of your music department under Dr. Mary Bethune. For this reason I can see Mr. Nolan's gifts as pianist and teacher serving you well in upholding your old traditions. And I personally envy for him the chance to further his talents in a college locality as interesting as yours.

Very sincerely
Sue Bailey Thurman
(Mrs Howard Thurman)

Mrs Simpson
Form Letter
ans'd living in the city

P.O. Box 483.
Mount Dora, Florida
August 29, 1938.

President M. McLeod Bethume
Bethume Cookman Calledge
Daytona Beach, Florida

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dear President Bethume:

I (Irena Anyette James) am a recent Graduate of the Eustis Vocational Training School, Class of 1938.

I am disirous of entering Bethume Cookman Calledge this ensuing term but because of limited finance it will be impossible for me to enter before the first of October as I have only one sister that is helping me.

I should like to know at your earliest convenience if it is satisfactory for me to live in the city with my cousin (Mrs Julia Johnson) my parents are very aged And I have only one sister that is willing to help me towards my education, hoping to enroll in your great institution.

My aunt and I have already discussed the matter with your Dean but we were informed that it was necessary for me to take the matter up with you. I visited the institution on Sunday August 28th but you were not there therefore I am writting.

Thank you for your kindest consideration, and in answering please inclose an application blank

Respectfully yours
Irena Annette James.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Marianna, Fla
Sept 8, 1938.

Dr Abram L. Simpson
Acting President.
Bethune-Cookman College.

First pardon me for using a pencil.

Dr Simpson I rec'd your letter, Thanking me for my application blank. but I am very sad to say. That I am very much disappointed after sending in my blank on some of my financial part. so I am writing to know if Theres any aid That you can offer me to help me enter school.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

I am willing to work.
My monthly expense will
be O.k. if I could get aid
on my tuition fee, since
I am so anxious to
attend Bethune-cookman.
Please let me hear
from you at once.

Yours Truly
Alice A. Nelson
363
Marianna, Fla

BETHUNE-COOKMAN COLLEGE
ARCHIVES

P.O. Box 4
Salerno Fla.
Sept 8, 1938

President Abram L. Simpson.

Dear Pres. Simpson

I received your letter a few days ago, and was very glad to hear of the work accomplished during the past Summer.

I will be very much disappointed this term if I can not return to School. I want very much to enter school, and be on time.

I have been a little unfortunate this Summer, and therefore I do not have the full amount required of you before entering But I am writing you to find out. if you will let me enter with a part of the amount, and pay the other after I am there I will bring a part and pay the balance as soon as possible. Please let me hear from you at once, so I may know exactly what to do.

A Student
Emma R. Mackey.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Rt. 2, Box 235
Bartow, Fla.
Sept. 8, 1938

President A Simpson
Bethune Cookman College.
Daytona Beach, Fla.

Dear President,

I would like very much to enter school one quarter this term, but circumstances will not premit me to come. I am hoping I will be able to finish in that time. I'm sure of securing a job here in the high school and I have had offers from two principles who thought I had finished.

I am asking you to premit me to enter school for the first quarter and I am sure I can pay you the whole bill with-in six months. I am praying that I be successful an your answer be in my favor.

Yours sincerely,
Leila B. Mitchell.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Sept. 9 1938
Ocala, Florida
Route 1, Box 225

Dear Mr. Simpson

Please let me know the amount of money a student have to pay each month. That do not live on the Campus.

Very truly yours
Armstead Lewis

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Hotel Stevenson
Atlantic City, N.J.
Sept. 9, 1938

Dean Bond
Bethune-Cookman College
Daytona Beach, Fla.

Dear sir,

I should like very much to enter Bethune-Cookman on the latter part of this month if conditions are favorable for me.

I have my entrance fee and some of the monthly fees but not enough to carry me through. Can you aid me with a part-time job. Please let me know at once.

Sincerely yours,

Samuel Harris

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Alumni
Secs

Bethune - Cookman
Daytona Beach, Fla.
Sept 11, 1958

Dear Mrs. Mitchell,

Kindly forward my mail to P.O. Box 97, Ft. White, Fla.

Respectfully yours,
Cornelius W. Norton

[illegible]

Box 133

South Miami, Florida
September 12/1938

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Box 133

Dr. Abram L. Simpson, Acting Pres.
Bethune-Cookman, College
Daytona Beach, Florida.

Dear Sir:

I am going to be a little late with my daughter's interest fee but please save her a room and a dinning room space. I will send her money in the next two days.

Please let me know if you can hold the room for her.

Sincerely yours
(Mrs.) Effie Gilchrist

General

September 12, 1938

Route 4, Box 105-A, Reynolds, Ga.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

My dear Mrs. Mitchell,

I arrived home safely Friday morning around 7:45. My mother had not received the telegram I sent her from Daytona Thursday morning. I arrived home in plenty time to receive my own telegram. Some place to live in - Isnt' it?

I am having a swell time-meeting old friends, eating chicken and sleeping. You should hear my uncles and and aunts talking about how fat and "pretty" I am. I am so fat and fine looking until mamma says I am the best looking one of the children. She has never said it before.

I hope everything is moving along nicely around Bethune-Cookman. I will be there Sunday. Give my love to Marcia and the office force.

Sincerely yours,

Eloise

108 N. Pond St
Ocala, Florida
September 13, 1938.

Mr. A. L. Simpson
Bethune-Cookman
Daytona Beach, Florida.

Dear Sir,

You will find enclosed a Post Office Money Order for twenty dollars ($20.00). This is for tuition.

I shall bring the other money with me.

Respectfully,
Mazie L. Marshall.

Make out Registration Card -
Registration only -
20.00

BETHUNE-COOKMAN COLLEGE
ARCHIVES

BETHUNE-COOKMAN COLLEGE
ARCHIVES

480-North 4th Street
Lake Wales, Florida
September 14, 1938

Daytona Beach, Florida,
President - Abram L. Simpson

Dear,

I received your letter of September 6, stating the change im the financial procedure in the payment of bills, which was to send the entering fees.

I will not quite have enough money for her entering fees until the 22, of this month which will be my pay day and it will cause her to be a little late I would like very much to know if you will allow her to enter at that time which I am hoping very much.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Please let me know by return mail

respectifully
Charlie Howard

327 W. Voorhis Avenue
DeLand, Florida
Sept. 15 1938

Referred to Mr. Simpson for reply. 9/17/38

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dean-Registrar, J. H. Bond
Bethune-Cookman College
Daytona Beach, Florida

Dear Sir:

Please send me full details concerning the operation of the Class of Cafetria management which is to be conducted at Bethune Cookman College.

I shall appreciate an immediate reply.

Gratefully yours,
Larine Hughes

Referred to Mr. Simpson for advice

Look up

Maunt Dara, Flarida
September 15, 1938
Past office Box 483

M. Mc Leod Bithume
Bithume Cookman Colledge
Daytona Beach, Flarida

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dear Madam:

A shart while ago I wrote to you asking far admittance in to your great institution.

In writing I explained my financial conditions and I asked far yaur permittance to live in the city, as I am a very anxious student and wauld like to enter yaur institution in October, I am asking if you will please accept my finaice contitions and accept Me as a day student and write me the details of a day student, and please inclase an application blank.

May I await your early reply?

An anxious student
Irena A. James

C L G

BETHUNE-COOKMAN COLLEGE
ARCHIVES

608 E. Lloyd St
Pensacola, Fla.
Sept. 17th 1938

Mr Abram Simpson
Acting President Bethune College
Daytona Beach Fla

Dear Sir:

I recieved your letter reguarding the N.Y.A. project; I have taken things under consideration & will be very happy to inroll in that training, I Will be more than happy if I can enroll hoping you will consider my application.

Sincerelly Yours
Eugene Crenshaw

S'

BETHUNE-COOKMAN COLLEGE
ARCHIVES

September 17, 1938.

Miss Lorine Hughes,
327 W. Voorhis Avenue,
DeLand, Florida.

My dear Miss Hughes:

The class in Cafeteria Management is to be conducted from the angle of the operation of cafeterias in all of its phases, from the dining room angle, the kitchen angle, and the purchasing angle. Those who take this training will have the advantage of working in the dining room and home economics departments. Persons taking the course will likewise be permitted to carry an academic load of nine (9) hours per week.

If you are interested in this course, we would advise that you apply for admission immediately, setting forth your academic training and the like, including your age.

Very truly yours,

Abram L. Simpson

ALS/fb

BETHUNE-COOKMAN COLLEGE
ARCHIVES

821 Shavers lane
Key West, Florida
September 13, 1938

Dr. Abram L. Simpson
acting President
Bethune Cookman College
Daytona Beach, Florida

Dear President Simpson:

You will find enclosed in this letter a money order of twenty-nine dollars, which will cover one half of my entrance fee on entering school for the first quarter.

Thanking you gratefully
Very truly yours
Emily Hepburn

Make out receipt for
Registration 10.00
R+B - 19.00

Will issue
Dorm + Dining
Room Card
when paid

Reg. $20
Board $10

BETHUNE-COOKMAN COLLEGE
ARCHIVES

P.O. Box 4
Salerno, Fla.
Sept. 19, 1938

Pres. Abram L. Simpson.

Dear Pres. Simpson:

Enclose find $30.00; $20.00 for registration fee and $10.00 of board.

I will not be there until the 25, will try to bring as much of balance as I possible.

Please have Matron to save my room. I'll be there Sunday.

I have heard a deal about the changes made on the campus, I am anxious to see them. I am very sorry that I have to be late.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

If I must have an admission card please send me one

Yours Truly
Emma R. Mackey

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Box #874
Homestead, Fla.
Sept. 20th 1938

President G. L. Simpson
Bethune Cookman College
Daytona Beach, Fla.

My dear Mr. Simpson:

I have a young lady here who is very desirous of furthering her education, but her financial condition will not permit her to do so without help. She is a very worthy girl, honest, reliable and trustworthy, she has no parents only a grandfather and he is rather aged. I will and I am certain she will also appreciate any consideration you may extend her in the form of a work scholarship.

She would like to enter school the second semester. Thanking you in advance for your consideration. Very truly yours Robie George

Mrs. Mitchell

Sebring, Florida
September 26, 1938

Dean James A. Bond
Bethune Cookman College
Daytona Beach, Florida

Dear Sir,

I am very sorry but I wont be able to attend Bethune Cookman this year because of my parents financial conditions.

I appreciate the scholarship offered me. I hope I will be able to enter next term.

I am sorry I had to wait so long before notifying you.

Yours truly
Elvira Jones

BETHUNE-COOKMAN COLLEGE
ARCHIVES

FLORIDA A. & M. COLLEGE
TALLAHASSEE, FLORIDA

Sept. 26, 1938

BETHUNE-COOKMAN COLLEGE
ARCHIVES

President Abram L. Simpson
Bethune-Cookman College
Daytona Beach, Florida.

Credit
1937-38
acct.

Dear Sir,

I found out from you that the balance on my account is $16.50, that I disagree, because on my account you will find that there is a charge for 1 quarter Radio fee which I did Not possess, and if Mrs. Carter is there she will verify that I did not have one. Also Ralph Cameron, who was my Roommate will also verify that I did Not have one. I would be very thankful if you would give me that Credit, becaue it is due me. I am going to pay every cent I owe to the institution, but I do not feel that I due the institution that Radio fee, because I did Not have one Please send to My Parents the reciept for the Amount enclosed ($7.00) seven dollars. You have my home Address. The Amount that I due you should be a balance of $8.00 instead of $9.50 after

FLORIDA A. & M. COLLEGE
TALLAHASSEE, FLORIDA

BETHUNE-COOKMAN COLLEGE
ARCHIVES

the payment of the enclosed $7.00.

I shall send the balance due to you on the 25th or 26th of October.

I will be very grateful if you will give me the deduction of that radio fee, that I am unrightfully charged.

Thanks for your attention in this matter.

Respectfully
Elcee Romeo Lucas

P.S. Please sir, send to me Mr. Taylors Address if you have it in the possession of the institution.

No answer

File

Hawthorne Florida
September 26, 1938

Mr. Abram Simpson
Bethune Cookman College
Daytona Beach, Florida

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dear Sir:

I recived your letter of the 22nd. I am very sorry to state that I will be unable to attend school this year, therefore, I will not be able to accept the N.Y.A scholarship.

Very truly yours,
Ulysses F. Gibbs.

Jacksonville Fla
Sept 30-1938

Bethune Cookman
College Daytona Beach Fla

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr-

You Will all So Fine in
Close a Money Order
of Five & 50 ct 5 50
for Marie Hart Sent
By S-e Hart
Please Send Recept

Thanking You in
advance
Very truly
Yours
S C Hart
1257 East St
Jacksonville Fla

S. Where: File

BETHUNE-COOKMAN COLLEGE
ARCHIVES

344 Fourth Street
Lake Wales, Florida
Oct. 3, 1938

Bethune-Cookman College
Daytona Beach, Florida

Dear sir,

I am very sorry that I was not able to be at the school opening. My father was not able to pay my entering fee, and I tried to get a N.Y.A. job, but was not able to get one. I will try very hard to enter this fall.

I am planning to live in the City with my father. Will you please send me all informations and intering fee. as to live in the city.

Yours turly,
Idella Massengale

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Enquiry

Florida Memorial College
Live Oak, Florida
Oct. 3, 1938

To the
President of Bethune Cookman College
Daytona Beach, Florida

Dear President;

I am a sophomore student of the Fla., Memorial College, I would to complete my Normal Course here beginning the second semester. I will be very thankful if you would allow me to aid myself financially by doing some type of Work. I am very much interests in Work and education. Please send me one of your school Catalogues. Let me hear from you early I am

Your Prospective Student,
Lena M. McDaniels.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mount Dora Florida
Mr Abram L. Simpson October 4, 1938
Bethume Cookman College
Daytona Beach, Florida

Dear Mr Simpson:

your letter that I received on the 16 of September stating that I Must Come prepared to room and board on the Campus, I sent to my sister who live in the north and who is the only one that my support Comes from.

I received $80.00 (eighty dollars) from her on November 1st and a letter stating that she can not send me to school unless I can live in the City. I have a cousin in Daytona who says that she will be responsible for me there and whats address is 317 South Campbell street.

Mr Simpson if you will permit me to live in the City I am prepared to enter on november 1st of November

Very truly yours
Irena Annette James

Eloise

File S.

Have granted permission already

ms

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mount Dora Fla
Oct. 4 1938.

my Dear Mr. Simpson,

my Daughter Luena James has. Ritten you To let her stay in the. City please permit her to live in the City with her Cousin she is Verry Anchous in her school Am I am Verry anchous in her Term I am not able To put her in school sence my sonport come from one daughter, who is helping to put her in school she can put her on the Campus next year But it will Be imposible To put her on this year I would like To put her on as soon as posible please let her here from you at your Earliest Con Venient

Verry truly yours Mrs Rachel James

BETHUNE-COOKMAN COLLEGE
ARCHIVES

P. O. Box 388
Hastings, Florida.
October 6, 1938

Mr. Abram L. Simpson
Bethune Cookman College.
Daytona Beach, Florida.

Dear Mr. Simpson;

I am Rosa E. Kelly of Hastings, Florida and a graduate of Hastings. High school, of which Mr. W. E. Harris is principle. I am interested in Home Economics (especially cooking) also the Cafeteria Training or any other courses that the N.Y.A. offers for young women.

I am disable to enter college as I wish, due to the fact that I have younger brothers and sisters in school, and do not have a mother. Any considerations given me will be highly appricated. Of course I want be able to enter until the second Semester that is if it will be permissible. Also please send me a catalogue in order that I will know what will be needed. Help me if you can please.

2 Copies

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Sincerely yours
Rosa E. Kelly

General

File

TEACHERS COLLEGE
COLUMBIA UNIVERSITY
NEW YORK

October 6, 1938

Mr. Abram L. Simpson
Acting President
Bethune-Cookman College
Daytona Beach, Florida

BETHUNE-COOKMAN COLLEGE
ARCHIVES

My dear President Simpson:

Your letter requesting information regarding correspondence courses has been referred to me. I regret very much that we do not offer correspondence courses in this field, and I know of no other college or university which offers such courses. There is a school in Washington called the Lewis Hotel Institute which offers correspondence courses. I know nothing of these courses or of the ability of the organization to place its graduates.

We offer several extension courses in institution management including cafeteria management but all of them require class attendance.

Sincerely yours,

Mary de G Bryan

Mary de Garmo Bryan
Institution Management

MB/S

STUART, FLA.
OCT 8
10-AM
1938

THIS SIDE OF CARD IS FOR ADDRESS

President Abram Simpson,
Bethune-Cookman College,
Daytona Beach,
Florida.

Carbon
2

P. O. Box 787, Stuart, Florida
October 8, 1938.

Dr. Abram Simpson, Act. President,
Bethune-Cookman College.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dear Doctor Simpson,- How is the NYA beautician project progressing? I mean the project for which we recommended two girls. Neither they nor I have heard anything else since we received your letter advising that notices would be sent out soon. Please let me hear from you as early as possible on this matter.

Very truly yours,

C.E. Murray

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Box 291

High Springs, Fla.
October 6th, 1938

Mr. Abram L. Simpson,
Bethune-Cookman College,
Daytona Beach, Fla.

Dear Mr. Simpson:

I am unable to enter College this year due to my mother's illness for which I was forced to spend most of my savings that I had for entering college with this year. I am exceedingly sorry, as I am very anxious to attend this institution.

2 carbons

Therefore, please hold my N.Y.A. Industrial scholorship for me until the fall of 1939, then I am sure that I will be able to attend Bethune-Cookman College.

Kindly let me know if this is possible, that is, to carry my scholorship over for me until the school year of 1939-40 I will greatly appreciate this. Please let me know.

Thanking you very much for your inquiry,

I am,

Yours very truly,

Fred D. Jordan

5

BETHUNE-COOKMAN COLLEGE
ARCHIVES

3122 31st Avenue North
Birmingham, Alabama
October 10, 1938

Mrs. Mary M. Bethune
Bethune, Cookman College
Daytonia Beach, Flordia

Dear Mrs. Bethune

Please send a STUDENT APPLICATION--COLLEGE AND GRADUATE AID FORM. I would like very much to attend your school under the Nation Youth Administration.

Respectfully yours,

Ross Lee Holmes
Ross Lee Holmes

We regret
that our NYA
allotment has been
allocated and we
can accept no
more students under
the college aid plan
this year.

Edison, Georgia
October 10, 1938

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dr. Mary McLeod Bethune
Bethune Cookman College
Datona Beach, Florida

Dear Miss Bethune,

I'm a graduate of the Class of '38 of Edison colored High School, and I've not been able to get in School any place this term because of financial Condition.

I've worked faithfully through out my High School years. I came Out with first honor in a Class of twelve. I'm very much interested in continuing my education and I'm especially interested in Bethune Cookman College.

Miss Bethune my case is somewhat complex, and I'm hoping you will give me a consideration. It's like this: I don't have any one to send me to School as other Girls. My mother is dead, and my father – Well, I don't even know Where he is. I haven't seen him in fifteen years, and I'm now nineteen years of age. The few relatives I do have are not financially strong enough to help me very much.

I'm wondering if you want please give me a consideration, and allow me a chance as a work student.

I'm especially interested in English and I would do any work that I'm able to do to help me in continuing my education. Please consider me.

Very truly Yours
Annie Will Lee

BETHUNE-COOKMAN COLLEGE
ARCHIVES

BETHUNE-COOKMAN COLLEGE
ARCHIVES

S.

8 Mango St.
Ft. Myers, Fla.

Naples, Fla.
October 11, 1938

Dear sir,

Enclosed is a P.O. Money order for $1.00 which I owe the office.

Thanks

Very truly
(Miss) Josie B. Greene

(Summer School Receiv. 1/00 1938)

Send acknowledgment

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Endicott, N.Y.
Oct. 12th, 1938

Mrs. Mary McLeon Bethune
Bethune Cookman College
Daytona Beach, Fla.

Dear Mrs. Bethune,-

As we have operated at a big deficit or loss, and are heavily "in the red", we find it impossible to be as liberal in the gift of shoes as we formerly have been. You will naturally be disappointed, but we can not give you any shoes this Winter.

Sincerely yours

George F. Johnson

BETHUNE-COOKMAN COLLEGE
ARCHIVES

1223 W. 13th Street
Jacksonville, Florida

October 12, 1938.

President Abram L. Simpson
Bethune Cookman College
Daytona Beach, Florida.

Dear Sir;

I hereby wish to express my sincere appreciation for the most kindly consideration you have shown in the case of my son, Otis.

May I say here that there seems to be conflicting statements concerning balance due from last term. In your itemized statement sent to me last term the balance came as eleven dollars ($11.50) and fifty cents. At the beginning of the present school he is charged with balance of nineteen dollars ($19.50) and fifty cents. I have statement which tallies with the former. Will you kindly look into this so that we may adjust our account.

Again may I say I thank you.

Very truly yours,

(Mrs.) Annette E. Girardeau

BETHUNE-COOKMAN COLLEGE
ARCHIVES

615 E. Ninth Street
Sanford, Florida
October 13, 1938

President Bethune-Cookman College
Daytona Beach, Florida

Dear Sir:

Sometime ago I wired you stating that I would accept the type of scholarship described.

Please let me know as when to report.

I awaitian early and favorable reply.

Very truly yours,

Charles Jackson

With the addition of Tillman's name we have ten students on this project
Mrs. Mitchell! Tell him no - shall consider his application when a vacancy arises.
M.M.B.

Send Circular of Information

Sent 10/18/38

220 West Street
Bainbridge Ga.

Dear Mrs. Matthews,

Please let me know about you price for students at your school.

I am second year Home Economics, and want to attend your school.

Please let me hear from you at once concerning all matters.

Yours truly,
(Miss) Alzada P. Jackson

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Sherman, N.Y., Oct. 19.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mrs. Mary McLeod Bethune,
Daytona Beach, Fla.

Birthday Club

Dear Mrs. Bethune,

Thanks for your kindly birthday greetings & please excuse my tardy contribution to your cause. Illness has prevented me from attending to things as usual.

I am enclosing my check for $5.00, very small compared to your needs, but all I can do at present.

I think you have my father's name on your birthday list, C.E. Sheldon, and regret that you will have to mark it "deceased." Father passed away April 20. almost 94 years old — a beautiful and wonderful life which made

#15

10-20-

Mr. Simpson –
Can you suggest
some aid for this girl.
She is 12th grade. BLM

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Moore's Academy
Dade City, Florida
October 19, 1938

Mrs. B. L. Mitchell
Bethune-Cookman College
Daytona Beach, Florida

My dear Mrs. Mitchell:

I am writing you in behalf of Miss Edna Jones, who is attending Bethune-Cookman, this term. She is desperately in need of aid.

I am asking you to please grant her some NYA aid, if it is possible to do so. She, her mother, and I will appreciate any help you can give her.

Very truly yours,

O. K. Mickens

O. K. Mickens

Mrs. Mitchell:
Haven't anything to suggest. She can be put in
the laundry or dining room (kitchen) and we
could give her industrial money. However, we
are overburdened – we could not go more than 4 or
5^{00} per month.
A.P.

Mrs. Mitchell: several days ago you
ok a list of
named 3 or 4 fellows who had
no assignment. Give Van Pole
one of them for cutting wood –

$24. pd

Reddick Fla
Oct 19 1938

Daytona B Fla
B.C.C.

Dear madam
Sorry to learn of such
But as my Pay day will not be
until on the 29 of the month
thinking this was very well understood
By you Twenty Four Dollars to day
Balace the 29 look for me

Mildred & Wilmor ~~Hart~~

From Matthew Hart Jr

BETHUNE-COOKMAN COLLEGE
ARCHIVES

R-162

Re: File

BETHUNE-COOKMAN COLLEGE
ARCHIVES

1223 W. 13th Street
Jacksonville, Fla.
October 20, 1938

President Simpson
Bethune Cookman College
Daytona Beach, Florida

Dear Pres. Simpson:

I understand that my son, Otis Girardeau has been kept out of his class because he fails to get his textbook on the time suggested by his instructor. I do not know whether this is a practice of the school or the instructor and for this reason I am writing and enclosing a copy of the letter sent the instructor.

Very truly yours,

(Mrs.) A. E. Girardeau

A. E. Girardeau

1223 W. 13th Street
Jacksonville, Florida
October 29, 1938

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Mr. Coleman
Bethune Cookman College
Daytona Beach, Florida

Dear Mr. Coleman:

I have information from my son, Otis, that he has been kept out of class because he does not have a text in your subject. I am very sorry that you had to do so, not only because of the hardship that it causes him,- but the embarrassment you must have felt to have a pupil in your room without a text.

Unfortunately, your catalog fails to make mention of the fact students will be kept out of class until texts are secured. I realize however that everything could not be placed in the catalog since it would be too voluminous- thus where ommissions are necessary, the element of personality finds a perfect path for selfish gain.

I shall try to have his book there as early as possible. I feel that teachers and officials of the school are doing what they can to put my Alma Mater among the foremost institutions of learning and it is my duty tocooperate.

I have been somewhat puzzled however as to whether your practice of keeping pupils out of class because they do not have textbook a modern practice in colleges? I am not well informed on this matter and I feel sure that you can help me. I do see the likelihood of doing so for workbook, but not for text.

My conversations with reputable college instructors have me to believe that such practices are in evidence primarily where instructors and schools act as agency for the distribution of ~~b~~ books, and for which they are compensat ed a percentage. In such case it naturally follows that anything may happen. This of course comes back to my inference at the outset that a student who fails to purchase book may cause an embarrassment to the instructor. The question seems to resolve itself into one of two things ,and of which you are the best judge- Student Interest or Instructor's Interest.

If anything is wrong as a result of my letter I want to believe you broad enough to throw the blame where it belongs.

Yours very truly,

(Mrs) A.E. Girardeau
A.E. Girardeau

All were app allocated

acknowledged 11/16/38

P. O. Box #91
Homestead, Fla.
October 23, 1938

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Madam Mary M. Bethune
Bethune Cookman College
Daytona Beach, Florida

Dear Mrs Bethune:

I have heard about your school and I have seen it Advertised on the screen. I also heard you deliver a speech concerning the Negro Youth Administration, in the Booker T. Washington High School Auditorum in Miami Florida.

Being a recent graduate of the same school I was interested in your speech and would like to attend your school. I want to know is there any way I can work my way through with the help of the N.Y.A.? I registered for a job with the N.Y.A. here in Homestead the second week after I came out of high school, I have been back up to the office several times to inquire About the job, but hasn't as yet recived any answere, the white folk has charge of that down here.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

I dont have any money and no father to help me through school, my Mother is doing all she can to help me. I want to get on the N.Y.A so I can make some money to help me in your school.

Mrs Bethune, is there any way I can get a N.Y.A scolarship? if there is will you please help me to get one? I feel like you can help me and will help me if I make the first effort to help myself. I want to enroll in your school next September if I can.

Mrs Bethune I am writing to you and you can in turn give it to the President, and if you all want to know about me and my Conduct Will you please write to Mr, Robie George in Homestead. Respectfully yours

Fleide Belle Jackson

[illegible]
sto. [illegible]
nya. [illegible]

Edison, Georgia
November 22, 1938

BETHUNE-COOKMAN COLLEGE
ARCHIVES

N. Y. A. Supervisor
Bethune Cookman College
Datona Beach, Florida

Dear Madam:

I recieved your letter of the past which was highly appreciated.

I am hereby asking for work this summer to help me in attending Bethune Cookman College next term.

Very Truly Yours
Annie Will Lee

BETHUNE-COOKMAN COLLEGE
ARCHIVES

P. O. Box 218
Abbeville, South Car.
November 20, 1938

Mrs Mary M Bethune
Bethune-Cookman College
Daytona Beach, Florida

My dear Mrs. Bethune:

I had planned to write to you this past summer about letting me enter your college in September, but my mother suffered a stroke of paralysis this past summer which affected her speech, walk and she is unable to use her right hand. Due to her illness I was unable to try to enter college this fall. I am now very desirous to enter your college the second semester.

I graduated from the Abbeville County Training School this past May 30, 1938, and I was Valedictorian of my Class. I composed the Class poem. I was secretary of my Class for three consecutive years. While in School I took a leading part in all activities. I am a member of the St. James A. M. E. Sunday school and church. I am assistant pianist for the Sunday school and also a teacher of the Primary class in Sunday school. I am sixteen years old.

BETHUNE-COOKMAN COLLEGE
ARCHIVES

I am a student with intellectual ability, Common sense, the very best Character and a pleasing personality.

Mrs. Bethune I want you to please help me to further my education. I want to be in school right now, but I am unable. In order for me to enter your College the second Semester I must Secure aid as my parents are unable to send me. I have more sisters and a brother Who are now working hard for an education as I am trying.

Please give me a N.Y.A. scholarship And let me Enter your College the Second Semester. I am very willing to work, And I will remain in the summer and work at the school to help pay my expenses.

I wish that it was possible for me to talk to you Face to Face and tell you of my poor situation.

My principal and teachers were so sorry that I was unable to attend College as they see that I desire to enter so bad. If you desire my reference I will send you the names and addresses of some persons.

Mrs. Bethune please do not turn me down. I do not think anyone from Abbeville, S.C. has attended your school before, so please accept me

BETHUNE-COOKMAN COLLEGE
ARCHIVES

as the first student.

I am enclosing a stamp so that you may answer me at your earliest convenience.

If you will give me the scholarship or aid as I have asked you for, I will ~~se~~ have my principal to send my transcript to your College and then I will get ready to enter your College the second semester.

I am rather young, but I am praying that you will please have mercy upon a little girl who is very anxious to enter College and is unable.

An immediate reply will be appreciated.

Sincerely yours,
(Miss) Ella Olivia
Jenkins

P.S. I want to study for a B.S. in Elementary Education. Please remember that I want a scholarship to pay my board expenses. When I graduate from College I will be willing to give what I can to you.

1629 6th ave
Troy, N-Y.
Dec, 6/38

Donors

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Dear Friend,

This is my birthday

Money I am (15) now. Please send me a catalogue of your. college. thanking you.

Walter Winney Jr.

(Birthday Club)

Student

BETHUNE-COOKMAN COLLEGE
ARCHIVES

713-13th. Ave.
Cordele, Ga.
Dec. 9, 1938

Mrs. Mary McLoud Bethune
Bethune Cook-man College
Daytona Beach, Fla.

My dear Mrs. Bethune:

Having read quite a great deal about the effective work that is done in the Bethune Cookman College, I believe that I will be greatly helped if permitted to attend.

I am a young woman 23 years of age; have finished the high-School work and have had some hours in the freshman class. My brother who is 12 years of age next birthday, has finished the

BETHUNE-COOKMAN COLLEGE
ARCHIVES

fifth grade and has done work in the sixth grade.

Father and mother are dead. Just two of us left alone to make our way in the world. We have no income. no means of support, only the bits of work we find to do after School and on Saturday's.

We wish very much to continue our education.

Will you please permit us into your Institution as, N.Y.A. Students?

I am,
Yours waiting friend,
(Miss) Leola Kelley

P.S. We shall be grateful to you for a favorable reply.

R-842

Student

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Jacksonville Fla
Dec 10 - 1938

Bethune Cookman College
Dayton Beach Fla

Dear Miss

I am Writing You a Few Lines and all So Sending an Money Order of Six 6^{00} to aplie or Marie Hart Board trusting that You May Receive the Same and I Will Bee Sure Ed Send the Bal Between now Ed the Fifteenth of the Month

thanking You in Advance

Very truley Yours
S.C Hart 1257 E 9d Street
Jacksonville Fla

Student

BETHUNE-COOKMAN COLLEGE
ARCHIVES

Jacksonville Flo
Dec 15th - 1938

Bethune Cookman College
Dayton Beach Flo

CR914
12/17/38

Dear Sir

Inclose Please Fine Moneyorder
of Six Dollars (6)
on account of Marie M. Hart
Paid in Full

Very truly Yours

S. C. Hart

1257 E. 9th Street
Jacksonville Fla